Butte Countywide Homeless Continuum of Care

Monday, June 12, 2023, 1:00 p.m. – 3:00 p.m.
Council Member Meeting
Butte County Employment & Social Services
Zoom Link: https://us02web.zoom.us/j/84690072109?pwd=cWUvV293Y0pTSlpyanZHbC9mdFNmQT09
Join by Phone: +1 669 900 9128
Zoom Meeting ID: 846 9007 2109 **Passcode:** 332381

COC COUNCIL MEMBERS:

Amber Abney-Bass	Ed Mayer	Jennifer Macarthy	Sarah Frohock
Anastacia Snyder	Emily Pereira	Marie Demers	Steve Culleton
Ann Winters	Ian Clement	Marin Hambley	Tami Ritter
Brad Brunner	Josh Jamison	Meagan Meloy	Tracy Johnstone
Briana Harvey-Butterfield	Keesha Hills		

CoC Coordinator: Erin Murray
Recording: Lisa Angle

AGENDA

1) Convene Meeting and Establish Quorum — *A. Snyder*
   A) Virtual Meeting Format. Recording Meeting.

2) Approval of Minutes – **ACTION** — *A. Snyder*
   A) CoC Council Meeting of May 22, 2023

3) 2023 Point in Time Executive Summary - **INFORMATION/ACTION** — *S. Morgado*
   Presenting: Sherry Morgado, Housing Tools

4) Diversity, Equity, and Inclusion Training & Practice Lab Introduction - **INFORMATION** — *M. Frierson*
   Presenting: Mercedes Frierson, ACTION to Healing, LLC.

5) Lead Agency, Collaborative Applicant, Administrative Entity Updates – **INFORMATION** — *B.H. Butterfield* / *E. Murray*

6) Committee Reports – **INFORMATION** — *All*

7) Coalition and Jurisdiction Reports/Updates – **INFORMATION** — *All*

8) Announcements — *All*

9) Next Meeting – Monday, July 17, 2023: Council Member Meeting
   Butte County Department of Employment & Social Services to host Virtual Meeting

10) **ADJOURN**

Continuum of Care Meeting
Virtual Meeting
June 12, 2023 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #2:

Approval of Minutes:

A)   May 22, 2023 CoC Council Meeting

Butte County Continuum of Care
Councilmember Minutes
Monday, May 22 2023
1:00 PM to 3:00 PM
Zoom Meeting Hosted by: Butte County Employment & Social Services

COUNCIL MEMBERS PRESENT:
Amber Abney-Bass, Jesus Center
Anastacia Snyder, Catalyst
Ann Winters, Catalyst/GCHTF
Brad Brunner, Caminar
Briana Harvey-Butterfield, DESS H&H
Sarah Frohock, BCDBH
Meagan Meloy, BCOE
Ian Clement, Hope Cooperative
Jennifer Macarthy, City of Chico
Keesha Hills, OSCIA
Tami Ritter, BC Board of Supervisors
Tracy Johnstone, City of Oroville
Marie Demers, City of Chico
Josh Jamison, Oroville Hope Center

COUNCIL MEMBERS ABSENT:
Ed Mayer HACB
Marin Hambley, Stonewall
Emily Periera, Youth for Change
Steve Culleton, Town of Paradise

OTHER ATTENDEES:
Jesica Giannola, CHAT
Stefan Spirk, Community Action Agency
Danette York, Public Health
Tracey Gilliham, Butte – Glenn 211
Nancy Jorth, Youth for Change
Ann Winters, Catalyst/GCHTF
Kevin Thompson, OSCIA
Michael Weber, Enterprise Record
Tim Hawkins, CAA
Shelby Boston - DESS
Pamela Beeman, Interfaith Council

OTHER ATTENDEES CONT:
Alise Pugh, DESS CSD
Jerri Cummings, Public Health
Matt McCoy, DESS VSO
Melissa Jamison, United Way of Northern California
Cathryn Carkhuff, Home & Heart
Debbie Villasenor, Housing Consultant
Sherisse Allen, Butte County Administration
Melys Jerez, United Way of Northern California
Brittany Owens, OSCIA
Nicole Drummond, CHAT
Jolene Hausman, BC Child Abuse Prevention Council
Moriah McGill, NCIHA
Jen Wilking, CSU Chico
Rayna Bryson, DESS
Seana O'Shaughnessy, CHIP
Taylor Storey, TNHA
Nick Fashing, DESS ASD
Kate Wardrip, Legal Services of Northern California
Beth Parsons, Youth for Change
Charles Withuhn, North State Shelter Team/CHAT
Lorena Reed, BCDBH
Shelly Storkan, BCDBH
James Wilson, Anthem Blue Cross
Leslie Johnson, CHAT
Amy Bergstrand, City of Oroville
Jay Coughlin, DESS H&H
Caitlin Davis-Rivers, CHAT
Annie Terry, Oroville Rescue Mission
Shelly Miller, First 5 Children & Families Commission
Wendy Longwell, Disability Action Center
Tara Sullivan-Hames, Butte-Glenn 211
Yesenia Gallegos, CHAT

CoC Coordinator: Erin Murray, DESS H&H   **Recording:** Lisa Angle, DESS H&H

ORDER OF BUSINESS

1. **CONVENE MEETING AND ESTABLISH QUORUM:**

   The all member meeting was called to order by Anastacia Snyder, Chairperson at 1:03pm. When there is a vote taken it will be identified on the agenda whether it is a council member vote only or an all member vote. Today there is one council member vote and one all member vote.   Roll call of the council members and a quorum was established. This meeting is being facilitated by Anastacia Snyder, Chairperson and the meeting is being recorded.

2. *APPROVAL OF MINUTES – ACTION: COUNCIL MEMBERS*

   A motion was made to approve the following minutes:

   a. April 17, 2023 – CoC Council Meeting Minutes.

   The following corrections were requested: Anastasia changed to Anastacia
   Tracey Johnston changed to Tracy Johnstone

   Motion: Marie Demers
   Second: Tracy Johnstone
   Opposed: None
   Abstain: None

3. **COMMUNITY PARTNER SPOTLIGHT - INFORMATION**

   Taylor Storey, True North Housing Alliance Executive Director stated this year True North is celebrating 25 years of operation. Taylor Storey presented a slideshow presentation looking back at True North accomplishments over the last 25 years and looking forward to what is to come.

   Looking Back:
   - 1998 Nomadic Shelter
   - 2001 - 2018 Torres Community Shelter: overnight only
   - 2013 - Case Management Services
   - 2015 - Commercial kitchen, dining hall and staff offices
   - 2016 - Friends House Men's Transitional Housing Program
   - 2018 - James Place Permanent Supportive Housing Program
   - 2019 - Aurora North House Bridge Family Housing Program and Torres Shelter begins 24/7 operation
   - 2021- CSU, Chico and HCD Rapid Rehousing Programs

   Looking at the Present:
   - 2021 - Secured HHAP 1 funds for the construction of a Navigation Center
   - 2022 - Plans for the Torres Community Shelter Navigation Center began
   - 2022 - Torres Courtyard Project to support transition to fully low-barrier operations
   - 2022 - Grant for companion animal kennel and recreation yard at Torres Shelter secured

- 2022 - Expansion and improvement of in-house services: Evidence based/informed training for specialized case management
- 2022 - Re-introduction of guest enrichment and on-site services and collaborative programming
- Jan 2023 - Quality After-Care Program: one additional year of case management post permanent housing.
- Apr 2023 - Completion of Plans for Navigation Center, including spatial and program design
- May 2023 - Completion of Courtyard Project and progressive plan for fully low-barrier implementation
- May 2023 - Street Outreach and Engagement Program

Looking to the Future:
- June 2023 - Digital Literacy Program
- July 2023 - Financial Literacy Program and CalAIM Community Support Services Program
- Late Summer Early Fall 2023 - Break ground on Navigation Center and Animal Kennel Recreation Area
- 2024 - Opening of Navigation Center and Animal Recreation Area/Kennel

The Torres Community Shelter and Navigation Center will focus on the root causes of homelessness and be the first point of contact for individuals experiencing homelessness with a services enriched shelter and expanded capacity for services.

4. **HMIS UPDATES - ACTION: ALL VOTING MEMBERS**
   a. **End User Agreement**
   b. **Background Check**
   c. **Agency Sharing Permissions**

Sarah Frohock, BCDBH stated there are 3 different documents included in the agenda packet regarding HMIS. The first document is the End User Agreement for HMIS and it has been updated to include some language pertaining to specific responsibilities regarding personal information and personal legal liability for misuse of the HMIS system. Technical assistance and recommendations were received from HCD for the updates. The second document is the Background Check requirements and more specific guidelines have been added regarding on what could preclude someone from using the HMIS system based on their background check. Wording in the document has been updated for consistency among agencies. The third document is the Agency Sharing Permissions and it allows information to be shared among agencies in the HMIS system. There has been a lot of discussion in several meetings about being able to share data/information in HMIS with all agencies participating in the HMIS system. The HMIS/CE recommends the approval of documents as presented.

No questions from the Council Members.

*Question: Yesenia Gallegos - asked what would be in full view in HMIS, notes? profile? case management notes? Can other agencies edit the information?
*Answer: Erin Murray - Yes the full view will include the program enrollment data and the notes. The information is unable to be edited by the agency other than the one that entered the data.

Discussion held on renewing the HMIS End User Agreement every 6 months and how often to do a background check on the end user. HMIS system will prompt the end user to renew the End User Agreement. It's up to each

agency to determine on how often the back ground check would need to be updated after the initial background check is completed. The 6 month recertification automatically pops up in HMIS and the end user will recertify and attest to the conditions of using HMIS. The liability is on the end user if they are providing false information.

Erin Murray shared how the voting will take place through a survey monkey link in the zoom chat.   There will be a single link for all documents and within the single link each item is voted on separately. You will have time to complete the survey and the results will be completed by the announcements on the agenda.

Voting results:
End User Agreement	18 Yes	0 No	1 Abstain
Background Check	18 Yes	0 No	1 Abstain
Agency Sharing Permissions	16 Yes	0 No	3 Abstain

All documents approved as updated.

5. **2023 POINT IN TIME - INFORMATION**
    a. **Point in Time/Housing Inventory Count update/Information shared by Lead Agency**

Erin Murray stated on January 25, 2023 the CoC as a whole conducted the 2023 Point In Time survey regarding those individuals who meet HUD's definition of homelessness within the County.

The Point In Time numbers being shared are a draft due to HUD not approving the final count as of yet. Once HUD approves the final numbers a formal notice will be sent out to CoC Membership. Erin Murray reviewed the draft numbers with the CoC.

The specific jurisdictional breakouts will be provided once the Executive Summary is prepared and made available. The expectation is to have another meeting and to be able to share the Executive Summary with a more in depth walk through. This presentation is a basic summary of the data provided to HUD. Along with the Point In Time, the Housing Inventory Count is sent to HUD through HDX online. Erin Murray shared on the night of the Point In Time Survey the emergency shelter beds were over capacity at 102% utilized with few over flow beds captured at various shelters, Permanent Supportive Housing was at 87% utilization, Rapid Rehousing at 100% utilization, and Transitional Housing 63% utilization.

6. **LEAD AGENCY, COLLABORATIVE APPLICANT, ADMINISTRATIVE ENTITY UPDATES– INFORMATION:**

Erin Murray announced there will be a report out regarding HHIP from Anthem Blue Cross and California Health & Wellness at the next meeting in June. Erin Manager further announced there have been two houses purchased with HHAP Round 3 Funds to provide permanent housing to those experiencing homelessness. These capital purchases will contribute toward the HHAP 3 goals and assist in the CoC qualifying for bonus funding.

7. C**OMMIITTEE REPORTS – INFORMATION**

-   Governance Committee –Erin Murray reports the Governance Committee met last week and are working on revising the Rapid Rehousing Policy. Anyone interested in providing input or attend the meeting email buttecoc@buttecounty.net The next meeting is May 30, 2023 at 11am.
-   HMIS Coordinated Entry Committee – Meeting rescheduled June 5, 2023
-   Households with Children – Continues to meet the first Tuesday of every month at 1pm by zoom. Committee currently working on planning a back to school event for August in collaboration with BCOE, Youth for Change, Chico Unified and Boys and Girls Club. The event will be at the Boys and Girls club August 17, 2023 10am to 2pm and at the Paradise Teen Center August 14, 2023. There will be more information to come with a flyer. This event will be handing out backpacks, hygiene kits and providing hair-cuts.
-   Chronic Homelessness Committee – Shelly Storkan announced Lorena Reed has been voted in as the new Vice Chairperson. The next meeting is June 21, 2023 at 1:30pm by zoom.
-   Equity Committee – First time meeting on June 29, 2023 at 2pm by zoom. Need nominees for Chair and Vice Chair.
-   Veteran's Committee - Matt McCoy announced committee met last on April 12, 2023 with an open forum. Received a stand down update from Larry Langwell and Elisa Rawlinson gave an update on HMIS. Next meeting 5/24/23 at 2pm.
-   Household Items Working Group - Jay Coughlin announced group met on May 18, 2023 from 3pm to 4pm which was a very productive meeting. The committee will be developing some policies and procedures so we can have a donation flyer sent out quarterly by the CoC members for donations. Next meeting June 1, 2023 at 4pm.

8. **COALITION ND JURISDICTION REPORTS/UPDATES – INFORMATION:**

-   Chico Homeless Task Force - Ann Winters announced there are elections coming up for 3 positions. Next meeting June 15, 2023 10am-12pm by Zoom.
-   Oroville Homeless Coalition – Not in attendance to report
-   No Jurisdiction reports given
-   Board Update - Tami Ritter, BOS round 4 revenue agreement for HHAP on the BOS agenda for 5/23/23 and contracts with Johnson House, Skyway House and Jail Expansion. MOU on the BOS agenda for all the jurisdictions within the County to implement the Edible Food Recovery Program.

9. **ANNOUNCEMENTS:**

-   Jesica Giannola, CHAT announced that CHAMP is accepting applications from Camp Fire Survivors with minor children.   The program will provide up to 12 months of rental assistance in CHAT owned or master lease home and will provide close case management to overcome housing barriers.
-   Leslie Johnson announced that CHAT, through state CCE funding, purchased 2 houses to house people with mental illness. CHAT is also applying for funding to build a 66 unit complete on 5 acres of donated land.

- Anastacia Snyder, Catalyst, announced one transitional housing unit available for survivor of intimate partner violence and does not need to have gone through the Catalyst program. The information is on the Catalyst website.
- Charles Withuhn, North State Shelter Team, stated that there are 3 small homes for the homeless community looking for a place and if there are any ideas please contact Charles Withuhn.
- Amber Abney-Bass, Jesus Center, stated next month will be a ribbon cutting for the Renewal Center and there will be 2 open house opportunities will be available which will be in mid-June.
- Debbie Villasenor, Consultant announced Creekside Place is having a dedication ceremony on June 16, 2023 at 10am.
- Moriah McGill stated that NCIHA was recently awarded 3 new programs: Bringing Families Home, Home Safe, and the Housing Disability Advocacy Program. They also broke ground today on 6 homes on the Mooretown Rancheria and received funding to move forward on a park on the Mooretown Rancheria. They are hoping to apply for HomeKey for housing for elderly.
- Amy Bergstrand, City of Oroville updated the group on the Esperanza Pallet Project. Several contractors performed walkthroughs.
- Erin Murray announced at the next CoC meeting in June there will be a guest speaker Mercedes L Frierson from Action to Healing to introduce Diversity, Equity, and Inclusion Training Series.

10. NEXT MEETING – Monday June 12, 2023

Butte County Department of Employment & Social Services to host Virtual Meeting

11. ADJOURNMENT:

Anastacia Snyder, Chairperson adjourned the meeting at 2:30pm

Continuum of Care Meeting
Virtual Meeting
June 12, 2023 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #4:

Diversity, Equity, and Inclusion Training & Practice Lab

Date: June 12, 2023

To: CoC Council, Members, and Participating Agencies

From: Equity Committee

Subject: Diversity, Equity, and Inclusion Training and Practice Lab Series.

Beginning with the June CoC meeting, Mercedes Frierson, LCSW, MSW, of ACTION to Healing, LLC will be providing a kickoff to the Diversity, Equity, and Inclusion Training and Practice Lab series. This series will continue at the Equity Committee on the following dates:

July 27, 2023 2pm - 4pm
August 31, 2023 2pm - 4pm
September 28, 2023 2pm - 4pm
October 26, 2023 2pm - 4pm

Diversity, Equity, and Inclusion (DEI) Overview
The purpose of the DEI training & practice lab series is to establish foundational knowledge, language, and behavior around concepts related to DEI and working with people experiencing homelessness. The trainings and practice labs will help providers work with clients in a trauma-informed and culturally humble way and how to improve policies and procedures through an equity lens.

The kickoff to the DEI series will begin with a 'meet & greet' with ACTION to Healing's owner & trainer, Mercedes Frierson, LCSW, MSW. Following the kickoff, there will be a 4-part training series. The training topics are The Intersection of Racism & Homelessness, Trauma-Informed Care in Homeless Services 101, Implicit Bias Thinking & Behaviors, and Cultural Humility as Harm Reduction. Woven in between the trainings, providers will be invited to attend 2 practice labs, a space where providers can practice specific skills taught in the training. At the conclusion of the DEI series, providers will receive an Equity Toolkit with recommended readings, trainings, podcasts, DEI glossary and more as a resource to increase competence on how to provide equitable and best practice service delivery.

Before The Session
These trainings and practice labs can evoke emotion, critical self-reflection, and vulnerable conversations. Mercedes would like to ask for everyone to come with an open-mind, ready to learn and be fully engaged in the session. These trainings & labs are highly interactive with exercises, demonstrations, breakout room discussions, and large group discussions. As much as possible, we encourage everyone to be on camera to create a space where people see that they are being heard and respected by everyone in the virtual room.