



# 2024-2025 CoC Project Application Workshop

Butte Countywide Continuum of  
Care



 **HousingTools**

August 26, 2024



# About Today's Session



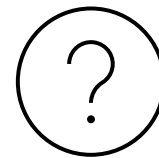
If possible, please turn on your video.



We will be recording.



Please use the chat box or raise your hand.



There will be time for Q&A along the way and at the end.

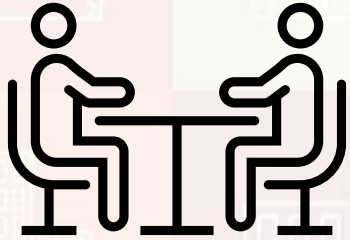


# Agenda

1. Welcome and Introductions
2. Meeting Goals
3. 2024-2025 NOFO Overview
4. Timeline
5. Review and Ranking
6. Renewal Project Application Process (including Expansion)
7. New Project Application Process
8. Final Q and A



# Welcome and Introductions



- Housing Tools
- Applicants



# Meeting Goals

- ✓ Understand the high-level goals and requirements of the HUD NOFO and where to find reference documents.
- ✓ If applying for a new project, discover whether CoC funds are an appropriate funding source for your project.
- ✓ Understand the local competition review and ranking process.
- ✓ Understand how to prepare and submit an application, and how to get technical assistance.



# 2024-2025 NOFO Overview

## Notable Changes from 2023 NOFO

- **This NOFO is intended to cover two full fiscal years (FY 2024 and 2025)**
- **CoCs can apply for renewal projects with an expiration date in calendar year 2025 and new projects proposed to be funded through bonuses or reallocation**
- **Projects awarded FY 2024 funds may be automatically eligible for an award of FY 2025 funds using the 2024 application submission and will not need to reapply in 2025**
- **If you are interested in applying for a new project, you are encouraged to do so in this cycle (2024) because it is uncertain/unlikely there will be additional funding for a 2025 project application process**



# 2024-2025 NOFO Overview

## Funding Availability for 2024

- Annual Renewal Demand (ARD) is \$629,650
- Tier 1 decreased from 93% to 90% of ARD: \$566,685
- Tier 2 is difference between Tier 1 and maximum amount of all other funds the CoC applies for (all renewals, reallocations, CoC Bonus, DV Bonus)
- CoC Bonus is up to 12% of Final Pro Rata Need or \$110,654
- CoC Planning Grant is \$50,000
- DV Bonus: \$138,205 for new RRH + Supportive Service DV projects



# 2024-2025 NOFO Overview

## Estimated 2024 Funding Amounts for Butte CoC

Category	Amount
Preliminary Pro Rata Need (PPRN)	\$921,364
Estimated Annual Renewal Demand (ARD)	\$629,650
Tier 1	\$566,685
CoC Bonus	\$ 110,564
DV Bonus	\$ 138,205
CoC Planning	\$ 50,000





# 2024-2025 NOFO Overview

## HUD Homeless Policy Priorities

1. Ending homelessness for all persons
2. Use a Housing First approach
3. Reducing Unsheltered Homelessness
4. Improving System Performance
5. Partnering with Housing, Health, and Service Agencies
6. Racial Equity
7. Improving assistance to LGBTQ+ Individuals
8. Including persons with Lived Experience in planning/decision-making
9. Building an effective workforce--NEW
10. Increasing affordable housing supply



# 2024-2025 NOFO Overview

## Eligible Project Applicants (McKinney-Vento Act)

Eligible: Non-profit organizations, states, local governments, Indian Tribes and Tribally Designated Housing Entities, Public Housing Agencies

*Note: Faith Based Organizations are eligible if they are a non-profit, but they cannot use direct financial assistance from HUD to support or engage in any explicitly religious activities and may not withhold services to a client who refuses to hold a religious belief, attend or participate in religious services and may not discriminate against someone on the basis of their religion.*

Not Eligible: Private Individuals and For-Profit Entities



# 2024-2025 NOFO Overview

## Renewal Projects (pages 52-55 of NOFO)

- Projects may renew under this NOFO to continue ongoing leasing, operating, supportive services, rental assistance, HMIS and project administrative costs.
- Projects are eligible for renewal with FY 2024 funds if they are currently operating and have an expiration date in CY 2025
- Projects will be eligible for renewal with FY 2025 funds if they have a signed agreement with HUD that will expire in CY 2026
- Projects that did not meet eligibility criteria to renew in FY 2024 but are eligible for FY 2025 funding will need to submit a renewal application next year (August 29, 2025)
- Renewal project applications must be submitted by the same grant recipient, be for the same amount of funding before FMR and COLA adjustments, be for the same program component, continue to serve program participants who are enrolled in the project now



# 2024-2025 NOFO Overview

## New Projects (pages 39-40 of NOFO)

- The CoC can apply for the following types of new projects through reallocation or CoC Bonus:
  - PH-PSH
  - PH-RRH
  - Joint TH/PH-RRH
  - Dedicated HMIS carried out by HMIS Lead
  - SSO-CE (Coordinated Entry System)
- The CoC can apply for new projects created through the DV Bonus process:
  - PH –RRH Projects
  - Joint TH/PH-RRH
  - SSO-CE to positions CoC’s coordinated entry to better meet the needs of those served by the DV organization



# 2024-2025 NOFO Overview

## Expansion Projects (pages 43-45 of NOFO)

- Project applicants can apply for new expansion projects to expand existing projects to increase the number of units, persons served, services provided to existing program participants or add additional activities to HMIS and SSO-CE projects.
- New expansion projects must meet the project eligibility and project quality thresholds in the NOFO and be for the same component as the project being expanded.
- There are limitation to expansion grant applications (for example, no requests for capital costs)—see subsection (a) on page 43 of the NOFO for the complete list



# 2024-2025 NOFO Overview

## Eligible Costs- Admin

- Up to 10% of grant may cover administrative costs related to the planning and execution of CoC activities
- Does **NOT** include staff and overhead costs directly related to carrying out activities, as those costs are covered by other cost categories
- Eligible costs: preparing budgets and schedules; developing compliance systems; preparing agreements to carry out program activities; monitoring; reporting; managing audits; program evaluation; training on CoC requirements; environmental review



# 2024-2025 NOFO Overview

## Required Match

Grant recipients must match all CoC grant funds, except for leasing funds, with at least 25% of funds from other sources.

- Can include in-kind contributions (property, equipment, goods, services)
- The COLA that HUD will apply on the backend will also be subject to this match
- Can use other federal non-CoC sources, State, local, private sources
- Cash match must be used for CoC Program eligible costs



# Due Dates and Review and Ranking Schedule

Activity	Date
Project Application Workshop	August 26
Applications Due	September 13 at 5 PM
Ranking Recommendations and Council Decisions on Priority Listing—Special CoC Council Meeting	September 30, 1-3 PM
Applicants Notified of Ranking in Priority Listing	October 1
Project Applications Due in eSnaps	October 8 at 5 PM
Final Submission of Priority Listing in eSnaps	October 28





# Review and Ranking Process

## Priority Listing

1. Housing Tools will score all project applications and develop a Priority List that ranks projects within Tiers (Tier 1 and 2).
2. The CoC will meet at a special Review and Rank Meeting on September 30, 2024 to consider the recommended Priority List and can approve or modify the recommendations.
3. Project applicants will be notified of the scoring results one business day after the Review & Rank Meeting.
4. All projects that are accepted by the CoC will then finalize the process in eSnaps:
  1. Renewal Applicants: any edits needed will be made, double checked by HT and then submitted in eSnaps
  2. New Applicants: The Collaborative Applicant (County) will provide access to eSnaps and Housing Tools will provide TA to complete the eSnaps application



# 2024-2025 NOFO Overview

## Reference Documents

- Butte CoC Website: <https://www.buttehomelesscoc.com/coc-program-funding.html>
- HUD CoC Program Competition: [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition#support](https://www.hud.gov/program_offices/comm_planning/coc/competition#support)
  - NOFO
  - Detailed Instructions
  - Navigation Guides
  - Renewal applicants: Grantee Inventory Worksheet



# Renewal Project Application Process



## Renewal Project Eligibility

- Be submitted by same recipient that executed the grant agreement
- Be for the same amount of funding as last year before any adjustments (i.e. FMR rents), or for a reduced amount due to reallocation
- Be for the same Program Component
- Continue to serve program participants enrolled in the project under the current grant agreement
  - For DV and YHDP- continue to serve the same subpopulation



## Renewal Project— Allowable Changes (p. 54 of NOFO)

### **The following change requests may be included in a renewal application:**

- Shift up to 10% of funds from one approved eligible activity to another
- Transition an eligible renewal project from one program component to another eligible new program component through reallocation and use those funds to create a single new transition grant



# Renewal Project Application Steps

- Complete the CoC Renewal Project Questionnaire
- Prepare Renewal Project Application in eSnaps—do not submit the project in eSnaps at this point, save application as PDF
- If applying for an Expansion, prepare New Project Application in eSnaps—do not submit the project in eSnaps at this point, save application as PDF
- Provide the most recent APR for your renewal project(s)
- Email all materials to Housing Tools as shown on Instruction Cover Page



# New Project Application Process



## How Can New Projects Be Created?

New Projects can only be created through:

CoC Bonus: HUD determines if CoC qualifies

DV Bonus: HUD determines if CoC qualifies

Reallocation: CoC can decide to reallocate funds if an existing project is under-performing and does not meet HUD standards  
(Butte CoC does not intend to reallocate funds)





# Walk Through of New Project Application Forms

Cover Sheet

Applicant/Project Eligibility Threshold

Project Quality Threshold

Answers to Questions with Backup/Supporting Documentation  
in Project Ranking Criteria Sections

Budget



## Questions

- Please email questions you may have during the project application process to: [smorgado@housing-tools.com](mailto:smorgado@housing-tools.com)