



## Butte Countywide Homeless Continuum of Care

### **BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE COUNCIL MEMBER MEETING MINUTES**

**Monday, August 17, 2020**

**1:00 P.M. to 3:00 P.M.**

**Zoom Virtual Meeting Hosted by Butte County Employment & Social Services**

#### **Zoom Virtual Meeting Hosted by Butte County Employment & Social Services**

##### **COUNCIL MEMBERS PRESENT:**

Alex Brown, Greater Chico Homeless Taskforce  
Anastacia Snyder, Catalyst Domestic Violence Services  
Don Taylor, Butte County DESS Housing & Homeless  
Ed Mayer, Housing Authority of the County of Butte  
Emily Bateman, Youth for Change/6th Street  
Eric Smith, City of Oroville  
Joy Amaro, True North Housing Alliance  
Lisa Currier, Homeless/Former Homeless Representative  
Marie Demers, City of Chico  
Marin Hambley, Stonewall Alliance  
Melissa Frohrip, Nation's Finest (formerly VRC)  
Sarah Frohock, Butte County Dept. of Behavioral Health  
Scott Huber, City of Chico  
Tami Ritter, Butte County Board of Supervisors

##### **COUNCIL MEMBERS ABSENT:**

Larry Hayden, Oroville Hope Center  
Meagan Meloy, Butte County Office of Education  
Mike Zucolillo, Town of Paradise  
Thomas Tenorio, Community Action Agency

##### **CoC COORDINATOR:**

Briana Harvey-Butterfield, DESS, Housing & Homeless

##### **RECORDING:**

Staci Parisi, Butte County DESS Housing and Homeless

##### **OTHER ATTENDEES:**

Adriana Taylor, Unite Us  
Alyssa McCombs, E Center/Head Start  
Amanda Gaylord, Chico Housing Action Team  
Ane Watts, Anthem Blue Cross  
Ann Winters, Catalyst Domestic Violence Services  
Barbara Hanna, Caring Choices  
Brad Brunner, Caminar  
Crystal Mourad, North Valley Housing Trust  
Dawn Blackhorse, Butte College  
Dawn Napier, Veteran's Affairs  
Deanna Schwab, Safe Space  
Debbie Villasenor, Housing Consultant  
Debra Lucero, Butte County Supervisor District 2  
Dennis Whitt, Butte County Veteran's Service Office  
Elisa Rawlinson, Butte County DESS H&H  
Gil Duran, Blue Shield of CA  
Hilary Crosby, Caring Choices  
Jay Coughlin, Butte County DESS H&H  
Julie Gentle, Community Action Agency  
Kathleen Sweeney, Butte County District 3  
Laura Cootsona, Jesus Center  
Maisue Thao, Butte College HHIP Program  
Mia Kirk, Base Camp Village  
Nikki Balboa, Veteran's Affairs  
Rachel DeLeon, Butte County DESS  
Reyes Barboza Jr., Safe Space Winter Shelter  
Scott Kennelly, Butte County Dept. of Behavioral Health  
Seana O'Shaughnessy, Community Housing Improvement Program  
Stefan Spirk, Community Action Agency  
Wendy Brown, Child Abuse Prevention Council  
Shelby Boston, Butte County DESS

**ORDER OF BUSINESS:**

- 1. CONVENE MEETING:** The meeting was called to order by Council Chair A. Snyder at 1:03 p.m. This meeting is being recorded.
- 2. INTRODUCTIONS:** Roll call for Council Members was completed by A. Snyder. It was determined there is enough Council Members for a Quorum. No field introductions were done. If you would like your name listed as an attendee please type your name and agency in the chat box.
- 3. APPROVAL OF MINUTES:** A motion was made to approve the July 20, 2020 Council meeting minutes with the following addition to Item 10. Announcements: add “funding awarded was No Place Like Home Round 2.

Motion: Ed Mayer

Second: Marie Demers

Opposed: None

Abstain: None

- 4. CARES DOLLARS NON-PROFIT GRANT PROGRAM:** Shelby Boston informed the CoC of the Butte Non-Profit Stabilization Program, which is a program funded from CARES Act dollars specific to Butte County non-profit organizations. The program is an opportunity coming in the next couple of weeks with a short application timeline. The program is specific to COVID 19 related services and expenses incurred by non-profit organizations. Purchases of safety equipment, plastic shields, sneeze guards, or COVID 19 related services or supplies for keeping your organization open during COVID 19 are eligible uses of this funding, already incurred costs back to March 1, 2020 are also reimbursable. The grant minimum is \$5,000 and maximum is \$100,000 per organization. There is a total of \$1.1 million to be disbursed. This is one time grant money and must be spent by December 30, 2020. Organization must have a business license and operate in Butte County, must be a 501C3 or other designated non-profit, and must serve Butte County clients. There is a three week application period for applications to be received. Application information will be posted on the County website by September 1. The application will be open for three weeks, after that the applications will be reviewed and eligible applications will be put into a lottery. Applications will be drawn from the lottery until the full amount is expended. Award notifications will follow. Awarded applicants will have to complete a contract with the County and must meet County contract requirements. Dollars have to be cost related directly to COVID such as expenses to set up telework for employees is allowable under the CARES Act, increased costs due to teleworking is allowable. Grantees must complete a report at the end of the grant period.

Question from S. O’Shaughnessy: Can this funding be used for rental assistance?

Answer from B.H. Butterfield: We will find out and forward the information to the CoC Council.

- 5. CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM (CESH 1) 2018 GRANT UPDATE:** S. Parisi gave an update from the first annual CESH 1 and CESH 2 grant reports to HCFC. Report period is program inception through June 30, 2020. See ATTACHMENT A.

Question from D. Lucero: Regarding the data reported in Attachment A, what is the cause of the individuals who return to homelessness? Do we know what is causing them to return to homelessness?

Answer: J. Amaro states if shelter knows individuals are leaving an exit interview will be completed, otherwise it is difficult to know why someone returns to homelessness.

Catalyst has not hired the additional staff that will be funded with CESH 1 grant yet. The CESH grants have a 5 year term through 2024, so there is no concern for the minimal expenditures at this time.

6. **TRAINING ANNOUNCEMENT:** B. Harvey Butterfield announced an email notification was sent out to the CoC membership regarding the following training scheduled for this afternoon:  
*New Ideas for Rehousing Strategies During the COVID 19 Era & Landlord Engagement – Getting to “Yes”*  
*Presented by Homebase*  
*Monday, August 17, 2020, 3:00 p.m. – 5:00 p.m.*
7. **PRESENTATION FROM UNITE US:** Adriana Taylor gave a presentation on the Unite Us Platform. See ATTACHMENT B
8. **AMENDMENT TO COORDINATED ENTRY POLICY AND PROCEDURE:** S. Parisi reported on behalf of the HMIS/CES Committee, the Committee is recommending to the CoC Council that a temporary amendment to prioritize Project Roomkey participants for Rapid Rehousing efforts be adopted until the COVID 19 health emergency has ended. A Covid Rehousing Tracker will be used to assess Project Roomkey participants for housing readiness. See ATTACHMENT C. A motion was made to add Amendment One to the Butte CoC Policy and Procedures.  
  
Motion: Marie Demers  
Second: Ed Mayer  
Opposed: None  
Abstain: None
9. **2021 POINT IN TIME COUNT UPDATE:** B.H. Butterfield reported that the 2021 PIT Committee met on August 4. The first meeting revolved around what worked well during the 2019 PIT Count and what can be improved. The next meeting is September 1, we will focus heavily on the survey questions at that meeting.
10. **COUNTY UPDATES:** D. Taylor reported that the County is in the process of hiring our second housing navigator for the Housing and Homeless Branch. The goal is to have a navigation centers in south county and north county. The new navigator will be heavily involved with the COVID Rehousing Team and Home funds TBRA Program.
  - A) Project Room Key – Currently 149 FEMA qualified individuals 36 caretakers in hotels. 55 people have left hotels for permanent housing. Cumulative total of 336 FEMA qualified individuals and 61 caretakers served total. There currently is no end date for Project Roomkey.
  - B) CRT (COVID Rehousing Team) Update – B.H. Butterfield gave an update on the CRT. The CRT has had 3 meetings to date. The purpose of the CRT is to focus Rapid Rehousing efforts on Project Roomkey participants so they do not return to homelessness when Project Roomkey ends. The next meeting is Thursday August 20. The Team is split into planning, housing

location, housing navigation, assessment, move in, and lived experience subcommittees. There is a process in place for requesting rental assistance and other funds to help with securing and maintaining permanent housing for Project Roomkey participants. The CRT is currently using CESH 1 funds to assist with rental assistance and other expenses associated with securing housing.

- C) HEAP Update – D. Taylor stated that Base Camp Village has notified the County that they will be unable to fulfill the terms of the Nelson Court project. The resources necessary to complete this project are not available due to COVID. This means the funding awarded to Caminar for the Base Camp Village II project has been disencumbered. The unencumbered funding is budgeted in the Capital Expenditures eligible use activity with the State. The HOME Team has reached out to the State for direction. The State recommends best practice is to utilize the funding for its original intended purpose of Capital Improvements, specifically in the south county region. The HOME Team is meeting with south county partners to see what shovel ready projects are in the works. Based on current HEAP expenditures, the State estimates 85% of HEAP funds will be expended, and 15% will be unspent statewide at the end of the grant period. We want to make sure we expend our HEAP funding. The HOME Team is monitoring HEAP grantees expenditures to become aware of potential unspent funding situations.

## 11. COMMITTEE REPORTS:

**Governance Committee:** A. Snyder reported that the Governance committee met briefly and looked at a stack of charters. The committee is meeting again August 21 to look at charters.

**Chronic Homeless Committee:** No report

**HMIS/CE Committee:** S. Parisi reported the HMIS/CES committee met on August 17 and discussed the following: the Amendment One to CE Policy and Procedure; update from the State regarding Homeless Data Integration System (HDIS). The State is currently in phase 1, data has been collected from all California CoC's, second phase is to link in social services agencies; Bitfocus is building version 3 of the VI SPDAT into our Coordinated Entry Assessment. The additional questions in V3 do not affect scoring. Do not need to reassess with new assessment.

**Runaway Homeless Youth:** No report

**Veterans Committee:** Melissa Frohrup with Nation's Finest has agreed to chair the Veteran's committee. First meeting will be August 26, 2020. Email B.H. Butterfield if interested in participating in the committee.

**Greater Chico Homeless Task Force:** A. Brown reported that next meeting is August 20 from 10-12. Zoom information will be sent via email to get on the list serve email [gchtfexcteam@gmail.com](mailto:gchtfexcteam@gmail.com) or [alex.brown@chicoca.gov](mailto:alex.brown@chicoca.gov). At next meeting will be introducing Suzi Kochems, City of Chico Homeless Solutions Coordinator, view Affordable Housing video, discuss extreme heat preparedness.

## 12. ANNOUNCEMENTS:

M. Demers City of Chico asks us to remind individuals to take the Census.

**13. Next Meeting:** Monday September 21, 2020, Butte County Department of Employment and Social Services to host Zoom Virtual Meeting.

**14. Adjourned:** 2:21 p.m.