



## Butte Countywide Homeless Continuum of Care

### Butte County Continuum of Care

### Council Member Meeting Minutes

Monday – May 20, 2024 1:00 PM to 3:00 PM

In Person Hosted by: Butte County Employment & Social Services

#### **COUNCIL MEMBERS PRESENT:**

Angie Little, HACB  
Josh Indar, BCOE  
Amber Abney-Bass, Jesus Center  
Tracey Johnstone, City of Oroville  
Anastacia Snyder, Catalyst  
Briana Harvey-Butterfield, DESS H&H  
Keesha Hills, OSCIA  
Marie Demers, City of Chico  
Sarah Frohock, BCDBH  
Tami Ritter, BC Board of Supervisors  
Matthew McCoy, DESS

#### **COUNCIL MEMBERS ABSENT:**

Brad Brunner, Caminar  
Jennifer Macarthy, City of Chico  
Ian Clement, Hope Cooperative  
Josh Jamison, Oro Hope Center  
Steve Culleton, Town of Paradise  
Meagan Meloy, BCOE  
Ann Winters, Catalyst

#### **OTHER ATTENDEES:**

Jaymee McLaughlin, CUSD  
Brittnie Paxman, Jordan Crossing  
Shelly Miller, First 5  
Shelly Forbes, Nations Finest  
John Sabelman, CSUC  
Samuel Keller, Advocate  
Elisa Rawlinson, DESS  
Debbie Villasenor, Housing Consultant  
Don Taylor, Willow Wellness

#### **OTHER ATTENDEES CONT:**

Erin Murray, DESS  
Erin Spasbo, DESS  
Charles Withuhn, North State Shelter Team  
Ed Mayer, HACB  
Shelly Watson, Jesus Center  
Jennifer Zellers, 6<sup>th</sup> Street Center for Youth  
Nancy Jorth, Youth for Change  
Joelle Chinnock, NCC of SDA  
Leslie Johnson, CHAT  
Lisa Torres, OSCIA  
Sharon Fritsch, NSST  
Kevin Thompson, OSCIA  
Wendy Cumberland, DESS  
Shelly Storkan, BCDBH  
Rayna Bryson, DESS  
Maisue Thao, Butte College  
Pahua Thao, DESS  
MaryJo Alonzo, City of Chico  
Megan Massie, New Beginnings  
Nick Fashing, DESS  
Monica Soderstrom, BC Public Health  
Jennifer McClure, Elijah House  
Brian Boyer, CAA  
Norma Lacy, NVCSS  
Kirstie Clifton, BCDBH  
Allan Dikes, ORM

**CoC Coordinator:** Erin Murray, DESS H&H    **Recording:** Pahua Thao, DESS H&H/ Lisa Angle, DESS H&H

## **ORDER OF BUSINESS**

### **1. CONVENE MEETING AND ESTABLISH QUORUM**

The meeting was called to order by Amber Abney-Bass, Chairperson at 1:07pm. Roll call of the council members conducted and a quorum established. This meeting is being facilitated by Amber Abney-Bass Chairperson and the meeting is in person. This is an all-member meeting located in the Chico Community Employment Center in the Condor Room.

### **2. APPROVAL OF MINUTES – ACTION**

A motion was made to approve the meeting minutes for April 15, 2024 as presented.

#### **a. April 15, 2024 – CoC Meeting Minutes**

Motion: Anastacia Snyder  
Second: Tracy Johnstone  
Opposed: None  
Abstained: None

### **3. COMMUNITY SPOTLIGHT:**

Agenda item cancelled, to be rescheduled for a later date.

### **4. GOVERNANCE COMMITTEE UPDATE – ACTION: ALL VOTING MEMBERS**

#### **Governance Charter: Council Terms**

Erin Murray, on behalf of the Governance Committee, presented the Council Member Terms Survey results from the survey previously sent out by email to the CoC membership. After a review of the survey results, the Governance committee proposed changing CoC Council terms from a maximum of three consecutive terms at two years per term, to a maximum of three consecutive terms at three years each, which can be extended for one additional term if extenuating circumstances exist and is approved by the CoC Executive Board. Council requested clarification in proposed verbiage that only one additional extension be allowed.

A motion was made to approve the updated Council Member terms in the Governance Charter, with clarification on the language on the one term additional extension.

Motion: Anastacia Snyder  
Second: Marie Demers  
Opposed: None  
Abstained: None

All Member Voting - QR Code for voting presented to members to vote. After QR code voting concluded the updated Council Member terms in the Governance Charter was approved unanimously.

**5. HMIS/CES COMMITTEE UPDATE – ACTION: ALL VOTING MEMBERS**

Elisa Rawlinson, on behalf of the HMIS/CES Committee, reviewed the Coordinated Entry System (CES) updated Policy. The HMIS/CES Committee approved the changes to the CES Policy committee approved the Policy at the April Committee meeting.

A motion was made to approve the revised CES Policy.

Motion: Keesha Hills  
Second: Tracy Johnstone  
Opposed: None  
Abstained: None

All Member Voting - QR Code for voting presented to members to vote. After QR code voting concluded the updates to the CES Policy were approved unanimously.

**6. CoC & HMIS OVERVIEW - INFORMATION**

Erin Murray presented an overview of the Continuum of Care (CoC). Erin Murray reviewed the functions, structure, council and membership of the Continuum of Care (CoC).

Elisa Rawlinson presented an overview of HMIS. Elisa Rawlinson explained what HMIS is and how the U.S. Department of Housing and Urban Development (HUD) and State entities use the data within HMIS.

Elisa Rawlinson explained the benefits of the HMIS for clients and agencies, showed a list of agencies who use HMIS, reviewed the annual cost of HMIS.

Elisa Rawlinson explained HMIS Lead Agency Responsibilities and shared information on ongoing training and support for users.

**7. CoC FUNDING COMPARISON - INFORMATION:**

Erin Murray presented a on overview of CoC funds, specifically the CoC Program Grant. Emergency Solutions Grant - Balance of State, Homeless Housing, Assistance and Prevention funding data from last fiscal year. The overview consisted of a comparison of funds at the federal level (as applicable), State level, and local level.

**8. CoC EXPENDITURE RECAP – INFORMATION:**

Erin Murray presented an overview of expenditures through March 31, 2024 for Emergency Solutions Grant – Coronavirus, California Emergency Solutions in Housing Round 1 and 2, and Homeless Housing, Assistance and Prevention Rounds 1 through 5.

**9. LEAD AGENCY, COLLABORATIVE APPLICANT, ADMINISTRATIVE ENTITY UPDATES – INFORMATION**

Briana Harvey-Butterfield announced the sheltered Point in Time and Housing Inventory Count have been submitted and an overview will be provided at the next CoC meeting. She also stated that the annual CoC Program Report outs will be occurring at the June CoC meeting.

Briana Harvey-Butterfield announced that the County is staying up-to-date on the pending approval of the State budget and Homeless Housing, Assistance and Prevention Round 5 and will provide updates as they are available.

Briana Harvey-Butterfield announced an outbreak of Shigella in Oroville and that Public Health is closely monitoring the situation.

## **10. COMMITTEE REPORTS – INFORMATION**

Governance Committee – Erin Murray provided an update in agenda item #4

HMIS/CES Committee – Elisa Rawlinson provided an update in agenda item #5

Households with Children – Jayme McLaughlin made an announcement regarding resources for parents in Butte County, the Back-to-School Drive is starting soon, and Summer Programs are available for families who are experiencing homelessness.

Chronic Homelessness – Shelly Storkan stated the committee was unable to meet since last CoC meeting and the next meeting will be June 17, 2024 from 1:30 to 3:00pm via zoom.

PIT Committee – Erin Murray announced the PIT Committee has been meeting on a monthly basis and if anyone is interested in participating in the PIT Committee to contact Erin Murray or Jay Coughlin.

Equity Committee – Erin Murray announced the current Chairperson for the Equity Committee is has stepped down and a new Chairperson will need to be identified. Anyone interested notify Erin Murray.

Youth Homelessness – Josh Indar announced School Ties has new grant funding to help students and families with housing.

## **11. COALITION AND JURISDICTION REPORTS/UPDATES - INFORMATION**

Board of Supervisors – Supervisor Ritter announced there is a survey available for the community to complete to identify programs/projects the Board of Supervisors should prioritize. This survey is available at 25 County Center Drive and on the Butte County website.

City of Chico – It was announced there is a community movie being shown called “Labels” at the Chico Library on Friday at 6pm.

City of Oroville – Tracey Johnstone announced there is a community activity providing funds for youth scholarships.

City of Paradise – No report

Greater Chico Homeless Task Force – No report

Greater Oroville Homeless Coalition – No report

**12. ANNOUNCEMENTS:**

None

**13. NEXT MEETING – MONDAY, JUNE 17, 2024: COUNCIL MEMBER MEETING  
Butte County Department of Employment & Social Services – Virtual Meeting**

**14. ADJOURN**

Meeting adjourned at 3:09pm