



## Butte Countywide Homeless Continuum of Care

### **BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE HMIS/CES COMBINED COMMITTEE MEETING MINUTES**

**MONDAY November 6, 2023 at 1pm-3pm  
Zoom Meeting**

**COMMITTEE MEMBERS PRESENT:**

Tracey Gilliam, Butte/Glenn 211  
Lynann Pilley, Oroville Rescue Mission  
Sarah Frohock, BCDBH  
Cathryn Carkhuff, Home and Heart  
Debbie Villaseñor, Housing Consultant  
Nancy Jorth, Youth For Change  
Elisa Rawlinson, DESS HHome  
Rayna Bryson, DESS  
Yesenia Gallegos, CHAT  
Maisue Thao, Butte College  
Angie Little, Housing Authority – Butte County  
Nick Fashing, DESS APS  
Rayna Bryson, DESS

**COMMITTEE MEMBERS NOT PRESENT:**

Stephan Spirk, CAA  
Sara Sweaney, Nation's Finest  
Rocio Nakae, BCDBH  
Cecily Kishbaugh, VECTORS  
Jaymee McLaughlin, CUSD  
Cynthia Pesheck, Ampla  
Cathryn Carkhuff, Home and Heart  
Karen Ramirez, True North Housing  
Kristopher Kuntz, Anthem  
Codie McCormack, Caminar  
Susan Wilson, Safe Space  
Nancy Jorth, Youth For Change  
Trish Pittman, Health Net  
Meagan Smith, Northern Circle IHA  
Rachel DeLeon, DESS

**OTHER ATTENDEES:**

Javi Pineda, HACB  
Shelly Storkan, BCDBH  
Isabel Alaniz, DESS HHome  
Kim Decker, Nation's Finest  
Lorena Reed, BCDBH  
Erin Spasbo, DESS HHome  
Jennifer Zellers, 6<sup>th</sup> Street Center  
Hilary Crosby, Safe Space  
Gabrielle Beck, DESS HHome  
Alisa Pugh, DESS-CSD  
Pahua Thao, DESS HHome  
Karen ??, True North Housing Alliance  
Erickson Montes, DESS IS  
Laura Smith, DESS HHome  
Wendy Cumberland, DESS HHome  
Karen ??, True North Housing Alliance  
Daniel ??, ??

**Recording Secretary: Lisa Angle**

## 1. CALL TO ORDER:

Meeting called to order by Elisa Rawlinson, Chairperson at 1:02pm.

## 2. INTRODUCTIONS/AGENCY UPDATES:

Introductions were conducted and the following announcements were given:

Angie Little, Housing Authority of Butte County announced the project-based waiting list is now open and is on the Housing Authority of Butte County website. There are 4 properties being leased up.

Hilary Crosby, Safe Space announced currently working on opening up winter shelter in mid-December. Currently looking for an intake center.

Debbie Villasenor, Housing Consultant announced Butte County Behavior Health No Place Like Home round 4 project named Oleander Community Housing, located off the Esplanade in Chico, closed construction loan with multiple lenders on November 2, 2023. Construction to start soon and the anticipated completion date is the end of December 2024. There will be 15 No Place Like Home one-bedroom units and 22 combination of one bedrooms and studios for the general homeless population with a total of 37 units. The age of eligibility is 18 years of age and older. All referrals for Oleander will come from Coordinated Entry.

Yesenia Gallegos, Chico Housing Action Team (CHAT) announced Chico Housing Action Team (CHAT) just housed their first referral from 6<sup>th</sup> Street through a CHAT internal program named Second Star. CHAT recently celebrated 10 years with an event over the weekend.

Jennifer Zellers, 6<sup>th</sup> Street Center announced she is the new Program Manager replacing Emily Periera. Jennifer announced there are several events coming up with the Silent Disco being held recently. Light the Night event coming soon.

Javi Pineda, Housing Authority of Butte County announced EHV has no new vouchers available as of the September end date, with a potential re allocation of funds coming from HUD in February.

Elisa Rawlinson, Chairperson stated if there are new programs needing to be added to HMIS from agencies please give at least a month to enter the new program into HMIS. Let the lead agency know, as soon as possible, if any agency will be needing to have any new programs added to HMIS.

## 3. APPROVAL OF MINUTES - ACTION:

- a. HMIS/CES Committee Meeting, October 9, 2023

**Motion** - approve meeting minutes for October 9, 2023

Motion: Angie Little

Second: Sarah Frohock

Opposed: None

Abstained: None

b. HMIS/CES Special Committee Meeting, October 23, 2023

**Motion** - approve meeting minutes for October 23, 2023

Motion: Angie Litte

Second: Nancy Jorth

Opposed: None

Abstained: None

**4. 2024 HMIS/CES MEETING SCHEDULE - ACTION**

Elisa Rawlinson, Chairperson presented the HMIS/CES meeting schedule for 2024. Brief discussion held on virtual meetings versus in person meetings. The committee decided to continue to have the virtual meetings.

**Motion** – to continue to have virtual HMIS/CES Committee Meetings

Motion: Debbie Villaseñor

Second: Tracy Gillihan/Yesenia Gallegos

Oppose: None

Abstain: None

**5. LONGITUDINAL SYSTEMS ANALYSIS (LSA)**

Elisa Rawlinson, Chairperson stated there is information in the agenda packet regarding the Longitudinal Systems Analysis (LSA). The Longitudinal Systems Analysis (LSA) is a report from HUD and identifies corrections needing to be made in HMIS. There have been some emails already sent out to the CHO/Admins identifying corrections needing to be completed by a few agencies in HMIS. There will be additional emails sent out to each CHO/Admin by Elisa Rawlinson and/or Pahua Thao with corrections needing to be made by the additional agency.

Brief explanation and overview made by Elisa Rawlinson regarding the Longitudinal Systems Analysis (LSA). Any questions regarding corrections or Longitudinal Systems Analysis (LSA) contact Elisa Rawlinson or Pahua Thao.

**6. SHELTERED PIT/HIC –**

Elisa Rawlinson, Chairperson stated there will be a Sheltered PIT being completed in January 2024 and after the Longitudinal System Analysis (LSA) is completed. The Sheltered PIT will be created in HMIS and the agency will need to be complete the Sheltered PIT in HMIS. The date to complete the Sheltered PIT will be determined and is usually within the last 10 days of January 2024. HIC forms will be sent out to be completed and sent back to the lead agency.

Brief discussion on the Sheltered PIT.

**7. NEXT MEETING (DECEMBER MEETING CANCELLED)**

**Monday, January 8, 2024: 1:00 – 3:00pm (tentative)**

**8. ADJOURN**