



# Butte Countywide Homeless Continuum of Care

Homeless Management Information System / Coordinated Entry Committee

Monday, October 11, 2022 1:00 p.m. – 3:00 p.m.

Butte County Employment and Social Services – Zoom Virtual Meeting

Zoom Link: <https://us02web.zoom.us/j/84354817498?pwd=b05QRTZldzZ0RHhVK01MM3FRREwvZz09>

Phone: (669) 900-9128 Meeting ID: 843 5481 7498 Passcode: 100054

## HMIS/CE COMMITTEE MEMBERS (CHO Administrator, or designee):

Angie Little, HACB	Keesha Hills, OSCIA	Karen Ramirez, True North Housing Alliance
Codie McCormack, Caminar	Shelly Watson, Jesus Center	Annie Terry, Oroville Rescue Mission
Nancy Jorth, Youth for Change	Tracey Gilliam, Butte 211	Sara Sweaney, Nation’s Finest
Susan Wilson, Safe Space	Rick Jackson, BCDBH	Nick Fashing, DESS APS
Stephan Spirk, CAA	Carolina Cruz, Catalyst	Meagan Smith, Northern Circle Indian Housing Authority
Yesenia Gallgos, CHAT	Debbie Villasenor, Consultant	
Cynthia Pesheck, Ampla	Elisa Rawlinson, DESS HHOME	

**First Chairperson:** Elisa Rawlinson, DESS HH

**Second Chairperson:** Sarah Frohock, BCDBH

## AGENDA

- |   |                 |
|---|-----------------|
| 1. Call to Order  | Elisa Rawlinson |
| 2. Introductions/Agency Updates                             | All             |
| 3. Updates coming to HMIS                                   | Elisa Rawlinson |
| a. Coordinated Entry Events                                 |                 |
| 4. HMIS/CES Training/Office Hours                           | Elisa Rawlinson |
| a. Client calendar  |                 |
| 5. LSA  |                 |
| 6. CHO MOUs   | Elisa Rawlinson |
| 7. Open System and Informed Consent - <b>DISCUSSION</b>     |                 |
| 8. Next Meeting: Monday, December 5, 2022; 1:00 – 3:00 p.m. | Elisa Rawlinson |
| 9. Adjourn  | Elisa Rawlinson |

Most of this month's new features involve the [Coordinated Entry \(CE\) Events revamp](#):

- Communities will now be able to set up and record inferred events as manual events if desired (inferred events are recorded automatically by the system; manual events are recorded by the user in the client enrollment record).
- Manual events will now be configured and recorded within a program-level *Events* tab instead of through services.
- Inferred events can now be enabled or disabled at the program setup level.
- Refer to the [Revamped Coordinated Entry Events System Administrator Checklist](#) for additional details.

The first several sections of this article describe these CE Event updates; the remaining new features for this month are outlined at the end of the article.

Throughout this article, we will refer to Coordinated Entry Event values. In the table below are the corresponding category names:

<b>Coordinated Entry Event Value</b>	<b>Coordinated Entry Event Category Name</b>
<b>1</b>	Referral to Prevention Assistance project
<b>2</b>	Problem Solving/Diversion/Rapid Resolution intervention or service
<b>3</b>	Referral to scheduled Coordinated Entry Crisis Needs Assessment
<b>4</b>	Referral to scheduled Coordinated Entry Housing Needs Assessment
<b>5</b>	Referral to post-placement/follow-up case management
<b>6</b>	Referral to Street Outreach project or services
<b>7</b>	Referral to Housing Navigation project or services
<b>8</b>	Referral to Non-continuum services: Ineligible for continuum services
<b>9</b>	Referral to Non-continuum services: No availability in continuum services
<b>10</b>	Referral to Emergency Shelter bed opening
<b>11</b>	Referral to Transitional Housing bed/unit opening
<b>12</b>	Referral to Joint TH-RRH project/unit/resource opening
<b>13</b>	Referral to RRH project resource opening
<b>14</b>	Referral to PSH project resource opening
<b>15</b>	Referral to Other PH project/unit/resource opening
<b>16</b>	Referral to emergency assistance/flex fund/furniture assistance
<b>17</b>	Referral to Emergency Housing Voucher (EHV)
<b>18</b>	Referral to a Housing Stability Voucher

**From:** HUD Exchange Mailing List <news@hudexchange.info>  
**Sent:** Tuesday, November 1, 2022 11:04 AM  
**To:** Rawlinson, Elisa  
**Subject:** LSA Initial Upload Phase Begins November 1, 2022, and Upcoming Office Hours

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# LSA Initial Upload Phase Begins November 1, 2022, and Upcoming Office Hours

As of today, November 1, 2022, communities can submit their Longitudinal Systems Analysis (LSA) data via the [Homelessness Data Exchange, Version 2.0](#) (HDX 2.0). Outreach from the Data Quality Liaisons also begins today.

Continuums of Care (CoCs) should plan to **login to the HDX 2.0 and complete at least one LSA upload for the Fiscal Year (FY) 2022 reporting year** by the Initial Upload deadline on **November 18, 2022**. If the upload fails due to critical upload errors, CoCs should immediately work with their vendor to resolve formatting or programming issues with the file export. Data errors and warnings will be available for review once a CoC has a successful upload.

## FY 2022 LSA Submission Schedule

Date	Description
November 18, 2022	End of Initial Upload Phase. All CoCs should have uploaded at least one Official HUD Review File into HDX 2.0 by the end of the day on November 18, 2022.

November 21, 2022 – November 25, 2022	Thanksgiving Break Period. During this time, Data Quality Liaisons will not be available for support. CoCs will be able to continue uploading and cleaning their data.
December 26, 2022 – January 2, 2023	Winter Holiday Break Period. During this time, Data Quality Liaisons will not be available for support. CoCs will be able to continue uploading and cleaning their data.
January 11, 2023	Final deadline to resolve data quality flags with your assigned Data Quality Liaison and submit your data for final review.

## Resources

The following resources have been updated and are now available on the HUD Exchange:

- [Introductory Guide to Submitting LSA Data for the AHAR](#)
- [Preparing for the LSA: Guidance on Common Data Quality Issues](#)
- [LSA Common Flags Library](#)

The updated [HMIS CSV Data Quality Tool](#) will be available soon. As a reminder, all community resources and guidance related to the LSA are announced through the HUD Exchange mailing list and are available on the [LSA Tools and Guidance page](#).

## Upcoming Office Hours

Dates and Times	Registration Link
November 10, 2022 2:00 – 3:00 PM EST	Save the Date
November 29, 2022 2:00 – 3:00 PM EST	Save the Date
December 6, 2022 2:00 – 3:00 PM EST	Save the Date
December 13, 2022 2:00 – 3:00 PM EST	Save the Date
January 3, 2022 2:00 – 3:00 PM EST	Save the Date
January 17, 2022 2:00 – 3:00 PM EST	Save the Date

These sessions will provide LSA-focused information on specific topics including: an HDX 2.0 demo and review of the LSA submission guide, a review of the updated materials

mentioned above, and special topics that arise during data collection. The Office Hours will also provide an opportunity for CoCs to ask additional questions after having hands-on experience. More details with registration links will be sent out closer to each date.

Your Data Quality Liaison will help your CoC resolve questions about the LSA submission process. If you haven't received an outreach email from your Data Liaison, please submit a question to the HUD Exchange [Ask A Question \(AAQ\) portal](#).

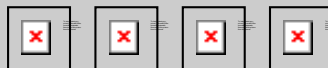
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