



Butte Countywide Homeless Continuum of Care

AMENDMENT NUMBER 2 TO THE RFP DOCUMENTS

Amendment Date: **October 22, 2018**
Homeless Emergency Aid Program - RFP

A. This Amendment shall be considered part of the RFP documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original documents, this Amendment shall govern and take precedence. ENTITY MUST SIGN THE AMENDMENT AND SUBMIT IT WITH THEIR BIDS.

B. Entities are hereby notified that they shall make any necessary adjustments in their applications as a result of this Amendment. It will be construed that each application is submitted with full knowledge of all modifications and supplemental data specified herein.

Except as described below, the original bid document remains unchanged. The RFP documents are modified and/or clarified, as follows:

Answers to Questions Submitted

- 1.** In the Cover Sheet, Page 2, What Does the Project Area Refer to?
 - a. Answer: Will you be submitting a Rental, Service or Capital Project
- 2.** How Restricted are you to the amount of money requested via the budget line items?
 - a. For Non-Labor Line Items, please include proof of estimate. If you have a line item that is \$5000, you would provide an estimate that would show proof of your requested amount. It is expected these projects be shovel ready and capital costs are known and already estimated.
- 3.** When will the updated Appendix A – Entity Certification be released.
 - a. This will be releases prior to October 31st. It will be released via email as well as on the CoC Website.
- 4.** On the Budget Sheets, the proposed budget and personal dates are Jan 1, 2019 to June 30, 2021, yet the funding will not be released or contracted until February 2019. What should the dates for our budget be?
 - a. The Dates for the Budget should start no earlier than April 1, 2019. Based on what the State has said, funds should be available by that date and all contracts with the AE (Administrative Entity) should be in place by that date. You are allowed to start your project later than April 1, 2019, but not later than Dec 1, 2019.
- 5.** Will the Co-Applicants be required to meet the same eligibility requirements as the Applicant?
 - a. All co-applicants will be required to meet the guidelines and regulations listed in the NOFA released from the State of California, which includes being housing first. All co-applicants will be required to meet any AE contract requirements.
- 6.** If my organization will only be a funding pass-through when completing the entity application would I answer as my entity or as the service provider?
 - a. You would answer the entity application and the project application as a joint response.





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- 7.** Does each applicant need to meet the 5% Youth Mandatory Amount?
 - a. No, the mandatory amount is a total from all applicants who are providing youth only services.
- 8.** On the application instructions on page 14, referring to the most recent auditors report, will this requirement be waived or is there another permissible alternative.
 - a. This requirement will not be waived.

There have been additional questions, and the CoC is awaiting response from the State of California. Once we have received answers additional information will be sent out.

BIDDER MUST ACKNOWLEDGE THIS AMENDMENT BY SIGNING BELOW AND ATTACHING THE SIGNED AMENDMENT TO THE APPLICATION:

Entity Name _____

Contact Person _____

Signature _____

Date _____

Jennifer Griggs

Butte Countywide Homeless Continuum of Care Coordinator

jenniferg@butte-housing.com

Office: 530.717.2138

