

Draft
Butte Countywide Homeless Continuum of Care
FY 2023 HUD Renewal Project Application Request for Proposals

Instructions:

The process and forms to apply for funding for renewal projects, including renewal projects with expansion, is as follows:

1. Complete the CoC Renewal Project Questionnaire (page 2) for each renewal project for which you are requesting funding. Email to Housing Tools as instructed below.
2. Prepare your Renewal Project application in eSnaps, save the application as a PDF, and email to Housing Tools as instructed below. **Do not submit the project in eSnaps.**
3. If you are applying for an expansion of your existing project, also prepare a New Project application in eSnaps for the expansion portion, save the application as a PDF, and email to Housing Tools as instructed below. **Do not submit the project in eSnaps.**
4. Provide the most recent APR for the applicable renewal project(s) you are applying for. Expansion projects will also submit the APR for the project proposed for expansion. Email to Housing Tools as instructed below. If you do not have an APR for the project as result of a HUD delay or other issue beyond your control, please provide a statement to that effect with a brief explanation.

The Grant Inventory Worksheet (GIW) provides the eligible application amounts for each Renewal Project and should be consulted to ensure you are applying for the correct funding level.

Scoring and ranking criteria for Renewal and Expansion projects are shown on pages 3-4.

Renewal applicants are encouraged to access and use HUD's FY 2023 Detailed Instructions and Navigation Guides for Renewal and New Applications, which are available at:

https://www.hud.gov/program_offices/comm_planning/coc/competition#support

All materials noted above must be emailed, preferably as one complete package, to Housing Tools no later than 5:00 pm on August 21, 2023. If the files are too large to send in one email, you may send two emails with the required materials. In the subject line of the email, please indicate "2023 Butte CoC Renewal Project Application, (name of agency and project)". Send all materials to: jcoles@housing-tools.com and smorgado@housing-tools.com.

Any questions regarding these instructions and the requirements may be sent to: smorgado@housing-tools.com.

**FY 2023 Butte Countywide Homeless Continuum of Care
Renewal Project Questionnaire**

Project Name: _____

Applicant: _____

Contact: _____ Phone: _____

Email address: _____

Sub-recipient: (If applicable) _____

Requested Funding Amount: _____

Changes in Application:

Please describe any proposed changes to your project from the FY 2022 CoC Renewal Application, including: Recipient, Subrecipient, Project Description, Services, Housing Type, Households, Subpopulations, Funding Request, Rental Assistance, Match, Budget. If applying to expand your project, specifically state what components will be expanded and the proposed scope of expansion. Note that any changes must be approved by HUD. If no changes, state "no changes proposed":

Racial Equity:

Describe any barriers to participation that your project has identified that are faced by persons of different races, particularly those over-represented in the Butte County homeless population relative to the total population. What steps has your project taken, or will it take, to eliminate the identified barriers?

LGBTQ+ Persons:

Describe if your agency has anti-discrimination policies that ensure LGBTQ+ individuals and families receive services, shelter and housing free from discrimination. If not, describe your plans to develop such policies in fiscal year 2023-24.

Innovative Practices to Improve Project Performance:

Briefly describe any innovative practices or policies your project implemented during the past calendar year, and their impact on project performance.

Certification: The renewal applicant listed above certifies its understanding that in addition to the completion of this questionnaire, it will be required to prepare its Renewal Application in eSnaps, if applying for expansion a New Application in eSnaps, save the application as a PDF and email to Housing Tools, along with its most recent APR, in order to be considered for review and ranking. It further certifies that it meets all HUD project eligibility and project renewal thresholds listed in Section III.C.5.b and d of the 2023 NOFO.

Applicant Authorized Signature

Date

Scoring/Ranking Criteria

Data Source	Total Points Available
Renewal Application in eSnaps; Sections: Recipient Performance, Project Description, Supportive Services, Sources of Match; or New Application in eSnaps for Expansion Projects	25
Annual Performance Report Data (see detail below)	60
Responses to Questionnaire (see detail below)	5
Total	90

Annual Performance Report Data

Prioritization of Housing Those Most in Need (project data from APR)	Points Available
Percent of project participants with income less than \$1000 at entry into program (Benchmark: 65%; 30% victim service participants) <i>APR: Q16</i>	5
Percent of project participants with more than one disability type (Benchmark: 50%; 0% victim service participants) <i>APR: Q13a1 and a2</i>	6
Percent of project participants entering project from place not meant for human habitation (Benchmark: 50%; 0% victim service participants) <i>APR: Q15</i>	10
Percent of project participants who were chronically homeless at entry into program (Benchmark: 80%; 0% victim service participants) <i>APR: Q5a and Q26b</i>	10
Domestic Violence Agency Applicants: Percent of project participants who were fleeing violence (Benchmark: 100% of domestic violence program participants; 0% other participants) <i>APR: Q14b</i>	10

Performance Measures (project data from APR)	Points Available
Percent of participants that move to Permanent Housing, or remain in Permanent Housing for PSH applicants (Benchmark: 80%) <i>APR: Q22a1 and Q23c</i>	10
Bed/unit utilization rate (Benchmark: 66%) <i>APR: Q2</i>	2

Percent of participants whose income increased from the start of their participation to their last assessment. (Benchmark: 50%) <i>APR: Q19a1</i>	1
Percent of participants with health insurance. (Benchmark: 75%) <i>APR: Q21</i>	1

Data Quality (Project data from APR or HMIS, or comparable system)	Points Available
Percent of data quality as reported through HMIS or comparable system (Benchmark: 95%; 0% victim services) <i>APR: Q6a, b, c, d, e, f</i>	2
HMIS or comparable system Bed Coverage Rate (Benchmark 100%; 0% victim services) <i>As verified by HMIS</i>	2
1. Applicant completed most recent APR by designated deadline, yes or no.	1

Responses to Questionnaire

Racial Equity (from Questionnaire)	Points Available
Project has identified barriers and taken steps to address resulting inequities	2

Non-Discrimination/LGBTQ+ Persons (from Questionnaire)	Points Available
Project has anti-discrimination policies or concrete plans to develop such policies	2

Innovative Practices to Improve Project Performance (from Questionnaire)	Points Available
Project implemented innovative practices which have positively impacted project performance.	1