

BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE COUNCIL
MEETING MINUTES
Monday, June 18, 2018
Housing Authority of the County of Butte

MEMBERS PRESENT

Anastacia	Snyder	Catalyst
Don	Taylor	BCDBH
Ed	Mayer	HACB
Jennifer	Haffner	Greater Chico HTF
Joy	Amaro	Torres Shelter
Lisa	Currier	CCAT
Marie	Demers	City of Chico
Sean	Morgan	City of Chico
Thomas	Kelem	
Thomas	Tenorio	CAA of BC
Virginia	Underwood	SHOR

MEMBERS ABSENT

Bill	Mash	Without A Roof
Bobby	Walden	DVA
Doug	Teeter	County Board of Supervisors
Jennifer	Barzey	Youth for Change
Larry	Hayden	Oroville Hope Center
Linda	Draper	City of Oroville
Megan	Meloy	BCOE

STAFF: Jennifer Griggs attended via Skype

OTHER GUESTS PRESENT

Debbie	Villasenor	Citizen
Laura	Cootsona	Jesus Center
Amy	Bergstrand	City of Oroville
Brad	Brunner	Caminar
Doug	DeSoto	HACB
Shelly	Watson	JC/SH/HH
Stephanie	Powell	CAABCI
Sarah	Frohock	BCDBH
Sherry	Morgado	BCPH
Amanda	Scofield	CAABCI

ORDER OF BUSINESS:

1. **CALL TO ORDER:** The meeting was called to order by Council Chair Tom Tenorio at 1:05 p.m.
2. **OPENING/INTRODUCTIONS:** Each attendee introduced themselves by name and organization.
3. **APPROVAL OF CONSENT AGENDA:** Approved. *M/S/C: Mayer/Currier*
4. **CoC STAFF REPORTS:**

Monthly Update – May: J. Griggs reported on highlights from the month of May. In anticipation of the Point-In-Time (PIT) Count in January 2019, she continues to meet with stakeholders in the Butte County area,

including Enloe Hospital, Butte College, Butte County Sheriff's Department, and CSU Chico. J. Griggs reported she attended the National Association of Housing and Redevelopment Officials (NAHRO) Conference, which included breakout sessions for programs relevant to our county. The new CoC website went live June 1, 2018.

Grant Update: J. Griggs presented the timeline to conduct the Federally-funded Emergency Solutions Grants Program (ESG) ranking. The deadline for awarded grantees to submit to California Department of Housing and Community Development (HCD) is no later than August 7, 2018. She went on to confirm that the only active funding opportunity currently is the Federal portion of ESG which is administered by HCD. Butte County receives approximately \$305,000. CoC's must use non-competitive processes to allocate a minimum of forty percent (40%) of that amount to rapid rehousing services. The balance of the allocation is available for allocation via a competitive process to services including emergency shelter and street outreach.

Review and Ranking Committee: J. Griggs reported she is working to compile a list of potential members for the Review and Ranking Committee. Members of the Review and Ranking Committee will not be asking for any ESG grant funding. J. Griggs will alert the CoC who is on the Review and Ranking Committee, once finalized. T. Tenorio encouraged attendees to complete whatever research they can prior to release of three and possible four Notices of Funding Availability (NOFAs) in the next six months.

- 5. COMMUNITY PRIORITIES FOR CoC FISCAL YEAR 2018 NOFA:** J. Griggs reminded members thirteen potential priorities were discussed at the most recent semi-annual All Membership CoC meeting on May 14, 2018. The priorities selected would be the CoC priorities for the next 18 months. Surveys were sent to every person who has provided contact information on a sign-in sheet at a CoC meeting since January 2018, as well as anyone else who has expressed interest in correspondence. Surveys were distributed to approximately 120 individuals, and 70 completed surveys were returned. J. Griggs presented the results of the survey, which were then discussed by the Council. Discussion included the relationship between any locally-selected priorities and those issued by federal and state. The Council approved the seven priorities for 2018 that received the most votes contingent upon J. Griggs' development and addition of an opening statement that provided context.

M/S/C: Snyder/Morgan

- 6. MONITORING – INTERNAL WELLNESS CHECKLIST:** J. Griggs presented the plan for monitoring of CoC NOFA grants. She proposed each grantee complete an Internal Wellness Checklist for her review by July 30, 2018. Discussion ensued and the Council indicated a paradigm of "mentoring" would be more appropriate than "monitoring" for some organizations. The Council prefers a two-tier approach of self-certification, keeping in mind experience of individual agencies. J. Griggs requested to remove the action item from this agenda, to return in July with a calendar of events and some ideas on how to mentor without creating extra work for participating agencies. T. Tenorio asked J. Griggs to compile the number of people we have collectively housed (defined as "permanent, secure, you-hold-the-lease" housing) in the past year from our Annual Performance Reports (APRs).

7. CoC COMMITTEE STATUS REPORTS:

CE – Coordinated Entry/HMIS – Homeless Management Information System: HMIS/CE Committee Chair T Tenorio reported that in acknowledgement that the Coordinated Entry System would play a more important role and that upcoming funding opportunities could be tapped for financial support the Coordinated Entry Committee established a subcommittee tasked with identifying the top three system enhancements. First, fund 211 to complete and input assessments into the system. Second, fund a Navigator position to the fullest extent possible. Third, with any still remaining funds, extend funding to participating agencies. J. Griggs is developing marketing materials to educate public about CE and its goals, as well as more commonly used definitions for the operating manual.

Households with Children: Committee Chair T. Hawkins reported that the committee met; it was their second meeting and it was great to have direct service providers in attendance. The goal is to have all homeless families entered onto the Community Queue via Coordinated Entry. We hope to partner with other agencies and organizations, including school districts and The Boys and Girls Club, who can help us connect with families when children they interact with are discovered to be homeless.

Point-In-Time (PIT): Committee Chair J. Griggs will send an outline of tasks related to PIT leadership for Chico and Oroville to the Council upon her return to the office.

8. LOCAL COALITION REPORTS: J. Haffner reported Chief O'Brien will provide updates at tomorrow's (6/19/18) meeting, including updates on the proposed community court.

9. VETERANS AND AFFORDABLE HOUSING ACT: M. Demers reported she will prepare the item "Veterans and Affordable Housing Act" as an action item for the next regularly scheduled meeting.

10. ADJOURNMENT: The meeting was adjourned at 2:47 p.m.