



Butte Countywide Homeless Continuum of Care

Meeting Notice & Agenda

Monday, February 26, 2018 - 1:00 – 2:15 p.m.

Housing Authority of the County of Butte

CoC COUNCIL MEMBERS

Joy Amaro	Marie Demers	Larry Hayden	Bill Mash	Anastacia Snyder	Doug Teeter
Jennifer Barzey	Linda Draper	Reanette Fillmer	Meagan Meloy	Erika St. Giles	Thomas Tenorio
Lisa Currier	Jennifer Haffner	Thomas Kelem	Ed Mayer	Don Taylor	Bobby Walden

- Call to Order T. Tenorio, Chair 1 Minute
 - Council Introductions Self 3-5 Minutes
 - Special Guests T. Tenorio 3 Minutes
 - Approval of Minutes Council 5 Minutes
 - January 22, 2018
 - CoC Committee Reports Committee Members 8 Minutes
 - HMIS/CES
 - Youth Homeless
 - CoC Staff Reports J. Griggs 15 minutes
 - Membership/Participate Application
 - HIC Update
 - Council Membership List
 - Committee Definitions
 - 2018 – CoC Coordinator Work Plan / Goals for 2018
 - BCDBH – 2015 APR Report D. Taylor/D. Villasenor 15 Minutes
 - Local Task Force / Coalition Reports Representatives 6 Minutes
 - Announcements / Comments from Floor 3 Minutes Per
- ** Please complete Speaker Card and Give to Jennifer Griggs Prior to Meeting Start**
- Council Members – Announcements All 2 Minutes Per
 - Adjournment

MEETING MINUTES
BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE COUNCIL
January 22, 2018 at 1:00 p.m.
Housing Authority of Butte County

COUNCIL MEMBERS

Thomas Tenorio, CoC Chair, Affordable Housing Developer
Ed Mayer, CoC Vice Chair, Public Housing Authorities
Joy Amaro, Emergency Shelters
Jennifer Barzey, Youth Homeless
Lisa Currier, Street Outreach
Linda Draper, Elected Official, Oroville
Larry Hayden, Oroville Locality
Jennifer Haffner-Waugh, Chico Locality
Thomas Kelem, LGBT
Bill Mash, Homeless/Formerly Homeless
Meagan Meloy, School Administrator/Homeless Liaison
Erika St. Giles, Paradise Locality
Doug Teeter, Elected Official, County
Bobby Walden, Veteran Services

COUNCIL MEMBERS ABSENT

Marie Demers, CDBG/HOME/ESG Entitled Jurisdiction/Local Gov't.
Reanette Fillmer, Elected Official, Chico
Anastacia Snyder, Catalyst
Don Taylor, CoC 2nd Vice Chair, Mental Health/Substance Abuse Services

MEMBERS AND VISITORS PRESENT

Brad Brunner, Caminar
Laura Cootsona, Jesus Center
Sarah Frohock, BCBH
Yvonne McQuaid, First 5
Cathleen Ouimet, BCDBH
Eileen Robinson, Torres Board member
Stefan Spirk, CAA
Jennifer Wilkin, CSU Chico
Charles Withrun
Shaloma Wolske, CVRC

RECORDING SECRETARY

Stephanie Powell, CAA

ORDER OF BUSINESS:

1. The meeting was called to order by Chair, Thomas Tenorio at 1:05 p.m.
2. **INTRODUCTIONS** – All persons in attendance introduced themselves.
3. **APPROVAL OF MINUTES:** The minutes of the December 18, 2017 CoC Council meeting were approved. *M/S/C:Mayer/Draper*
4. **CoC COMMITTEE AND OTHER REPORTS:**
 - a) **2018 Officer Election Results:** Thomas Tenorio, Chair; Ed Mayer, Vice Chair; Don Taylor, 2nd Vice Chair.
 - b) **CoC Coordinator Update:** Ten applications were received for the CoC Coordinator position. Jennifer Griggs has been hired as the new CoC coordinator. She has 20 years background in Butte County and was previously the Operations Director at Gaynor Communications.

- c) **Leadership Opportunities/ Target Population Committees: (4C& 4E combined)** : The creation of 4 committees shall be formed with the following 4 categories in mind: Youth, Veterans, Chronically Homeless, and Households with Children. An invitation was extended to those interested in participating on any of these Committees to contact Jennifer Griggs. The question was raised, should we also do a group for seniors? This is not required by HUD but it may be beneficial to include for more points. Other committee suggestions were for those who are Medically Fragile and persons with Disabilities.
 - d) **Governance Committee Concept:** Council Members were encouraged to review the amended governance charter which had been provided in an earlier email to the Council.
 - f) **Homeless Management Information Systems (HMIS):** The 2018 Point in Time (P.I.T.) count is for sheltered persons only. The Housing Inventory Count (HIC) tracks potential beds used by homeless persons. HMIS will be handling these tasks.
5. **COORDINATED ENTRY POLICIES & PROCEDURES REVISION:** An acronym legend will be added to the end of the CE Policies and Procedures document. The Crisis Care and Triage will be added to page 16 & 17 of the document as well in place of CHAT.
M/S/C: Mayer/Currier
 6. **2017 HOUSING & COMMUNITY DEVELOPMENT (HCD) EMERGENCY SOLUTIONS GRANTS PROGRAM (ESG):** Awards have been made. CCAT was not funded this year for their outreach efforts unfortunately, but they will still be involved in serving the Chico downtown area. The Property Business Improvement District (PBID) Committee were very interested in CCAT's works and is considering contracting with CCAT for that work. Torres Shelter received a Rapid Re-Housing Grant, and an Emergency Shelter grant. The Community Action Agency of Butte County was awarded the RRH grant and funding for HMIS and CE.
 7. **2017 HUD CoC FUNDING COMPETITION:** This information was sent out via email a week prior. All of the projects were funded with a slight increase in funding. The CoC was awarded a Planning Grant to add to our resources for the CoC Coordinator. Both of those grants were listed in the Chico News and Review as well.
 8. **2018 COUNCIL WORKPLAN DEVELOPMENT:** The CoC has a better chance at being organized and successful with Jennifer Griggs on board to help with coordinating CoC/CE efforts. Once a plan has been made it will be presented to Council to approve.
 9. **TRANSFER OF HUD COC GRANT AWARDS FROM STAIRWAYS:** The first grant has been transferred from Stairways to the Torres shelter, as Stairways decided to not implement the grant. The second grant was awarded by HUD to the collaboration of the Housing Authority/ Youth4Change. The Housing Authority received the grant to transfer to Youth for Change who will be implementing a youth program for homeless youth. Program funds have been received. They are in the process of finding a house for the program.
 10. **LOCAL COALITION REPORTS: CHICO, OROVILLE, PARADISE:**
Chico- Jennifer Haffner reported that the data has been released regarding homeless and emergency room data. Enloe also released their data on persons who identified themselves

as homeless. With more coordination, perhaps Enloe could be more involved in helping find funding sources for this issue, in the form of a housing program. As these persons do not have a place to be properly taken care of. Shalom Clinic and Public Health also reported their numbers as well. More information can be found at <http://gchtf.org/>. Much discussion revolved around bathroom issues with the homeless populations and possible solutions.

Paradise- The homeless census has gone up 100% in the past month, from 8-10→20. Persons in the categories of Medically Fragile and Domestic Violence have increased in the past two months. 10 new units have been received

Oroville- The pilot program to hire homeless for city beautification process has been completed. It was voted for continuation at twice the original funding amount for the project this year. The Hope Center is the point agency. The next phase will be for a coffee shop and Bakery which is in the process of being updated with on the job training.

11. **ANNOUNCEMENTS AND UPDATES:** Housing Authority has implemented its Section 8 homeless preference program. There are currently 30 slots available in this program which can be taken from the CE System. It is only available to those who are homeless who are working through our CES program. Jennifer Wilkin from CSU, Chico noted that they have been working on researching the impact of the public safety approach along with geo-coding. Researches are cleaning up the data and researching crimes committed and the locations. They will also be looking into Health and Homelessness in regards to the impacts of emergency shelters on health this summer. Long-term, they want to do a survey of the homeless population to understand their tolerations and preferences for approaches to homelessness in January 2019. The results of a CSU, Chico student study from 105 homelessness persons in regards to the limitations they experience because of their homelessness from the downtown Chico area are available to those who wish to see them. However, it is not a representative sample as it was just a student run survey.

Charles Withune noted that after 12 months of discussions, three property owners have called CHAT to make affordable offers for Simplicity Village. This is all contingent upon the community. New language will be sent to the CoC to add to the agenda for the CoC to consider a resolution to declare Limited Shelter Crises to Chico Council. This can be done because according to the statute, it only affects the one project that the county is involved in- being Simplicity Village. Entire operating budget per unit would be at \$150.00 a month, which is affordable for someone on Social Security.

12. **UPCOMING MEETING:** Monday, February 26th, 2018

13. **Adjournment:** The meeting was adjourned at 2:32 p.m.



Butte Countywide Homeless Continuum of Care

CoC STAFF REPORT

Date: February 14, 2018
From: Jennifer Griggs
Subject: Youth Homeless Sub committee

Report in Brief:

HUD has established a focus group of youth. Therefore it would benefit the CoC to have a Youth Subcommittee. In the month of January, HUD released a grant that focuses on Youth Homeless, and has some very specific wording for working groups/task forces/committees. To that requirement, Jennifer B from Youth for Change asked if the RHY (Runaway Homeless Youth) Task Force could be that group. Jennifer B approached the group in January and they wanted additional information. Jennifer G (CoC) meet with the group on Feb 12th, with the attached information.

Happy to Report the below email was received on 2/14/2018 to the CoC Coordinator

Hi Jennifer,

Thank you for speaking to the RHY Task Force, it was very helpful. The decision was unanimous that our group would be happy to be recognized as the Youth Subcommittee for the COC.

Thank you,

*Jennifer Barzey, LCSW
Program Manager
Youth for Change
6th Street Center for Youth
Office (530) 894-8008
Cell (530) 321-6267
Fax (530) 894-8222*

So we now have an official subcommittee for Youth! The Official Name:



**Butte County Runaway and Homeless Youth Task Force:
Serving as the Butte CoC Youth Homeless Committee**

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Butte Countywide Homeless Continuum of Care

Proposal for Youth Sub Committee for CoC

February 12, 2018

CoC - YOUTH HOMELESS COMMITTEE:

The Youth Homelessness Committee oversees the initiative to prevent and end homelessness among children and youth up to age 24. The committee is made up of youth service providers, child welfare and juvenile justice agencies, public school systems, advocates, and researchers working in partnership with the CoC and the Local Task Forces on Homelessness.

Per HUD - Continuum of Care (CoC). A collaborative funding and planning approach that helps communities plan for and provide, as necessary, a full range of emergency, transitional, and permanent housing and other service resources to address the various needs of homeless persons. HUD also refers to the group of community stakeholders involved in the decision making processes as the "Continuum of Care."

Overview of the Butte Countywide Homeless Continuum of Care

The Butte Countywide Homeless Continuum of Care (CoC) is comprised of local agencies and individuals devoted to ending homelessness. The CoC has a common vision of a countywide network of services and approaches that are cohesive, research-based, sustainable, and compassionate.

The CoC functions under the regulations of the United States Housing and Urban Development Department (HUD), the Housing Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) and the 2012 Interim Rule. The guiding responsibilities set forth are the framework of the cooperative efforts, including the adoption of definitions for homelessness and housing, the creation of a local CoC governance charter, the development of a 10-Year Strategy to End Homelessness in Butte County, and the completion of a biennial Homeless Point In Time study. In so doing, the CoC has access to competitive homeless assistance funds to financial support quality local programs.

Requirements:

- Meeting at least 4 times per year – Formal Agenda – Help in PIT, Collaborate for Grants, Unify Approach to reach and house homeless youth.
- Report Summary to CoC Council. At Council Meeting, provide oral summary as well, if possible.
- Members of Committee to include people from ALL over Butte County: CoC Council Members, CoC Members, Organizations that Focus on Youth, Schools, Concerned Citizens, and homeless or former homeless youth (Critical and Needed for Grants)

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Youth Homeless- Committee List

First Name	Last Name	Agency	Email Address
Jennifer	Barzey	Youth for Change	ibarzey@youth4change.org
Emily	Bateman	Youth for Change	ebateman@youth4change.org
Josh	Indar	BCOE	jindar@bcoe.org
Tom	Kelem	Stonewall	tkelem@stonewall.org
Maia	Illa	Victor Youth Services	mai.illa@victor.org



Butte Countywide Homeless Continuum of Care

CoC STAFF REPORT

Date: February 12, 2018

From: Jennifer Griggs

Subject: Membership and Participation Applications and Letter

Report in Brief:

The Butte CoC has a very information process for collecting data on person who want to be members, and all the information about them. This is critical information to have to support our statements to HUD on the diversity of our CoC members, but also the encouragement of new members. This also, has the required signatures for the proper conduct, obeying rules and such.

Recommendation:

Please see the three documents attached:

Letter

Membership Application

Participation Application

Background:

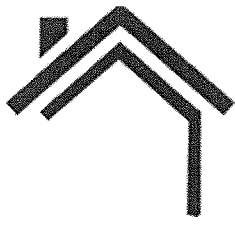
This formalizes the process of membership vs participation. This also allows for a viable data base about the person and the category they represent. By having this, we also establish the committees and the voting.

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Butte Countywide Homeless Continuum of Care

2018

Re: Butte Countywide Homeless Continuum of Care (CoC) Membership and Participation Application
Dear Community Member,

Thank you for your interest in participating in the Butte Countywide Homeless Continuum of Care (the "Butte CoC"). The Butte CoC coordinates the implementation of a housing and service system that meets the needs of persons experiencing homelessness throughout Butte County, otherwise known as a Homeless Prevention and Response System.

The Homeless Prevention and Response System encompass:

- Outreach, engagement, and assessment;
- Shelter, housing, and supportive services; and
- Homelessness prevention and diversion strategies.

The Goal of the Butte CoC is to have representatives from public and private agencies serving the homeless population, city and county representatives, law enforcement, churches, food pantries, homeless and formerly homeless individuals and other community residents. The CoC also reviews and make recommendations regarding proposed homeless services and housing projects to be funded through the U.S. Department of Housing and Urban Development (HUD)'s annual application process and is responsible for the coordination of the census of homeless persons (Bi-annual PIT) in the County as required by HUD or as defined by the CoC to meet the needs of the county.

Any interested stakeholder within the Butte CoC Jurisdiction may request to become a member or participant of the CoC. There are three types of participation: 1) General Membership; or 2) Voting Membership; or 3) Participation Only. To become a GENERAL or VOTING member of the Butte Countywide Homeless Continuum of Care, the following is required:

- Formally request membership in writing – Via Attached Application
- Attend at least One CoC Council Meeting or At Least One General CoC Meeting

Once you are a General or Voting Member your Membership Responsibilities Are:
Attendance at semi-annual CoC meetings

- Participation in advocacy initiatives
- Participation in the biennial Point-In-Time Census Count
- Participation in the biennial Project Homeless Connect

You may also choose to be a Participant only. With this you will be on our email/ mailing list and are encouraged to attend meetings and be part of our committees. You will not have a vote. To become a participant, simply fill out the Participant Form.

For specific rules on membership or duties, please review our Governance Charter (Nov 20, 2018).

On behalf of the Butte's Continuum of Care membership, I welcome you in joining our effort to end homelessness in the County of Butte!

Sincerely,
Jennifer Griggs, CoC Coordinator
Butte Countywide Homeless Continuum of Care

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Butte Countywide Homeless Continuum of Care (CoC) Membership Application

Please complete this form and submit to CoC Coordinator via email: jenniferg@butte-housing.com

Individual Name:

Organization Name:

Address:

City:

State:

Zip:

Office Phone:

Mobile Phone:

E-mail:

Please Select Best Category Organization You Represent

<input type="checkbox"/>	Local Government Staff/Officials	<input type="checkbox"/>	Youth Advocates
<input type="checkbox"/>	CDBG/HOME/ESG Entitlement Jurisdiction	<input type="checkbox"/>	School Administrators/Homeless Liaisons
<input type="checkbox"/>	Law Enforcement	<input type="checkbox"/>	CoC Funded Victim Service Providers
<input type="checkbox"/>	Local Jail(s)	<input type="checkbox"/>	Non-CoC Funded Victim Service Providers
<input type="checkbox"/>	Hospital(s)	<input type="checkbox"/>	Domestic Violence Advocates
<input type="checkbox"/>	EMT/Crisis Response Team(s)	<input type="checkbox"/>	Street Outreach Team(s)
<input type="checkbox"/>	Mental Health Service Organizations	<input type="checkbox"/>	Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates
<input type="checkbox"/>	Substance Abuse Service Organizations	<input type="checkbox"/>	LGBT Service Organizations
<input type="checkbox"/>	Affordable Housing Developer(s)	<input type="checkbox"/>	Agencies that serve survivors of human trafficking
<input type="checkbox"/>	Disability Service Organizations	<input type="checkbox"/>	Other homeless subpopulation advocates
<input type="checkbox"/>	Disability Advocates	<input type="checkbox"/>	Homeless or Formerly Homeless Persons
<input type="checkbox"/>	Public Housing Authorities	<input type="checkbox"/>	Emergency shelter
<input type="checkbox"/>	CoC Funded Youth Homeless Org	<input type="checkbox"/>	Veteran service providers and advocates
<input type="checkbox"/>	Non-CoC Funded Youth Homeless Org	<input type="checkbox"/>	Locality taskforce representatives
<input type="checkbox"/>	Other:	<input type="checkbox"/>	Other:
<input type="checkbox"/>		<input type="checkbox"/>	

Please Select at least one (1) and up to three (3) Standing Committee you are interested in serving If more than 1 Choice, Please RANK your Preferences

<input type="checkbox"/>	Chronic Homelessness	<input type="checkbox"/>	HMIS/Coordinated Entry
<input type="checkbox"/>	Households With Children	<input type="checkbox"/>	Review and Ranking
<input type="checkbox"/>	Youth Homeless	<input type="checkbox"/>	Point in Time - Planning
<input type="checkbox"/>	Veteran Homeless	<input type="checkbox"/>	Governance/Strategic Planning

Why do you want to be a member of the CoC?

Do you receive federal funding? Please specify.

I _____ hereby Acknowledge Reading and Agreeing to the terms and conditions of the Butte CoC Code of Conduct, Ethics and Principles of Working Effectively. I also agree to the terms and conditions of the Butte CoC Conflict of Interest Policy. At any time I may ask for a hard/printed copy of the referenced documents. I further agree/acknowledge these policies may be updated. I may revoke my membership at any time, and acknowledge my member may be revoked for cause, if I am not adhering to the Butte CoC Governance Charter, or the Butte CoC referenced documents herein.

Signature _____

Date _____

Butte Countywide Homeless Continuum of Care (CoC) - Participation Form

Are you are interested in PARTICIPATING in the Butte Countywide Homeless Continuum of Care (CoC) events and activities? No meeting attendance requirement. We only ask you conduct yourself in a professional manner at all times. We are asking to have this form completed so we may enter you into our database to keep you informed about the CoC Events and Activities. At any time you may request to be removed from any or all of our contact lists. In the future if you would like to join and be a member of the CoC you will need to complete a MEMBERSHIP Application and the MEMBERSHIP Requirements.

Please complete this form and submit to CoC Coordinator via email: jenniferg@butte-housing.com

Individual Name:

Organization Name:

Address:

City:

State:

Zip:

Primary Phone:

Mobile Phone:

E-mail:

**OPTIONAL - Do you Want to be part of our Standing Committees?
If so, Choose which areas you are interested in serving**

- Chronic Homelessness
- Households With Children
- Youth Homeless
- Veteran Homeless
- Other Ad Hoc Committee

What do you hope to gain, by Participating in CoC Activities?

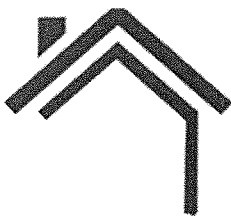
Please Select Best Category Organization You Represent

- Local Government Staff/Officials
- CDBG/HOME/ESG Entitlement Jurisdiction
- Law Enforcement
- Local Jail(s)
- Hospital(s)
- EMT/Crisis Response Team(s)
- Mental Health Service Organizations
- Substance Abuse Service Organizations
- Affordable Housing Developer(s)
- Disability Service Organizations
- Disability Advocates
- Public Housing Authorities
- CoC Funded Youth Homeless Org
- Non-CoC Funded Youth Homeless Org
- Other:

- Youth Advocates
- School Administrators/Homeless Liaisons
- CoC Funded Victim Service Providers
- Non-CoC Funded Victim Service Providers
- Domestic Violence Advocates
- Street Outreach Team(s)
- Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates
- LGBT Service Organizations
- Agencies that serve survivors of human trafficking
- Other homeless subpopulation advocates
- Homeless or Formerly Homeless Persons
- Emergency shelter
- Veteran service providers and advocates
- Locality taskforce representatives
- Other:

Date

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Butte Countywide Homeless Continuum of Care

CoC STAFF REPORT

Date: February 12, 2018
From: Jennifer Griggs
Subject: Council Membership and Categories

Report in Brief:

The Butte CoC, per its Charter, defines the council membership. In order to solidify it, the attached excel sheet with developed, per the categories listed in charter and/or HUD.

Recommendation:

Use this as the official documents for quorum and information sent to members. Use this to identify the categories of members in the Council.

Please see the document attached:

Council

Background:

This formalizes the Council Membership.

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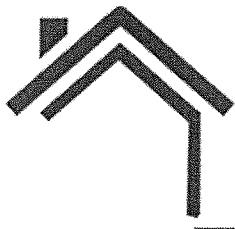


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COUNCIL LEADERSHIP

Tom Tenorio	Affordable Housing Developers	Chair	2018-2019
Ed Mayer	Public Housing Authorities	Vice Chair	2018-2019
Don Taylor	Mental Health Service Organizations	2nd Chair	2018-2019
Erica St Giles	Paradise Homeless Task Force		2018-2019
Jennifer Haffner	Chico Homeless Task Force		2018-2019
Joy Amaro	Emergency Shelter		2018-2019
Larry Hayden	Greater Oroville Homeless Coalition		2018-2019
Lisa Currier	Street Outreach Team(s)		2018-2019
Thomas Kelem	LGBT Service Organizations		2018-2019
Anastacia Snyder	Domestic Violence Advocates		2018-2020
Bill Mash	Homeless or Formerly Homeless		2018-2020
Bobby Walden	Veteran Service Providers/Advocates		2018-2020
Jennifer Barzey	CoC Funded Youth Homeless Org		2018-2020
Marie Demers	CDBG/HOME/ESG Entitlement Jur.		2018-2020
Meagan Meloy	School Administrators/Homeless Liaisons		2018-2020
Doug Teeter	County of Butte - Government Official		2018-2019
Linda Draper	City of Oroville - Government Official		2018-2019
Reanette Fillmer	City of Chico - Government Official		2018-2019
OPEN	Cities of Gridley/Biggs - Government Official		2018-2019
OPEN	Town of Paradise - Government Official		2018-2019



CoC STAFF REPORT

Date: February 12, 2018

From: Jennifer Griggs

Subject: Committees

Report in Brief:

There is no clearly defined committees and what they should do and how often they (Committee) should meet. I have defined the committees. Per the Butte CoC Charter, the committees should be meeting 4 times per year. A quorum is needed for any action/voting at any committee level. The goals would be to have the committee make a recommendation to the CoC Council or Full Membership on Changes. The Committee does all the "work" and then goes to Council/Membership for vote. It is also recommended in March 2019, the Charter is looked at regarding the committees and the formalization of the duties, and the structure.

Recommendation: Per the Charter these are the Committee

HMIS/Coordinated Entry Committee:

Tasked to develop and monitor both HMIS and CES Policies and Procedures. This includes a process for decision making around the HMIS/CES and establishes roles and responsibilities of the CoC Collaborative Applicant and the HMIS Lead Agency. They provide information and guidance on issues related to the implementation of the HMIS/CES. This committee oversees the compliance of the HUD requirements for HMIS and CES.

CoC Data Committee member's responsibilities are:

- Coordinate HMIS administration and data issues.
- This Committee, bi-annual review, of the Policy and Procedures and makes recommendations for the CoC Full Membership to adopt as they relate to the data, including software application, data elements to be collected, and intervals for data gathering.
- Consider the effectiveness and what improvements can be made to the intake process.
- Work with Participating Agencies to identify training needs to improve data quality and review Participating Agency data quality reports for compliance with the data quality benchmarks.
- Provide regular data quality reports on the quality of the CoC's data.

SUBCOMMITTEE – CES Que Waitlist Review – MEETS - TBD

*** This committee has specific requirements do to the nature of the content of the meetings***

Tasked with Review of Community Que Waitlist for data accuracy and to ensure clients are not falling through the cracks.

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Butte Countywide Homeless Continuum of Care

GOVERNANCE / STRATEGIC Planning:

The Committee encourages participation by the County of Butte and all local governments. This committee monitors outcomes of projects funded under both ESG and CoC programs as required, and participates in applicable consolidated and yearly action plans. This committee reviews Charter and all Policy and Procedures to ensure compliance.

The Committee also Coordinates with the Collaborative Applicant to:

Conduct a CoC-wide need gaps analysis.

Coordinate Corrective Action Plan letters and responses for improvements

POINT in TIME

Plans, designs and carries out a yearly point-in-time Census (aka the PIT or Homeless Census) of homeless persons through service provider and volunteers; develops and provides training to Census workers; compiles the PIT report to HUD in coordination with the HMIS Lead; works with the Collaborative Applicant to disseminate results to the community, media and local policy makers.

REVIEW and RANKING

The CoC Project Ranking and Scoring Committee reviews CoC forms documenting program performance and the most recent project scoring tools developed to conform to HUD scoring criteria. The Committee then scores, ranks and prioritizes the projects. Committee members are not individuals who receive CoC funding or who benefit from CoC scoring decisions.

Below are RECOMMENDED Committee for the HUD NOFA's

HOUSEHOLDS WITH CHILDREN COMMITTEE:

This committee works to understand and assist with the facilitation of providing the right amount of assistance to help families obtain or regain permanent housing as quickly as possible and ensuring access to services to remain stably housed.

CHRONIC HOMELESSNESS COMMITTEE:

This committee works to understand and assist with the facilitation of providing chronic homeless the sources and skills to regain permanent housing as quickly as possible and ensuring access to services to remain stably housed.

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YOUTH HOMELESS COMMITTEE:

The Youth Homelessness Committee oversees the initiative to prevent and end homelessness among children and youth up to age 24. The committee is made up of youth service providers, child welfare and juvenile justice agencies, public school systems, advocates, and researchers working in partnership with the CoC and the Local Task Forces on Homelessness.

VETERANS HOMELESSNESS COMMITTEE:

This Committee works to increase transitional housing, and permanent supportive housing for homeless, disabled veterans and to link veterans to mental health, primary health, and substance abuse treatment.

Background:

By having these committees, and encouraging membership, not only will the Butte CoC be in compliance with its Charter, but will also have points on the NOFA's for engaging in manners consistent with HUD requests.

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Butte Countywide Homeless Continuum of Care

CoC STAFF REPORT

Date: February 12, 2018
From: Jennifer Griggs
Subject: CoC Coordinator 2018 Goals and Plans

These are Main Areas of Focus for 2018:

Compliance/Monitoring Process of all HUD Grants and Butte CoC Charter:

- Confirmation All Reports Are Submitted to HUD
- Compiling with Butte CoC Charter for All Activities
- Education and Trainings at CoC Meeting – Brown Bag Lunch
- Yearly – 2 year Calendar – Outlook of what is coming
- Grow our Points for the NOFA

Timely and Stress Free NOFA Submission

Use of Technology for Communication and PIT

Options that are available

Public Education: Raising awareness of the HUD requirements, which instruct service provider's to focus efforts on the 4 main subpopulations: Veterans, Households with Children, Youth, and Chronic Homeless.

Grow Butte CoC Membership: Have more diverse groups of providers and advocates. This means bringing in government and law enforcement, contractors, builders, architects, health care providers, like our Local Area/City Hospitals, and health clinics, bankers to fund projects, and citizens to join our conversations.

Updating our Website: We will be having a user friendly website that will be a place for all the public to go, to learn about our meetings, our PIT's, our Grant "Report Cards", and how to get involved.

Coordinated Entry for the County: The Butte CoC is completing the Pilot for the Coordinated Entry System (CES). Countywide role out is scheduled for early summer.

Gap Analysis: One of the roles of the CoC is to perform a Gap Analysis. This analysis will help develop the guidebook for our communities.

2039 Forest Ave
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Butte Countywide Homeless Continuum of Care

CoC STAFF REPORT

Date: February 12, 2018

From: Jennifer Griggs

Subject: Speaker Cards at CoC Council and Full Member Meetings

Report in Brief:

In an effort to have structure and also, to monitor time and content, speakers cards will be placed for the persons in the audience who wish to speak and address the members/council.

This will accomplish a couple of things. We will have written information on the person, and the topic, so we would have contact, should members want to engage off-line or at a later date. This also keeps the meetings from being open ended. The meetings would not then, do audience introductions.

Recommendation:

Have at All Council and Full Membership Meetings

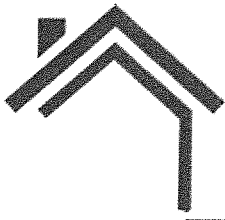
Please see the document attached:

Speaker Card

Background:

This formalizes the audience participation and questions/comments.





Butte Countywide Homeless Continuum of Care

Audience Speaker Card

Note: All Speakers will be Limited to 2 Minutes

Date:

Name:

Organization:

Email:

Phone Number:

Topic:

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GREATER OROVILLE HOMELESS COALITION

AGENDA FEBRUARY 20, 2018

Call to Order:

Welcome to Members and Guests: Jennifer Griggs, BC Wide (Homeless) CoCC coordinator is present. Many members on vacation. Reed is out of town; Jeannie in Mexico.

Interim Secretary's Report: Duane Zanon

Treasurer's Report: Donna Heller — \$212. cents

OLD BUSINESS:

Recent Families We Have Helped: Carol, Karen, Mary Ann? On Carol's days: stopped PG& E shutoffs; prevented eviction of a family of 9 and family of 5.

Hope Center Updates? Need blankets and need MENS clothing, esp. PANTS!

MARCH Calendar: help with filling spots/ sign up

Food Maxx Shares Program: Duane? We HAVE more SHARES CARDS. Duane made more. FCC donated paper and printing. What was our JANUARY check?

"GO FUND ME" Duane has set up a "GO FUND ME" account. Duane explains what we need to do with it.... Anyone tried doing this beside Mary Ann?

Any other Old Business?

NEW BUSINESS:

GOHC Presentation made At Foothill Community Church, who donated \$1,000 late Jan. or early Feb. Gave examples of how we helped, handed out 200 Shares cards and our brochures, requested volunteers.

Any other new business?

A few words from Jennifer Griggs, coordinator of CoCC.

NEXT MEETING: 3RD Tuesday of every month... March 19, 2018, 5:15 – 6:15 pm at Foothill Community Church, 2475 Foothill Blvd. in the fellowship hall in back.

GREATER OROVILLE HOMELESS COALITION

Minutes of January 16, 2018

The meeting was called to order at 5:20 pm. **In attendance:** Donna Heller, Pat Lawrence, Jodie Williams, Sally Gibson, Duane and Carol Zanon

Minutes approved from December 19, 2017. **Treasurer's Report** approved. Total income was \$838.29 Assistance given to prevent homelessness: \$921.00; balance: \$61.77

Old Business: Sally spoke to Chris Button (former secretary of GOHC) about the Excel spreadsheet she used which helps with the payback program.

Hope Center Update: rent has been paid (\$144) ...we still need volunteers to help with covering hours in our office on Tues. and Thurs.

Carol shared some of the scenarios of the families that we helped –stopped an eviction and prevented several shutoffs; gave out bus passes, DMV ID CARD FORMS; assisted an 83 year old homeless woman, a 75 yr old man with housing needs; stopped PG&E shutoff for a family of five- one of the sons has a serious illness that requires 24/7 care.

February Calendar: ALL SLOTS WERE FILLED

SHARES: Duane reported that our last shares check was over \$200. We really need to talk to people about the SHARES program and pass out cards when we shop at Food Maxx.

"GO FUND ME" FUND RAISER: Per Duane this has been set up. He explained how it works. Need everyone to tell their friends to go to website.

The tax issue was resolved by Duane. Apparently they lost our paperwork so Duane sent them copies to keep our 501C3 status in tact.

New Business:

Carol to speak to Foothill Community Church sometime soon about GOHC. Suggest others talk to their churches or other groups/organizations

Meeting Adjourned at 5:55 pm. **Next Mtg. FEB 19, 2018, 5:15 pm. At FCC**



Meeting Agenda

February 20, 2018, 10:00 am – Noon | Old Municipal Building, 441 Main Street 2nd Floor

I. Welcome & Introductions	Randall Stone	2 minutes
II. Homelessness for Chico State Students	Joe Picard Chico State Basic Needs Administrator Marina Lomeli-Fox PATH Scholars Program Coordinator Jennifer Wilking Dept of Political Science & Criminal Justice	60 minutes
III. Service Provider Reports <ul style="list-style-type: none"> • 6th Street Center for Youth/HEART • Butte 2-1-1 • Catalyst Domestic Violence Services • Chico Housing Action Team • Esplanade House • Jesus Center • School Ties • Stairways Programming • Torres Shelter • Veterans Resource Center 	All	18 minutes
IV. Committee Reports (3 minutes each) <ul style="list-style-type: none"> • Butte Countywide Homeless Continuum of Care • Dental • Education/Speaker's Bureau • Evacuation • Runaway and Homeless Youth Task Force • Toilets 	Jennifer Haffner Sherisse Allen Benson Laura Cootsona Jennifer Barzey Laura Cootsona	18 minutes
V. Open Forum and Announcements (3 minutes maximum)	All	22 minutes

Next Meeting: March 20, 2018, 10:00-Noon, City of Chico Council Chamber Conference Room

To suggest or request agenda items: Secretary Sherisse Allen, sallen@housing-tools.com

Taskforce Vision Statement (est. 2013)

Because housing is a basic human right, the Greater Chico Homeless Taskforce members will collaborate in order to problem solve, plan, advocate and work together to reduce barriers/increase access to safe and decent housing and supportive services for the homeless or those at risk of homelessness.

Homeless Taskforce Discussion Ground Rules

1. Stay focused on the topics being discussed.
2. Listen. Be open to new and different ideas and perspectives.
3. Share the stage with others. Don't dominate; take turns.
4. Honor time commitments on the agenda.
5. Assume the best of others.
6. Agree to disagree respectfully.
7. Remain flexible. Be willing to adapt and/or defer to the group's decisions.
8. Don't assume that we are all starting at the same place.
9. Be patient.