**MEETING MINUTES**

**BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE**

**May 14, 2018**

**Housing Authority of the County of Butte**

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| **MEMBERS PRESENT** | | |
|  |  | Company / Agency |
| Karen | Ely | BCDESS |
| Rashell | Brobst | Boys and Girls Club |
| Don | Taylor | Butte Behavioral Health |
| Megan | Meloy | Butte County Office of Education |
| Sherry | Morgado | Butte County Public Health |
| Brad | Brunner | Caminar |
| Sarah | Thomas | CHAT |
| Benson | Michael | Citizen |
| Debbie | Villasenor | Citizen |
| Marie | Demers | City of Chico |
| Sean | Morgan | City of Chico - Elected Official |
| Linda | Draper | City of Oroville - Elected Official |
| Thomas | Tenorio | Community Action Agency of Butte County |
| Doug | Teeter | County Board of Supervisors |
| Lisa | Currier | Crisis Care Advocacy & Triage |
| Jennifer | Wilking | CSU Chico |
| Bobby | Walden | Department of Veteran Affiars |
| Tara | Sullivan Hames | Help Central Inc./ Butte 2-1-1 |
| Ed | Mayer | Housing Authority of the County of Butte |
| Sherisse | Allen | Housing-Tools |
| Laura | Cootsona | Jesus Center |
| Erna | Friedeberg | North Valley Catholic Social Service |
| Siana | Sonoquie | North Valley Housing Trust |
| Dena | Kapsalis | Paradise Unified School District |
| Jennifer | Haffner Waugh | Rep for Greater Chico HTF |
| Thomas | Kelem | Stonewall Alliance of Chico |
| Joy | Amaro | Torres Shelter |
| Shaloma | Wolske | Vets Resource |
| Bill | Mash | Without A Roof |
| Nancy | Jorth | Youth For Change |
| Dan | Everhart | Citizen |
| Ann | Winters | Proxy for Anastacia Snyder |
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| **MEMBERS ABSENT** | | |
| Carol | Zannon | Greater Oroville Homeless Coalition |
| Larry | Hayden | Oroville Hope Center |
| Virginia | Underwood | SHOR |
| Maia | Illa | Victor Comm Support Services |
| Annie | Terry | Oroville Rescue Mission |
| Anastacia | Snyder | Catalyst Domestic Violence Services |
| Crystal | Mourad | Member NVHT/GCHTF |

**Order of Business:**

* 1. **CALL to ORDER:** The meeting was called to order by Chair, Tom Tenorio at 1:01 p.m.
  2. **OPENING/Introductions:** T Tenorio explained the intent of an all-member meeting which was to provide education on the CoC role in addressing homelessness.
  3. **APPROVAL OF CONSENT AGENDA (Council-only vote):** Approved. ***M/S/C: Mayer/Haffner***
  4. **ANNUAL UPDATES/DISCUSSION:**

CoC Coordinator Update: J Griggs reviewed the highlights of her first 4 months as CoC Coordinator. She highlighted the contact with stakeholder she has met. She reported that she has worked on the upcoming Point in Time (PIT)-mobile quote, the Website and on developing Committees. She discussed ideas for a focus on persons 60+ years of age experiencing homelessness and the monitoring of projects. She invited more success stories to be submitted and will continue to review compliance in all required areas

HUD HIC/PIT Report Update: T Tenorio reviewed the HIC (Housing Inventory Count) and PIT (Point in Time) reports of HUD and the process of preparation. There was a brief Q & A on the report contents. Overall the reports support the idea that a shortage of affordable housing exists. Our CoC has an 85% occupancy rate which is a threshold number for HUD when doing the consolidated application. The staff report discussed trends and what the CoC should be looking for in the future.

ESG (Emergency Solutions Grant) Reports:

Tom Dearmore from CAA, reporting on the Rapid Rehousing Housing program, said that despite a slow start they have assisted 34 individuals (11 families) since the beginning of 2018. 8 were deposit/1st and 2nd month. There were 3 families assisted through Homeless Prevention. The biggest challenge is landlord recruitment. FY16 fund are all used. CAA will be making some adjustments to the way they handle this program.

Joy Amaro from Torres Shelter reported on their Emergency Shelter allocation of $200K. All of the funds have been spent including $160K on Essential Services and $20K each on Admin and Operations. Various data facts were given and will be included in these minutes as attachments.

The HUD System Performance Measures (SPM) report was reviewed. T Tenorio reported that the data was preliminary but that it provided an illustration of how the CoC can review its progress. Concern is for the 51-62 age group for which no safety net exists and that is a growing demographic age group. The final SPM report will be given in July/August.

Community Priorities Discussion: Griggs introduced the topic of setting goals/priorities for the CoC. She explained after reaching out to many people, organizations and stakeholder that she developed a list of 13 options for priorities to help the CoC to focus its limited resources. She invited the CoC community to choose 4-7 and focus on this group from 2018- to the end of 2019. There were several comments from the floor and council members.

HUD determines a great deal of the priorities for funding

Look at options like CHAT’s simplicity Village

Hospitals, not hotels may be more cost effective

Community Land Trust – Renters become Homeowners, keeps cost of land low

Checkout what Maryland is doing with Hospital Discharge

Like numbers 6&12 – Public Health is involved and looking at mobile options

HUD’s priorities drive funding decisions; let’s look for public and private partnerships

Focus on Family, stop the cycle of homelessness

Looking at other options like camping, trailers

Add services to those who are not housed

Affordable housing

Tear-Drop Trailers and Mini’s in the backyard

Affordable housing – its takes $250K per apartment, we need money and partnerships.

There were lots of ideas and comments. The next step will be to narrow down and have the CoC Council Vote so the committees can start forming action plans.

* 1. **Voting by Council Only: Mobile Application for the PIT**

Griggs brought forward a request for having the 2019 PIT use mobile apps instead of paper surveys. Marie D asked about cost for data entry. Ed M advised it was about 180 hours at least of data entry. The mobile will do this and data entry is not required.

Motion made to move forward and present in June a Proposal for the Mobile App.

Approved. ***M/S/C: Mayer/Draper***

* 1. **COC LEAD DESIGNATION:**

Mayer advised the group of a CoC Governance and HUD requirement to designate the CoC Lead Agency, the CoC Collaborative Applicant and the CoC HMIS lead. Per the CoC Charter this is to be done at least every three years and is voted on by all members. The deadline to advise HUD is May 14. Ann Winters from Catalysts advised her organization would like to take on the role of CoC Lead. There was concern that this was being dropped on the membership at the last minute.

It was suggested that there should be a formal recruitment process to identify interest and capacity. It was also suggested that the CoC Lead and Collaborative Applicant roles be kept together to avoid fragmentation. Motion was made, with a friendly amendment, to reaffirm CAA for the 3 roles for one year, and at the all-member meeting in Oct 2018 there will be discussion on options for a formal process to understand and affirm the roles going forward.

Kelem/Draper – Passed with 2 abstentions and 1 No

* 1. **CoC COMMITTEE AND OTHER REPORTS:**

The Committees gave a very brief overview of their work so far. See attached for more information.

* 1. **LOCAL COALITION REPORTS: CHICO, OROVILLE and PARADISE:** Chico- Jennifer Haffner advised the next meeting (Tomorrow – 5/15) will be a Butte County Supervisor Forum and invited all to join.

Paradise- The attendees were advised that there is a new Executive Director. SHOR is also serving more people each month. Three success stories were shared.

Oroville- No Verbal Report

* 1. **Adjournment:**  The meeting was adjourned at 3:03pm.