



## Butte Countywide Homeless Continuum of Care

### Butte County Continuum of Care

#### Councilmember Minutes

Monday - July 31, 2023

1:00 PM to 3:00 PM

Zoom Meeting Hosted by: Butte County Employment & Social Services

#### **COUNCIL MEMBERS PRESENT:**

Sarah Frohock, BCDBH  
Brad Brunner, Caminar  
Jennifer Macarthy, City of Chico  
Briana Harvey-Butterfield, DESS H&H  
Ed Mayer, HACB  
Tami Ritter, BC Board of Supervisors  
Emily Pereira, Youth for Change  
Josh Jamison, Oroville Hope Center  
Ann Winters, Catalyst  
Ian Clement, Hope Cooperative

#### **COUNCIL MEMBERS ABSENT:**

Tracy Johnstone, City of Oroville  
Marie Demers, City of Chico  
Anastacia Snyder, Catalyst  
Keesha Hills, OSCIA  
Marin Hambley, Stonewall  
Amber Abney-Bass, Jesus Center  
Steve Culleton, Town of Paradise  
Meagan Meloy, BCOE

#### **OTHER ATTENDEES:**

Samantha Raschka, Ampla Health  
Cathryn Carkhuff, Home & Heart  
Tracey Gilliam, Butte/Glenn 211  
Mary Jo Alonzo, City of Chico  
Amy Bergstrand, City of Oroville  
Ann Winters, Catalyst  
Annie Terry, ORM  
Alise Pugh, DESS CSD  
Brianna Scott, Aegis Treatment Centers  
Monica Soderstrom, Public Health

#### **OTHER ATTENDEES CONT:**

Isabel Alaniz-Alvarado, DESS H&H  
Melissa Jamison, United Way of Nor Cal  
Nikki Balboa, VA  
Scott Kennelly, BDCBH  
Nicole Drummond, CHAT  
Debbie Villasenor, Housing Consultant  
Conner Wenzel, Stonewall Alliance  
Shelly Miller, First 5 Butte  
Rayna Bryson, DESS  
Sherry Morgado, Housing Tools  
Dee Price, DESS H&H  
Jolene Hausman, BC Child Abuse Prevention Council  
Elisa Rawlinson, DESS H&H  
Wendy Longwell, Disability Action Center  
Troy McClanahan, DESS H&H  
Taylor Storey, TNHA  
Kaitlyn Sherrill, DESS H&H  
Wendy Lo, DESS H&H  
Carnella Marks, Restoring Our Community  
Matt McCoy, DESS VSO

**CoC Coordinator:** Erin Murray, DESS H&H    **Recording:** Lisa Angle, DESS H&H

## **ORDER OF BUSINESS**

### **1. CONVENE MEETING AND ESTABLISH QUORUM**

The meeting was called to order by Ed Mayer, First Chair at 1:02pm. Roll call of the council members conducted by Ed Mayer, First Chair and a quorum was established. This meeting is being facilitated by Ed Mayer, First Chair and the meeting is being recorded.

### **2. APPROVE THE REVIEW AND RANKING PROCEDURE FOR 2023 CoC PROJECT APPLICATION – ACTION**

A) **FY 2023 NOFO Memo** - Sherry Morgado, Housing Tools stated the FY 2023 NOFO Memo is a summary which lays out what is going on with this year's competition in terms of HUD's requirements, the local time line, local processes and some supporting documentation which is included along with the memo. Sherry Morgado reviewed the memo with the Council:

- HUD released the NOFO on July 5, 2023 with approximately \$3.1 billion in 2023-2024 federal fiscal year for homeless assistance grants nationwide
- Consolidated Applications for this funding opportunity are due no later than September 28, 2023 8pm EST or 5pm PST.
- 2023 NOFO Priorities (same as 2022)
- Notable Changes from the 2022 NOFO
- Deadline September 28, 2023
- Funding Levels
- Eligible Project Application Types
  - Renewal Projects
  - New Projects
  - Expansion Projects
- Eligible Project Components
  - Permanent Housing (Permanent Supportive Housing and Rapid Rehousing)
  - Transitional Housing
  - Supportive Services Only
  - HMIS
- Bonuses - 2 potential bonuses available
  - DV Bonus
  - CoC Bonus
- Ranking of Projects/Tier Funding Levels
  - Tier 1
  - Tier 2
  - CoC is mandated to maintain HMIS
- Sherry Morgado reviewed and explained the FY 2023 CoC Estimated Annual Renewal Demand Report for CA-519 Chico, Paradise/Butte County CoC.
- Project Application Process
  - All Applications - must attend a mandatory orientation on 8/10/23 from 1-3 via zoom
  - Renewal Project Applications and Renewal Projects with Expansion
  - New Project Applications
- Reviewing and Ranking Process
  - As outlined in the Review and Ranking Procedure, the CoC utilizes Housing Tools as an independent third party.

- CoC consider recommendations and retains the right to change the ranking of proposals for submission to HUD through Priority Listing.
  - Schedule based on September 28, 2023 due date
- B) **Review, Score and Ranking Procedures** - Sherry Morgado stated HUD requires CoC to conduct a detailed and objective review, score and ranking process for project applications that prioritizes and funds projects that best align with HUD priorities and performance standards. Sherry Morgado reviewed the review, score and ranking procedures with the Council.
- Step 1 - Approved Procedures and Documentation
  - Step 2 - Outreach to ensure all eligible agencies are aware of this funding opportunity.
  - Step 3 - Eligibility Threshold (HUD requirements)
  - Step 4 - Project Application Ranking with ranking exceptions for HMIS, DV Bonus and CoC Planning Projects
  - Step 5 - Council Approved
  - Step 6 - Notification to Applicants
- C) **Process for Reallocation** - Sherry Morgado stated this process has been the same since 2016 and has not changed. This process will be used this year and no changes are being recommended.
- D) **FY 2023 New Application** - Sherry Morgado briefly reviewed the new application process along with the scoring/ranking criteria. The new application will be reviewed in more detail in the mandatory orientation on 8/10/23. Deadline for new applications is 8/21/23 at 5pm.
- E) **FY 2023 Renewal Application** - Sherry Morgado briefly reviewed the renewal application process along with the scoring/ranking criteria. The renewal application will be reviewed in more detail in the mandatory orientation on 8/10/23. Deadline for renewal applications is 8/21/23 at 5pm.
- F) **FY 2023 NOFO** - Sherry Morgado stated the full NOFO is included in the agenda packet and it is encouraged for all applicants to review.

For technical assistance in the application process email Sherry Morgado for any questions.

\*All applications/applicants must attend a mandatory orientation on 8/10/23 and the invite will be sent out to all membership by email after the meeting.

- A motion was made to approve the following:
  - a. FY 2023 NOFO Memo
  - b. Review, Score and Ranking Procedures
  - c. Process for Reallocation
  - d. FY 2023 New Application
  - e. FY 2023 Renewal Application
  - f. FY 2023 NOFO

Motion: Tami Ritter  
Second: Ann Winters  
Opposed: None  
Abstain: None

**3. NEXT MEETING – Monday August 21, 2023**

Butte County Department of Employment & Social Services to host Virtual Meeting

**4. ADJOURNMENT:**

- A motion was made to adjourn the meeting at 2:02pm

Motion: Ann Winters  
Second: Tami Ritter  
Opposed: None  
Abstain: None

Ed Mayer, Vice Chairperson adjourned the meeting at 2:02pm