



# Butte Countywide Homeless Continuum of Care

Monday, September 18, 2023, 1:00 p.m. – 3:00 p.m.

## Council Member Meeting

### Butte County Employment & Social Services

**Zoom Link:** <https://us02web.zoom.us/j/89332398176?pwd=aDhzL1hoMGVnK0d0WGI1UG9SRmd5dz09>

**Join by Phone:** +1 669 444 9171

**Zoom Meeting ID:** 893 3239 8176 **Passcode:** 439632

#### COC COUNCIL MEMBERS:

Amber Abney-Bass	Ed Mayer	Jennifer Macarthy	Sarah Frohock
Anastacia Snyder	Emily Pereira	Marie Demers	Steve Culleton
Ann Winters	Ian Clement	Marin Hambley	Tami Ritter
Brad Brunner	Josh Jamison	Meagan Meloy	Tracy Johnstone
Briana Harvey-Butterfield	Keesha Hills		

**CoC Coordinator:** Erin Murray

**Recording:** Lisa Angle

### AGENDA

- 1) Convene Meeting and Establish Quorum *A. Snyder*
  - A) Virtual Meeting Format. Recording Meeting.
- 2) Approval of Minutes - **ACTION** *A. Snyder*
  - A) CoC Council Meeting August 21, 2023
  - B) CoC Special Meeting September 5, 2023
- 3) FY 2023 CoC Program Consolidated Application and Planning Grant Review & Approval - **ACTION** *S. Morgado*
- 4) 2023 Emergency Solutions Grant Program Balance of State (ESG BoS) Project Application Recommendation - **ACTION** *W. Lo*
- 5) Homeless Housing, Assistance and Prevention Round 5 - **ACTION** *E. Murray*  
*B.H. Butterfield*
- 6) Elections Policy and Procedure - **ACTION** *E. Murray*
- 7) Committee Chair and Vice Chair Updates *E. Murray*
  - A) Households with Children Committee
  - B) Chronic Homelessness Committee
  - C) Equity Committee
- 8) Housing and Disability Advocacy Program RFP - **INFORMATION** *J. Coughlin*
- 9) Lead Agency, Collaborative Applicant, Administrative Entity Updates – **INFORMATION** *B.H. Butterfield*  
*E. Murray*

- 10) Committee Reports – ***INFORMATION*** *All*
- 11) Coalition and Jurisdiction Reports/Updates – ***INFORMATION*** *All*
- 12) Announcements *All*
- 13) Next Meeting – November 13, 2023: All Member Meeting  
October Meeting Cancelled  
Butte County Department of Employment & Social Services to host Virtual Meeting
- 14) ***ADJOURN***



## Butte Countywide Homeless Continuum of Care

Continuum of Care Meeting

Virtual Meeting

September 18, 2023 1:00 p.m. – 3:00 p.m.

# CoC Agenda Item #2:

## Approval of Minutes:

- A) August 21, 2023 CoC Council Meeting
- B) September 5, 2023 CoC Special Meeting



## Butte Countywide Homeless Continuum of Care

### Butte County Continuum of Care

#### Councilmember Minutes

Monday - August 21, 2023

1:00 PM to 3:00 PM

Zoom Meeting Hosted by: Butte County Employment & Social Services

#### **COUNCIL MEMBERS PRESENT:**

Amber Abney-Bass, Jesus Center  
Anastacia Snyder, Catalyst  
Keesha Hills, OSCIA  
Briana Harvey-Butterfield, DESS H&H  
Sarah Frohock, BCDBH  
Tami Ritter, BC Board of Supervisors  
Emily Pereira, Youth for Change  
Ian Clement, Hope Cooperative  
Jennifer Macarthy, City of Chico  
Marie Demers, City of Chico  
Tracy Johnstone, City of Oroville  
Josh Jamison, Oroville Hope Center  
Ann Winters, Catalyst  
Brad Brunner, Caminar

#### **COUNCIL MEMBERS ABSENT:**

Marin Hambley, Stonewall  
Ed Mayer, HACB  
Steve Culleton, Town of Paradise  
Meagan Meloy, BCOE

#### **OTHER ATTENDEES:**

Teri DuBose, Congressman LaMalfa  
Erin Murray, DESS H&H  
Stefan Spirk, CAA  
Patrick Telles, Legal Services of Northern CA  
Jaymee McLaughlin, CUSD  
Tracey Gillihan, Butte-Glenn 211  
Wendy Lo, DESS H&H  
Eduardo Abarca, Ampla Health MMU North  
Shelly Storkan, DBH  
Monica Soderstrom, Public Health

#### **OTHER ATTENDEES CONT:**

Brianna Scott, Aegis Treatment Centers  
Melissa Jamison, United Way of Nor Cal  
Austin Herbaugh, DESS PIO  
Matt McCoy, DESS VSO  
Laura Smith, DESS H&H  
Debbie Villasenor, Housing Consultant  
Isabel Alaniz-Alvarado, DESS H&H  
Carnella Marks, ROC  
Rayna Bryson, DESS HSP  
Kenneth Huenink, DESS H&H  
Mary Jo Alonzo, City of Chico  
Lorena Reed, BCDBH  
Hilary Crosby, Safe Space Chico  
Pamela Beeman, Chico Area Interfaith Council  
Taylor Bunch, TNHA  
Annie Terry, ORM  
Josh Jamison, Oroville Hope Center  
Shelby Boston, DESS  
Nancy Jorth, Youth for Change  
Maisue Thao, Butte College  
Leslie Johnson, CHAT  
Sarah Graham, CHAT  
Dee Price, DESS H&H  
Lisa Angle, DESS H&H  
Jesica Giannola, CHAT  
Jolene Hausman, Butte County Child Abuse Council  
Troy McClanahan, DESS H&H  
Erin Spasbo, DESS H&H

**CoC Coordinator:** Erin Murray, DESS H&H    **Recording:** Lisa Angle, DESS H&H

## **ORDER OF BUSINESS**

### **1. CONVENE MEETING AND ESTABLISH QUORUM**

The meeting was called to order by Anastacia Snyder, Chairperson at 1:02pm. Roll call of the Council Members conducted by Anastacia Snyder, Chairperson and a quorum was established. This meeting is being facilitated by Anastacia Snyder, Chairperson and the meeting is being recorded.

### **2. APPROVAL OF MINUTES – ACTION**

A motion was made to approve the following minutes as presented.

a. July 17, 2023 - CoC Council Meeting Minutes

Motion: Marie Demers  
Second: Tracy Johnstone  
Opposed: None  
Abstain: None

b. July 31, 2023 - CoC Special Meeting

Motion: Marie Demers  
Second: Tracy Johnstone  
Opposed: None  
Abstain: Marie Demers and Anastacia Snyder

### **3. EMERGENCY SOLUTIONS GRANT: BALANCE OF STATE - ACTION**

Wendy Lo, DESS H&H reviewed the 2023 ESG BoS memo regarding the Department of Housing and Community Development (HCD) NOFO release of the 2023 Emergency Solutions Grants Program Balance of State.

The funds are made available in 2 ways:

1. Non-Competitive process for Rapid Re-Housing Activities and
2. Regional Competitions within geographic regions

Wendy Lo, DESS H&H stated the CoC can elect to set aside 40% or 50% for the Non-Competitive portion of the allocation 40% Non-Competitive Rapid Rehousing and 60% Regional Competition or 50% Non-Competitive Rapid Rehousing and 50% Regional Competition.

The County is recommending the election of the 50% Non-Competitive Rapid Rehousing and 50% Regional Competition

Brief discussion held on the 2023 ESG BoS funds.

A motion to approve the County recommendation of the 50% Non-Competitive Rapid Rehousing and 50% Regional Competition split for the 2023 ESG BoS allocation.

Motion: Tracy Johnstone  
Second: Brad Brunner  
Opposed: None  
Abstain: None

#### **4. COMMUNITY PARTNER SPOTLIGHT - INFORMATION** **Presenting Allan Dikes, Oroville Rescue Mission**

Allan Dikes, Oroville Rescue Mission Executive Director stated the Oroville Rescue Mission was established in 1964 with very humble beginnings but has grown over the years. Allan stated the Oroville Rescue Mission provides services to those in need. An overview was given of what services are provided at the Oroville Rescue Mission which includes providing 3 meals a day, shower facilities, clean clothes, heating and cooling centers and the emergency shelter with 49 beds for men and 14 beds for the woman. There are 2 rooms available for women with children and the New Life recovery program with 19 people enrolled.

Oroville Rescue Mission has a resource center available to assist clients with case management and other services which includes: resume building, bus passes, clothing vouchers, housing navigating, job search, computer labs, ID documents, hygiene kits.

Allan Dikes stated in collaboration with the City of Oroville the Esperanza Project will start construction any time. The construction of the Esperanza Project should be completed by January 2024 and fully functional by the end of February. The Esperanza Project will 20 beds for men and 20 beds for woman with onsite wrap around services focusing on comprehensive case management. Also 30 pallet shelters will be available to house at least 2 people per unit with 5 ADA pallet shelters with 1 person per unit. There will be a safe parking area for vehicles and RV's, camping and a community area, shower and laundry facilities. The Esperanza Project will be taking referrals.

Allan Dikes reviewed the steps that Oroville Rescue Mission takes when connecting with the homeless population and those in need with appropriate services.

#### **5. CHICO/GENESIS PALLET SHELTER UPDATE - INFORMATION**

Amber Abney-Bass, Jesus Center stated the 2nd part of the enforcement has started at Depot Park. There are 20 available units for individuals at the Genesis Pallet Shelter. There are 196 people now at the Genesis Pallet Shelter with 40 units being shared. There have been 57% male, 42% female and 1% other than male/female who have held occupancy to the Genesis Pallet Shelter since opening. There are 92 dogs, 3 cats, 1 bird and possibly a lizard.

There have been 9 people from the Genesis Pallet Shelter who have obtained independent housing within one year of being in the Genesis Pallet Shelter. There have been several individuals whom have opted not to come back to the Genesis Pallet Shelter within 72 hours due to various reasons. Since the opening of the Pallet Shelter in April

2022 there have been 315 individuals come to the shelter with 86 of those individuals not returning due to various reasons. There have been 64 individuals who departed due to violation of code of conduct.

Brief discussion held on departed individuals from the Genesis Pallet Shelter

## **6. CoC PROGRAM GRANT - INFORMATION**

Erin Murray, CoC Coordinator reminded everyone the CoC Program Grant application either for New Project or Renewal are due today 8/21/23 at 5pm to Sherry Morgado and James Coles at Housing Tools. [jcoles@housing-tools.com](mailto:jcoles@housing-tools.com) and [smorgado@housing-tools.com](mailto:smorgado@housing-tools.com).

Erin Murray, CoC Coordinator reminded everyone to complete the Survey sent out to all CoC membership. This survey has been sent out to CoC membership only. The Consolidated application requires polling the CoC membership on lived expertise of homelessness and domestic violence. The completion of the survey is anonymous.

## **7. LEAD AGENCY, COLLABORATIVE APPLICANT, ADMINISTRATIVE ENTITY UPDATES - INFORMATION:**

Briana Harvey-Butterfield, DESS HH announced new staff to the DESS Housing and Homeless team. Kenny Huenink, Analyst who will be working with the ESG BoS process and in addition will be taking the lead on the upcoming HHAP RFP Round 4, Laura Smith a Housing Navigator, Erin Spasbo a Housing Navigator and Dee Price a Housing Navigator.

Briana Harvey-Butterfield, DESS HHome reminded everyone as part of the Equity Subcommittee some technical assistance has been provided which is part of a dedicated series on Diversity training. If interested in participating send Erin Murray an email.

Erin Murray, CoC Coordinator announced a change in Chair and Vice Chair for 2 committees and will be brought to next month's CoC meeting for approval. The Chair for Equity Committee will be Jessica Giannola and Jolene Hausman Vice Chair. The Chair for Households with Children is now Brian Boyer and Jayme McClaughlin Vice Chair.

Erin Murray, CoC Coordinator reminded everyone at next month's meeting the CoC Council Elections Process will be reviewed along with the annual re-adoption of the Elections process. If anyone is interested in running for a CoC Council seat the process will be reviewed at the next meeting.

## **8. COMMITTEE REPORTS - INFORMATION**

Chronic Homelessness - Shelly Storkan announced the committee met on Wednesday August 16, 2023 and a presentation/overview was given on the Resilience Empowerment Support Team (REST). Next meeting is October 18th if interested email Shelly Storkan.

HMIS/CES - Troy McClanahan announced the last HMIS/CES meeting was August 14, 2023 the committee reviewed the draft CHO HMIS Quarterly Self Audit Compliance Certification Checklist, the CHO HMIS Self

Audit Data Quality Checklist and starting working on updating the Policies and Procedures. Next meeting September 11, 2023 at 1pm via zoom.

Equity - Erin Murray announced Jessica Gianola was nominated as Chairperson and Jolene Hausman as Vice-Chairman. The first session of the Diversity, Inclusion and Equity training will be July 27, 2023.

Youth Homeless - Emily Pereira announced meeting in August and discussed the November events coming up and getting the events planned. There are a lot of events coming up which include a silent disco, candles for sale, candle making, wear green day and the vigil. Next meeting September 11.

Governance - Erin Murray announced the last scheduled meeting was cancelled and next meeting is September 13, 2023 at 10am. If interested connect with Erin.

Household with Children - Jaymee McLaughlin announced the committee did not meet in July but did meet in June. This update is for June meeting: Partnered with Youth for Change, Boys and Girls Club, DESS and Chico Unified for some back to school events. There were about 250 students come through for school supplies in Chico and unknown amount in Paradise.

Veteran's - Matt McCoy announced last meeting was August 16, 2023 and a presentation was given by Nikki Balboa, VA regarding the Veteran's Justice Outreach Program. Also received a stand down update from Dr. LaRiviere and the need for volunteers. Next meeting on September 27, 2023.

Household Items - Erin Murray announced still working with North Valley Community Foundation on the flyer and QR code for fundraiser.

## **9. COALITION AND JURISDICTION REPORTS/UPDATES - INFORMATION**

Greater Chico Area Homeless Task Force - Ann Winters announced two new executive team members Bryan Boyer and Ed Howelit and the Task Force is currently looking to secure a place to hold an in person meeting on September 21, 2023 at 10am.

Greater Oroville Area Homeless Task Force - Josh Jamison announced nothing new to report.

Tami Ritter, BOS - announced 2 contracts that have gone through, one related to the Opioid Settlement for a Sobering Center and another related to Johnson House and Treatment.

City of Chico - no updates for the City of Chico.

City of Oroville - no updates for the City of Oroville.

## **10. ANNOUNCEMENTS**

Tracey Gillihan, Butte/Glenn 211 announced appointments are being made on Sundays to enter clients into Coordinated Entry.



**August 21, 2023**

Butte County Employment and Social Services

Page | 6

**11. UPCOMING MEETING -**

Tuesday September 5, 2023 Special Meeting

Monday September 18, 2023 Council Member Meeting

Butte County Department of Employment & Social Services to host Virtual Meeting

**12. ADJOURN:**

Anastacia Snyder, Chairperson adjourned the meeting at 1:45pm



## Butte Countywide Homeless Continuum of Care

### **Butte County Continuum of Care**

### **Special Councilmember Minutes**

**Tuesday September 5, 2023**

**1:00 PM to 3:00 PM**

**Zoom Meeting Hosted by: Butte County Employment & Social Services**

#### **COUNCIL MEMBERS PRESENT:**

Amber Abney-Bass, Jesus Center  
Brad Brunner, Caminar  
Ann Winters, Catalyst  
Briana Harvey-Butterfield, DESS H&H  
Sarah Frohock, BCDBH  
Tami Ritter, BC Board of Supervisors  
Marie Demers, City of Chico  
Ian Clement, Hope Cooperative  
Ed Mayer, HACB  
Tracy Johnstone, City of Oroville

#### **COUNCIL MEMBERS ABSENT:**

Steve Culleton, Town of Paradise  
Meagan Meloy, BCOE  
Anastacia Snyder, Catalyst  
Keesha Hills, OSCIA  
Emily Pereira, Youth for Change  
Jennifer Macarthy, City of Chico  
Marin Hambley, Stonewall  
Josh Jamison, Oroville Hope Center

#### **OTHER ATTENDEES:**

Sherry Morgado, Housing Tools  
Renee Bauer, North State Council Dev. Disabilities  
Debbie Villasenor, Housing Consultant  
Melissa Jamison, United Way of Northern California  
Kenneth Huenink, DESS HHome  
Annie Terry, Oroville Rescue Mission  
Austin Herbaugh, DESS PIO  
Patrick Telles, Legal Services of Northern California  
Angie Little, HACB  
Pahua Thao, DESS HHome

#### **OTHER ATTENDEES CONT:**

Wendy Longwell, Disability Action Center  
Erin Spasbo, DESS HHome  
Elisa Rawlinson, DESS HHome  
Amy Bergstrand, City of Oroville  
Taylor Bunch, TNHA  
Shelly Miller, First 5 Commission  
Leslie Johnson, CHAT  
Sarah Graham, CHAT  
Tara Sullivan-Hames, Butte/Glenn 211  
Mary Jo Alonzo, City of Chico  
Hilary Crosby, Safe Space

**CoC Coordinator:** Erin Murray, DESS H&H    **Recording:** Lisa Angle, DESS H&H

## ORDER OF BUSINESS

### 1. CONVENE MEETING AND ESTABLISH QUORUM

The meeting was called to order by Ed Mayer, Vice Chairperson at 1:05pm. Roll call of the Council Members conducted by Erin Murray, CoC Coordinator and a quorum was established. This meeting is being facilitated by Ed Mayer, Vice Chairperson and the meeting is being recorded.

### 2. APPROVAL OF PRIORITY LISTING FOR HUD CONTINUUM OF CARE 2023 APPLICATION - ACTION

Sherry Morgado, Housing Tools provided an overview of the Butte Countywide Homeless Continuum of Care Council Staff Report which included:

- Requested Action
- Background
- Project Applications Received
  - Renewal Project Applications
    - HMIS - Butte County DESS
    - Coordinated Entry (CES) - Butte County DESS
    - Catalyst Rapid Rehousing - Catalyst DV Services
    - James Place - True North Housing Alliance
    - Avenida Apartments - Caminar
    - Base Camp Village - Caminar
    - Catalyst Cottages Transitional Housing and Rapid Rehousing - Catalyst DV Services
  - Expansion Projects
    - Coordinated Entry (CES) - Butte County DESS
    - Catalyst Rapid Rehousing - Catalyst DV Services
  - New Project Applications
    - Housing for All - Chico Housing Action Team
    - Roundabout Housing - Oroville Rescue Mission
- Review and Ranking Process by CoC Consultant
  - CoC Bonus
  - DV Bonus
- First Page (2023 Initial Ranking)
- Funding Availability and Tiers
  - Tier 1
  - Tier 2
- Straddling of Tiers
- Review and Ranking Process by CoC Council

#### A) FY 2023 CoC Project Ranking Spreadsheet

Sherry Morgado, Housing Tools reviewed the FY 2023 CoC Project ranking spreadsheet and explained the different potential funding options as it pertains to Tier 1, Tier 2 and potential funding from DV Bonus

- 2023 Initial Ranking
- Expansions in Tier 2

- CHAT Moved Down
- All Renewals Moved Up

Discussion held on DV Bonus, funding, funding challenges, impact to current programs as it pertains to funding and creative ways to maximize funding.

After long discussion the Council determined the following ranking

- Tier 1 #1 HMIS (Renewal)  
#2 CES (Renewal)  
#3 Catalyst Cottages - TH/RRH (Renewal)  
#4 Catalyst RRH (Renewal)  
#5 Avenida Apartments (Renewal)  
#6 Base Camp Village (Renewal)  
#7 Housing for All (New)
- Tier 2 #8 Housing for All (New)  
#9 James Place (Renewal)  
#10 Roundabout Housing (New)  
#11 Catalyst RRH Expansion (DV Bonus)  
#12 CES (Expansion)

- a) A motion was made to approve the above priority ranking list for Tier 1 and Tier 2 for FY 2023 HUD Continuum of Care grant application

Motion: Marie Demers

Second: Ian Clement

Opposed: None

Abstain: Amber Abney-Bass, Ann Winters, Briana Harvey-Butterfield, Tami Ritter and Brad Brunner

Discussion held on the last 3 agencies on the priority list which were #10 Roundabout Housing, #11 Catalyst RRH Expansion (DV Bonus) and #12 CES (Expansion).

- b) A motion was made to not accept #10 Roundabout Housing and #12 CES (Expansion) and to accept #11 Catalyst RRH Expansion (DV Bonus)

Motion: Marie Demers

Second: Ian Clement

Opposed: None

Abstain: Amber Abney-Bass, Ann Winters, Briana Harvey-Butterfield, Tami Ritter and Brad Brunner

**3. NEXT MEETING -**

Monday September 18, 2023 Council Member Meeting  
Butte County Department of Employment & Social Services to host Virtual Meeting

**4. ADJOURN:**

Ed Mayer, Vice Chairperson adjourned the meeting at 2:25pm



**Butte Countywide Homeless Continuum of Care**

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Continuum of Care Meeting

Virtual Meeting

September 18, 2023 1:00 p.m. – 3:00 p.m.

## CoC Agenda Item #3:

**FY 2023 CoC Program  
Consolidated Application and  
Planning Grant Review &  
Approval**

**BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE  
MEMORANDUM**

**Date:** September 18, 2023  
**To:** CoC Council and Members  
**From:** Sherry Morgado, Housing Tools, CoC Consultant  
**RE:** HUD Continuum of Care 2023 Consolidated Application

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**Background:** The CoC Program (24 CFR pat 578) is designed to promote a county-wide commitment to the goal of ending homelessness. CoCs are to provide funding for efforts by nonprofit providers and local government to quickly rehouse homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness. CoCs are also charged with promoting access to and effective utilization of mainstream programs by homeless individuals and families; and to optimize self-sufficiency among those experiencing homelessness.

**2023 NOFO:** The HUD Continuum of Care Notice of Funding Opportunity (NOFO) for federal fiscal year 2023 was released on July 5, 2023. It outlines requirements for federal fiscal year 2023-2024 homeless assistance grants nationwide, administered by HUD in compliance with the HEARTH Act. Applications under this funding opportunity are due no later than September 28, 2023 at 8 pm EST.

2023 NOFO Priorities:

1. Ending homelessness for all persons
2. Use of a Housing First approach
3. Reducing unsheltered homelessness
4. Improving system performance
5. Partnering with housing, health and service agencies
6. Racial equity
7. Improving assistance to LGBTQ+ persons
8. Including persons with lived experience in the process
9. Increasing affordable housing supply

**Discussion:** The Consolidated Application is one of several components of a complete submittal to HUD for the annual CoC Competition, which is done through the HUD eSnaps online portal. The Consolidated Application questions and attachments document the efforts that the CoC has made to develop policies and procedures that align with HUD priorities, and how the CoC is engaging the community, especially individuals with a lived experience of homelessness and those representing racial and ethnic groups that are overrepresented in the local homelessness population. There is also a special section of questions that pertain to the applicant for the DV Bonus. The other components of the submittal are:

1. The Priority Listing of project applications. The Priority Listing was approved by the CoC on September 5, 2023, is posted to the CoC website, and will be completed in the HUD eSnaps portal once all project applications are formally “submitted” in eSnaps.
2. The individual project applications, including the CoC Planning Grant.

All of these components must be submitted in the eSnaps portal no later than September 28, 2023.

HUD requires that after the CoC Council approves the Consolidated Application for submission to HUD, that it be posted on the CoC's website and that the CoC notify the community and stakeholders of its posting through email or listserv at least 48 hours prior to submission. At this time, the CoC plans to complete the submission of all required materials in the eSnaps portal by end of day September 25, 2023.

**Requested Approvals:**

CoC staff and the CoC consultant request that the Council approve the following:

1. The Consolidated Application for 2023
2. Accept and authorize submittal of the CoC Planning Grant for 2023

**Information and Questions:** Project Applicants and CoC Councilmembers are encouraged to review the NOFO, Interim Rule and training materials available at these two HUD websites:

<https://www.hudexchange.info/programs/coc/toolkit/introduction-to-the-coc-program/#coc-program-laws-regulations-and-notices>

[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition#support](https://www.hud.gov/program_offices/comm_planning/coc/competition#support)

Announcements and materials will be posted on: <https://www.buttehomelesscoc.com/coc-program-funding.html>

Please contact Housing Tools staff with any questions by sending an email to: [smorgado@housing-tools.com](mailto:smorgado@housing-tools.com)



## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** CA-519 - Chico, Paradise/Butte County CoC

**1A-2. Collaborative Applicant Name:** County of Butte

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** County of Butte

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>1B-1.</b>	<b>Inclusive Structure and Participation–Participation in Coordinated Entry.</b>	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	No	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	No	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes	No	No
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	No
11.	LGBTQ+ Service Organizations	Yes	Yes	No
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	No	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	No
18.	Organizations led by and serving people with disabilities	Yes	Yes	No
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	No
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	No
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	No
26.	Victim Service Providers	Yes	Yes	No
27.	Domestic Violence Advocates	Yes	Yes	No
28.	Other Victim Service Organizations	Nonexistent	No	No
29.	State Domestic Violence Coalition	Yes	Yes	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1. The CoC invites new members to join through a variety of strategies: open invitation, solicitation at various agency meetings within the community, annual membership drive and through phone contacts at the Lead Agency. Annually the CoC's membership drive invites community members to join the CoC. During the drive, mass email are shared with the community through the CoC list serve, as well as through social media. Specific invitations are sent to targeted organizations or persons identified as significant partners to the CoC endeavors.

2. The Disability Action Center (DAC) is a member of the CoC with a representative who attends meetings and receives all CoC email communication. Information regarding the opportunity to apply for membership is disseminated through the DAC to individuals with disabilities. All membership information is posted electronically on the CoC website.

3. The CoC invited culturally-specific organizations to provide presentations to the CoC membership; for example, California Human Development provided information on the services they provide to farmworkers, including housing, immigration and citizenship services. CoC staff have conducted outreach to specific organizations that represent culturally specific communities, such as the African-American Family Cultural Center (Black), Hmong Cultural Center of Butte County (Hmong), and Promotores (Hispanic/Latino). The Northern California Indian Housing Authority (Native American/Indigenous) has several representatives that attend CoC meetings and are in regular communication with CoC staff. The Disability Action Center (DAC) is a member of the CoC.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness. NOFO Section V.B.1.a.(3)	
Describe in the field below how your CoC:		
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1. The CoC coordinates several regional planning and engagement groups to gather input and information from various stakeholders across the Continuum. Homeless service providers are active participants in monthly CoC meetings. CoC staff have made presentations at city council meetings, at the County Board of Supervisor's meetings, and at multiple community forums to discuss and promote homeless services and funding, advocacy efforts, and to gather information about the target population and their needs. The CoC has solicited local media outlets to cover and promote CoC activities and funding, and to engage the general public in activities of the CoC and how members of the community interested or experienced with homelessness may participate and provide input. The CoC Coordinator regularly networks with other jurisdictions and organizations that are vested in preventing homelessness, bringing new ideas and opportunities to the CoC.

2. The CoC Coordinator regularly represents the CoC at city and county public meetings, local coalitions and ad hoc committees. The CoC Coordinator and Council Chair also present CoC information and ask for public input at different venues, ensuring that the general public has an opportunity to provide their input on solutions to homelessness. At each public CoC meeting, information on CoC initiatives and opportunities is shared and the public is provided an opportunity to provide input.

3. All information was posted electronically on the CoC website in PDF format.

4. The CoC Council is a large and diverse representation of the Continuum and each member brings forth concepts, solutions and ideas to the planning and decision making process that represent a varying degree of experience and diversity in homeless matters; council members gather this information through community engagement efforts and daily interactions with the public and other partners. CoC leads take opportunities to transfer knowledge from community engagement efforts throughout the jurisdiction to the CoC Council meeting where advocacy and policy work take shape. At the Council meetings, any individual is able to present, ask questions or advocate for specific policies, approaches or activities that may alleviate the impacts of homelessness.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
NOFO Section V.B.1.a.(4)		
Describe in the field below how your CoC notified the public:		
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1.The CoC held a special meeting on 7/31/23 where the 2023 project application process was discussed and approved. At that meeting, the CoC Council approved a motion to solicit new project applications from organizations that have not previously received CoC program funding. Many interested community housing providers who have not previously received CoC program funding are members of the CoC and attended the meeting. In addition, the CoC sent an all member email to inform interested applicants of the opportunity to apply for new projects in 2023.

2.There were three efforts to notify the public of the opportunity to apply: 1). at the special CoC meeting of 7/31/23 where the 2023 project application process was approved, the steps were outlined in a written memo which was part of the agenda package; 2). The application materials and instructions were posted on the CoC website on 8/1/23; and 3). all interested applicants were invited to a mandatory orientation on 8/10/23 where the entire application and the submittal process was explained in detail.

3.At the special CoC meeting: 1). The written memo which was part of the agenda package included the scoring matrices for both renewal and new applications; 2). the CoC adopted the 2023 Review and Ranking Procedure which thorough explained the eligibility thresholds, project application ranking process, the CoC Council voting and approval process and development of the Priority Listing.

4.All information was posted electronically on the CoC website in PDF format and all information was also emailed to the full CoC membership list.

## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	No
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

**(limit 2,500 characters)**

1. The CoC met with ESG program recipients, and CoC partners, to collaborate on the allocation of ESG funds that would best meet the needs of our local population. The CoC's focus is to prioritize permanent housing, therefore all collaboration and decisions are based on this priority.

2. Annually, ESG recipients are monitored by the lead agency. They are also subject to a quarterly audit process which includes a Housing First assessment, and they are required to complete and present an annual report to the CoC Council; this report includes outcomes data, demographic, service and housing data and presents program and system specific challenges and successes.

3. Point in Time count and Housing Inventory count data are provided annually to HUD entitlement jurisdictions throughout the county for inclusion in Consolidated Plan updates. This data is also provided to non-Consolidated Plan jurisdictions within Butte County.

4. CoC provided information about funding availability, the challenges associated with placing program participants in affordable housing and fair housing challenges to the entitlement jurisdictions throughout the county to ensure that they have Continuum information that will help to identify housing and community development priorities and specific goals for federal funding. A PIT report is shared with Consolidated Plan Jurisdictions within the CoC's geographic area.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:
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1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes



4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

**(limit 2,500 characters)**

The McKinney Vento liaison through the LEA is a CoC Council member and participates in the CoC youth ad hoc committees and point in time count, along with other school district staff representing youth. The LEA/SEA participates in referrals to the CoC's coordinated entry process and collaborates with other service providers on case management, supportive services and team decision making for students/families that may be homeless or at risk of homelessness. The CoC also coordinates with the LEAs and Headstart programs to obtain homeless data necessary for CoC endeavors.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

**(limit 2,500 characters)**

The CoC has implemented a policy ensuring the "Requirement to Inform Program Participants of the Eligibility for Educational Services and Ensure Their Access to Those Services Under the HEARTH Act." The four assurances that CoC project applicants are required to demonstrate include (1) it is collaborating with LEAs to assist in the identification of homeless families, as well as informing them of their eligibility for McKinney-Vento educational services; and (2) it is considering the educational needs of children when families are placed in emergency or transitional shelter and is, to the maximum extent practicable, placing families with children as close to their school origin so as not to disrupt the children's education; and (3) their programs are establishing policies and practices that are consistent with, and do not restrict the exercise of rights provided by the education subtitle of the McKinney-Vento Act, and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness; and (4) that programs that provide housing or services to families are designating a staff person to ensure that children are enrolled in school and connected to the appropriate services within the community, including early childhood programs such as Head Start, Part C of the Individuals with Disabilities Education Act and McKinney Vento education services.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	Yes	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	Yes	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

Organizations		
1.	state domestic violence coalitions	Yes
2.	state sexual assault coalitions	Yes
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. Catalyst DV Services (Catalyst) participates actively in the CoC and the consideration of CoC policies, the Catalyst Executive Director is the current chair of the CoC Council, which approves all CoC policies, and the Catalyst Housing Programs Manager is also a member of the CoC who participates in various CoC committees that formulate and influence CoC policies and procedures. Catalyst is an active member of the California Partnership to End Domestic Violence, our state coalition and Catalyst staff have held leadership positions. The Executive Director has served as an elected member of the Board of Directors; elected North Regional Representative; served as the Board Chair; and currently is an appointed member of the coalition Policy Council. The Associate Director has served two terms as the elected North Regional Representative. Other staff participate and have leadership roles in the Bilingual/Bicultural learning circle, Prevention learning circle and Cultural Specific Collaborative at the state level. The Catalyst Executive Director is a member, and current Chair, of the California Governor's state Domestic Violence Advisory Committee. This is the second Governor's appointment having served on the state's Maternal and Child Health's Domestic Violence Advisory Council. Catalyst is also a member of ValorUS, the state coalition committed to advancing equity and ending sexual violence.

2. Catalyst regularly offers trainings to CoC members on the needs of DV survivors and trauma-informed approaches; the most recent training was offered in October 2022. Catalyst also currently has a Housing Navigator who works directly with the local community emergency shelters to jointly case manage and plan for services and housing for DV survivors who are staying at one of the community shelters. Catalyst also operates an emergency shelter specifically for those fleeing violence.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC coordinates to provide training for:

1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

(limit 2,500 characters)

1. Catalyst Domestic Violence Services, is the County's lead provider of DV/SA and survivor services, and maintains a seat on the CoC Council. Catalyst's Prevention & Outreach Program Manager conducts semi-annual "Love Shouldn't Hurt" training-a guide for social service and housing providers. This training establishes best practices around confidentiality, assessment, safety, risk and the provision of client-centered, trauma-informed care. This level of training is provided to service providers, mandated reporters, LEAs, health care providers, and advocacy groups who serve or provide services to DV/SA/HT survivors. Outcomes of the training includes helping DV programs expand their ability to help domestic violence programs build upon their advocacy practices to provide safe and high quality services to survivors.
2. The same training described in #1 above is also provided to the Coordinated Entry/Intake and Assessment staff on a semi-annual basis.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC's coordinated entry includes:

1.	safety planning protocols; and
2.	confidentiality protocols.

(limit 2,500 characters)

1. Catalyst DV Services is the provider of emergency services and housing for survivors. Through the CES intake/assessment process, survivors are referred to the most appropriate shelter that will meet their unique needs. Each shelter site prioritizes safety, confidentiality and a victim-centered service delivery model to identify appropriate housing and supports. To ensure the protection and safety of survivors, all DV service providers use a data tracking system that is separate, but comparable, to HMIS. DV survivors are added to CES by alternate agencies to protect thier confidential DV status. They are often referred to 211 to complete CES intake so that their registration is not linked back to Catalyst. Survivors are provided information about services available through other public service organizations that provide trauma-informed victim's services such as Health and Human Services, the Food Bank, Behavioral Health, CoC and DOJ.
2. The CoC's CES policies and procedure provide additional safeguards for survivors applicable to all CoC providers. Catalyst, the CoC and the CES administrator provide input on safety, confidentiality and system change improvements that serve as best practices for serving survivors.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below:

1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

**(limit 2,500 characters)**

1. The County's DV/SA/HT service provider (Catalyst) collects and manages demographic and service need data through Osnum, a data base comparable to HMIS, for all persons served through their organization.

2. Catalyst assesses the needs of survivors to determine what services are desired by the survivor and to implement a safety plan that will ensure safety throughout service provision. Aggregate data, de-identified, is provided to the CoC upon request or when available for specific conversations/meetings.

Deidentified data is used by the CoC to assess the scope of community need and assess system trends and gaps, determine system planning, priorities and funding for survivor programs, including housing.

&nbsp;

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:

1.	whether your CoC has policies and procedures that include an emergency transfer plan;
2.	the process for individuals and families to request an emergency transfer; and
3.	the process your CoC uses to respond to individuals' and families' emergency transfer requests.

**(limit 2,500 characters)**

1. The CoC is current finalizing a Rapid Re-Housing Policy, which will include an emergency transfer plan. This is scheduled for adoption by the CoC Council in November 2023.

2. The MOU between Catalyst and the shelter and housing providers provides specific information on the policies and procedures for emergency transfers. These staff have been trained on how to work with those fleeing violence and recognize the need for emergency transfers. This information is shared personally by shelter and housing provider intake and case management staff as needed with all individuals or families who seek assistance.

3. The MOU between Catalyst and the shelter and housing providers delineates the process to request an emergency transfer. These staff have been trained on the process to request such a transfer. This process will be further memorialized as part of the Rapid Re-Housing Policy that the CoC Council will adopt in November 2023.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC:

1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.

**(limit 2,500 characters)**

1. The local DV provider (Catalyst) is an active member of the CoC. Catalyst receives the Coordinated Entry System list and is able to refer clients for placement through CES. Although the agency does not participate in HMIS, it does participate actively in a number of committees, including HMIS and CES, to ensure they remain current with their understanding of these systems and how to ensure their clients have access to all services and housing. The multiyear MOU between Catalyst and the shelter and housing providers also provides for agreements on referrals from Catalyst to these providers.

2. As described above, Catalyst participates in the CoC's HMIS and CES committees. With their expertise in serving survivors of violence, they have offered input on barriers encountered through the use of the VI-SPDAT, its limitations, and its perceived intrusiveness to someone experiencing violence. The HMIS and CES committees are continually evaluating the tools, methods and systems used, and with this input, determining how these barriers can be overcome.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC:

1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and
2.	accounted for the unique and complex needs of survivors.

**(limit 2,500 characters)**

1. There are currently \_\_\_\_\_ members of the CoC who self-identify as survivors of some form of DV violence. All CoC members have the right to participate in discussions regarding CoC policies and procedures at both the Council meetings and sub-committee meetings, and all members are encouraged to lend their specific perspective on policies and procedure, as people with lived experience. In addition, Catalyst DV Services’ staff are key members of the CoC Council, with the Executive Director currently serving as the CoC Chair. Catalyst has developed tools to assess service delivery and develop programs which ensure that survivors with lived experience provide input, feedback and evaluation on Catalyst services. This feedback is in turn used to inform the development of CoC-wide policies and procedures whenever applicable.

2. The CoC has an Equity Committee which is specifically focused on ensuring the needs of otherwise marginalized groups, including DV survivors, are addressed in CoC systems like HMIS or CES, and in housing and support services. Last year the CoC adopted an anti-discrimination policy which includes DV survivors.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Training.	
NOFO Section V.B.1.f.		

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
NOFO Section V.B.1.f.		

Describe in the field below:

1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. The CoC updated its anti-discrimination policy through its newly reformed and renamed Equity Committee (formerly BIPOC and LGBTQ+ Committee) in 2022. The members of this committee represent those from the BIPOC and LGBTQ+ communities, as well as staff from service provider agencies tasked with ensuring equitable access to services and evaluation of compliance. The members are provided the CoC with the necessary feedback in order to ensure that the Equity Policy is thorough and comprehensive.
2. The CoC has been working with providers to develop or amend their anti-discrimination policies to be consistent with the CoC's policy. In the meantime, the local LGBTQ+ advocacy agency, Stonewall, has provided training to CoC members on this topic and how to ensure that housing and services are provided in a non-discriminatory manner.
3. At this time, projects are evaluated during annual formal monitoring for compliance with the Equal Access Rule and compliance with the CoC's anti-discrimination policy.
4. Alleged violations are referred to the local HUD office for our CoC, which is the San Francisco field office. Complainants are provided with contact information, including phone number and web form to file a complaint.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Housing Authority of the County of Butte	28%	Yes-HCV	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.



**(limit 2,500 characters)**

1. The CoC has worked with the Housing Authority of the County of Butte (our only PHA) to establish a homeless admission preference, which is codified in the PHA’s Section Administrative plan and which is attached to this application.
2. Not applicable.

<b>1C-7b.</b>	<b>Moving On Strategy with Affordable Housing Providers.</b>	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC’s jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

<b>1C-7c.</b>	<b>Include Units from PHA Administered Programs in Your CoC’s Coordinated Entry.</b>	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC’s coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	Yes
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Project Based Section 8

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored–For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
--	--	-----

If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.

<b>PHA</b>
Housing Authority...

## 1C-7e.1. List of PHAs with MOUs

**Name of PHA:** Housing Authority of the County of Butte

## 1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	7
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	7
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

**(limit 2,500 characters)**

1. The CoC has a list of Housing First-specific questions which are part of new project applications. Renewal applicants are required to answer the Housing First questions in the eSnaps Renewal Application. Applicants are required to certify their answers. The CoC also reviews APR performance data to help determine the extent of the project's Housing First implementation as part of the CoC application process.
2. The following factors are evaluated: Ensuring the project does not screen people out based on having too little income, active or historical substance use, criminal record with exceptions for statutory-mandated restrictions, history of victimization; Ensuring that participants are not terminated from the program for failure to participate in supportive services, failure to make progress on a service plan, loss of income or failure to improve income, or another activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area.
3. The CoC currently monitors CoC grantees on an annual basis outside of the competition period. If so indicated on their project application, this monitoring includes an evaluation of compliance with Housing First requirements, utilizing the U.S Interagency Council on Homelessness "Housing First Checklist: Assessing Projects and Systems for a Housing First Orientation".

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

**(limit 2,500 characters)**

1. Street Outreach is conducted by True North Housing Alliance, Safe Space, the Butte County Department of Social Services, and the Butte County Department of Behavioral Health, Crisis Care Advocacy, Triage/Point of Contact. Methods and implementation of outreach are varied to meet the needs of the target population. Outreach is responsible for: (A) identification, engagement and stabilization of unsheltered persons using harm reduction, trauma informed care, motivational interviewing, relational engagement, housing first, non-violent crisis intervention and basic first aid; and (B) facilitate the delivery of health and basic services needs, clinical support and CES assessments; and (C) locate, evaluate, engage, interact, counsel, and transport unsheltered persons to provider sites for additional services such as food, showers, benefit enrollment, meals, laundry, etc.; and (D) connect to shelter, mental health, physical health and AOD services through the HMIS/CES system.

2. Street Outreach covers approximately 80% of the CoC's geographic area, excluding the remote and sparsely populated regions of the county (mostly the mountain region located to the east). The county has three general topographical areas, the valley region, the foothills east of the valley and the mountain region east of the foothills. The valley region is where the majority of the population is found, including those who are unhoused and this is where street outreach is focused.

3. Outreach is conducted 5 days a week by public agencies and 7 days a week by private entities.

4. Teams work in known encampments across the CoC, tracking geographic locations to identify patterns and target service needs. Subpopulation outreach focuses on benefits access, probation, transit and connecting persons back to family/friends that can help care for them. For those persons who are least likely to request assistance teams supplemented by mobile health outreach teams provide on demand healthcare and warm handoffs to providers who are able to provide additional resources, transportation and consultation. In addition, outreach teams work with local law enforcement to identify and connect with individuals experiencing homelessness outside of encampments and in less populated areas.

<b>1D-4.</b>	<b>Strategies to Prevent Criminalization of Homelessness.</b>	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	Yes
2.	Engaged/educated law enforcement	Yes	Yes
3.	Engaged/educated local business leaders	Yes	Yes
4.	Implemented community wide plans	No	No
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.i.	

	HIC Longitudinal HMIS Data	2022	2023
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	236	359

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

	Describe in the field below how your CoC:
1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. There are many mainstream resource providers who regularly attend the CoC meetings and often share information about new programs or resources available. CoC partners are encouraged to present new or updated information during CoC meetings, CES meetings and Ad Hoc meetings. Information about special outreach efforts designed to increase enrollment in mainstream benefit programs is distributed through the CoC’s email list.
2. The CoC membership includes County Behavioral Health and local substance abuse treatment providers who regularly attend CoC meetings where they share information and resources designed to help improve access to services for those experiencing homelessness. The local Healthcare Collaborative meets every other month and regularly focuses its meeting on strategies that may assist the un-housed with on-going healthcare needs, accessing healthcare services and identifying the gaps in the healthcare response system.
3. The CoC has distributed information about the online SOAR certification module available through SAMHSA to its CoC projects and general membership to promote participation and emphasize the importance of these services. Many of the CoC’s Housing Navigators are SOAR certified.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

**(limit 2,500 characters)**

Shelter providers within the CoC and local governmental jurisdictions joined efforts to open a non-congregate shelter in Chico on city-owned land in April 2022. The site is composed of 177 micro-shelters from the company Pallet and in its first year of operation, served 284 people. The site is operated by a non-profit shelter provider with services provided by the County Departments of Social Services and Behavioral Health. Hygiene services such as portable showers and laundry services are provided by another non-profit, Haven of Hope. The plan is now to replicate the “pallet shelter” model in Oroville with the same service providers for approximately 30 micro-shelters. The Oroville project plans to open in January 2024. If this model continues to prove successful, it can then be replicated throughout the county.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:

1. develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and
2. prevent infectious disease outbreaks among people experiencing homelessness.

**(limit 2,500 characters)**



1. As the lead agency for the CoC, the County Department of Employment and Social Services has a “built in” relationship with the County Public Health Department. The process to develop CoC-wide policies and procedures to respond to infectious disease outbreaks began prior to COVID-19 due to concerns about Hepatitis A outbreaks in California among those experiencing homelessness. This process was strengthened and clarified during the initial phases of COVID-19. The CoC provided COVID-19 pandemic information to providers and unsheltered persons which included CDC resources and guidance. Pandemic information was regularly posted to the CoC website via a dedicated page to keep participants informed. All pandemic webinars, trainings and one-on-one meetings with Public Health were shared with CoC partners and participants. Through its infectious disease outbreak surveillance division, the Public Health Department reaches out to the CoC and service providers whenever Public Health foresees the likelihood of a disease outbreak among those experiencing homelessness and provides guidance and direction on appropriate response.

2. The County Public Health Department has a long-term relationship with the key homeless service providers in the County, especially the shelter providers. Public Health regularly provides immunizations against diseases such as influenza and Hepatitis A, infectious disease screenings, as well as training to these providers on how to handle disease outbreaks, including protocols for isolation, sanitation and hygiene and reporting. The County Public Health Department applied for and received a grant which paid for the purchase of durable and weatherproof tents in which people who have an infectious disease can isolate safely. These tents were provided to the shelter operators. The Public Health Department also coordinates with the Mobile Medical Unit (MMU) that is operated by a local Federally Qualified Health Center (FQHC) to provide health and wellness services at shelter and other sites where those who are homeless are living.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
1.	shared information related to public health measures and homelessness, and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. The County Public Health Department is a member of the CoC. Through its infectious disease outbreak surveillance division, the Public Health Department reaches out to the CoC and service providers whenever Public Health foresees the likelihood of a disease outbreak among those experiencing homelessness and provides guidance and direction on appropriate response. This information is communicated at CoC meetings, through emails, and posting of public health notices and resources on the CoC website, whenever needed. Public Health also works directly with service providers to provide education and training on effective public health measures for those experiencing homelessness, especially those in congregate settings.

2. As a member of the CoC, the County Public Health Department has developed an ongoing and effective working relationship with the CoC and service providers to ensure that street outreach and shelter and housing providers are trained, provided with easily understandable information, and supported through materials and onsite visitation to prevent or limit infectious disease outbreaks. An example of this is the durable and weatherproof tents provided by the County Public Health Department to shelter providers so that individuals who need to be isolated from others can be safely and humanely. The CoC was quick to respond to the COVID-19 pandemic and was innovative in bringing a variety of partners to the table to address the emergent needs of the community, as well as an abundance of revenue to deal with the crisis. These partnerships have improved the internal infrastructure and readiness of the CoC to respond in times of need. The CoC also partnered with the Butte-Glenn VOAD (Voluntary Organizations Active in Disaster), a response and recovery group that is activated during disasters alongside The American Red Cross, the Salvation Army and the Office of Emergency Services. This has strengthened the CoC's readiness for future public health emergencies.

1D-9.	Centralized or Coordinated Entry System—Assessment Process.	
	NOFO Section V.B.1.p.	

Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;
2.	uses a standardized assessment process; and
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1. The CES covers 100% of the CoC's geographic area. The CoC has worked with housing providers and social services agencies throughout the county to ensure that all beds and units receiving any form of CoC funding are participating in the Coordinated Entry System.
2. The VI-SPDAT is the triage tool utilized to assess needs and highlight areas of higher acuity, helping to inform providers of the type of support and housing interventions that may be most beneficial to improving health and housing outcomes. This tool helps prioritize which participants should receive assistance first based on their level of need and vulnerability.
3. The CoC has a committee which is dedicated to HMIS and Coordinated Entry and meets on a monthly basis. The Committee includes representatives from participating projects. The CoC has recently established a work group which is focused on updating the assessment tool and assessment process used in coordinated entry. This work group includes households that have participated in coordinated entry as well as participating projects.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
	1. reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
	2. prioritizes people most in need of assistance;
	3. ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
	4. takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1. Via a phone call to 211, the CES system is available to persons who may find it challenging to apply for homeless assistance. The CES allows anyone in need of housing assistance to easily access the system and be assessed in a standard, consistent and fair manner without having to travel or make an appointment. In addition, agencies that do not directly enroll clients in CES coordinated with 211 and other CES agencies to complete enrollment. This ensures that no matter who a homeless individual connects with for services, they still have CES access.
2. The VI-SPDAT is the triage tool utilized to assess needs and highlight areas of higher acuity, helping to inform providers of the type of support and housing interventions that may be most beneficial to improving health and housing outcomes. This tool helps prioritize which participants should receive assistance first based on their level of need and vulnerability.
3. The CES operates 24 hours a day, 7 days a week and is administered by 211 via outreach staff and select shelter providers who have access to the HMIS/CES system. Staff is trained on how to work with individuals in housing crisis situations and find a placement which meets their needs and preferences.
4. The CoC started an Assessment Workgroup in order to address the assessment process as a whole, as well as the assessment tool being used for coordinated entry. The workgroup is composed of persons with lived experience, varied racial, ethnic and socio-economic backgrounds, and individuals who work at different levels and in different types of homeless service programs. The CoC has made a special effort to ensure that those who have an “outside view” of the assessment process are included in this workgroup and asked to provide their experience and input. The workgroup is developing a standardized assessment that will be used in the CES process, that will gather only necessary information for the purpose of determining the severity of need and eligibility for housing and related services, and that can provide meaningful recommendations to persons being assessed.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry—Reporting Violations.	
	NOFO Section V.B.1.p.	

Describe in the field below how your CoC through its centralized or coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1. In order to ensure that the CoC affirmatively markets housing and supportive services to eligible persons in a manner that furthers fair housing, the CoC works closely with diverse advocacy groups who engage directly with persons in marginalized communities (communities of color, non-English speakers, LGBTQ+, age, etc.). These advocacy groups help clients access the CoC’s Coordinated Entry System (CES) to be enrolled and assessed, and linked to housing and service opportunities. In addition, the CoC’s Coordinated Entry marketing strategy includes direct outreach to people on the street and other service sites, informational flyers left at service sites and public locations, utilizing 211’s “Be Home” mobile application, announcements during CoC and/or other coalition meeting such as the Greater Chico Homeless Task Force, and providing educational presentations to mainstream service providers.

2. While the CoC is in the process of updating its Informed Consent that is signed and provided to each person enrolled in Coordinated Entry to include this information, currently, the CoC requires that individual service providers and CES-enrolling agencies inform participants of their rights under fair housing laws and how to file complaints. Knowledge of these laws is strengthened through regular training provided to CoC members by Legal Services of Northern California, who is an active member of the CoC.

3. The three jurisdictions responsible for certifying consistency with the Consolidated Plan are: City of Chico, Town of Paradise, and State of California Housing & Community Development. The CoC will report any conditions or actions that are reported to them to the appropriate entitlement jurisdiction. Chico and Paradise refer complaints to one of three agencies: State Housing and Community Development, Federal Department of Housing and Urban Development and/or our local non-profit investigation body, Legal Services of Northern California (LSNC). LSNC provides free legal advice, investigation and litigation in the areas of housing, government benefits, civil rights, health, etc. Any complaints from public housing residents are directly connected to the Housing Authority of the County of Butte.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	04/12/2022

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:	
1.	your CoC’s process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**

1.The CoC participates in the State of California’s Homeless Data Integration System (HDIS). Each CoC submits its HMIS data to the State, which then compiles and analyzes the data to help inform progress in ending homelessness. Using this data to inform racial equity efforts is a focus of the State. The CoC used a report from HDIS which provided CoC-level data on racial groups experiencing homelessness through the following measures on provision and outcomes of homeless assistance: Incidence in the Homeless Population (the CoC compared this to incidence in the general population); Number Accessing Homeless Services; Number Experiencing Unsheltered Homelessness; Number Homeless for the First Time; Number Exiting into Permanent Housing; Length of Time in Services Before Moving into Permanent Housing; Number Who Return to Homelessness within 6 months after being in Permanent Housing; Number Served in Street Outreach.

2.The CoC identified the following racial disparities: individuals who are Black and Native American/Alaskan Native are disproportionately experiencing homelessness; those who are American Indian/Alaskan Native are disproportionately experiencing unsheltered homelessness and being homeless for the first time; those who are Black are spending more time in services before they move into permanent housing than the average of all racial groups; those who are Black have higher rates of return to homelessness after being in permanent housing than the average of all racial groups. Those who are multiple races also experience disproportionate rates of homelessness, length of time in services before placement in permanent housing, and higher rates of return to homelessness.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.
---

1.	The CoC’s board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes

11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
Other:(limit 500 characters)		
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
NOFO Section V.B.1.q.		

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**

Through its Assessment Workgroup and Equity Committee, the CoC is proactively engaging individuals with both a lived experience of homelessness and those who represent disproportionately impacted groups to assess and provide input to the CoC on changes to policies, program approaches and outreach. The CoC is dedicating funding available through the State of California to expand the daytime case management services at both congregate and non-congregate shelter sites. Case management and housing readiness services are critical to assisting those who have been living unsheltered to take full advantage of permanent housing opportunities and maintain that housing. Some of this funding is also being directed to rental subsidies to decrease first-time homelessness. Across the CoC, housing and services programs are engaged in efforts to recruit staff who are representative of disproportionately impacted racial and ethnic groups. All of these efforts are intended to decrease disproportionate impacts in terms of experiencing homelessness, experiencing unsheltered homelessness, to move people into housing more quickly and to help them maintain that housing.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
NOFO Section V.B.1.q.		

Describe in the field below:

1.	the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC uses.

**(limit 2,500 characters)**

1.The CoC has established a set of Outcome Goals for each of the racial equity measures that were evaluated. A desired change from the benchmark data has been determined within each measure for the racial groups identified with disproportionate impacts in the provision and outcomes of homeless services. Progress on the outcome goals will be evaluated annually, with 2024 being the target date for achievement of the Outcome Goals.

2.The CoC lead agency has been working with the State of California Department of Housing and Community Development to receive technical assistance in addressing equity for tribal members. This has consisted of reviewing the Coordinated Entry Assessment for equity towards tribal members, connecting to local tribal leadership for inclusion in the CoC, working with the CoC Governance Committee to add dedicated seat(s) to the CoC Council, drafting a tribal engagement handbook and a tribal engagement training series provided in April and May 2023. The lead agency has also been working with the California Interagency Council on Homelessness to receive Diversity, Equity and Inclusion technical assistance. This has included: informing the creation of the Equity Committee and Equity Policy, providing ongoing training regarding equity in services, how to interpret system performance data, and policy, governance and programming oversight.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.	
	NOFO Section V.B.1.r.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

**(limit 2,500 characters)**

The CoC has conducted targeted outreach with service providers to engage and refer individuals with lived experience to participate on the CoC Council and CoC Committees, including the Equity Committee and Point in Time (PIT) Count Committee. Their participation on the PIT Committee for example, allows helpful insight on how the CoC should conduct the process, types of questions asked, increasing vouchers to incentivize participation, providing food the day of the count and others services such as showers and other goods.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	9	2



2.	Participate on CoC committees, subcommittees, or workgroups.	4	2
3.	Included in the development or revision of your CoC's local competition rating factors.	2	0
4.	Included in the development or revision of your CoC's coordinated entry process.	9	2

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

**(limit 2,500 characters)**

Many of the CoC member agencies provide professional development and employment opportunities through special vocational programs operated by the agencies as integral components of their services. These include a community farm, flower cart, construction trades, truck driving, and bicycle repair and sales, to name a few. Homeless individuals who are part of California's AB 109 program (released from state prison to county parole/supervision) are provided with GED/High School Diploma services, vocational training and assistance in obtaining employment. Individuals enrolled in CalWorks are now receiving financial support in completing both Bachelor's and Master's Degree programs.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below:

1.	how your CoC routinely gathers feedback from people experiencing homelessness;
2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

**(limit 2,500 characters)**

1. CoC member agencies make a concerted effort to talk to people, one-on-one, whenever they have the opportunity to engage, to find out from them in a nonthreatening and friendly way, what types of services they need, and what their experience has been in accessing the current services available. Some agencies also gather information through intake forms which are then discussed with the client. These conversations have been found to be the most effective way of gathering feedback at the service provider level.
2. At the CoC level, the CoC has established sub-committees and workgroups, such as the Assessment Workgroup and Equity Committee, which include people experiencing homelessness and those who have received CoC assistance. The CoC has made a focused effort to ensure these groups include a broad spectrum of people with valuable input, and not just service provider staff.
3. Services have been adjusted in various ways, such as taking medical services directly to shelters, rather than requiring people to go to a doctor's office, or providing portable shower trailers at campsites. Agencies are applying for new funding opportunities to expand services which target the challenges people face in finding housing, such as housing navigation assistance and rental subsidies.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

**(limit 2,500 characters)**

1. The CoC staff participated in the community meetings for the City of Chico Housing Element update and provided CoC input and perspective on how homelessness is affected by a lack of adequate affordable housing. The Housing Element looks at how zoning and land use policies may be a constraint to the development of affordable housing, and includes programs to address any such identified constraints. The CoC (through the County Department of Employment and Social Services) also contracts with an affordable housing consultant who works directly with affordable housing developers to assist them through local zoning, land use, and funding processes.
2. The CoC worked with the City of Chico to eliminate zoning requirements which would have prohibited a 20-cabin non-congregate shelter project on a County-owned site that was not appropriately zoned for a shelter. Everhart Village is an innovative non-congregate shelter project which will serve individuals who are homeless or at risk of homelessness and who are clients of the County Behavioral Health Department. The project received its last cabin in July 2023 and plans to open soon. This fills a tremendous need for individuals with a mental health condition who cannot otherwise function well in other shelter settings.

## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	<b>Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice.</b> NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	
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1.	Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	08/01/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline.	08/01/2023

1E-2.	<b>Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.</b> NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	
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1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.  
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	90
2.	How many renewal projects did your CoC submit?	7
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1. The CoC utilized the data from Q22a1 and Q23c of most recent APR for the renewal projects to determine the percentage of participants that moved to or remained in permanent housing.
2. The CoC considered the data reported in Q22c in the APR “Length of time between project start date and housing move in date.”
3. The CoC established criteria for prioritization of housing those most in need and most vulnerable and assigned more points to those projects which met certain thresholds of service to those groups. These groups include participants: with income less than \$1,000 at program entry, with more than one disability type, coming from unsheltered homelessness, who were chronically homeless at entry, and who were fleeing violence. This section of the scoring criteria counted for 41 points (45.5% of available points), while the points awarded for moving participants to or remaining in permanent housing was 10 points (11.1% of available points). Project scoring was therefore weighted to recognize projects serving more needy and vulnerable populations and were not penalized for the length of time it took to place participants in permanent housing or maintain permanent housing.
4. The rental housing market in the geographic area served by the CoC has been significantly impacted in recent years by catastrophic wildfires which have eliminated thousands of housing units for lower income households. Because of this, the CoC has recognized the importance of maintaining dedicated permanent housing projects funded by the HUD CoC funds. These projects are serving the hardest to serve populations, such as the chronically homeless with a serious mental illness, and their continued viability depends upon HUD CoC funding.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	

Describe in the field below:	
1.	how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and
3.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.

(limit 2,500 characters)

1. The CoC reviewed the proposed local competition process for 2023 at a general meeting of the CoC. The CoC has made significant progress in engaging individuals of different races and ethnicities as well as organizations that are reflective of racial diversity to the CoC membership. The emphasis on addressing racial disparities and inequities was discussed as part of the scoring process for the 2023 project applications when the CoC approved the 2023 process. The CoC included a specific question in the local project applications to ask about the project applicant's efforts to identify racial barriers to participation and services that they have analyzed and the steps the project is taking to address those barriers to ensure racial equity.
  2. The CoC contracts with an independent third party consulting firm to conduct the initial review and ranking. However, the CoC retains the right to amend the recommendations and alter the ranking, after consultation with the full CoC at an open noticed meeting. Members of over-represented races are members of the CoC and participate in these discussions.
  3. The CoC included a specific scored question which asked project applicants to describe the steps their project has taken to identify any barriers to participation faced by persons of different races and ethnicities, especially those over-represented in the local homelessness population and what steps the project has or plans to take to eliminate the identified barriers. This question is worth 2.2% of total points available.
- 2.

<b>1E-4.</b>	<b>Reallocation—Reviewing Performance of Existing Projects.</b>	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

**(limit 2,500 characters)**

1. The CoC maintains a written process for reallocation which is reviewed annually. The reallocation process entails vetting all applicants against the same standards and priorities set forth by HUD for the current year. A renewal project may be reallocated if it failed to meet threshold standards based on eligibility, capacity, timeline and performance standards. CoC identified renewal projects that are identified as low performing through project performance outcomes may not be reallocated solely based on performance, but also on the needs of the population being served and the availability of comparable services, as well as on the opportunity for TA to improve outcomes and performance.
2. No, the CoC did not identify any low performing or less needed projects.
3. No the CoC did not reallocate any projects during its local competition this year.
4. Not applicable.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	Yes
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/06/2023

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/06/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank–if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
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1E-5c.	<b>Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.</b>	
	NOFO Section V.B.2.g. and 24 CFR 578.95. You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	
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**You must enter a date in question 1E-5c.**

1E-5d.	<b>Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.</b>	
	NOFO Section V.B.2.g. You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website.	
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**You must enter a date in question 1E-5d.**



## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Bitfocus by Clarity
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/18/2023
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2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1. Catalyst Domestic Violence Services is the County's DV housing and service provider. They utilize an HMIS comparable system called Osnium. The CoC has reviewed this software system's data collection and reporting requirements and have found Osnium to collect the same data elements as is required for VOCA, VAWA and HUD programs, as well as the same HMIS data element.
2. Yes, Catalyst DV services utilizes a HUD compliant comparable database called Osnium.
3. Yes, the CoC is compliant with the 2022 HMIS Data Standards.

2A-5. Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.  
NOFO Section V.B.3.c. and V.B.7.

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	497	13	561	115.91%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	239	8	259	112.12%
4. Rapid Re-Housing (RRH) beds	359	29	68	20.61%
5. Permanent Supportive Housing (PSH) beds	220	0	167	75.91%
6. Other Permanent Housing (OPH) beds	0	0	190	

2A-5a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.  
NOFO Section V.B.3.c.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1. steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1. Neither Rapid Rehousing nor Permanent Supportive Housing are achieving an 85% bed coverage rate due to participation in HMIS not being required by the funding sources that some projects are accessing, the cost to participate in HMIS and limited staff. As indicated in the 2022 application, the CoC is committed to working with these service providers to apply for any available funding to pay for HMIS licenses and staff time to increase this rate over time. For RRH beds, 66% of those beds were funded by the State of California CalWORKS Housing Support Program (HSP), which will begin to participate in HMIS next year. In addition the CoC did improve the bed coverage rate for PSH from 61.67% in the 2022 application to 75.91% in this application.

2. The CoC will continue to work with these service providers to apply for any available funding to pay for HMIS licenses and staff time to continue to increase this rate over time, as demonstrated by the plan to have the HSP beds entered in HMIS next year and the improvement in PSH bed coverage between 2022 and 2023.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2B-1.</b>	<b>PIT Count Date.</b>	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023
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<b>2B-2.</b>	<b>PIT Count Data–HDX Submission Date.</b>	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/18/2023
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<b>2B-3.</b>	<b>PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.</b>	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
	1. engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
	2. worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
	3. included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

**(limit 2,500 characters)**

1. Youth for Change/6th Street Center for Youth and the Butte County Office of Education, School Ties Program are the key homeless youth service providers in Butte County. Both are members of the CoC and share the lead in planning and carrying out the Point-in-Time count of homeless youth in Butte County.
2. 6th Street Center for Youth hosted an in-house event for youth on the day of the 2023 PIT. This event included a food truck, band, games and prizes for all youth completing a survey. Youth were also given a \$10.00 gift card to a local grocery store as a “thank you” for participating. The CoC also worked with Chico Unified School District and the Butte County Office of Education to count children who are unsheltered, in order to address HUD’s directive of not being able to count children not with their parent, which results in an undercount of homeless children. By coordinating with these educational institutions, homeless families with children were counted at the time of school drop off and pick up.
3. Best practices in conducting youth surveys have shown that peer youth with lived experience of homelessness are more successful in getting complete and accurate survey information. Prior to the PIT, the 6th Street Peer Youth Outreach Team complete training to administer surveys with our homeless youth population. For the 2023 PIT, three youth workers helped to conduct the count at our center location. In addition, those trained youth had scheduled street outreach times to connect with and survey homeless youth throughout the community.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
	3. describe how the changes affected your CoC’s PIT count results; or	
	4. state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

**(limit 2,500 characters)**

1. In 2023, the sheltered Point in Time (PIT) count was carried out through the Homeless Management Information System (HMIS), a shift from previous years when a third-party software was utilized for this purpose.
2. No changes were made to the unsheltered PIT count implementation between 2022 and 2023.
3. The change in the sheltered PIT count methodology facilitated agency staff to directly participate in the PIT count within HMISn enabling the seamless integration of HUD-mandated data ifrom the HMIS into the Sheltered PIT Program. This approach not only bolstered the overall data quallity, but also ensured that the information entry process aligned more closely with HUD standards. Furthermore, it enabled the implementation of more comprehensive data quality checks, improving the overall reliability of the gathered data.

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2C-1.</b>	<b>Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.</b>	
	NOFO Section V.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

**(limit 2,500 characters)**

1. The need to respond to the housing crises brought on by recent natural disasters (wildfires) in Butte County and surrounding areas has made the factors very clear: lack of and loss of adequate affordable housing stock, leading to high rates of housing cost burden, coupled with disabling conditions experienced by household members are the most significant factors. The aftermath of these disasters has placed even more pressure on housing supply and demand, which is continually driving up the cost of housing. Landlords can afford to be selective in who rent to, resulting in further displacement of vulnerable households.
2. The CoC's strategy to address households at risk of first time homelessness is through homelessness prevention, diversion and eviction prevention programming. The primary way to prevent homelessness is to support the production of more affordable and supportive housing units. The CoC and its partner agencies are applying for State funds for rental assistance to keep those at risk stably housed or to quickly access housing. These same funding sources are being used to fund Housing Navigators and Housing Navigation Centers to address reducing first time homelessness. The CoC, through its public partners, invests in outreach efforts to ensure that those that are precariously housed have access to resources that can help them avoid homelessness.
3. The CoC Council is the entity responsible for overseeing the CoC's strategy.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	Yes
2.	having recently arrived in your CoCs' geographic area?	No

**(limit 2,500 characters)**

On November 8, 2018, a wildfire which began near Pulga in Butte County quickly spread to the communities west of it, driven by heavy winds and drought conditions. Named the Camp Fire, it largely destroyed the communities of Paradise, Concow, and Magalia, with significant structure loss in Butte Creek Canyon and up to the eastern edge of the City of Chico. It destroyed approximately 14,000 residential units and 85 lives were lost. While it has been nearly 5 full years since the Camp Fire, its impacts on housing availability, affordability, displacement and homelessness continue to persist. There are a number of reasons for this: 1). Paradise was known to be one of the most affordable communities in Butte County, and the vast majority of this housing was not subsidized. Replacing these naturally occurring affordable units in today's market, with unprecedented demand and soaring land and construction costs, is a challenge that will take time to overcome. 2). Displacement due to the fire affected not only those whose homes were directly destroyed or damaged by the fire, but also the renters whose landlords chose to either sell their rental home to take advantage of higher sales prices, or to rent to a family member or friend who had lost their home. 3). A very large proportion of residents who were burned out of their homes fled to Chico, the nearest community that had not suffered physical damage from the wildfire, to seek short-term shelter and long-term housing. Chico's population increased by 18,040 virtually overnight, which equated to a decade of growth. Chico was already experiencing a very tight housing market before the Camp Fire, which only worsened with the huge influx of people needing housing. (Data Source: 2020 Peloton Research & Economics report "The Impacts of the Camp Fire Disaster on Tri-County Housing Markets"). While the County and local jurisdictions are making strides to build new affordable housing to address these needs, it may take a decade or more to build enough housing to meet these needs. Other wildfires in Butte County have also contributed to impacts on first-time homelessness: The Camp Fire was preceded in 2017 by the Wall Fire, and followed by the Bear/North Complex Fire in 2020, all of which caused people to be displaced from their homes permanently. In the 2023 PIT, 9% of all survey respondents said they were a survivor of a natural disaster, with 68% of those respondents (78 people) being survivors of the Camp Fire.

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

**(limit 2,500 characters)**

1. The CoC has six key strategies: expand and maintain daytime case management services at both congregate and non-congregate shelters; fund street outreach staff in heavily impacted communities and expand outreach to underserved areas of the County; fund County staff to provide services coordination across agencies; provide systems support to maintain and expand the HMIS system; support the delivery of more permanent supportive housing units; and provide rental subsidies. In addition, the CoC is working on data quality and the expansion of HMIS to include more service providers to ensure increased opportunities for direct referrals. These direct referrals through HMIS help to reduce the length of time spent homeless.

2. Through the CES system, intake specialists conduct the VI-SPDAT vulnerability assessment that ascertains an individual's needs based on several factors including the length of time homeless. This factor, and others, will prioritize a person for potential housing placement should something be available.

3. The CoC Council is the entity responsible for overseeing the CoC's strategy.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section V.B.5.d.	

In the field below:

1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

**(limit 2,500 characters)**



- 1.Devastating wildfires have consumed a substantial portion of the County's housing stock and as a result the rental market is significantly impacted. Demand has created over-inflated rental rates, lack of availability and has impacted the ability of case managers to house persons who fall under a Fair Market Rent subsidy. Landlords and property owners now have the luxury of renting to upper middle class renters that pay their rent on time, pay an inflated price and don't have rental history or credit problems. Strategies include supporting affordable housing developments, supportive housing projects, and utilizing State funding to support master lease projects who have established rapport with landlords and brokers willing to rent out houses that can be shared by 4 or more people.
- 2.Preserving and increasing case management services has been identified as the key strategy to help people stay in permanent housing or exit to permanent housing. Individuals and households who have experienced homelessness, especially chronic homelessness, often lack the key skills and mindset needed to take advantage of permanent housing opportunities. Case management is a vital component of success in this area.
- 3.The CoC council is the entity responsible for overseeing the CoC's strategy.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	
	In the field below:	
	1. describe your CoC's strategy to identify individuals and families who return to homelessness;	
	2. describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

**(limit 2,500 characters)**

- 1.The CoC's HMIS system tracks individuals and families who return to homelessness. The CoC uses the HMIS/CES system and the by-name lists to identify patterns in who is returning to homeless and why (specific subpopulations, geographic concentrations, persons with severe mental illness, health challenges, etc.)
2. Strategies to reduce recidivism include tenant behavior training through the Good Tenant Training Program; comprehensive case management; meet household needs with dynamic financial assistance that aids in stabilizing housing for longer periods of time.
3. The CoC Council is the entity responsible for overseeing the CoC's strategy.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access employment cash sources;	
	2. describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
	3. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

**(limit 2,500 characters)**

1. The CoC is strategically housed in the Butte County Employment and Social Services Department (DESS) and provides CoC partners and program participants the best opportunity to increased employment income as a result of job support, job training and collaborative partnerships with Butte College and the Alliance for Workforce Development (AFWD).
2. Through the CoC's association with DESS, Butte College and the AFWD, direct, prioritized and intense support for mainstream employment resources for the homeless are accessed. Service provider organizations often provide on the job training programs that will increase the potential for cash income.
3. The CoC Council is the entity responsible for overseeing the CoC's strategy.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	

	In the field below:
1.	describe your CoC's strategy to access non-employment cash income; and
2.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

**(limit 2,500 characters)**

- As the CoC's lead agency, DESS holds primary responsibility for the provision of non-employment cash income through the General Assistance and CalWORKs programs, for eligible participants. DESS collaborates with housing and homeless service providers to increase awareness of available services and to identify potential barriers to accessing non-employment cash resources for the target population. Housing Navigators work through the State of California's Housing and Disability Advocacy Program (HDAP) to help eligible applicants obtain SSI/SSP.
2. The CoC Council is the entity that oversees the CoC's strategy.

### 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3A-1.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Housing Resources.</b>	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
--	--	----

<b>3A-2.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.</b>	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
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<b>3A-3.</b>	<b>Leveraging Housing/Healthcare Resources–List of Projects.</b>	
	NOFO Sections V.B.6.a. and V.B.6.b.	
	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

### 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3B-1.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

<b>3B-2.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

**(limit 2,500 characters)**

### 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

## 4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
  - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
  - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	Butte PHA Homeles...	09/13/2023
1C-7. PHA Moving On Preference	No	Butte PHA Moving ...	09/13/2023
1D-11a. Letter Signed by Working Group	Yes	Letter Signed by ...	09/13/2023
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	09/13/2023
1E-1. Web Posting of Local Competition Deadline	Yes	Web Posting of Lo...	09/13/2023
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/13/2023
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	09/13/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/13/2023
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/13/2023
1E-5b. Local Competition Selection Results	Yes	Local Competition...	09/13/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		

1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HDX Competition R...	09/13/2023
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

## **Attachment Details**

**Document Description:** Butte PHA Homeless Preference

## **Attachment Details**

**Document Description:** Butte PHA Moving On Preference

## **Attachment Details**

**Document Description:** Letter Signed by Working Group

## **Attachment Details**

**Document Description:** Housing First Evaluation

## **Attachment Details**

**Document Description:** Web Posting of Local Competition Deadline

## **Attachment Details**



**Document Description:** Local Competition Scoring Tool

## **Attachment Details**

**Document Description:** Scored Forms for One Project

## **Attachment Details**

**Document Description:** Notification of Projects Rejected-Reduced

## **Attachment Details**

**Document Description:** Notification of Projects Accepted

## **Attachment Details**

**Document Description:** Local Competition Selection Results

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** HDX Competition Report

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

1C-7

PHA Homeless Preference

#### 4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

##### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

##### HACB Policy

The HACB will use the following preferences to rank applicants on the waiting list:

##### **Local Preference – Government Displacement (10 points)**

Local individuals or families displaced by government action (i.e., required to move by any level of government: federal, state or local). Priority shall be given to families of veterans and servicemen.

##### **Local Preference - Public Housing Transfers (10 points)**

Preference will be given to existing Public Housing residents residing in HACB's Public Housing units who are in need of a reasonable accommodation, or PHA required or emergency transfer. The Waiting list will remain open in this preference category. To be eligible for this preference, written verification from the Executive Director that the tenant meets the following criteria:

- There are no suitable and available PH units for a transfer within a reasonable period of time.
- The family has lived in the PH unit for at least one year.
- The family is current in rent and lease compliant.

##### **Local Preference – Limited Homeless Preference (8 points)**

The HACB limits the number of families that qualify for a homeless preference sixty-five (65) families. Families must be under case management of a Butte Countywide Continuum of Care or Dos Rios Continuum of Care (Glenn County) organization. Homeless verification will be provided by the organization providing the case management. Once the HACB is serving sixty-five (65) families under the preference, and one family leaves the program, the next family on the waiting list who meets the preference criteria will be served. If there is no one on the waiting list who meets the preference criteria, the waiting list will be reopened for applicants that qualify for that preference or if kept open, as determined in accordance with prioritization established by the Coordinated Entry system. The family must be referred to the HACB by a homeless service provider through the Coordinated Entry based on their VI-SPDAT score.

### **Local Preference – Moving Up Preference (8 points)**

The HACB limits the number of families that qualify for the moving up preference to ten (10) families. Families must be transitioning from a Permanent Supportive Housing (PHS) unit and are under case management of a Butte Countywide Continuum of Care or Dos Rios Continuum of Care (Glenn County) organization. These are persons that were previously homeless prior to entry into the PSH program and who no longer need that level of supportive services. Once the HACB is serving ten (10) families under the preference, and one family leaves the program, the next family on the waiting list who meets the preference criteria will be served. If there is no one on the waiting list who meets the preference criteria, the waiting list will be reopened only or if kept open, for those who qualify for the preference as determined by submitted verification by a Butte Countywide Continuum of Care or Dos Rios Continuum of Care (Glenn County) partnering agency. The family must be referred to the HACB by service provider through the Butte Countywide Continuum of Care or Dos Rios Continuum of Care (Glenn County).

### **Local Preference – Voucher Utilization/Lease In-Place (3 points)**

In the event the HACB Section 8 HCV leasing rate falls below 97%, preference will be given to families on the waiting list who are willing and able to lease in place. Families who are considered to be living in-place are those who reside in a unit where the landlord will accept the S8 HCV program. They must have resided in unit for the past three months and must remain in unit for a period of no less than one year after assistance starts. The unit must meet all other program requirements in order to qualify for the In-Place preference. Priority shall be given to families of veterans and servicemen.

### **Local Preference – Family Unification Program (1 point)**

A preference for admission to select families participating in the County Child Welfare Agency's Family Unification Program (FUP), the number of admissions limited to the program size set forth in the Memorandum of Understanding (MOU) between the Butte County Department of Employment and Social Services and the HACB, such admissions to be made on a first come, first serve basis. The Family Unification Program (FUP) is a program under which vouchers are provided to families for whom the lack of adequate housing is a primary factor in the imminent placement of the family's child, or children, in out-of-home care; or the delay in the discharge of the child, or children, to the family from out-of-home care. Youths at least eighteen (18) years old and not more than twenty-one (21) years old (have not reached 22nd birthday) who left foster care at age sixteen (16) or older and who do not have adequate housing are also eligible to receive housing assistance under the FUP. A FUP voucher issued to such a youth may only be used to provide housing assistance for the youth for a maximum of eighteen (18) months. FUP admissions to be made without regard to the open or closed status of the waiting list. Priority shall be given to families of veterans and servicemen and to households displaced by public action. The number of households admitted under the FUP preference shall be determined by the Board of Commissioner's policy and identified in the MOU.

### **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least seventy-five percent (75%) of the families admitted to the HCV program during the PHA's fiscal year. ELI families are

those with annual incomes at or below the federal poverty level or thirty percent (30%) of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are “continuously assisted” under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

#### HACB Policy

The HACB will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

### **Order of Selection**

The PHA system of preferences may select families based on local preferences according to the date and time of application, or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

#### HACB Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the HACB’s hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected in order based on the original rank awarded by process of lottery. Documentation will be maintained by the HACB as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the HACB does not have to ask higher placed families each time targeted selections are made.

### **4-III.D. NOTIFICATION OF SELECTION**

When a family has been selected from the waiting list, the PHA must notify the family [24 CFR 982.554(a)].

#### HACB Policy

The HACB will notify the family by first class mail when it is selected from the waiting list. The notice will inform the family of the following:

- Date, time, and location of the scheduled application interview, including any procedures for rescheduling the interview

- Who is required to attend the interview

- All documents that must be provided at the interview including information about what constitutes acceptable documentation

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- Who is required to attend the interview

- All documents that must be provided at the interview including information about what constitutes acceptable documentation

1D-11A

Letter Signed by Working Group

August 17, 2023

The Youth Advisory Board of the Butte Countywide Homeless Continuum of Care is writing this letter in support of the Butte CoC's 2023 priorities to serve individuals and families experiencing homelessness with severe service needs within Butte County, which is the CoC's geographic area.

The Youth Advisory Board (YAC), a sub-committee of the Butte County CoC, which meets weekly at Butte County Office of education for youth to socialize, plan healthy outing, discuss feedback, ideas, and problem-solving strategies for youth program development in the county. Community youth, with lived expertise, are asked to organize and implement community presentations and events, community outreach, and sit on staff interview panels, to infuse authentic youth voice and choice into services. They will develop and implement program surveys and take surveys to youth on the street eliciting input on services needs and design. They report their ideas and suggestions to the Homeless and Runaway Youth Task Force which is also a subgroup of the COC.

The three individuals signing this letter are members of the Youth Advisory Board and have lived experience of homelessness.

Willow Belack

Name

8-30-23

Date

Adam Vollrath

Name

8/30/23

Date

James Bromley

Name

8/30/23

Date

1D-2A

# Housing First Evaluation

## CoC HUD Grant Annual Monitoring

Instructions: Please complete all fields as they relate specially to the agency's CoC specific funding.

<b>Agency Name:</b> Butte County Department of Employment and Social Services		
<b>Program Name:</b> 2021 CES		
<b>Calendar Dates of Service:</b> 01/01/2023 - 12/31/2024		
<b>Amount Awarded:</b> \$36,241	<b>Amount Expended:</b> \$18,121	<b>Expenditure Deadline:</b> 12/31/2023
<b>Brief Overview of Project:</b> To support Coordinated Entry enrollment costs. Funds are subcontracted to Help Central (211) to support staff time to enroll individuals and families experiencing homelessness into CES.		
<b>Housing First checklist:</b> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unnecessary conditions.</li><li><input checked="" type="checkbox"/> Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness."</li><li><input checked="" type="checkbox"/> People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy, and building and apartment units include special physical features that accommodate disabilities.</li><li><input checked="" type="checkbox"/> Programs or projects that cannot serve someone work through the coordinated entry process to ensure that those individuals or families have access to housing and services elsewhere.</li><li><input checked="" type="checkbox"/> Housing and service goals and plans are highly tenant-driven.</li><li><input checked="" type="checkbox"/> Supportive services emphasize engagement and problem-solving over therapeutic goals.</li><li><input checked="" type="checkbox"/> Participation in services or compliance with service plans are not conditions of tenancy, but are reviewed with tenants and regularly offered as a resource to tenants.</li><li><input checked="" type="checkbox"/> Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants' lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.</li><li><input checked="" type="checkbox"/> Substance use in and of itself, without other lease violations, is not considered a reason for eviction.</li><li><input checked="" type="checkbox"/> Tenants in supportive housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.</li><li><input checked="" type="checkbox"/> Every effort is made to provide a tenant the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.</li></ul>		

**Notes:** Project is on target to meet expenditure deadline and is adhering to Housing First criteria.

**Corrective Plan:** None

**Follow-up:** None needed.

**Name and Title of Project Monitor:** Erin Murray, Housing and Homeless Program Manager

**Signature:** *Erin Murray*

**Date:** 7/17/2023

1E-1

# Web Posting of Local Competition Deadline



# CoC Program Funding



- HOME →
- GOVERNANCE
- MEMBERSHIP →
- CALENDARS
- AGENDAS / MINUTES
- COMMITTEES →
- REPORTS
- GRANTS →
- RESOURCES →
- HMIS/CES →
- CONTACT US

SEARCH

## 2023 CoC Program Funding

The HUD Continuum of Care Notice of Funding Opportunity (NOFO) for federal fiscal year 2023 was released on July 10, 2023. It outlines requirements for approximately \$3,134,000,000 in 2023-2024 federal fiscal year homeless assistance grants, administered by HUD in compliance with the HEARTH Act.

The Butte CoC Council approved its 2023 local competition process and associated documents on July 31, 2023. The Project Application Competition and Consolidated Application Timeline linked below provides all dates in the process. Important dates to note:

- August 1, 2023:** Butte CoC 2023 HUD NOFO Project Application Process Opens
- August 7, 2023:** Intent to Apply Email Deadline (for new or expansion projects): email to [smorgado@housing-tools.com](mailto:smorgado@housing-tools.com)
- August 10, 2023:** Mandatory Orientation Session for All Project Applicants
- August 21, 2023:** Applications Due for Review and Ranking

For more information on CoC funding, click [here](#).

- [FY 2023 Project Application Competition and Consolidated Application Timeline](#)
- [FY 2023 New Project Application RFP](#)
- [FY 2023 Renewal Project Application RFP \(including expansion projects\)](#)
- [FY 2023 Review and Ranking Procedure](#)
- [FY 2023 Reallocation Process](#)
- [FY 2023 CoC Estimated Annual Renewal Demand Report](#)
- [FY 2023 HUD CoC NOFO](#)

## 2022 CoC Approved Submission to HUD

1E-2

# Local Competition Scoring Tools

**FY 2023 Butte Countywide Homeless Continuum of Care  
Renewal Project Scoring Tool**

Project Name: \_\_\_\_\_

Applicant: \_\_\_\_\_

**Scoring/Ranking Criteria**

Data Source	Total Points Available	Total Points Awarded
Renewal Application in eSnaps; Sections: Recipient Performance, Project Description, Supportive Services, Sources of Match; or New Application in eSnaps for Expansion Projects	25	
Annual Performance Report Data (see detail below)	60	
Responses to Questionnaire (see detail below)	5	
<b>Total</b>	<b>90</b>	

**Annual Performance Report Data**

<b>Prioritization of Housing Those Most in Need (project data from APR)</b>	Points Available	Points Awarded
Percent of project participants with income less than \$1000 at entry into program (Benchmark: 65%; 30% victim service participants) <i>APR: Q16</i>	5	
Percent of project participants with more than one disability type (Benchmark: 50%; 0% victim service participants) <i>APR: Q13a1 and a2</i>	6	
Percent of project participants entering project from place not meant for human habitation (Benchmark: 50%; 0% victim service participants) <i>APR: Q15</i>	10	
Percent of project participants who were chronically homeless at entry into program (Benchmark: 80%; 0% victim service participants) <i>APR: Q5a and Q26b</i>	10	
Domestic Violence Agency Applicants: Percent of project participants who were fleeing violence (Benchmark: 100% of domestic violence program participants; 0% other participants) <i>APR: Q14b</i>	10	

<b>Performance Measures</b> (project data from APR)	Points Available	Points Awarded
Percent of participants that move to Permanent Housing, or remain in Permanent Housing for PSH applicants (Benchmark: 80%) <i>APR: Q22a1 and Q23c</i>	10	
Bed/unit utilization rate (Benchmark: 66%) <i>APR: Q2</i>	2	
Percent of participants whose income increased from the start of their participation to their last assessment. (Benchmark: 50%) <i>APR: Q19a1</i>	1	
Percent of participants with health insurance. (Benchmark: 75%) <i>APR: Q21</i>	1	

<b>Data Quality</b> (Project data from APR or HMIS, or comparable system)	Points Available	Points Awarded
Percent of data quality as reported through HMIS or comparable system (Benchmark: 95%; 0% victim services) <i>APR: Q6a, b, c, d, e, f</i>	2	
HMIS or comparable system Bed Coverage Rate (Benchmark 100%; 0% victim services)  <i>As verified by HMIS</i>	2	
1. Applicant completed most recent APR by designated deadline, yes or no.	1	

### Responses to Questionnaire

<b>Racial Equity</b> (from Questionnaire)	Points Available	Points Awarded
Project has identified barriers and taken steps to address resulting inequities	2	

<b>Non-Discrimination/LGBTQ+ Persons</b> (from Questionnaire)	Points Available	Points Awarded
Project has anti-discrimination policies or concrete plans to develop such policies	2	

<b>Innovative Practices to Improve Project Performance</b> (from Questionnaire)	Points Available	Points Awarded
Project implemented innovative practices which have positively impacted project performance.	1	

**FY 2023 Butte Countywide Homeless Continuum of Care  
Expansion Project Scoring Tool**

Project Name: \_\_\_\_\_

Applicant: \_\_\_\_\_

**Scoring/Ranking Criteria**

Data Source	Total Points Available	Total Points Awarded
New Application in eSnaps; Sections: Recipient Performance, Project Description, Supportive Services, Sources of Match	25	
Annual Performance Report Data (see detail below)	60	
Responses to Questionnaire (see detail below)	5	
<b>Total</b>	<b>90</b>	

**Annual Performance Report Data**

<b>Prioritization of Housing Those Most in Need</b> (project data from APR)	Points Available	Points Awarded
Percent of project participants with income less than \$1000 at entry into program (Benchmark: 65%; 30% victim service participants) <i>APR: Q16</i>	5	
Percent of project participants with more than one disability type (Benchmark: 50%; 0% victim service participants) <i>APR: Q13a1 and a2</i>	6	
Percent of project participants entering project from place not meant for human habitation (Benchmark: 50%; 0% victim service participants) <i>APR: Q15</i>	10	
Percent of project participants who were chronically homeless at entry into program (Benchmark: 80%; 0% victim service participants) <i>APR: Q5a and Q26b</i>	10	
Domestic Violence Agency Applicants: Percent of project participants who were fleeing violence (Benchmark: 100% of domestic violence program participants; 0% other participants) <i>APR: Q14b</i>	10	

<b>Performance Measures</b> (project data from APR)	Points Available	Points Awarded
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Percent of participants that move to Permanent Housing, or remain in Permanent Housing for PSH applicants (Benchmark: 80%) <i>APR: Q22a1 and Q23c</i>	10	
Bed/unit utilization rate (Benchmark: 66%) <i>APR: Q2</i>	2	
Percent of participants whose income increased from the start of their participation to their last assessment. (Benchmark: 50%) <i>APR: Q19a1</i>	1	
Percent of participants with health insurance. (Benchmark: 75%) <i>APR: Q21</i>	1	

<b>Data Quality</b> (Project data from APR or HMIS, or comparable system)	Points Available	Points Awarded
Percent of data quality as reported through HMIS or comparable system (Benchmark: 95%; 0% victim services) <i>APR: Q6a, b, c, d, e, f</i>	2	
HMIS or comparable system Bed Coverage Rate (Benchmark 100%; 0% victim services) <i>As verified by HMIS</i>	2	
1. Applicant completed most recent APR by designated deadline, yes or no.	1	

### Responses to Questionnaire

<b>Racial Equity</b> (from Questionnaire)	Points Available	Points Awarded
Project has identified barriers and taken steps to address resulting inequities	2	

<b>Non-Discrimination/LGBTQ+ Persons</b> (from Questionnaire)	Points Available	Points Awarded
Project has anti-discrimination policies or concrete plans to develop such policies	2	

<b>Innovative Practices to Improve Project Performance</b> (from Questionnaire)	Points Available	Points Awarded
Project implemented innovative practices which have positively impacted project performance.	1	

**FY 2023 Butte Countywide Homeless Continuum of Care  
New Project Application Scoring Tool**

Project Name: \_\_\_\_\_

Applicant: \_\_\_\_\_

**Scoring/Ranking Criteria**

Eligibility Thresholds (Applicant Eligibility and Project Quality) are Pass/Fail

Applicant Eligibility	Pass or Fail
Project Quality	Pass or Fail

**Project Scoring/Ranking Criteria and Scores**

Section/Page(s)	Total Points Available	Points Awarded
Project Elements, pages 5-6	35	
Housing Services, pages 7-11	30	
Project Readiness, page 12	5	
Finances and Budget, pages 13-14	10	
CoC Participation and Application Quality, page 14	10	
<b>Total</b>	<b>90</b>	

**Note: Answers to all of the questions are in the Applicant’s Project Application submission, they are not noted on this scoring tool. The questions are included for ease of reference to the scoring sections.**

**NEW APPLICANT ELIGIBILITY THRESHOLD (PASS/FAIL)**

Applicants must qualify (pass) under these eligibility requirements in order for their application to be reviewed and ranked in the competition. Applicants deemed to fail these threshold eligibility requirements will not be reviewed and ranked in the competition.

<b>New Applicant Eligibility Threshold</b>	Internal Use
<p>A. Applicant must have a Data Universal Numbering System (DUNS) number and an active registration in the System for Award Management (SAM). Check all appropriate boxes:</p> <p><input type="checkbox"/> Current DUNS number _____</p> <p><input type="checkbox"/> Applying for a DUNS number _____</p> <p><input type="checkbox"/> SAM entity identifier _____</p> <p><input type="checkbox"/> Registering in SAM _____</p>	P F

<p>B. Applicant must be a non-profit organization, state, local government or public agency, public housing agency, Indian Tribe, or Tribally Designated Housing Agency. Check the box that describes your agency:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Non profit organization</li> <li><input type="checkbox"/> State local government or public agency</li> <li><input type="checkbox"/> Public housing agency</li> <li><input type="checkbox"/> Indian Tribe</li> <li><input type="checkbox"/> Tribally Designated Housing Agency</li> </ul>	P F
<p>C. New Projects Commitments</p> <ol style="list-style-type: none"> <li>1. If awarded the proposed grant, how many months after being awarded would work begin for this project, including rental assistance if applicable? _____ Months</li> <li>2. Applicant is a Drug Free Workplace (Initials _____)</li> <li>3. Applicant does not participate in federal lobbying activities in connection with the CoC program (Initials _____)</li> <li>4. Applicant does not have outstanding delinquent federal debt or judgments (Initials _____)</li> <li>5. Applicant is not debarred or suspended from doing business with the federal government (Initials _____)</li> <li>6. Applicant adheres to Fair Housing and Equal Opportunity Act (Initials _____)</li> <li>7. Attach proof of non-profit or public agency (label NAET-C5)</li> <li>8. Attach a description of your financial and management capacity and experience to carry out the project. (label NAET-C6)</li> <li>9. Attach your organization’s most recent audited financials. (label NAET-C7)</li> <li>10. Attach a description of your experience successfully administering similar projects, and include a list of all your organization’s federally funded projects (label NAET-C8)</li> </ol>	P F
<p>D. Matching</p> <ol style="list-style-type: none"> <li>1. Amount of match \$ _____ (Must be at least 25%)</li> <li>2. Source of match _____</li> </ol>	P F
<p>E. Indirect Costs</p> <ol style="list-style-type: none"> <li>1. Percent of indirect cost _____ % (cannot exceed 10%)</li> <li>2. Attach federal negotiated Indirect Cost Rate Proposal (if applicable)</li> </ol>	P F
<p>F. Statutory Requirements</p> <p>The administrating agency and proposed project meet all statutory and regulatory requirements in 24 CFR part 578 (Initials) _____</p>	P F
<p>G. Eligible populations to be served with HUD approved projects (see 24 CFR 578.3 and Section 103(b) of the McKinney-Vento Homeless Assistance Act). Check one population and project that describes your application:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Homeless individuals and families who originally came from the streets, emergency shelters, institutions, or transitional housing, and are served in <b>dedicated</b> permanent supportive housing beds</li> <li><input type="checkbox"/> Homeless individuals and families who originally came from the streets, emergency shelters, institutions, or transitional housing, and are served in <b>non-dedicated</b> permanent supportive housing beds</li> <li><input type="checkbox"/> Rapid rehousing project serving individuals, families, or unaccompanied youth</li> </ul>	P F



<p>H. Project Applicants must participate in the local Homeless Management Information System (HMIS), which includes the use of the Coordinated Entry System and selection of program participants consistent with the CoC’s coordinated entry process. Check one:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Currently participate in HMIS-CES</li> <li><input type="checkbox"/> Do not currently participate in HMIS-CES but agree to participate in the future</li> <li><input type="checkbox"/> We are a victim service provider who uses a comparable database</li> </ul>	<p>P F</p>
<p>I. Check the box next to each of the Butte County CoC policies and procedures you intend to incorporate into your proposed program.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Code of Conduct, Ethics and Principles of Working Effectively</li> <li><input type="checkbox"/> Governance Charter</li> <li><input type="checkbox"/> Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in CoC-Funded Permanent Supportive Housing</li> <li><input type="checkbox"/> Priority Homeless Households with Children</li> <li><input type="checkbox"/> Prioritizing Unaccompanied Homeless Youth for Housing Services</li> <li><input type="checkbox"/> Ensure that Emergency Shelters, Transitional Housing and Permanent Housing Providers Do Not Deny Admission or Separate Family Members Based on Age, Sex or Gender</li> <li><input type="checkbox"/> Requirements to Inform Program Participants of Their Eligibility for Educational Services and Ensure Their Access to Those Services Under the HEARTH Act</li> <li><input type="checkbox"/> Equal Access to Housing in HUD Programs Regardless of Sexual Orientation, Gender Identity or Marital Status</li> </ul>	<p>P F</p>
<p>J. Sub-Recipient Commitments (if applicable)</p> <ol style="list-style-type: none"> <li>1. Attach proof of non-profit or public agency (label NAET-J1)</li> <li>2. Attach description of sub-recipient’s experience successfully administering similar projects, and include a list of all your organization’s federally funded projects (label NAET-J2)</li> <li>3. If awarded the proposed grant, how many months after being awarded would work with the sub-recipient begin for this project, including rental assistance if applicable? _____ Months</li> </ol>	<p>P F</p>

## NEW APPLICANT QUALITY THRESHOLD (PASS/FAIL)

Applicants must qualify (pass) under these eligibility requirements in order for their application to be reviewed and ranked in the competition. The number of criteria which must be met in order to be eligible is noted within each project component type.

<b>New Project Quality Threshold</b>	Internal Use
<p><b>A. New Permanent Supportive Housing or Rapid Rehousing Projects Only</b>            Check all that apply (<u>at least three are required to be eligible</u>) and attach a description of the associated policies to prove qualification (label as indicated):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Type of housing and number of configuration of units fit the needs of the program participants (e.g. two or more bedrooms for families) (label NPQT-A1)</li> <li><input type="checkbox"/> Type of supportive services ensure successful retention or help to obtain permanent housing (label NPQT-A2)</li> <li><input type="checkbox"/> Specific plan for ensuring participants will be individually assisted to obtain benefits of the mainstream health, social and employment programs, and others, for which they are eligible to apply and meets the needs of the participants (label NPQT-A3)</li> <li><input type="checkbox"/> The project is designed to assist participants to obtain and remain in permanent housing in a manner that fits their needs (label NPQT-A4)</li> </ul>	P F  N/A
<p><b>B. New Transitional or Joint Transitional and Permanent Housing-Rapid Rehousing Projects Only</b>            Check all that apply (<u>at least four are required to be eligible</u>) and attach a description of the associated policies and/or services to prove qualification (label as indicated):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Type of housing and number of configuration of units fit the needs of the program participants (e.g. two or more bedrooms for families) (label NPQT-B1)</li> <li><input type="checkbox"/> Project will provide enough rapid rehousing assistance to ensure participants may move from transitional to permanent housing at any given time, as identified by budget and unit resources (label NPQT-B2)</li> <li><input type="checkbox"/> Type of supportive services ensure successful retention or help to obtain permanent housing (label NPQT-B3)</li> <li><input type="checkbox"/> Specific plan for ensuring participants will be individually assisted to obtain benefits of the mainstream health, social and employment programs, and others, for which they are eligible to apply and meets the needs of the participants (label NPQT-B4)</li> <li><input type="checkbox"/> The project is designed to assist participants to obtain and remain in permanent housing in a manner that fits their needs (label NPQT-B5)</li> <li><input type="checkbox"/> The project adheres to a Housing First model as defined in Section I.B.2.b.15 of the HUD NOFO (label NPQT-B6)</li> </ul>	P F  N/A

## Project Scoring/Ranking Criteria

Please attach all required descriptions and label as indicated.

<b>Project Elements</b>	Internal Use	
	Maximum	Earned
<p><b>1. Project Description</b> Briefly describe the entire proposed scope of work. (Attach description titled “Project Description”; two page maximum)</p> <ul style="list-style-type: none"> <li>• Project goals</li> <li>• Service priorities and approaches</li> <li>• Type of housing and housing strategy</li> <li>• How the project addresses the needs of the clients to be served</li> <li>• Coordination with other CoC partners</li> </ul>	10	
<p><b>2. Sub Recipient Qualification</b> If applicable, describe the sub-recipient services for the project and their experience providing these services (Attach description titled “Sub Recipient Qualifications”; one page maximum)</p>	3	
<p><b>1. HUD Policy Priorities</b> Briefly describe how the project’s goals support the 2023 HUD Policy Priorities as listed below and as described in Section I.A.4.b of the NOFO). (Attach description titled “HUD Policy Priorities”; two page maximum)</p> <ul style="list-style-type: none"> <li>• End homelessness for all persons</li> <li>• Use a Housing First Approach</li> <li>• Reduce unsheltered homelessness</li> <li>• Improve system performance</li> <li>• Partner with housing, health and service agencies</li> <li>• Address racial equity</li> <li>• Improve assistance to LGBTQ+ individuals</li> <li>• Include persons with lived experience of homelessness in project planning</li> <li>• Increase affordable housing supply</li> </ul>	5	
<p><b>2. Service Population</b></p> <p>a. Does your project have a specific population focus? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>b. If yes, please identify the specific population focus. (Select all that apply.)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Chronically Homeless priority</li> <li><input type="checkbox"/> Chronically Homeless dedicated beds</li> <li><input type="checkbox"/> HIV/AIDS</li> <li><input type="checkbox"/> Families with Children</li> <li><input type="checkbox"/> LGBTQ</li> <li><input type="checkbox"/> Mentally Ill</li> <li><input type="checkbox"/> Physical/Developmental Disabilities</li> <li><input type="checkbox"/> Substance Abuse</li> <li><input type="checkbox"/> Victim of Domestic Violence</li> <li><input type="checkbox"/> Victim of Human Trafficking</li> <li><input type="checkbox"/> Veterans</li> <li><input type="checkbox"/> Youth (under 25 years old)</li> <li><input type="checkbox"/> Other _____</li> </ul>	5	

<p><b>3. Service Population Experience</b> Describe the applicant’s (and sub-recipient’s, if applicable) experience working with the proposed population and in providing housing or services similar to that proposed in the application. (Attach description titled “Population Experience”; one page maximum)</p>	5	
<p><b>4. Housing First</b></p> <p>a. Does your project quickly move applicants into permanent housing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>b. Does the project ensure that participants are not screened out based on the following items? (Select all that apply.)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Having too little or little income</li> <li><input type="checkbox"/> Active or history of substance use</li> <li><input type="checkbox"/> Having a criminal record with exceptions for statutory-mandated restrictions</li> <li><input type="checkbox"/> History of victimization (e.g. domestic violence, sexual assault, child abuse)</li> <li><input type="checkbox"/> None of the above</li> </ul> <p>c. Does the project ensure that participants are not terminated from the program for the following reasons? (Select al that apply.)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Failure to participate in supportive services</li> <li><input type="checkbox"/> Failure to make progress on a service plan</li> <li><input type="checkbox"/> Loss of income or failure to improve income</li> <li><input type="checkbox"/> Another activity not covered in a lease agreement typically found for unassisted persons in the project’s geographic area</li> <li><input type="checkbox"/> None of the above</li> </ul> <p>d. Does the project follow a Housing First approach? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	5	
<p><b>5. Racial Equity</b> Describe any barriers to participation that your project has identified that are faced by persons of different races, particularly those over-represented in the Butte County homeless population. What steps has your project taken, or will it take, to eliminate the identified barriers? (Attach description titled “Racial Equity”; one page maximum).</p>	2	
<b>TOTAL POINTS AVAILABLE</b>	<b>35</b>	

<b>Housing Services</b>	Internal Use																			
	Maximum	Earned																		
<p><b>1. Housing Type</b></p> <p><b>a. Select one housing type for this project:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Barracks</li> <li><input type="checkbox"/> Dormitory, shared or private rooms</li> <li><input type="checkbox"/> Shared housing</li> <li><input type="checkbox"/> Single Room Occupancy (SRO) units</li> <li><input type="checkbox"/> Clustered apartments</li> <li><input type="checkbox"/> Scattered-site apartments (including efficiencies)</li> <li><input type="checkbox"/> Single family homes/townhouses/duplexes</li> </ul> <p><b>b. Complete the number of units and beds:</b></p> <p>Type of Housing: <input type="checkbox"/> PSH <input type="checkbox"/> TH <input type="checkbox"/> RRH</p> <p>Number of Units _____</p> <p>Number of Bedroom Type(s) (e.g. SRO, 1 bedroom, etc.) _____</p> <p>Number of Beds _____</p> <p>Number of Beds Dedicated to Chronic Homelessness _____</p>	1																			
<p><b>2. Project Participants</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><b>Households</b></td> <td style="width: 35%;">Households with at least one adult and one child</td> <td style="width: 35%;">Households without children</td> </tr> <tr> <td>Total number of households</td> <td></td> <td></td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><b>Participants</b></td> <td style="width: 35%;">Persons in households with at least one adult and one child</td> <td style="width: 35%;">Persons in households without children</td> </tr> <tr> <td>Adults over age 24</td> <td></td> <td></td> </tr> <tr> <td>Adults ages 18-24</td> <td></td> <td></td> </tr> <tr> <td>Accompanied Children under 18</td> <td></td> <td></td> </tr> </table>	<b>Households</b>	Households with at least one adult and one child	Households without children	Total number of households			<b>Participants</b>	Persons in households with at least one adult and one child	Persons in households without children	Adults over age 24			Adults ages 18-24			Accompanied Children under 18			1	
<b>Households</b>	Households with at least one adult and one child	Households without children																		
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<b>Participants</b>	Persons in households with at least one adult and one child	Persons in households without children																		
Adults over age 24																				
Adults ages 18-24																				
Accompanied Children under 18																				
<p><b>3. HUD Prioritization</b>—<i>Attach available documentation/report from previous projects which shows total persons served by the factors listed below (data should be aggregate, de-identified)</i></p> <p>Which factors do you use to determine severity of barriers and who is housed first? (check all that apply)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Coming from the street or unsheltered situations</li> <li><input type="checkbox"/> Chronically homeless</li> <li><input type="checkbox"/> Have been or currently a victim of domestic violence</li> <li><input type="checkbox"/> Pregnant women, infants, or toddlers</li> <li><input type="checkbox"/> Households with children</li> <li><input type="checkbox"/> Unaccompanied minor youth</li> <li><input type="checkbox"/> Youth (18-24 year olds)</li> <li><input type="checkbox"/> LGBTQ status</li> <li><input type="checkbox"/> Significant health, behavioral health challenges or disability which require a significant level of support in order to maintain permanent housing</li> </ul>	10																			

<ul style="list-style-type: none"> <li><input type="checkbox"/> High utilization of crisis or emergency services, including emergency rooms, jails, or psychiatric facilities to meet basic needs</li> <li><input type="checkbox"/> Vulnerability to illness or death</li> <li><input type="checkbox"/> Vulnerability to victimization, including physical assault, human trafficking or sex tracking</li> <li><input type="checkbox"/> Current or past substance abuse</li> <li><input type="checkbox"/> Low income or no income</li> <li><input type="checkbox"/> Criminal record</li> </ul>		
<p><b>4. Supportive Services for Participants</b>  For all supportive services available to participants, indicate who will provide them and how often they will be provided.</p> <p><b>Assessment of Service Needs</b>  Select one: <input type="checkbox"/> Applicant; <input type="checkbox"/> Subrecipient; <input type="checkbox"/> Partner; <input type="checkbox"/> Non-Partner  Select one: <input type="checkbox"/> Daily; <input type="checkbox"/> Weekly; <input type="checkbox"/> Biweekly; <input type="checkbox"/> Monthly; <input type="checkbox"/> Bimonthly;  <input type="checkbox"/> Quarterly; <input type="checkbox"/> Semi-annually; <input type="checkbox"/> Annually; <input type="checkbox"/> As Needed</p> <p><b>Assistance with Moving Costs</b>  Select one: <input type="checkbox"/> Applicant; <input type="checkbox"/> Subrecipient; <input type="checkbox"/> Partner; <input type="checkbox"/> Non-Partner  Select one: <input type="checkbox"/> Daily; <input type="checkbox"/> Weekly; <input type="checkbox"/> Biweekly; <input type="checkbox"/> Monthly; <input type="checkbox"/> Bimonthly;  <input type="checkbox"/> Quarterly; <input type="checkbox"/> Semi-annually; <input type="checkbox"/> Annually; <input type="checkbox"/> As Needed</p> <p><b>Case Management</b>  Select one: <input type="checkbox"/> Applicant; <input type="checkbox"/> Subrecipient; <input type="checkbox"/> Partner; <input type="checkbox"/> Non-Partner  Select one: <input type="checkbox"/> Daily; <input type="checkbox"/> Weekly; <input type="checkbox"/> Biweekly; <input type="checkbox"/> Monthly; <input type="checkbox"/> Bimonthly;  <input type="checkbox"/> Quarterly; <input type="checkbox"/> Semi-annually; <input type="checkbox"/> Annually; <input type="checkbox"/> As Needed</p> <p><b>Child Care</b>  Select one: <input type="checkbox"/> Applicant; <input type="checkbox"/> Subrecipient; <input type="checkbox"/> Partner; <input type="checkbox"/> Non-Partner  Select one: <input type="checkbox"/> Daily; <input type="checkbox"/> Weekly; <input type="checkbox"/> Biweekly; <input type="checkbox"/> Monthly; <input type="checkbox"/> Bimonthly;  <input type="checkbox"/> Quarterly; <input type="checkbox"/> Semi-annually; <input type="checkbox"/> Annually; <input type="checkbox"/> As Needed</p> <p><b>Education Services</b>  Select one: <input type="checkbox"/> Applicant; <input type="checkbox"/> Subrecipient; <input type="checkbox"/> Partner; <input type="checkbox"/> Non-Partner  Select one: <input type="checkbox"/> Daily; <input type="checkbox"/> Weekly; <input type="checkbox"/> Biweekly; <input type="checkbox"/> Monthly; <input type="checkbox"/> Bimonthly;  <input type="checkbox"/> Quarterly; <input type="checkbox"/> Semi-annually; <input type="checkbox"/> Annually; <input type="checkbox"/> As Needed</p> <p><b>Employment Assistance and Job Training</b>  Select one: <input type="checkbox"/> Applicant; <input type="checkbox"/> Subrecipient; <input type="checkbox"/> Partner; <input type="checkbox"/> Non-Partner  Select one: <input type="checkbox"/> Daily; <input type="checkbox"/> Weekly; <input type="checkbox"/> Biweekly; <input type="checkbox"/> Monthly; <input type="checkbox"/> Bimonthly;  <input type="checkbox"/> Quarterly; <input type="checkbox"/> Semi-annually; <input type="checkbox"/> Annually; <input type="checkbox"/> As Needed</p> <p><b>Food</b>  Select one: <input type="checkbox"/> Applicant; <input type="checkbox"/> Subrecipient; <input type="checkbox"/> Partner; <input type="checkbox"/> Non-Partner  Select one: <input type="checkbox"/> Daily; <input type="checkbox"/> Weekly; <input type="checkbox"/> Biweekly; <input type="checkbox"/> Monthly; <input type="checkbox"/> Bimonthly;  <input type="checkbox"/> Quarterly; <input type="checkbox"/> Semi-annually; <input type="checkbox"/> Annually; <input type="checkbox"/> As Needed</p> <p><b>Housing Search and Counseling Services</b>  Select one: <input type="checkbox"/> Applicant; <input type="checkbox"/> Subrecipient; <input type="checkbox"/> Partner; <input type="checkbox"/> Non-Partner  Select one: <input type="checkbox"/> Daily; <input type="checkbox"/> Weekly; <input type="checkbox"/> Biweekly; <input type="checkbox"/> Monthly; <input type="checkbox"/> Bimonthly;  <input type="checkbox"/> Quarterly; <input type="checkbox"/> Semi-annually; <input type="checkbox"/> Annually; <input type="checkbox"/> As Needed</p> <p><b>Legal Services</b>  Select one: <input type="checkbox"/> Applicant; <input type="checkbox"/> Subrecipient; <input type="checkbox"/> Partner; <input type="checkbox"/> Non-Partner  Select one: <input type="checkbox"/> Daily; <input type="checkbox"/> Weekly; <input type="checkbox"/> Biweekly; <input type="checkbox"/> Monthly; <input type="checkbox"/> Bimonthly;  <input type="checkbox"/> Quarterly; <input type="checkbox"/> Semi-annually; <input type="checkbox"/> Annually; <input type="checkbox"/> As Needed</p> <p><b>Life Skills Training</b>  Select one: <input type="checkbox"/> Applicant; <input type="checkbox"/> Subrecipient; <input type="checkbox"/> Partner; <input type="checkbox"/> Non-Partner</p>	6	

Select one:  Daily;  Weekly;  Biweekly;  Monthly;  Bimonthly;  
 Quarterly;  Semi-annually;  Annually;  As Needed

**Mental Health Services**

Select one:  Applicant;  Subrecipient;  Partner;  Non-Partner  
Select one:  Daily;  Weekly;  Biweekly;  Monthly;  Bimonthly;  
 Quarterly;  Semi-annually;  Annually;  As Needed

**Outpatient Health Services**

Select one:  Applicant;  Subrecipient;  Partner;  Non-Partner  
Select one:  Daily;  Weekly;  Biweekly;  Monthly;  Bimonthly;  
 Quarterly;  Semi-annually;  Annually;  As Needed

**Outreach Services**

Select one:  Applicant;  Subrecipient;  Partner;  Non-Partner  
Select one:  Daily;  Weekly;  Biweekly;  Monthly;  Bimonthly;  
 Quarterly;  Semi-annually;  Annually;  As Needed

**Rehabilitation and Disability Services**

Select one:  Applicant;  Subrecipient;  Partner;  Non-Partner  
Select one:  Daily;  Weekly;  Biweekly;  Monthly;  Bimonthly;  
 Quarterly;  Semi-annually;  Annually;  As Needed

**Substance Abuse Treatment Services**

Select one:  Applicant;  Subrecipient;  Partner;  Non-Partner  
Select one:  Daily;  Weekly;  Biweekly;  Monthly;  Bimonthly;  
 Quarterly;  Semi-annually;  Annually;  As Needed

**Transportation**

Select one:  Applicant;  Subrecipient;  Partner;  Non-Partner  
Select one:  Daily;  Weekly;  Biweekly;  Monthly;  Bimonthly;  
 Quarterly;  Semi-annually;  Annually;  As Needed

**Utility Deposits**

Select one:  Applicant;  Subrecipient;  Partner;  Non-Partner  
Select one:  Daily;  Weekly;  Biweekly;  Monthly;  Bimonthly;  
 Quarterly;  Semi-annually;  Annually;  As Needed

**Work Training Program (local category)**

Select one:  Applicant;  Subrecipient;  Partner;  Non-Partner  
Select one:  Daily;  Weekly;  Biweekly;  Monthly;  Bimonthly;  
 Quarterly;  Semi-annually;  Annually;  As Needed





<b>Project Readiness</b>	Internal Use	
	Maximum	Earned
<b>1. Administrative Experience</b> Describe your experience (and sub-recipient, if applicable) in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of sub-recipients (if applicable) regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants. (Attach description titled "Administrative Experience"; two-page maximum)	2	
<b>2. Implementation Timeliness</b> Describe the plan for rapid implementation of the program with proposed activities on a schedule for 60 days, 120 days and 180 days, include when the project will begin housing the first participant. (Attach description titled "Timeliness"; one page maximum)	1	
<b>3. Property Status</b> If applying for leasing, operational expenses, or project-based rental assistance, have you secured the property for your project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In the process, please describe (Attach a description titled "Property Status")	2	
<b>TOTAL POINTS AVAILABLE</b>	<b>5</b>	

<b>Finances and Budget</b>	Internal Use																																																											
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<b>Subrecipient Sub Award</b>			
<b>Eligible Expenses</b>	<b>Total Subrecipient Award</b>		
1a. Leased Units	\$		
1b. Leased Structures	\$		
2. Rental Assistance*	\$		
3. Supportive Services	\$		
4. Operating	\$		
5. HMIS	\$		
6. Sub-Total Sub-Recipient Award	\$		
<b>2. Cost Effectiveness</b>		4	
<input type="checkbox"/> <b>Total</b> annual operating budget cost for the project \$ _____			
<input type="checkbox"/> If housing application, the number of units to be funded _____			
<input type="checkbox"/> If housing application, the cost per unit \$ _____			
<b>TOTAL POINTS AVAILABLE</b>		<b>10</b>	

<b>CoC PARTICIPATION AND APPLICATION QUALITY--INTERNAL USE</b>	Maximum	Earned
Attended at least six CoC Council or membership meeting in past 12 months	2	
Participated in at least one subcommittee in the past 12 months	2	
Application was complete	2	
Document demonstrates administrative capacity	2	
Document demonstrates financial stability	2	
<b>TOTAL POINTS AVAILABLE</b>	<b>10</b>	

1E-2A

Scored Forms for One Project

**FY 2023 Butte Countywide Homeless Continuum of Care  
Renewal Project Scoring Tool**

Project Name: HMIS

Applicant: Butte County DESS

**Scoring/Ranking Criteria**

Data Source	Total Points Available	Total Points Awarded
Renewal Application in eSnaps; Sections: Recipient Performance, Project Description, Supportive Services, Sources of Match; or New Application in eSnaps for Expansion Projects	25	25
Annual Performance Report Data (see detail below)	60	60
Responses to Questionnaire (see detail below)	5	5
<b>Total</b>	<b>90</b>	<b>90</b>

**Annual Performance Report Data**

<b>Prioritization of Housing Those Most in Need</b> (project data from APR)	Points Available	Points Awarded
Percent of project participants with income less than \$1000 at entry into program (Benchmark: 65%; 30% victim service participants) APR: Q16	5	5
Percent of project participants with more than one disability type (Benchmark: 50%; 0% victim service participants) APR: Q13a1 and a2	6	6
Percent of project participants entering project from place not meant for human habitation (Benchmark: 50%; 0% victim service participants) APR: Q15	10	10
Percent of project participants who were chronically homeless at entry into program (Benchmark: 80%; 0% victim service participants) APR: Q5a and Q26b	10	10
Domestic Violence Agency Applicants: Percent of project participants who were fleeing violence (Benchmark: 100% of domestic violence program participants; 0% other participants) APR: Q14b	10	10

<b>Performance Measures</b> (project data from APR)	Points Available	Points Awarded
Percent of participants that move to Permanent Housing, or remain in Permanent Housing for PSH applicants (Benchmark: 80%) <i>APR: Q22a1 and Q23c</i>	10	10
Bed/unit utilization rate (Benchmark: 66%) <i>APR: Q2</i>	2	2
Percent of participants whose income increased from the start of their participation to their last assessment. (Benchmark: 50%) <i>APR: Q19a1</i>	1	1
Percent of participants with health insurance. (Benchmark: 75%) <i>APR: Q21</i>	1	1

<b>Data Quality</b> (Project data from APR or HMIS, or comparable system)	Points Available	Points Awarded
Percent of data quality as reported through HMIS or comparable system (Benchmark: 95%; 0% victim services) <i>APR: Q6a, b, c, d, e, f</i>	2	2
HMIS or comparable system Bed Coverage Rate (Benchmark 100%; 0% victim services)  <i>As verified by HMIS</i>	2	2
1. Applicant completed most recent APR by designated deadline, yes or no.	1	1

**Responses to Questionnaire**

<b>Racial Equity</b> (from Questionnaire)	Points Available	Points Awarded
Project has identified barriers and taken steps to address resulting inequities	2	2

<b>Non-Discrimination/LGBTQ+ Persons</b> (from Questionnaire)	Points Available	Points Awarded
Project has anti-discrimination policies or concrete plans to develop such policies	2	2

<b>Innovative Practices to Improve Project Performance</b> (from Questionnaire)	Points Available	Points Awarded
Project implemented innovative practices which have positively impacted project performance.	1	1

1E-5

Notification of Projects  
Rejected-Reduced



## Notification of Projects Rejected

1 message

**Sherry Morgado** <smorgado@housing-tools.com>

Wed, Sep 6, 2023 at 6:14 AM

To: "Murray, Erin" <emurray@buttecounty.net>, "Harvey-Butterfield, Briana" <bhbutterfield@buttecounty.net>, "Rawlinson, Elisa" <ERawlinson@buttecounty.net>

Dear Ms. Murray,

I am writing to inform you that at yesterday's Butte Countywide Homeless Continuum of Care meeting, the CoC made the decision to reject the New Project Application for an Expansion of the Coordinated Entry (CES) Project submitted by the Butte County Department of Employment and Social Services . This decision was based solely on the lack of adequate available funding to fund all of the project applications submitted, and the decision of the CoC to prioritize permanent housing projects for available funding. Please be assured that this rejection of your application does not in any way reflect upon the quality of your project and the sincere appreciation the CoC has for your efforts.

Given this decision you do not need to do anything further in eSnaps for this New Project Application and should not submit it.

Thank you,

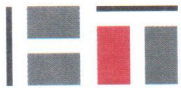
**Sherry Morgado**  
**Community Development Manager**  
**Housing Tools**

**O:** 530.715.0744 | **M:** 530.570.6704

**E:** [smorgado@housing-tools.com](mailto:smorgado@housing-tools.com)

[www.housing-tools.com](http://www.housing-tools.com)

341 Broadway, Suite 316  
Chico, CA 95928



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## Notification of Projects Rejected

1 message

**Sherry Morgado** <smorgado@housing-tools.com>  
To: Annie Terry <annie@orovillerescuemission.com>

Wed, Sep 6, 2023 at 6:17 AM

Dear Ms. Terry,

I am writing to inform you that at yesterday's Butte Countywide Homeless Continuum of Care meeting, the CoC made the decision to reject the New Project Application for the Roundabout Housing Project submitted by the Oroville Rescue Mission. This decision was based solely on the lack of adequate available funding to fund all of the project applications submitted, and the decision of the CoC to prioritize permanent housing projects for available funding. Please be assured that this rejection of your application does not in any way reflect upon the quality of your project and the sincere appreciation the CoC has for your efforts.

Given this decision you do not need to do anything further in eSnaps for this New Project Application and should not submit it.

Thank you,

**Sherry Morgado**  
**Community Development Manager**

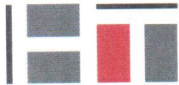
**Housing Tools**

O: 530.715.0744 | M: 530.570.6704

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[www.housing-tools.com](http://www.housing-tools.com)

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Chico, CA 95928



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1E-5A

Notification of Projects  
Accepted



Sherry Morgado <smorgado@housing-tools.com>

## Notification of Projects Accepted and Ranked

1 message

Sherry Morgado <smorgado@housing-tools.com>

Wed, Sep 6, 2023 at 5:38 AM

To: "Murray, Erin" <emurray@buttecounty.net>, "Harvey-Butterfield, Briana" <bhbutterfield@buttecounty.net>, "Rawlinson, Elisa" <ERawlinson@buttecounty.net>

Dear Ms. Murray,

I am writing to inform you that at yesterday's Butte Countywide Homeless Continuum of Care meeting, the CoC accepted and ranked the two Renewal Project applications submitted by Butte County Department of Employment and Social Services for the 2023 HUD CoC Competition. Please find the details of the CoC's recommendation below:

### HMIS Renewal Project

Funding Amount: \$144,080

Rank on Priority Listing: 1

### Coordinated Entry (CES) Renewal Project

Funding Amount: \$36,241

Rank on Priority Listing: 2

At this time, I would like to ask you to submit the Renewal Project Applications in eSnaps for the two projects listed above. Because the CoC did not accept the application to expand the CES Project due to a lack of adequate available funding, before you submit the CES Renewal Project Application in eSnaps, please remove all references to the grant expansion and be sure to check "no" on the question in eSnaps which asks if renewal project is requesting to consolidate or expand.

Thank you,

**Sherry Morgado**  
**Community Development Manager**  
**Housing Tools**

O: 530.715.0744 | M: 530.570.6704

E: [smorgado@housing-tools.com](mailto:smorgado@housing-tools.com)

[www.housing-tools.com](http://www.housing-tools.com)

341 Broadway, Suite 316

Chico, CA 95928



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## Notification of Projects Accepted and Ranked

1 message

Sherry Morgado <smorgado@housing-tools.com>

Wed, Sep 6, 2023 at 5:47 AM

To: Anastacia Snyder <als@catalystdvservices.org>, Ann Winters <ann@catalystdvservices.org>, Eric Ruben <esr@catalystdvservices.org>

Dear Ms. Snyder,

I am writing to inform you that at yesterday's Butte Countywide Homeless Continuum of Care meeting, the CoC accepted and ranked the two Renewal Project applications and the one New Project Application (Expansion Applying for DV Bonus) submitted by Catalyst Domestic Violence Services for the 2023 HUD CoC Competition. Please find the details of the CoC's recommendation below:

Cottages TH-RRH Renewal Project

Funding Amount: \$110,843

Rank on Priority Listing: 3

Rapid ReHousing Renewal Project

Funding Amount: \$97,765

Rank on Priority Listing: 4

Rapid ReHousing New Project (Expansion Applying for DV Bonus)

Funding Amount: \$78,862

Rank on Priority Listing: 9

At this time, I would like to ask you to submit the Renewal Project Applications and the New Project Application in eSnaps for the three projects listed above.

Thank you,

**Sherry Morgado**  
**Community Development Manager**

**Housing Tools**

**O:** 530.715.0744 | **M:** 530.570.6704

**E:** [smorgado@housing-tools.com](mailto:smorgado@housing-tools.com)

[www.housing-tools.com](http://www.housing-tools.com)

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Chico, CA 95928



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Sherry Morgado <smorgado@housing-tools.com>

## Notification of Projects Accepted and Ranked

1 message

Sherry Morgado <smorgado@housing-tools.com>

Wed, Sep 6, 2023 at 5:51 AM

To: Bradley Brunner <BBrunner@caminar.org>, Codie McCormack <CMcCormack@caminar.org>

Dear Mr. Brunner,

I am writing to inform you that at yesterday's Butte Countywide Homeless Continuum of Care meeting, the CoC accepted and ranked the two Renewal Project applications submitted by Caminar for the 2023 HUD CoC Competition. Please find the details of the CoC's recommendation below:

### Avenida Apartments Renewal Project

Funding Amount: \$87,981

Rank on Priority Listing: 5

### Base Camp Village Renewal Project

Funding Amount: \$86,718

Rank on Priority Listing: 6

At this time, I would like to ask you to submit the Renewal Project Applications in eSnaps for the two projects listed above.

**Sherry Morgado**  
**Community Development Manager**

**Housing Tools**

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**E:** [smorgado@housing-tools.com](mailto:smorgado@housing-tools.com)

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Sherry Morgado <smorgado@housing-tools.com>

## Notification of Projects Accepted and Ranked

1 message

**Sherry Morgado** <smorgado@housing-tools.com>  
To: Taylor Storey <taylor@truenorthbutte.org>

Wed, Sep 6, 2023 at 5:56 AM

Dear Ms. Storey-Bunch ,

I am writing to inform you that at yesterday's Butte Countywide Homeless Continuum of Care meeting, the CoC accepted and ranked the Renewal Project application submitted by True North Housing Alliance for the 2023 HUD CoC Competition. Please find the details of the CoC's recommendation below:

James Place Renewal Project

Funding Amount: \$47,186

Rank on Priority Listing: 8

At this time, I would like to ask you to submit the Renewal Project Application in eSnaps for the project listed above.

Thank you,

**Sherry Morgado**  
**Community Development Manager**

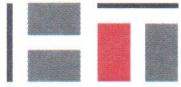
**Housing Tools**

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**Notification of Projects Accepted and Ranked**

1 message

**Sherry Morgado** <smorgado@housing-tools.com>

Wed, Sep 6, 2023 at 6:00 AM

To: Nicole Drummond &lt;nicole@chicohousingactionteam.net&gt;, Sarah Graham &lt;sarah@chicohousingactionteam.net&gt;, Leslie Johnson &lt;leslie4chat@gmail.com&gt;

Dear Ms. Drummond,

I am writing to inform you that at yesterday's Butte Countywide Homeless Continuum of Care meeting, the CoC accepted and ranked the New Project application submitted by Chico Housing Action Team for the 2023 HUD CoC Competition. Please find the details of the CoC's recommendation below:

Housing for All New Project

Funding Amount: \$55,000

Rank on Priority Listing: 7

At this time, I would like to ask you to complete the New Project Application in eSnaps for the project listed above, send me a PDF of the New Project Application before you submit in eSnaps, then I will let you know when to submit after my review.

Thank you,

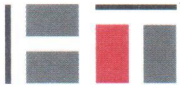
**Sherry Morgado**  
**Community Development Manager****Housing Tools**

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1E-5B

Local Competition Selection  
Results



Butte Countywide Homeless Continuum of Care  
 2023 HUD CoC NOFO  
 1E-5B Local Competition Selection Results

Applicant Name	Project Name	Project Score	Project Rank	Accepted or Rejected Status	Requested Funding	Reallocated Funds (yes or no)
Butte County Department of Employment and Social Services	HMIS	90	1	Accepted	\$144,080	No
Butte County Department of Employment and Social Services	CES	90	2	Accepted	\$36,241	No
Catalyst Domestic Violence Services	Cottages TH-RRH	90	3	Accepted	\$110,843	No
Catalyst Domestic Violence Services	RRH	86	4	Accepted	\$97,765	No
Caminar	Avenida Apartments	82	5	Accepted	\$87,981	No
Caminar	Base Camp Village	81	6	Accepted	\$86,718	No
Chico Housing Action Team	Housing for All	86	7	Accepted	\$55,000	No
True North Housing Alliance	James Place	67	8	Accepted	\$48,983	No
Catalyst Domestic Violence Services	RRH Expansion (DV Bonus)	84	9	Accepted	\$78,862	No
Butte County Department of Employment and Social Services	CES Expansion	89	N/A	Rejected	\$55,503	No
Oroville Rescue Mission	Roundabout Housing	72	N/A	Rejected	\$40,042	No

2A-6

# HUD's Homeless Data Exchange (HDX) Competition Report

2023 HDX Competition Report  
**PIT Count Data for CA-519 - Chico, Paradise/Butte County CoC**

**Total Population PIT Count Data**

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	1274	1337	1006	1237
Emergency Shelter Total	280	321	244	506
Safe Haven Total	0	0	0	0
Transitional Housing Total	156	178	174	151
Total Sheltered Count	436	499	418	657
Total Unsheltered Count	838	838	588	580

**Chronically Homeless PIT Counts**

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	278	316	326	471
Sheltered Count of Chronically Homeless Persons	95	133	68	253
Unsheltered Count of Chronically Homeless Persons	183	183	258	218

# 2023 HDX Competition Report

## PIT Count Data for CA-519 - Chico, Paradise/Butte County CoC

### Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	56	69	44	47
Sheltered Count of Homeless Households with Children	51	64	44	42
Unsheltered Count of Homeless Households with Children	5	5	0	5

### Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	117	86	88	53	72
Sheltered Count of Homeless Veterans	47	21	23	14	37
Unsheltered Count of Homeless Veterans	70	65	65	39	35

\*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

2023 HDX Competition Report  
HIC Data for CA-519 - Chico, Paradise/Butte County CoC

**HMIS Bed Coverage Rates**

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	497	448	484	92.56%	13	13	100.00%	461	92.76%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	239	183	231	79.22%	8	8	100.00%	191	79.92%
RRH Beds	359	88	330	26.67%	29	29	100.00%	117	32.59%
PSH Beds	220	204	220	92.73%	0	0	NA	204	92.73%
OPH Beds	0	0	0	NA	0	0	NA	0	NA
Total Beds	1,315	923	1,265	72.96%	50	50	100.00%	973	73.99%

2023 HDX Competition Report  
HIC Data for CA-519 - Chico, Paradise/Butte County CoC

# 2023 HDX Competition Report

## HIC Data for CA-519 - Chico, Paradise/Butte County CoC

**Notes**

\*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

\*\*For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	27	64	32	26

### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	5	46	68	89

### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	21	201	236	359

2023 HDX Competition Report  
HIC Data for CA-519 - Chico, Paradise/Butte County CoC



# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Summary Report for CA-519 - Chico, Paradise/Butte County CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1:** Change in the average and median length of time persons are homeless in ES and SH projects.  
**Metric 1.2:** Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	999	1152	123	106	-17	51	54	3
1.2 Persons in ES, SH, and TH	1306	1368	169	149	-20	91	77	-14

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.

2023 HDX Competition Report  
**FY2022 - Performance Measurement Module (Sys PM)**

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	1088	1227	790	1015	225	430	546	116
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	1407	1467	745	962	217	400	489	89

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	1	1	100%	0	0%	0	0%	1	100%
Exit was from ES	161	22	14%	5	3%	22	14%	49	30%
Exit was from TH	98	7	7%	2	2%	3	3%	12	12%
Exit was from SH	0	0		0		0		0	
Exit was from PH	128	5	4%	1	1%	4	3%	10	8%
TOTAL Returns to Homelessness	388	35	9%	8	2%	29	7%	72	19%

### Measure 3: Number of Homeless Persons

#### Metric 3.1 – Change in PIT Counts

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons		1006	
Emergency Shelter Total	321	244	-77
Safe Haven Total	0	0	0
Transitional Housing Total	178	174	-4
Total Sheltered Count	499	418	-81
Unsheltered Count		588	

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	1320	1521	201
Emergency Shelter Total	1012	1309	297
Safe Haven Total	0	0	0
Transitional Housing Total	349	276	-73

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	16	26	10
Number of adults with increased earned income	3	2	-1
Percentage of adults who increased earned income	19%	8%	-11%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	16	26	10
Number of adults with increased non-employment cash income	3	17	14
Percentage of adults who increased non-employment cash income	19%	65%	46%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	16	26	10
Number of adults with increased total income	6	17	11
Percentage of adults who increased total income	38%	65%	27%

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	26	15	-11
Number of adults who exited with increased earned income	8	3	-5
Percentage of adults who increased earned income	31%	20%	-11%

### Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	26	15	-11
Number of adults who exited with increased non-employment cash income	4	6	2
Percentage of adults who increased non-employment cash income	15%	40%	25%

### Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	26	15	-11
Number of adults who exited with increased total income	11	9	-2
Percentage of adults who increased total income	42%	60%	18%

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	1088	1315	227
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	349	399	50
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	739	916	177

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	1355	1564	209
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	445	462	17
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	910	1102	192

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

#### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	112	326	214
Of persons above, those who exited to temporary & some institutional destinations	2	151	149
Of the persons above, those who exited to permanent housing destinations	0	0	0
% Successful exits	2%	46%	44%

Metric 7b.1 – Change in exits to permanent housing destinations



## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	957	1092	135
Of the persons above, those who exited to permanent housing destinations	255	207	-48
% Successful exits	27%	19%	-8%

#### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	548	464	-84
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	510	437	-73
% Successful exits/retention	93%	94%	1%

2023 HDX Competition Report  
**FY2022 - SysPM Data Quality**  
**CA-519 - Chico, Paradise/Butte County CoC**

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	287	428	307	243	269	268	291	496	550	16	187	222			
2. Number of HMIS Beds	232	380	269	192	261	236	291	491	507	16	34	28			
3. HMIS Participation Rate from HIC ( % )	80.84	88.79	87.62	79.01	97.03	88.06	100.00	98.99	92.18	100.00	18.18	12.61			
4. Unduplicated Persons Served (HMIS)	609	1121	1331	10	349	276	256	601	493	1867	266	390	176	152	380
5. Total Leavers (HMIS)	348	821	968	0	239	152	28	149	79	660	134	200	7	112	328
6. Destination of Don't Know, Refused, or Missing (HMIS)	29	55	40	0	2	12	0	26	7	44	23	92	0	2	59
7. Destination Error Rate (%)	8.33	6.70	4.13		0.84	7.89	0.00	17.45	8.86	6.67	17.16	46.00	0.00	1.79	17.99

2023 HDX Competition Report  
**FY2022 - SysPM Data Quality**

# 2023 HDX Competition Report

## Submission and Count Dates for CA-519 - Chico, Paradise/Butte County CoC

### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/25/2023	

### Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/18/2023	Yes
2023 HIC Count Submittal Date	4/18/2023	Yes
2022 System PM Submittal Date	12/16/2022	Yes

## Before Starting the Project Application

**To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.**

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2023 CoC Program grant competition.
  - Additional training resources can be found on the HUD.gov at [https://www.hud.gov/program\\_offices/comm\\_planning/coc](https://www.hud.gov/program_offices/comm_planning/coc).
- Questions regarding the FY 2023 CoC Program Competition process must be submitted to [CoCNOFO@hud.gov](mailto:CoCNOFO@hud.gov).
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to [e-snaps@hud.gov](mailto:e-snaps@hud.gov).
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2023 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2023 CoC Program Competition NOFO.
- Detailed instructions can be found on the left menu within e-snaps and on the HUD Exchange. They contain comprehensive instructions and should be used in tandem with the navigational guides, which are also found on the HUD Exchange.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2023 CoC Program NOFO.

## 1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: CoC Planning Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 09/08/2023

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier

6. Date Received by State:

7. State Application Identifier:

## 1B. SF-424 Legal Applicant

### 8. Applicant

- a. Legal Name:** County of Butte
- b. Employer/Taxpayer Identification Number (EIN/TIN):** 94-6000506
- c. Unique Entity Identifier:** MKNQCUBKM8C7

### d. Address

- Street 1:** 202 Mira Loma Drive
- Street 2:**
- City:** Oroville
- County:** Butte
- State:** California
- Country:** United States
- Zip / Postal Code:** 95965

### e. Organizational Unit (optional)

- Department Name:** Employment and Social Services
- Division Name:** Housing and Homeless

### f. Name and contact information of person to be contacted on matters involving this application

- Prefix:** Ms.
- First Name:** Erin
- Middle Name:**
- Last Name:** Murray
- Suffix:**
- Title:** Program Manager
- Organizational Affiliation:** County of Butte
- Telephone Number:** (530) 552-6208
- Extension:**
- Fax Number:** (530) 534-5745

**Email:** [emurray@buttecounty.net](mailto:emurray@buttecounty.net)



## 1C. SF-424 Application Details

**9. Type of Applicant:** B. County Government

**10. Name of Federal Agency:** Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Title:** CoC Program

**CFDA Number:** 14.267

**12. Funding Opportunity Number:** FR-6700-N-25

**Title:** Continuum of Care Homeless Assistance  
Competition

**13. Competition Identification Number:**

**Title:**

## 1D. SF-424 Congressional District(s)

**14. Area(s) affected by the project (state(s) only):** California  
(for multiple selections hold CTRL+Key)

**15. Descriptive Title of Applicant's Project:** FY23 Planning Project (CA-519)

**16. Congressional District(s):**

**a. Applicant:** CA-003, CA-001

**b. Project:** CA-003, CA-001

(for multiple selections hold CTRL+Key)

**17. Proposed Project**

**a. Start Date:** 01/01/2025

**b. End Date:** 12/31/2025

**18. Estimated Funding (\$)**

**a. Federal:**

**b. Applicant:**

**c. State:**

**d. Local:**

**e. Other:**

**f. Program Income:**

**g. Total:**

## 1E. SF-424 Compliance

**19. Is the Application Subject to Review By State Executive Order 12372 Process?** b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

**20. Is the Applicant delinquent on any Federal debt?** No

If "YES," provide an explanation:

## 1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

### 21. Authorized Representative

**Prefix:** Mrs.

**First Name:** Shelby

**Middle Name:**

**Last Name:** Boston

**Suffix:**

**Title:** Director

**Telephone Number:** (530) 552-6050  
(Format: 123-456-7890)

**Fax Number:** (530) 534-5745  
(Format: 123-456-7890)

**Email:** sboston@buttecounty.net

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/08/2023

# 1G. HUD 2880

**Applicant/Recipient Disclosure/Update Report - form HUD-2880**  
**U.S. Department of Housing and Urban Development**  
**OMB Approval No. 2506-0214 (exp.1/31/2026)**

## Applicant/Recipient Information

### 1. Applicant/Recipient Name, Address, and Phone

**Agency Legal Name:** County of Butte

**Prefix:** Mrs.

**First Name:** Shelby

**Middle Name:**

**Last Name:** Boston

**Suffix:**

**Title:** Director

**Organizational Affiliation:** County of Butte

**Telephone Number:** (530) 552-6050

**Extension:**

**Email:** sboston@buttecounty.net

**City:** Oroville

**County:** Butte

**State:** California

**Country:** United States

**Zip/Postal Code:** 95965

**2. Employer ID Number (EIN):** 94-6000506

**3. HUD Program:** Continuum of Care Program

**4. Amount of HUD Assistance Requested/Received: \$50,000.00**

(Requested amounts will be automatically entered within applications)

**5. State the name and location (street address, City and State) of the project or activity.**

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

**Part I Threshold Determinations**

1. Are you applying for assistance for a specific project or activity? **Yes**  
(For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. **No**

**Certification**

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

**I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate. Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.**

X
---

**Name / Title of Authorized Official:** Shelby Boston, Director

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/08/2023

# 1H. HUD 50070

## HUD 50070 Certification for a Drug Free Workplace

**Applicant Name:** County of Butte

**Program/Activity Receiving Federal Grant Funding:** CoC Program

**Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:**

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
<p>a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.</p>	<p>e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;</p>
<p>b. Establishing an on-going drug-free awareness program to inform employees —                  (1) The dangers of drug abuse in the workplace                  (2) The Applicant's policy of maintaining a drug-free workplace;                  (3) Any available drug counseling, rehabilitation, and employee assistance programs; and                  (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.</p>	<p>f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted —                  (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or                  (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;</p>
<p>c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;</p>	<p>g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.</p>
<p>d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will —                  (1) Abide by the terms of the statement; and                  (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;</p>	

### Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)  
 Workplaces, including addresses, entered in the attached project application.  
 Refer to addresses entered into the attached project application.



**I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.**

X
---

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

**Authorized Representative**

**Prefix:** Mrs.

**First Name:** Shelby

**Middle Name**

**Last Name:** Boston

**Suffix:**

**Title:** Director

**Telephone Number:** (530) 552-6050  
**(Format: 123-456-7890)**

**Fax Number:** (530) 534-5745  
**(Format: 123-456-7890)**

**Email:** sboston@buttecounty.net

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/08/2023

## **CERTIFICATION REGARDING LOBBYING**

### **Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **Statement for Loan Guarantees and Loan Insurance**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

**Applicant's Organization:** County of Butte

**Name / Title of Authorized Official:** Shelby Boston, Director

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/08/2023

# 1J. SF-LLL

## DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

**Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?** No

**Legal Name:** County of Butte

**Street 1:** 202 Mira Loma Drive

**Street 2:**

**City:** Oroville

**County:** Butte

**State:** California

**Country:** United States

**Zip / Postal Code:** 95965

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

**Authorized Representative**

**Prefix:** Mrs.

**First Name:** Shelby

**Middle Name:**

**Last Name:** Boston

**Suffix:**

**Title:** Director

**Telephone Number:** (530) 552-6050  
**(Format: 123-456-7890)**

**Fax Number:** (530) 534-5745  
**(Format: 123-456-7890)**

**Email:** sboston@buttecounty.net

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/08/2023

## IK. SF-424B

### (SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

**OMB Number: 4040-0007**  
**Expiration Date: 02/28/2022**

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- |    |   |
|----|---|
| 1. | Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.   |
| 2. | Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.   |
| 3. | Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.  |
| 4. | Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.  |
| 5. | Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).  |
| 6. | Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
| 7. | Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.  |
| 8. | Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.  |

- 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327~333), regarding labor standards for federally-assisted construction subagreements.
- 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93~205).
- 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the applicant, I certify:

Authorized Representative for: County of Butte  
Prefix: Mrs.  
First Name: Shelby

**Middle Name:**

**Last Name:** Boston

**Suffix:**

**Title:** Director

**Signature of Authorized Certifying Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/08/2023



## 2A. Project Detail

1. **CoC Number and Name:** CA-519 - Chico, Paradise/Butte County CoC
2. **Collaborative Applicant Name:** County of Butte
  
3. **Project Name:** FY23 Planning Project (CA-519)
  
4. **Component Type:** CoC Planning Project Application

## 2B. Project Description

**1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with 24 CFR 578.7:**

The Butte County Department of Employment and Social Services (DESS) is the Lead Agency and Collaborative Applicant for the Butte Countywide Homeless Continuum of Care (CoC). The Planning Grant proposal reflects goals and activities that will continue to promote an efficient and effective system. The focus areas include maintaining CoC operations and supporting the CoC application activities. The Planning Grant will continue to support the CoC infrastructure. The CoC operations will continue to develop so that it maintains its cohesiveness within and between the existing foundation of local CoC policies and priorities. In addition, through careful review of the Consolidated Application and HUD priorities, DESS will determine which policy improvements need to take priority within the increased capacity of a team of professionals.

Some of the specific activities already identified are as follows:

- Continue to analyze and revise the CoC Governance Charter.
- Maintain and grow a CoC member training series with topics related to trauma responsiveness, domestic violence safety, anti-discrimination and racial equity, fair housing, and mainstream resources.
- Maintain and grow trainings related to the local Homeless Management Information System (HMIS), Coordinated Entry System (CES) and the Department of Housing and Urban Development's (HUD) data standards.
- Examine the causes of racial disparities for those who are homeless in the county and develop and continually re-evaluate strategies to prevent discrimination in housing and service delivery.
- Continue to develop new and modify existing forms to ensure they are nondiscriminatory and trauma responsive.

As the Consolidated Applicant, the planning grant funding will be used to:

- Contract and/or mentor new staff in completing the annual Consolidated Application.

The Consolidated Applicant will continue to expand the jurisdictional wide process involving the coordination of local homeless service providers, including but not limited to:

- Annual review of priorities
- Agencies providing housing
- Physical and mental health
- Medical services
- Law enforcement
- Veterans
- School districts
- Public housing

**2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.**

Along with Planning Grant Funds the Lead Agency/Collaborative Applicant will provide staff with the expertise, availability, and access to evaluate CoC as a whole including CoC and ESG grantee outcomes. The proposed activities will be part of a larger system of evaluating compliance with HUD and local priorities between the grantees' submission of APRs and their renewal applications. A proposed schedule is as follows:

- Continue to update the Governance Charter (continuous)
- Maintain and grow a CoC member training series to ensure HUD compliance and adequate professional development of local CoC membership (continuous)
- Maintain and grow trainings related to the local HMIS and CES (continuous)
- Continue development of the CoC's new Equity Committee in accordance with HUD guidance related to racial disparities within the local CoC homeless services system (9-12 months)
- Continue development of a new CES assessment to replace the VI-SPDAT, in accordance with HUD guidance related to CES assessments, trauma response and the unique needs and barriers of the jurisdictions homeless population (9-12 months)
- Develop, review and modify CoC forms for cultural competency and trauma responsive (3-6 months)
- Oversight of the annual Consolidated Application and Project Applications (continuous)

This management plan and progress will be presented to the CoC Council and Members who will provide continued monitoring.

**3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?**

DESS as the Lead Agency/Collaborative Applicant will provide staff with the expertise, availability, and access to evaluate CoC and ESG grantee outcomes. The proposed activities will be part of a larger system of evaluating compliance with HUD and local priorities between the grantees' submission of APRs and their renewal applications. Maintaining the objectivity and cohesiveness of CoC operations requires a high level of administrative oversight.

### 3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Semi-Annually

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

3a. Written agendas of CoC meetings? Yes

3b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes

3c. Process for monitoring outcomes of ESG recipients? Yes

3d. CoC policies and procedures? Yes

3e. Written process for board selection? Yes

3f. Code of Conduct for board members that includes a recusal process? Yes

3g. Written standards for administering assistance? Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No



### 3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Name of Group	Role of the Group (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
Chronic Homelessness	This committee works to create strategies and outcomes geared toward ending chronic homelessness in Butte County. To educate the community about persons experiencing chronic homelessness and to advocate with and for them. To focus on coordinating resources in order to connect persons experiencing chronic homelessness to all available support with the goal of ending chronic homelessness in the community.	Bi-Monthly	Behavioral Health, Social Services, Shelters, Probation, Housing programs, Religious Organization, Board of Supervisor's Office, Shelter Board of Director, Sheriff's Office, 211 Help Central
HMIS/CES	An action-based committee that assists and coordinates with the HMIS Lead Agency to ensure HMIS and CES participation across the Continuum of Care, to maximize the capacity of the HMIS and CES support system and ensure the structure, data security/privacy, data quality, data sharing and documentation meet federal and state HMIS and CES guidelines and regulations. The committee works to develop, monitor, review and oversee policies concerning HMIS and CES data, its usage and conducts on-going evaluations of HMIS and CES systems to improve user experience and client access to services.	Monthly	County, Shelters, PHA, Community Action Agency, Housing (TH, PSH, PH), APS, DV, VA, Non-profit Vet Services, VSO, LGBTQ+ provider, United Way, Native HA, College (2 & 4 yr), 211, nonprofit orgs., CalWORKs, local school districts, youth services
Equity	Continuum of Care Equity Committee is a partnership of County, Federal, DV, Cultural Centers, LGBTQ advocacy, Non-Profit agencies and those with lived experience who work together to uncover the scope, causes, and potential solutions of needs and barriers serving as a predictor for homelessness and to enhance equity across all demographics in our homelessness system of care. The ultimate vision is to create an equitable, accountable, and transparent homelessness system that catalyzes structural change both inside and outside of the CoC's current sphere of influence.	Monthly	VA, County Services, PHA& IHA, Cultural Centers, DV, LGBTQ+ Advocacy, TH &PH Providers, LE, Youth Agency, Formerly Homeless, Local Citizens, Health Care Provider, local University, Non-profit Vet Services

Youth Homelessness	This committee exists to find both temporary and permanent solutions for those experiencing youth homelessness in Butte County. Expanding collaboration with local agencies, governments, service providers, schools and other organizations, will provide a framework and network for finding and implementing those solutions. While advocating for homeless and homeless runaway youth, a voice is given to youth experiencing homelessness to advocate for themselves. The committee strives to be inclusive and respectful of the diverse range of ideas and experience of all.	Monthly	Social Services, LGBTQ+ Service provider, Youth 4 Change, Shelter providers, Local Unified School Districts, University, Community Action Agency,
Governance	A committee that works to address the governance charter and policies and procedures for the CoC and CoC activities, make necessary revisions, updates and additions to address local priorities and funding requirements.	Monthly	Social Services, Shelter, DV provider, College, local jurisdiction

## 4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the  icon. To view or update a Matching source already listed, select the  icon.

### Summary for Match

Total Value of Cash Commitments:	\$12,500
Total Value of In-Kind Commitments:	\$0
Total Value of All Commitments:	\$12,500

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Type	Source	Contributor	Value of Commitments
Cash	Government	Housing Support P...	\$12,500

## Sources of Match Details

1. **Type of commitment:** Cash
2. **Source:** Government
3. **Name of source:** Housing Support Program - State of California  
(Be as specific as possible and include the office or grant program as applicable)
4. **Value of Written Commitment:** \$12,500



## 4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2025? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

**A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.**

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	To facilitate assistance being allocated as effectively as possible and easily accessible.	\$50,000
2. Project Evaluation		
3. Project Monitoring Activities		
4. Participation in the Consolidated Plan		
5. CoC Application Activities		
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System		
8. HUD Compliance Activities		
<b>Total Costs Requested</b>		<b>\$50,000</b>
<b>Cash Match</b>		<b>\$12,500</b>
<b>In-Kind Match</b>		<b>\$0</b>
<b>Total Match</b>		<b>\$12,500</b>
<b>Total Budget</b>		<b>\$62,500</b>

**Click the 'Save' button to automatically calculate the Total Assistance**

## 5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No	Planning Grant Ca...	09/08/2023
2. Other Attachment(s)	No		

## Attachment Details

**Document Description:** Planning Grant Cash Match Letter - signed

## Attachment Details

**Document Description:**

## 5B. Certification

**Applicant and Recipient Assurances and Certifications - form HUD-424B (Title)  
U.S. Department of Housing and Urban Development OMB Approval No.  
2501-0017  
(expires 01/31/2026)**

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39. By submitting this form, you are stating that to the best of your knowledge and belief, all assertions are true and correct.

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

**Name of Authorized Certifying Official:** Shelby Boston

**Date:** 09/08/2023

**Title:** Director

**Applicant Organization:** County of Butte

**PHA Number (For PHA Applicants Only):**

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. **WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties.**(18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).

X

## 6A. Submission Summary

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	09/08/2023
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	09/08/2023
1E. SF-424 Compliance	09/08/2023
1F. SF-424 Declaration	09/08/2023
1G. HUD 2880	09/08/2023
1H. HUD 50070	09/08/2023
1I. Cert. Lobbying	09/08/2023
1J. SF-LLL	09/08/2023

<b>IK. SF-424B</b>	09/08/2023
<b>2A. Project Detail</b>	09/08/2023
<b>2B. Description</b>	09/08/2023
<b>3A. Governance and Operations</b>	09/08/2023
<b>3B. Committees</b>	09/08/2023
<b>4A. Match</b>	09/08/2023
<b>4B. Funding Request</b>	09/08/2023
<b>5A. Attachment(s)</b>	09/08/2023
<b>5B. Certification</b>	09/08/2023



**Employment and Social Services**

Shelby Boston, Director  
Briana Harvey - Butterfield,  
Housing & Homeless Administrator

**Housing & Homeless Branch**

P.O. Box 1649  
Oroville, California 95965

T: 530.552.6172  
F: 530.534.5745

[buttecounty.net/dess](http://buttecounty.net/dess)

August 25, 2023

Ms. Kimberly Nash, Director  
Community Planning and Development Division  
U.S. Department of Housing and Urban Development  
San Francisco Regional Office- Region IX  
One Sansome Street, Suite 1200  
San Francisco, CA 94104-4430

Subject: FY 2023 Continuum of Care Homeless Assistance Program  
FY 2023 Planning Project  
**Cash Match Commitment**

Dear Ms. Nash:

Butte County Department of Employment and Social Services (DESS) will provide a cash match for the FY 2023 Planning project grant. The cash match will be \$12,500.00 (25% of grant award).

The source of the match will be government funds allocated to DESS from the State of California's Housing Support Program. The match will provide administrative support for the CoC for the oversight of the annual Consolidated Application and Project Applications and evaluation of HUD compliance throughout the operating year, which begins January 1, 2025 and ends December 31, 2025.

If you should have any questions, please contact me at (530) 552 6050 or by email at [sboston@buttecounty.net](mailto:sboston@buttecounty.net).

Sincerely,

A handwritten signature in blue ink that reads "Shelby Boston".

Shelby Boston, MSW  
Director  
Butte County Department of Employment and Social Services





## Butte Countywide Homeless Continuum of Care

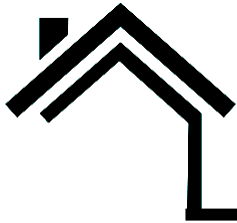
Continuum of Care Meeting

Virtual Meeting

September 18, 2023 1:00 p.m. – 3:00 p.m.

# CoC Agenda Item #4:

# 2023 Emergency Solutions Grant Balance of State Project Application Recommendation



# Butte Countywide Homeless Continuum of Care

DATE: September 14, 2023

MEMORANDUM FOR: CoC Council, Members, and Participating Agencies

FROM: Wendy Lo  
Health & Human Services Program III  
Butte County Department of Employment and Social Services  
Butte Homeless CoC Lead Agency

SUBJECT: 2023 ESG BoS Project Application Recommendation

## Background

A total of eight 2023 ESG Balance of State (BoS) applications were received. Of the applications reviewed by the Review and Ranking Committee, two were selected for the Regional Competition and two for Non-Competitive Rapid Re-Housing.

Upon initial receipt, all eight applications were reviewed to ensure the minimum application requirements were met. The following projects were then submitted to the Review and Ranking Committee:

- |                                      |  |
|--------------------------------------|--|
| BoS Regional Competition             | <ol style="list-style-type: none"> <li>1. Catalyst - \$85,000</li> <li>2. Chico Housing Action Team - \$200,000</li> <li>3. Jesus Provides Our Daily Bread - \$77,990</li> <li>4. Oroville Rescue Mission - \$200,000</li> <li>5. True North Housing Alliance - \$200,000</li> </ol> |
| BoS Non-Competitive Rapid Re-Housing | <ol style="list-style-type: none"> <li>1. Chico Housing Action Team - \$157,881</li> <li>2. Oroville Rescue Mission - \$100,000</li> <li>3. True North Housing Alliance - \$100,000</li> </ol>   |

On Thursday, September 14, 2023, the ESG Review and Ranking Committee reviewed and scored the qualifying applications. The Committee consisted of Kaveh Ghaemian, Briana Harvey-Butterfield, Jay Coughlin, MaryJo Alonzo, and Sarah Frohock. Scoring was based on the rating criteria outlined by HCD for the Regional Competition detailed in the ESG Notice of Funding Availability dated July 28, 2023.

The ESG Review and Ranking Committee recommends the following applications be submitted to HCD:  
BoS Regional Competition Applications:  
(Two projects maximum, total amount up to \$200,000 each)

Ranking	Agency	Amount
1 <sup>st</sup>	Catalyst	\$85,000
2 <sup>nd</sup>	Chico Housing Action Team	\$200,000

BoS Non-Competitive Rapid Re-Housing Applications:  
(Two projects maximum, total amount up to \$157,881 combined)

Ranking	Agency	Amount
1 <sup>st</sup>	Chico Housing Action Team	\$96,881
2 <sup>nd</sup>	Oroville Rescue Mission	\$61,000



## Butte Countywide Homeless Continuum of Care

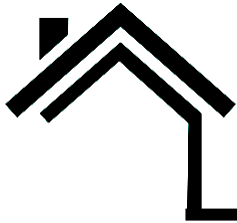
Continuum of Care Meeting

Virtual Meeting

September 18, 2023 1:00 p.m. – 3:00 p.m.

# CoC Agenda Item #5:

# Homeless Housing, Assistance and Prevention Round 5



## Butte Countywide Homeless Continuum of Care

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DATE: September 18, 2023

MEMORANDUM FOR: CoC Council, Members and participating Agencies

FROM: Erin Murray  
Program Manager, Housing and Homeless  
Butte County Department of Employment and Social Services

SUBJECT: Homeless Housing, Assistance, and Prevention (HHAP) Round 5

### **Background**

The State of California Business, Consumer Services and Housing Agency (BCBH) has announced the availability of Homeless Housing, Assistance, and Prevention (HHAP) Round 5 funds. One-time funding will be allocated and released throughout the state for HHAP 5 in this fiscal year (2023-24). HHAP 5 is expected to have flexibility similar to HHAP 1 through 4, with the addition of an expansion on the homeless action plan submitted along with the HHAP 3 and 4 applications, as well as the requirement of three community meetings to discuss priorities and jurisdictional responsibilities.

The first portion of the application process will begin on or around September 28, 2023 with the release of the NOFA. HHAP funding will be distributed to CoCs, large cities, counties and tribal jurisdictions. Eligible applicants continue to be able to redirect funds to partnering CoCs, large cities, counties and tribal jurisdictions.

The HHAP 5 NOFA and funding allocation has not yet been released, but funding will continue to be based on the most current Point in Time survey.

### **Important Dates**

September 28, 2023 (tentative): HHAP 5 NOFA Release  
October 18, 2023: Regional Homeless Planning Symposium - initial meeting  
December 4, 2023: Regional Homeless Planning Symposium - second meeting  
January 17, 2023: Regional Homeless Planning Symposium - final meeting  
March 25 (tentative): HHAP 5 Application Due

### **Recommendations**

The recommendation of the CoC Lead Agency is to direct the CoC portion of HHAP 5 funds to the CoC's Administrative Entity, Butte County, to continue to support the collaborative approach to addressing homelessness in the region and to reduce the amount of duplicated work by applying as one entity in lieu of completing two separate applications.



## Butte Countywide Homeless Continuum of Care

Continuum of Care Meeting

Virtual Meeting

September 18, 2023 1:00 p.m. – 3:00 p.m.

# CoC Agenda Item #6:

# Elections Policy and Procedure



## Elections Policy and Procedure

### Election Announcement

The Butte County Continuum of Care (CoC) will begin the election process in October each year. An announcement will be made during the October Council Meeting. An email will be sent in October that includes a request for nominations of CoC Council members and a notification that includes the election's process and timeline. Voting will occur during the All Member Meeting in November each year.

### Election of Council Members and Officers

- 1) Nominations and elections will be overseen by the CoC Coordinator/Designee and may be done in person or electronically.
  - a. Ballots for Officers will be kept anonymous.
- 2) Elections will be determined by majority vote.
  - a. Each nominee must receive at least five votes cast to secure a seat.
  - b. In the event that there is a tie breaker for any role, a second ballot will be issued for a second vote on each tied role.
- 3) CoC-elected Council Members, representing someone who has experienced homelessness and/or representing specific service areas, will fill up to twelve (12) Council Member positions.
- 4) A priority Council Member will be an individual who is homeless or formerly homeless, and is currently residing in Butte County. This individual does not need to qualify as a representative in a service area, but may be a representative of two areas, if applicable.
- 5) No more than one (1) Council Member may fill each service area, except the Government service area. Yet, a Council Member may represent more than one service area.
- 6) Up to five (5) additional Council Member positions are reserved for publicly elected officials from public jurisdictions or agencies (one appointee per jurisdiction or agency: Butte County, the Cities of Chico, Oroville, Gridley, and the Town of Paradise). These Council Members may vote when present but will not count toward the quorum.
- 7) Two (2) Council Member positions will be reserved for representatives from the Chico and Oroville locality coalitions. Each coalition will appoint a representative to the Council once they have been notified of the results of the elected positions. Each coalition will notify the CoC of their appointed representative in writing.

### Nomination of Twelve (12) Council Member Positions

- 1) Any CoC member may make a nomination. Members may self-nominate.
- 2) Any CoC member may be nominated to become a Council Member.
- 3) Nominations of the Council Members must be done on the CoC Council Member Nomination Form and submitted to the CoC Coordinator/Designee. Up to two service areas may be identified for each nominee.

### Nomination and Election of Council Officers

Call for nominations of CoC Council Officers-Chairperson, First Vice Chairperson, and Second Vice Chairperson-will be made following the general Council Member election. Council

Members eligible to nominate, be nominated, or vote will consist of newly elected Council Members.

1. Only CoC Council Members having served on the Council a minimum of one year may be nominated as an Officer.
2. Any CoC Council Member may make a nomination, up to one nomination per officer role. Council Members may self-nominate.
3. Each Council Member may vote for one nominee in each officer roll: the Chairperson, the First Vice Chairperson, and the Second Vice Chairperson.

#### **Notice of New Council Members and Start and End of Term**

- 1) Elected Officers will be announced on the CoC website and via email to the CoC membership prior to the first meeting of the year.
- 2) The full Council Member roster will be posted on the CoC webpage and distributed to CoC members.
- 3) Newly elected Council Members will begin their terms at the first CoC Council meeting of the new calendar year.
- 4) Appointee Council Members appointed subsequent to the normal voting process shall begin their term upon appointment and complete the current two-year term.





# Butte Countywide Homeless Continuum of Care

## Elections Policy: CoC Council Member Nomination Form Example

<b>Name of person being nominated:</b>	
<b>Phone:</b>	<b>Email:</b>
<b>Title and Agency (if applicable):</b>	
<b>Service Area: <i>Please select up to two categories in which the person might serve as a council representative.</i></b>	
<p>The CoC Program interim rule requires that:</p> <p>1) CoC boards must include at least one homeless or formerly homeless individual.</p> <p><input type="checkbox"/> <b>Homeless or Formerly Homeless Individual</b></p> <p>2) CoC boards must represent the relevant organizations and projects serving homeless subpopulations (such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking) within the CoC’s geographic area.</p> <p><input type="checkbox"/> <b>Affordable Housing Developer</b></p> <p><input type="checkbox"/> <b>CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff</b></p> <p><input type="checkbox"/> <b>Disability Service Organizations and Disability Advocate</b></p> <p><input type="checkbox"/> <b>Domestic Violence Service Provider</b></p> <p><input type="checkbox"/> <b>Emergency Shelter</b></p> <p><input type="checkbox"/> <b>Employment and Social Services Organizations</b></p> <p><input type="checkbox"/> <b>Faith-Based Organization</b></p> <p><input type="checkbox"/> <b>Higher Educational Institution</b></p> <p><input type="checkbox"/> <b>Hospital and/or Crisis Response Teams</b></p> <p><input type="checkbox"/> <b>Law Enforcement and Jails</b></p> <p><input type="checkbox"/> <b>Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates</b></p> <p><input type="checkbox"/> <b>Mental Health Service Organization</b></p> <p><input type="checkbox"/> <b>Public Housing Authorities</b></p> <p><input type="checkbox"/> <b>School Administrator and Homeless Liaisons (Preschool-12<sup>th</sup> Grade)</b></p> <p><input type="checkbox"/> <b>Street Outreach Teams</b></p> <p><input type="checkbox"/> <b>Substance Abuse Service Organization</b></p> <p><input type="checkbox"/> <b>Veteran Services</b></p> <p><input type="checkbox"/> <b>Youth Homeless Organizations and Youth Advocates</b></p> <p><input type="checkbox"/> <b>Other Homeless Subpopulation Advocates:</b></p> <p><input type="checkbox"/> <b>Other Homeless Subpopulation Advocates:</b></p>	

<b>What expertise would this individual bring to the council?</b>	
<b>Name of person making nomination (if different from nominee):</b>	
<b>Phone:</b>	<b>Email:</b>



## Elections Policy: Process and Timeline Notification Example

### Process

As outlined in the Governance Charter, the Council Members have staggered terms. There are currently twelve (12) Council Members, six (6) of whom have terms ending December 31, 20XX, in addition to two local coalition representatives seated on the Council. Nominees may fill any of the available Representation Areas (categories) listed on the proposed CoC Council Member Nomination Form.

1. Nominations will be solicited via email and posted on the CoC website.
2. The nominations will be submitted via email by the first Friday of November to the CoC Coordinator/ Designee.
3. The CoC Coordinator/ Designee will review nominations to confirm eligibility, representation/service area and willingness to serve.
4. The CoC Coordinator/ Designee will send an email to the full CoC membership to announce the nominees and the list will be posted on the CoC website prior to the All Member Meeting.
5. Voting on the nominees will take place November XX, 20XX at the All Member Meeting using the CoC Council Member Nomination Form that will be made available during the meeting.
6. Results of the election will be announced via email to the full membership. Locality coalitions will be asked to appoint their representative and provide that information to the CoC Coordinator/ Designee by the first Friday in December.
7. The full Council will be announced via email and posted on the CoC website.
8. If needed, CoC Officer Nominations will be requested from Council Members and will be finalized during the December CoC Meeting.

### Timeline

<b>DATE</b>	<b>ELECTION ACTIVITY</b>
October Council Meeting	Inform Council of 20XX Council Member Election
October XX, 20XX	Distribute election materials to the CoC membership
First Friday, November	Deadline for submitting nominations
Varies, Prior to All Member Meeting	Nominees Announced
November XX, 20XX	All Member Meeting—Voting Members Vote
Varies, Email prior to November 30.	Announce elected Council Members in elected Representation Categories via email and request that Taskforces select locality representative
First Friday, December	Receive locality representatives from Taskforces
First Friday, December	If needed, call for CoC Officer nominations from Council Members
Varies, Prior to December Council Meeting	Distribute list of Officer nominees and open on-line voting for CoC Council Members
December Council Meeting	Close Officer voting
December Council Meeting	Announce elected Officers
Varies, Prior to January Council Meeting	Announce complete Council Member roster via email to full membership and through the CoC website



## Butte Countywide Homeless Continuum of Care

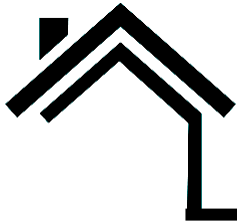
Continuum of Care Meeting

Virtual Meeting

September 18, 2023 1:00 p.m. – 3:00 p.m.

# CoC Agenda Item #7:

# Committee Chair and Vice Chair Updates



# Butte Countywide Homeless Continuum of Care

## 2023 Butte CoC Committees Chairperson and Vice Chairperson Contacts

<u>Committee:</u>	<u>Position:</u>	<u>CoC Member:</u>
1) Executive Committee	N/A	N/A
2) Governance Committee	Chair Vice Chair	Erin Murray MaryJo Alonzo
3) HMIS/CES Committee	Chair Vice Chair	Elisa Rawlinson Sarah Frohock
4) <b>Households with Children Committee</b>	Chair Vice Chair	Bryan Boyer Jaymee McLaughlin
5) Veterans Committee	Chair Vice Chair	Matt McCoy John Zepeda
6) <b>Chronic Homelessness Committee</b>	Chair Vice Chair	Shelly Storkan Lorena Reed
7) Youth Homelessness Committee	Chair Vice Chair	Josh Indar Emily Pereira
8) <b>Equity</b>	Chair Vice Chair	Jesica Giannola Jolene Hausman
9) Point in Time Committee	Chair Vice Chair	Jay Coughlin Briana Harvey-Butterfield
10) Review and Ranking Committee	N/A	N/A



## Butte Countywide Homeless Continuum of Care

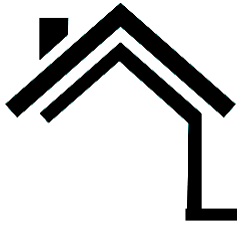
Continuum of Care Meeting

Virtual Meeting

September 18, 2023 1:00 p.m. – 3:00 p.m.

# CoC Agenda Item #8:

# Housing and Disability Advocacy Program RFP



## Butte Countywide Homeless Continuum of Care

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DATE: September 18, 2023

MEMORANDUM FOR: CoC Council, Members and participating Agencies

FROM: W. Jay Coughlin  
Health and Human Services Program Analyst III – Housing and Homeless  
Butte County Department of Employment and Social Services

SUBJECT: Request for Proposal (RFP) to be released for the Housing and Disability  
Advocacy Program (HDAP)

The Housing and Disability Advocacy Program (HDAP) provides housing supports and disability benefit application assistance and advocacy to people likely eligible for disability benefits and experiencing homelessness or at risk of homelessness. HDAP was created in 2016, and the Budget Act of 2022 (AB 178) has appropriated \$175.0 million for HDAP FY 2022-23.

Butte County receives funding through the California Department of Social Services (CDSS) and has been allocated an additional \$992,922 in Noncompetitive allocation funding for FY 2022-23 to be expended over a three-year period ending June 30, 2025.

The purpose of this announcement is to actively collaborate and notify the CoC Council, Members and participating Agencies that Butte County will be releasing a Request for Proposals (RFP) for HDAP services in October, tentatively scheduled for October 16<sup>th</sup>, 2023. Proposals should be for Case Management services and the provision of permanent housing for HDAP participants and should follow evidence-based solutions that address and prevent homelessness among eligible populations while following the Housing First approach. Vendors will not be providing disability advocacy services to HDAP participants, but instead will work in coordination with County HDAP staff who provide this service.

For further information please contact W. Jay Coughlin at 530-552-6205 or email [hhsupport@buttecounty.net](mailto:hhsupport@buttecounty.net).