



## Butte Countywide Homeless Continuum of Care

### **BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE COUNCIL MEMBER MEETING MINUTES**

**Monday, December 21, 2020**

**1:00 P.M.**

**Zoom Virtual Meeting Hosted by Butte County Employment & Social Services**

#### **COUNCIL MEMBERS PRESENT:**

Anastacia Snyder, Catalyst Domestic Violence Services  
Don Taylor, Butte County DESS Housing & Homeless  
Emily Bateman, Youth for Change/6th Street  
Joy Amaro, True North Housing Alliance  
Marie Demers, City of Chico  
Tami Ritter, Butte County Board of Supervisors  
Stephanie Hayden for Larry Hayden, Oroville Hope Center  
Thomas Tenorio, Community Action Agency  
Ed Mayer, Housing Authority of the County of Butte  
Marin Hambley, Stonewall Alliance

#### **COUNCIL MEMBERS ABSENT:**

Mike Zucolillo, Town of Paradise  
Scott Huber, City of Chico  
Lisa Currier, Homeless/Former Homeless Representative  
Sarah Frohock, Butte County Dept. of Behavioral Health  
Meagan Meloy, Butte County Office of Education  
Melissa Frohrip, Nation's Finest (formerly VRC)  
Angela McLaughlin, Greater Chico  
Eric Smith, City of Oroville

#### **CoC COORDINATOR:**

Briana Harvey-Butterfield, DESS, Housing & Homeless

#### **RECORDING:**

Staci Parisi, Butte County DESS Housing and Homeless

#### **OTHER ATTENDEES:**

Ann Winters, Catalyst Domestic Violence Services  
Brad Brunner, Caminar  
Tracey (Stogsdill) Gillihan, Butte Glenn 211  
Elisa Rawlinson, Butte County DESS H&H  
Rachel DeLeon, Butte County DESS  
Keesha Hills, OSCIA  
Annie Terry, Oroville Rescue Mission  
Pahua Thao, Butte County DESS H&H  
Debbie Lucero, Butte County Board of Supervisors  
Lu Ann Peitz, Butte County DESS H&H  
Debbie Villasenor, Housing Consultant  
John Mitchell, Elijah House  
Kevin Thompson, OSCIA  
Jay Coughlin, Butte County DESS H&H  
Josh Jamison, Oroville Hope Center  
Scott Kennelly, Butte County Dept. of Behavioral Health  
Armando Hernandez, VECTORS  
Laura Cootsona, Jesus Center  
Leslie Johnson, CHAT  
Nancy Jorth, Youth for Change  
Lydia Jiminez, Cal OES  
Billie Kanter, TNHA  
Suzi Kochems, City of Chico

#### **ORDER OF BUSINESS:**

- 1. CONVENE MEETING AND ESTABLISH QUOREM:** The meeting was called to order by A. Snyder at 1:04 p.m. This meeting is being recorded. Roll call for Council Members was completed by A. Snyder. It was determined there is enough Council Members for a Quorum. No field introductions were done. If you would like your name listed as an attendee please type your name and agency in the chat box.

**2. HEAP FUNDING REALLOCATION:** D. Taylor stated that the County received applications for HEAP unused funds from the following agencies (see Attachment A):

- Oroville Rescue Mission - \$100,000.00 for acquisition of adjacent property for shelter services
- Oroville Southside Community Improvement Association - \$182,243.00 for Oroville housing project
- Oroville Haven of Hope – up to \$400,000.00 for property acquisition to relocate/expand current shelter
- Youth for Change - \$70,000.00 for two vehicles for transportation for homeless youth appointments
- True North Housing Alliance – up to \$300,000.00 for house for permanent supportive housing
- Jesus Center – \$74,350.56 for commercial kitchen for Renewal Center and Sabbath House
- Caminar - \$9,872.00 for heating and a/c unit at Avenida location; \$11,300.00 fencing for Avenida location

Current HEAP grantee estimated budgets have been received, and approximately \$223,000 of available unused HEAP funds have been identified. This amount is based on the most recent budget estimations from HEAP grantees who have been identified to have potential unspent HEAP funds. This amount is less than the initial estimate of \$400,000 which was referenced in the December 14, 2020 CoC meeting.

D. Taylor stated that as we approach the end of the HEAP grant period, the available unused HEAP funding will be fluid, and more funding may become available. With this in mind, D. Taylor recommends we rank the applications so they can be funded accordingly as unused HEAP funds become available.

Discussion:

T. Ritter stated that there is a greater need than funds available and during this current shelter crisis. How do we incorporate these funds into the creation of immediate cold weather shelter services? Can this funding be used to create shelter beds for the current crisis? How do we support City of Chico, shelter crisis?

S. Kochems stated the City of Chico will take any funding to make large investments in programs and services that will bring beds to the continuum and increase capacity.

M. Demers recommends using this funding for capital investments as the City of Chico may not be able to expend the funding during the HEAP grant period. M. Demers would like to use future funding for City of Chico use.

E. Mayer stated there are two paths to use these funds: short term triage to backfill Project Room Key, or a long term investment. Where does the CoC want to be? T. Ritter states that both needs can be accommodated by purchasing a prefabricated building to address immediate shelter needs. A. Snyder stated that the problem with the temporary shelter is that site control has not been secured on any location. In addition, there is a permitting timeline and we do not know how long site control will take.

T. Tenorio reminded the Council that the discussion at the 12-14-2020 CoC meeting was for funding to be focused on rather than new projects, for the expediency of time.

Questions:

M. Demers to Oroville Rescue Mission: What is the other sources of funding listed on your application? Appraisal is \$300, and asking for \$100,000.

A. Terry replied that ORM received reallocated HEAP funding in the amount of \$263,000, \$50,000 of that funding is going toward a mobile shower and bath unit, and the remainder will go toward the purchase of the property listed on the application.

D. Taylor asked A. Terry if ORM received a \$150,000 Small Business Association loan. A. Terry stated yes and if they do not get this grant funding they will use some of the SBA loan.

E. Smith asked A. Terry if monitored camping or safe parking space will be included in ORM's proposed project.

A. Terry replied ORM's Board is excited about acquiring the new property. First phase is to acquire the property. The second phase is to hold community discussions about what is the best way to use this new property.

A. Snyder to Oroville Hope Center: Do you currently do sheltering? S. Hayden replied that Oroville Hope Center is not currently zoned or have the capacity to provide beds, the purchase of the new property will provide space to add beds.

T. Tenorio to Oroville Hope Center: Do you have an appraised value for the property? S. Hayden responded that the property is in escrow and the purchase price is \$1.15 million, OHC has put down \$75,000 and has an approved loan through Sierra Central Credit and has also received a CDBG grant from the City of Oroville that will be used for this project.

T. Ritter to Youth for Change: T. Ritter is not supportive of using capital development funding for vehicle purchases that will depreciate immediately and will not increase current bed capacity. N. Jorth responded YFC was looking at the opportunity to replace the vehicles that support housing stability for youth.

E. Mayer stated that three project applications will create beds: Oroville Southside Community Improvement Association, Oroville Rescue Mission, True North Housing Alliance, and potentially Oroville Hope Center. A. Snyder noted that ORM is not creating immediate beds.

D. Lucero asks applicants if they do not get their full funding request, will they still be able to complete projects? J. Amaro stated that creating immediate shelter beds at this point is not wise with the current COVID surge. TNHA would like to use the HEAP \$189,000 contract for short term sheltering project and whatever additional funding they can use to purchase a home, and they do not have one currently identified.

A. Snyder noted that OSCIA 3HP's home is in the process of being purchased and the site is ready to be prepared for delivery. K. Thompson confirmed this.

A motion was made to give Oroville Rescue Mission \$100,000 and OSCIA \$123,000 and any additionally identified HEAP funds go to OSCIA up to their requested amount. M. Demers added a friendly amendment to fund Caminar if there is additional HEAP funding identified. E. Mayer accepted M. Demers friendly amendment. T. Ritter added a friendly amendment to give Oroville Rescue Mission \$100,000, OSCIA \$101,828 and Caminar up to \$21,172 to fund both of their application projects. E. Mayer accepts T. Ritter's friendly amendment. M. Demers accepts T. Ritter's friendly amendment with the addition that if additional unused HEAP funds are identified they are awarded

to OSCIA up to \$80,415 for their total requested amount. This motion accounts for up to \$303,415 in unspent HEAP funding.

Motion: E. Mayer  
Second: M. Demers  
Opposed: None  
Abstain: E. Bateman  
J. Amaro  
S. Hayden

**3. NEXT MEETING:**

Monday January 11, 2021, Butte County Department of Employment and Social Services to host Zoom Virtual Meeting.

**4. Adjourned: 2:37 p.m.**

**Butte Countywide Homeless Continuum of Care  
Homeless Emergency Aid Program (HEAP) Disencumbered Funds  
Application – Capital Project  
Enter answers directly into this document**

The Butte Countywide Homeless Continuum of Care (BCHCoC) is soliciting applications from organizations for viable capital improvement. Funds will be available to assist organizations to make capital improvements to agency-owned facilities and/or to acquire facilities in Butte County (Subject to the Local Jurisdiction Declaration of a Shelter Crisis).

All funds made available under this application must be spent specifically on homeless individuals and/or families. Funds may be used for the construction, acquisition, and/or rehabilitation of housing dedicated to this population.

Project should be shovel ready and demonstrate the ability to fully expend funds before June of 2021. Projects must provide the appropriate level of supportive services needed to serve the population or subpopulation of persons who are experiencing homelessness.

<b>Agency Information</b>	
Applicant Agency: Oroville Southside Community Improvement Assoc., Inc.	
Agency Executive Director: Kevin Thompson	
Agency Primary Contact for this Proposal: Name: Keesha Hills Title: Senior Administrator Address: 2959 Lower Wyandotte Rd., Oroville, CA 95966 Email: osciasocc@outlook.com Phone #: (530) 693-4305	
Organization Type: 501 c(3)	Federal Tax ID or EIN: 27-0170361
<b>Project(s) Proposal Information</b>	
<b>Project 1</b> Name: Haven of Hope Housing Program (3HP) Project Area: Oroville, CA Anticipated Start Date: Immediately upon approval Funding Amount Requested: \$ 182,243 # of Clients To Be Served: 10 - 12	<b>Project 2</b> Name: Project Area: Anticipated Start Date: Funding Amount Requested: \$ # of Clients To Be Served:
<b>Authorized Signature</b>	
<i>To the best of my knowledge and belief, all information in this application is true and correct. The document has been duly authorized by the governing body of the applicant who will comply with all contractual obligations if the applicant is awarded funding.</i>	
Name and Title of Authorized Representative: Kevin Thompson	
Signature of Authorized Representative:  CEO	Date: 12-16-2020

**Butte Countywide Homeless Continuum of Care  
Homeless Emergency Aid Program (HEAP) Disencumbered Funds  
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**I. PROJECT OVERVIEW AND POPULATION**

1. Where is this project located? Provide exact addresses of all locations where participants will be served, if known. If services will be co-located within facilities not managed by your agency please identify them as co-located. 3HP will be located at 3290 Burlington Avenue, Oroville, CA 95966

2. What household types and/or Specific Populations are eligible for this project?

*You may check more than one box.*

- Families with Children
- Seniors (60+)
- Single Females
- Single Males
- TAY Youth (18-24) Unaccompanied
- Youth (Under 18) Unaccompanied
- Veterans and/or their Families
- Domestic Violence – Fleeing/Victims/Survivors
- Chronic Homeless
- Medically Fragile Person/s
- People living with Mental Illness
- Other: Please Describe

3. Please describe your project (i.e., overall goal/general purpose, services provided and locations of services provided, number of units/beds made available) The Haven of Hope Housing Program (3HP) will increase housing/beds within South County by providing a Permanent Supportive Housing (PSH) facility to house 10 - 12 individuals. 3HP will directly address the Butte County CoC's primary objective of increasing housing for the homeless. OSCIA is seeking additional funding from the Butte CoC to fully fund the project which includes the purchase of a 2,200+ sq. ft. manufactured home to house 10 - 12 individuals in a permanent supportive housing environment and lease transfer of land ownership from one of OSCIA's supporting organizations at 3290 Burlington Avenue, Oroville, CA 95966. Although 3HP was initially awarded \$263,364 this did not cover the total amount of the project. Additional funding for 3HP would help position the program strategically and solidify its success by alleviating the need for funding from other sources. The current lot is already outfitted with all utilities (water, sewer and electric). It can be quickly deeded with all papers signed and completed within 3 weeks. The manufactured home vendor will be responsible for all necessary connections and install of the facility. 3HP will provide year-round, seven days a week housing in a permanent supportive housing structure for 10-12 homeless men and women individuals. The overarching goal is to assist 10 - 12 adults with permanent supportive housing solutions, pairing their housing needs with wrap around services that include case management and employment training. The Permanent Supportive Housing on Burlington Street will serve adults who have an income source to pay for their housing and other needs. Being able to provide such services will fulfill one of our organizational goals of decreasing and preventing the spread of communicable diseases amongst the most vulnerable populations in Butte County by providing a safe space for them to live, especially looking at this year's unprecedented COVID-19 pandemic.

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4. Please describe partnerships with other homeless service providers (i.e., describe project partners and their role in the project, particularly in regard to providing supportive services and/or other needed services) Our nonprofit is grateful for the support that we have with our local homeless service providers whom we are already partnering with in one capacity or another. For this particular project our hope is to utilize their services in order to not overlap services so that we can focus on fulfilling our mission and program outcome goals. Our goal is to partner with the Greater Oroville Homeless Coalition who provides case management for individuals, assisting them with PG&E payments as well as referrals to free and low cost programs and services. We desire to also partner with the Oroville Hope Center who could assist our clients with personal items such as clothing and some food, the Oroville Rescue Mission who has the ability to assist with referrals of clients who need housing and lastly the Haven of Hope Resource Center where clients will receive job training and readiness which will include resume writing and a voucher program for food and other supplies they may need. As we measure outcomes for this particular project one of the expected outcomes of our services is the expansion and strengthening of partnerships with other agencies and organizations in our community who provide services and resources to the homeless. These collaborations will ensure that our clients are connected to the necessary resources they need to further their goals of lasting permanent housing, improved health outcomes and, where applicable, employment. As already mentioned 3HP will strive to avoid duplication of efforts. We will establish strategic partnerships to enable us to provide the most comprehensive services possible. Throughout our program we will continue to intentionally seek agencies who are able to provide service to our clients while establishing lasting partnerships.
5. Please describe project timeline with key project benchmarks (i.e., estimated date of client move in to housing, and/or estimated date of service commencement) The start date for offering services (client move in) would commence within 30 days of the completed delivery and outfitting of the manufactured home at 3290 Burlington Avenue, Oroville, CA 95966. Once receiving approval and funding the delivery and development on the lot can be completed within 120 days. Within that time frame the deeding of the lot itself would take three weeks total.

**II. BUDGET**

	<b>HEAP Request</b>
<b>Personnel Services:</b>	
Salaries	\$
Fringe Benefits	\$
Other Employee Benefits	\$
<b>Subtotal - Personnel Services</b>	<b>\$</b>
<b>Supplies:</b>	
Office Supplies	\$
Operating Supplies	\$
Repairs & Maintenance Supplies	\$
<b>Subtotal – Supplies</b>	<b>\$</b>

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<b>Other Services &amp; Charges:</b>	
Expert & Consultant Services	\$
Contractual Employment	\$
Data Processing	\$
Other Professional Services	\$
Telephone	\$
Postage	\$
Automobile Expense	\$
Convention & Travel	\$
Advertising	\$
Printing & Duplicating	\$
Insurance	\$
Public Utility Services	\$
Repairs & Maintenance	\$
Rentals – Buildings	\$
Rentals – Equipment	\$
Education Expense	\$
Capital Purchase	\$182,243
Other Miscellaneous Expenses	\$
<b>Subtotal – Other Services &amp; Charges</b>	<b>\$</b>
Administrative Cost (up to 1%)	\$
<b>Total Capital Improvements Expenditures</b>	<b>\$182,243</b>

**III. GOALS & OUTCOMES**

1. What is your anticipated total number of unduplicated participants served: 10 - 12
2. What is your anticipated total number of beds created: 10 - 12
3. Describe how your project will continue after June 30, 2021. If it will not, state reasons why. 3HP is a permanent supportive housing project that will continue past the June 30th date of 2021. We will continue to operate as such facility with the intent of continuing the pursuance of grants, fundraising and utilizing our volunteer workforce where necessary.

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Project should be shovel ready and demonstrate the ability to fully expend funds before June of 2021. Projects must provide the appropriate level of supportive services needed to serve the population or subpopulation of persons who are experiencing homelessness.

<b>Agency Information</b>	
Applicant Agency: Oroville Rescue Mission, Inc.	
Agency Executive Director: Stephen E. Terry	
Agency Primary Contact for this Proposal:	
Name: Annie Terry	Title: CFO/Client Services Director
Address: P.O. Box 2481/2150 Bird St., Oroville, CA 95965	
Email: annie@orovillerescuemission.org	
Phone #: 530-624-8033	
Organization Type: 501c3	Federal Tax ID or EIN: 94-2207457
<b>Project(s) Proposal Information</b>	
<b>Project 1</b> Name: Mission Outreach Center Project Area: 4248 Lincoln Blvd., Oroville Anticipated Start Date: Immediate Funding Amount Requested: \$ 100,000 # of Clients To Be Served: 150 individuals monthly	<b>Project 2</b> Name: Project Area: Anticipated Start Date: Funding Amount Requested: \$ # of Clients To Be Served:
<b>Authorized Signature</b>	
<i>To the best of my knowledge and belief, all information in this application is true and correct. The document has been duly authorized by the governing body of the applicant who will comply with all contractual obligations if the applicant is awarded funding.</i>	
Name and Title of Authorized Representative: Annie Terry	
Signature of Authorized Representative: Annie Terry	Date: 12-17-2020

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**I. PROJECT OVERVIEW AND POPULATION**

1. Where is this project located? Provide exact addresses of all locations where participants will be served, if known. If services will be co-located within facilities not managed by your agency please identify them as co-located.     4248 Lincoln Blvd., Oroville
  
2. What household types and/or Specific Populations are eligible for this project?  
*You may check more than one box.*
  - Families with Children
  - Seniors (60+)
  - Single Females
  - Single Males
  - TAY Youth (18-24) Unaccompanied
  - Youth (Under 18) Unaccompanied
  - Veterans and/or their Families
  - Domestic Violence – Fleeing/Victims/Survivors
  - Chronic Homeless
  - Medically Fragile Person/s
  - People living with Mental Illness
  - Other: Please Describe
  
3. Please describe your project (i.e., overall goal/general purpose, services provided and locations of services provided, number of units/beds made available) Any HEAP monies granted would go toward the Oroville Rescue Mission’s current HEAP awards for capital projects. The Mission is currently in negotiations to purchase the property adjacent to the Mission at 4248 Lincoln Blvd. Any additional HEAP funds received would be used toward this capital purchase. This is a 1.92 acre parcel of land that includes a 4500 sq. ft. warehouse. The Mission plans to use this property and warehouse to offer outdoor and indoor services to diverse persons in the underserved and economically disadvantaged community of Southside Oroville. The Mission can expand its dry food service capabilities to give away more food and provide more meals to our community. These services will be primarily focused on diverse community members who are experiencing or at-risk for homelessness. Services provided will be access to food boxes and clothing vouchers, community meals, referrals to local agencies for services such as employment and housing assistance.
  
4. Please describe partnerships with other homeless service providers (i.e., describe project partners and their role in the project, particularly in regard to providing supportive services and/or other needed services) The Mission would give away food boxes provided by Feeding America. Potentially, the Mission would be able to become a distribution site for USDA distribution of commodities. Lastly, the Mission could make referrals while offering the stated services to other agencies including but not limited to the Hope Center, Haven of Hope on Wheels, Department of Employment and Social Services, AmplaHealth, Catalyst and the Greater Oroville Homeless Coalition.
  
5. Please describe project timeline with key project benchmarks (i.e., estimated date of client move in to

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housing, and/or estimated date of service commencement)

The Oroville Rescue Mission is currently leasing this property and is in negotiations to purchase it. A commercial appraisal has already been completed, valuing the property at \$335,000. ANY HEAP monies granted would be used toward this capital purchase.

**II. BUDGET**

	<b>HEAP Request</b>
<b>Personnel Services:</b>	
Salaries	\$
Fringe Benefits	\$
Other Employee Benefits	\$
<b>Subtotal - Personnel Services</b>	<b>\$</b>
<b>Supplies:</b>	
Office Supplies	\$
Operating Supplies	\$
Repairs & Maintenance Supplies	\$
<b>Subtotal – Supplies</b>	<b>\$</b>
<b>Other Services &amp; Charges:</b>	
Expert & Consultant Services	\$
Contractual Employment	\$
Data Processing	\$
Other Professional Services	\$
Telephone	\$
Postage	\$
Automobile Expense	\$
Convention & Travel	\$
Advertising	\$
Printing & Duplicating	\$
Insurance	\$
Public Utility Services	\$
Repairs & Maintenance	\$
Rentals – Buildings	\$
Rentals – Equipment	\$
Education Expense	\$
Capital Purchase	\$ 100,000.00
Other Miscellaneous Expenses	\$
<b>Subtotal – Other Services &amp; Charges</b>	<b>\$</b>
Administrative Cost (up to 1%)	\$
<b>Total Capital Improvements Expenditures</b>	<b>\$</b>

**III. GOALS & OUTCOMES**

1. What is your anticipated total number of unduplicated participants served: 150 individuals per month
2. What is your anticipated total number of beds created: None at this time. The Oroville Rescue Mission is viewing this property as a location for future expansion of shelter capacity using private donations and other funding from local, state, and federal programs for any future project. LAFCO approved annexation of the Oroville Rescue Mission

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into the city limits of Oroville. Now both 4248 and 4250 Lincoln Blvd. are addresses zoned to accommodate homeless shelters. The Mission will schedule meetings with interested parties in Oroville to plan for future expansion of shelter facilities.

3. Describe how your project will continue after June 30, 2021. If it will not, state reasons why. The Mission's current operations are supported by long-standing grants. The Mission was able to secure a \$150,000 SBA loan to support our programs in any way the Mission sees fit. We plan to seek other grant funding from local, state and federal programs as well as use the expansion of capacity projects to request corporate sponsorships from local businesses. This is in keeping with the City of Oroville Downtown Business Owner's desire to move homeless service providers out of the downtown area and lessen their impact on downtown businesses/residents.

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Project should be shovel ready and demonstrate the ability to fully expend funds before June of 2021. Projects must provide the appropriate level of supportive services needed to serve the population or subpopulation of persons who are experiencing homelessness.

<b>Agency Information</b>	
Applicant Agency: Oroville Hope Center	
Agency Executive Director: Stephanie Hayden	
Agency Primary Contact for this Proposal: Name: Stephanie Hayden Title: Executive Director/CEO Address: 1950 Kitrick Ave, Bldg A Oroville, CA 95966 Email: stephanie@orvillehopecenter.org Phone #: 530.538.8398	
Organization Type: Non Profit	Federal Tax ID or EIN: 47-5315046
<b>Project(s) Proposal Information</b>	
<b>Project 1</b> Name: Operations Building Acquisition Project Area: South County Anticipated Start Date: In Progress Funding Amount Requested: \$ 400,000 # of Clients To Be Served: 6000	<b>Project 2</b> Name: Project Area: Anticipated Start Date: Funding Amount Requested: \$ # of Clients To Be Served:
<b>Authorized Signature</b>	
<i>To the best of my knowledge and belief, all information in this application is true and correct. The document has been duly authorized by the governing body of the applicant who will comply with all contractual obligations if the applicant is awarded funding.</i>	
Name and Title of Authorized Representative: Stephanie Hayden Executive Director/CEO	
Signature of Authorized Representative: 	Date: 12/16/2020

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**I. PROJECT OVERVIEW AND POPULATION**

1. Where is this project located? Provide exact addresses of all locations where participants will be served, if known. If services will be co-located within facilities not managed by your agency please identify them as co-located. The project is located at 2620 S. Fifth Ave. Oroville, CA

2. What household types and/or Specific Populations are eligible for this project?

*You may check more than one box.*

- Families with Children
- Seniors (60+)
- Single Females
- Single Males
- TAY Youth (18-24) Unaccompanied
- Youth (Under 18) Unaccompanied
- Veterans and/or their Families
- Domestic Violence – Fleeing/Victims/Survivors
- Chronic Homeless
- Medically Fragile Person/s
- People living with Mental Illness
- Other: Please Describe

3. Please describe your project (i.e., overall goal/general purpose, services provided and locations of services provided, number of units/beds made available)

At the Hope Center, we have observed through continual public service that our consumers are not moving to the next level whether that be through personal growth or skill acquisition. In response we desire to enhance and expand services by moving our operations from downtown Oroville to a larger customized facility away from the main business thoroughfare of Oroville. The acquisition and move will enhance long term financial sustainability of the organization through increasing assets and reducing monthly expenditures. The move will also provide greater opportunity for collaboration with partner organizations. The acquisition allows for a larger space footprint for indoor and outdoor services for organizations to be housed, store vehicles and expand programs. An administration center will be built to offer navigation center capabilities and computer services. Our goal is to increase the homeless and the at-risk for homelessness' opportunities by offering a gateway to services through interagency collaboration. We hope to give our consumers the choice to pursue their idea of a healthy lifestyle. Consequently, we are actively improving the overall well-being and connection of the community.

We currently occupy and lease two adjoining warehouses in Oroville. Our main office where most of our programs and our food bank is housed is located at 1950 Kitrick Ave A. Our second building is used for disaster relief and located at 2620 South 5th Ave. At these locations we provide the following onsite and some delivery services: free clothing through our used clothing store; daily meals through our Operation Hope Meal Program; food delivery to various homeless service providers in the community; food box distribution through Commodities Distribution, Family Food Box Outreach, Green Bag program and City Quest program; navigation services as a pilot program; outreach conducted during meal times; navigation services; and referrals are given to local resources. We provide many of these

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services six days a week with support from outside organizations.

To make these dreams come to fruition the HEAP grant would be crucial to fill a financial gap in purchasing the warehouse on 2630 South 5th Avenue where our disaster relief program is located. The purchase price is \$1.15 million. We already have \$75,000 down. CBDG through the City of Oroville has additionally granted us \$95,000 for the purpose of capital improvements. We have also previously been awarded \$263,364 for capital improvements from HEAP (for a total of \$433,364). With the option of these additional disencumbered HEAP funds, we will apply \$100,000 to \$400,000 to our down payment (the entire amount granted) plus our early 2020 fundraising, which will be able to purchase this warehouse and close escrow by the end of December/early January. The additional disencumbered HEAP funds would be strategic for tying up the loose ends on acquiring the property as well as reducing our bank loan debt, we will utilize our approved bank loan to proceed with our buildout at 2620 5<sup>th</sup> Avenue in Oroville.

4. Please describe partnerships with other homeless service providers (i.e., describe project partners and their role in the project, particularly in regard to providing supportive services and/or other needed services)

We have found that through collaboration we can offer a wider array of services more efficiently. Our partners and their role in our services are as follows: Haven of Hope on Wheels provides our consumers showers in their mobile shower unit; Oroville Rescue Mission provides a place for our consumers to sleep; Cal OES partners with us on emergency services; Lighthouse participated in serving meals to gain interpersonal and service skills; City of Oroville collaborates with us on a work training program called City Works; Butte County Community Action Agency partners with us in our Commodities Outreach Program; outreach services and informal assessments are conducted by local partners like Nation's Finest (formerly the Veterans Resource Center) and community volunteers; Father's House and other local non-profits share the Saturday and Sunday shifts of Operation Hope Meal Program; Public Health provides STD testing and other services; Dream Catchers offers a job training program onsite; and Welfare to Work in their Work Experience Program pays individuals to work at the Hope Center. To add to all of this we are collaborating with Haven of Hope on Wheels and the Oroville Rescue Mission for this funding to ensure our consumers have well rounded services throughout Oroville and avoid project duplication. We are attempting to find other ways to work together to meet the needs of the homeless population by setting up agreements to identify areas of homeless need that each organization can focus on.

We have identified needed services due to COVID-19 restrictions; participant numbers have been lower than normal because there is not enough room in the current locations to properly social distance. To meet the increasing demand for our services we need to increase the capacity for our food bank through extra refrigeration and freezer equipment. We will offer extensive navigation services through a Computer Training Center and a Navigation Center to connect our consumers with the workforce and skill training. Transitional housing and emergency beds are also in future plans to offer individuals a safe place to live while they work through life's issues. Lastly, collaboration with Public Health will continue to help us educate the homeless on smart food choices; serving healthier food at the Hope Center is a must. All of these visions will be incorporated into the plan for the Hope Center moving forward.

**Butte Countywide Homeless Continuum of Care  
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5. Please describe project timeline with key project benchmarks (i.e., estimated date of client move in to housing, and/or estimated date of service commencement)

We plan to close on this property once the grant funding is released and the bank loan is released in December. As soon as we have acquired ownership of the property we will fast track a build out. We plan to complete this build out by April at the latest. Since we already have a lease on the building we will continue to offer services as we acquire the building and conduct the build out. By May 1st we will transition our services from the old building to the new building. We will be highly motivated to complete this task as we are paying very expensive rates for leasing our current properties.

**II. BUDGET**

	<b>HEAP Request</b>
<b>Personnel Services:</b>	
Salaries	\$
Fringe Benefits	\$
Other Employee Benefits	\$
<b>Subtotal - Personnel Services</b>	<b>\$</b>
Supplies:	
Office Supplies	\$
Operating Supplies	\$
Repairs & Maintenance Supplies	\$
<b>Subtotal – Supplies</b>	<b>\$</b>
<b>Other Services &amp; Charges:</b>	
Expert & Consultant Services	\$
Contractual Employment	\$
Data Processing	\$
Other Professional Services	\$
Telephone	\$
Postage	\$
Automobile Expense	\$
Convention & Travel	\$
Advertising	\$
Printing & Duplicating	\$
Insurance	\$
Public Utility Services	\$
Repairs & Maintenance	\$
Rentals – Buildings	\$
Rentals – Equipment	\$
Education Expense	\$
Capital Purchase	\$400,000
Other Miscellaneous Expenses	\$
<b>Subtotal – Other Services &amp; Charges</b>	<b>\$400,000</b>
Administrative Cost (up to 1%)	\$
<b>Total Capital Improvements Expenditures</b>	<b>\$400,000</b>

**Butte Countywide Homeless Continuum of Care  
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**Enter answers directly into this document**

**III. GOALS & OUTCOMES**

1. What is your anticipated total number of unduplicated participants served:

Our services have been scaled back immensely due to restrictions put in place for COVID-19 and our current numbers reflect that. They are as follows: average unduplicated people served daily on any given day this month is 75 to 100 people. This number is not including our monthly disbursed programs. Using an average of two months from early 2020 or late 2019 for our Clothing Program, Clothing and Food Bag Distribution, Meal Program and Food box prior to COVID-19 was around 6,000 people served per month.

2. What is your anticipated total number of beds created: 6 emergency beds

3. Describe how your project will continue after June 30, 2021. If it will not, state reasons why.

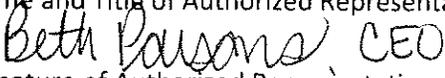
We have had ongoing operations for the last 16 years and maintain a long-term track record meeting the needs of our community. Due to COVID-19 we have lost several donations. This project is strategic in maintaining our future. We need to lower our overhead through the purchase acquisition. Once we are in the new building, we will be saving roughly \$15,000 in leasing fees resulting in a savings of \$180,000 per year. We will use these savings along with private donations, fundraising, and grant income around \$438,000 to continue our services well into the future.

**Butte Countywide Homeless Continuum of Care  
Homeless Emergency Aid Program (HEAP) Disencumbered Funds  
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Enter answers directly into this document**

The Butte Countywide Homeless Continuum of Care (BCHCoC) is soliciting applications from organizations for viable capital improvement. Funds will be available to assist organizations to make capital improvements to agency-owned facilities and/or to acquire facilities in Butte County (Subject to the Local Jurisdiction Declaration of a Shelter Crisis).

All funds made available under this application must be spent specifically on homeless individuals and/or families. Funds may be used for the construction, acquisition, and/or rehabilitation of housing dedicated to this population.

Project should be shovel ready and demonstrate the ability to fully expend funds before June of 2021. Projects must provide the appropriate level of supportive services needed to serve the population or subpopulation of persons who are experiencing homelessness.

<b>Agency Information</b>	
Applicant Agency: Youth for Change	
Agency Executive Director: Beth Parsons	
Agency Primary Contact for this Proposal:	
Name: Nancy Jorth	Title: Director of Social Services
Address: PO Box 1476, Paradise CA 95967	
Email: njorth@youth4change.org	
Phone #: (530) 321-0475	
Organization Type: Non-profit agency	Federal Tax ID or EIN: 68-0238941
<b>Project(s) Proposal Information</b>	
<b>Project 1</b> Name: Homeless Youth Transportation Assistance I Project Area: Butte County Anticipated Start Date: March 1, 2021 Funding Amount Requested: \$ 35,000 # of Clients To Be Served: 200 annually	<b>Project 2</b> Name: Homeless Youth Transportation Assistance II Project Area: Butte County Anticipated Start Date: March 1, 2021 Funding Amount Requested: \$ 35,000 # of Clients To Be Served: 125 annually
<b>Authorized Signature</b>	
<i>To the best of my knowledge and belief, all information in this application is true and correct. The document has been duly authorized by the governing body of the applicant who will comply with all contractual obligations if the applicant is awarded funding.</i>	
Name and Title of Authorized Representative: Beth Parsons	
 Signature of Authorized Representative:	Date: 12/17/2020

**Butte Countywide Homeless Continuum of Care  
Homeless Emergency Aid Program (HEAP) Disencumbered Funds  
Application – Capital Project  
Enter answers directly into this document**

**I. PROJECT OVERVIEW AND POPULATION**

1. Where is this project located? Provide exact addresses of all locations where participants will be served, if known. If services will be co-located within facilities not managed by your agency please identify them as co-located. All transportation support services will be provided through 6<sup>th</sup> Street Center for Youth (130 W. Sixth St., Chico) and available to transition aged youth (TAY) 14 - 24 years old dealing with issues of homelessness.

2. What household types and/or Specific Populations are eligible for this project?

*You may check more than one box.*

- Families with Children
- Seniors (60+)
- Single Females
- Single Males
- TAY Youth (18-24) Unaccompanied
- Youth (Under 18) Unaccompanied
- Veterans and/or their Families
- Domestic Violence – Fleeing/Victims/Survivors
- Chronic Homeless
- Medically Fragile Person/s
- People living with Mental Illness
- Other: Please Describe

3. Please describe your project (i.e., overall goal/general purpose, services provided and locations of services provided, number of units/beds made available) Transportation assistance is provided on a daily basis for homeless youth receiving services through 6<sup>th</sup> Street Center for Youth, including all youth in housing programs. During initial opening of the center in 2007, Youth for Change was awarded MHA funding, including start-up funds, for the purchase of a vehicle to provide transportation for youth as needed to assist in meeting their individual case plan goals. In 2008, after recognizing the high need for transportation assistance for this population, Youth for Change secured funding for an additional vehicle. Transportation is provided for assistance with moving, special youth events, medical and dental appointments, court, family reunification meetings, public assistance meetings, to name just a few. 6<sup>th</sup> Street has provided transportation in these vehicles for the past 13 years. Youth for Change is requesting HEAP funds to replace these well used vehicles.

4. Please describe partnerships with other homeless service providers (i.e., describe project partners and their role in the project, particularly in regard to providing supportive services and/or other needed services) 6<sup>th</sup> Street partners with many homeless service providers in Butte County. Transportation service often supports youth accessing community services through these partners.

5. Please describe project timeline with key project benchmarks (i.e., estimated date of client move in to housing, and/or estimated date of service commencement) Vehicles will be purchased immediately following award.

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Enter answers directly into this document**

**II. BUDGET**

	<b>HEAP Request</b>
<b>Personnel Services:</b>	
Salaries	\$
Fringe Benefits	\$
Other Employee Benefits	\$
<b>Subtotal - Personnel Services</b>	<b>\$</b>
<b>Supplies:</b>	
Office Supplies	\$
Operating Supplies	\$
Repairs & Maintenance Supplies	\$
<b>Subtotal – Supplies</b>	<b>\$</b>
<b>Other Services &amp; Charges:</b>	
Expert & Consultant Services	\$
Contractual Employment	\$
Data Processing	\$
Other Professional Services	\$
Telephone	\$
Postage	\$
Automobile Expense	\$
Convention & Travel	\$
Advertising	\$
Printing & Duplicating	\$
Insurance	\$
Public Utility Services	\$
Repairs & Maintenance	\$
Rentals – Buildings	\$
Rentals – Equipment	\$
Education Expense	\$
Capital Purchase	\$70,000
Other Miscellaneous Expenses	\$
<b>Subtotal – Other Services &amp; Charges</b>	<b>\$70,000</b>
Administrative Cost (up to 1%)	\$700
<b>Total Capital Improvements Expenditures</b>	<b>\$70,700</b>

**III. GOALS & OUTCOMES**

1. What is your anticipated total number of unduplicated participants served: 250 unduplicated youth annually
2. What is your anticipated total number of beds created: 0
3. Describe how your project will continue after June 30, 2021. If it will not, state reasons why. As stated above, 6<sup>th</sup> Street has been using the same program vehicles for the past 13 years. We anticipate a new vehicle being used and maintained by the program for the same time period, well into 2030.

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The Butte Countywide Homeless Continuum of Care (BCHCoC) is soliciting applications from organizations for viable capital improvement. Funds will be available to assist organizations to make capital improvements to agency-owned facilities and/or to acquire facilities in Butte County (Subject to the Local Jurisdiction Declaration of a Shelter Crisis).

All funds made available under this application must be spent specifically on homeless individuals and/or families. Funds may be used for the construction, acquisition, and/or rehabilitation of housing dedicated to this population.

Project should be shovel ready and demonstrate the ability to fully expend funds before June of 2021. Projects must provide the appropriate level of supportive services needed to serve the population or subpopulation of persons who are experiencing homelessness.

<b>Agency Information</b>	
Applicant Agency: True North Housing Alliance, Inc.	
Agency Executive Director: Joy Amaro	
Agency Primary Contact for this Proposal:	
Name: Joy Amaro Title: Executive Director	
Address: 101 Silver Dollar Way Chico, CA 95928	
Email: joy@truenorthbutte.org	
Phone #: 530-891-9048	
Organization Type: Non-Profit	Federal Tax ID or EIN: 68-0440819
<b>Project(s) Proposal Information</b>	
<b>Project 1</b> Name: Permanent Supportive Housing - Capital Project Project Area: Chico, CA Anticipated Start Date: Sprint 2021 Funding Amount Requested: \$ 300,000 or total amount available which ever is greater # of Clients To Be Served: 4 to 8 individual adults	<b>Project 2</b> Name: Project Area: Anticipated Start Date: Funding Amount Requested: \$ # of Clients To Be Served:
<b>Authorized Signature</b>	
<i>To the best of my knowledge and belief, all information in this application is true and correct. The document has been duly authorized by the governing body of the applicant who will comply with all contractual obligations if the applicant is awarded funding.</i>	
Name and Title of Authorized Representative: <i>Joy Amaro, Executive Director</i>	
Signature of Authorized Representative: <i>Joy Amaro</i>	Date: <i>12/18/2020</i>

**Butte Countywide Homeless Continuum of Care  
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Enter answers directly into this document**

**I. PROJECT OVERVIEW AND POPULATION**

1. Where is this project located? Provide exact addresses of all locations where participants will be served, if known. If services will be co-located within facilities not managed by your agency please identify them as co-located. Chico, CA exact address TBD

2. What household types and/or Specific Populations are eligible for this project?

*You may check more than one box.*

- Families with Children
- Seniors (60+)
- Single Females
- Single Males
- TAY Youth (18-24) Unaccompanied
- Youth (Under 18) Unaccompanied
- Veterans and/or their Families
- Domestic Violence – Fleeing/Victims/Survivors
- Chronic Homeless
- Medically Fragile Person/s
- People living with Mental Illness
- Other: Please Describe

3. Please describe your project (i.e., overall goal/general purpose, services provided and locations of services provided, number of units/beds made available) True North Housing Alliance, Inc. aims to secure the disencumbered funds to purchase a house in Chico, CA; for the purpose of providing permanent supportive housing. Permanent Supportive Housing is everything the name implies, Permanent- the tenant may live in their homes as long as they meet the basic obligations of tenancy, such as paying rent; Supportive- Tenants have access to the support services that they need and want to retain housing; and Housing - Tenants have a private and secure place to make their home, just like other members of the community with the same rights and responsibilities. True North anticipates that a total of 4 individuals will be served, with a possibility of up to 8 individuals, depending on the size of the house. True North seeks to amend their current HEAP Contract from direct services to capital acquisition, which will leverage their allocated and unspent funds of \$189,877 and combine with the disencumbered funds to make this purchase. True North seeks this contract amendment due to the novel coronavirus, as the original intent of this funding was for congregate sheltering. However, congregate shelter is not a best practice to keep individuals healthy and virus free. True North would like to purchase a house to provide long term housing solutions.

4. Please describe partnerships with other homeless service providers (i.e., describe project partners and their role in the project, particularly in regard to providing supportive services and/or other needed services) True North has established working relationships with all partners within the Continuum of Care; Department of Employment and Social Services, Butte County Behavioral Health, Community Action Agency, Housing Authority, Chico Housing Action Team, Jesus Center. Core services include

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intensive case management, landlord engagement, life skills training, budgeting classes, and employment services referrals. Individuals are linked or referred to external resources utilizing a client centered approach.

5. Please describe project timeline with key project benchmarks (i.e., estimated date of client move in to housing, and/or estimated date of service commencement) Purchase and acquisition of property completed by April 1, 2021; client tenancy and wrap around services commencing May 1, 2021

**II. BUDGET**

	<b>HEAP Request</b>
<b>Personnel Services:</b>	
Salaries	\$
Fringe Benefits	\$
Other Employee Benefits	\$
<b>Subtotal - Personnel Services</b>	<b>\$</b>
<b>Supplies:</b>	
Office Supplies	\$
Operating Supplies	\$
Repairs & Maintenance Supplies	\$
<b>Subtotal – Supplies</b>	<b>\$</b>
<b>Other Services &amp; Charges:</b>	
Expert & Consultant Services	\$
Contractual Employment	\$
Data Processing	\$
Other Professional Services	\$
Telephone	\$
Postage	\$
Automobile Expense	\$
Convention & Travel	\$
Advertising	\$
Printing & Duplicating	\$
Insurance	\$
Public Utility Services	\$
Repairs & Maintenance	\$
Rentals – Buildings	\$
Rentals – Equipment	\$
Education Expense	\$
Capital Purchase	\$400,000.00
Other Miscellaneous Expenses	\$
<b>Subtotal – Other Services &amp; Charges</b>	<b>\$</b>
Administrative Cost (up to 1%)	\$
<b>Total Capital Improvements Expenditures</b>	<b>\$</b>

**III. GOALS & OUTCOMES**

1. What is your anticipated total number of unduplicated participants served: 4 possibly up to 8
2. What is your anticipated total number of beds created: 4 possibly up to 8 individuals

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3. Describe how your project will continue after June 30, 2021. If it will not, state reasons why. Once the property is acquired, the project will continue through external resources, funded primarily through the rent and utility payments received by the clients. True North is committed to offset any additional costs like property taxes, maintenance case management, etc., through private donations and fundraising efforts. True North currently operates a total of 8 transitional and permanent supportive housing programs, and has established infrastructure.

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Enter answers directly into this document**

The Butte Countywide Homeless Continuum of Care (BCHCoC) is soliciting applications from organizations for viable capital improvement. Funds will be available to assist organizations to make capital improvements to agency-owned facilities and/or to acquire facilities in Butte County (Subject to the Local Jurisdiction Declaration of a Shelter Crisis).

All funds made available under this application must be spent specifically on homeless individuals and/or families. Funds may be used for the construction, acquisition, and/or rehabilitation of housing dedicated to this population.

Project should be shovel ready and demonstrate the ability to fully expend funds before June of 2021. Projects must provide the appropriate level of supportive services needed to serve the population or subpopulation of persons who are experiencing homelessness.

<b>Agency Information</b>	
Applicant Agency: Jesus Provides Our Daily Bread	
Agency Executive Director: Laura R. Cootsona	
Agency Primary Contact for this Proposal:	
Name: Amber Abney-Bass	Title: Assistant Director
Address: 1297 Park Ave., Chico, CA 95928	
Email: amber@jesuscenter.org	
Phone #: 530-345-2640	
Organization Type: Non-profit	Federal Tax ID or EIN: 68-0290819
<b>Project(s) Proposal Information</b>	
<b>Project 1</b> Name: Sabbath House Kitchen Project Area: Kitchen Anticipated Start Date: Jan. 1, 2021 Funding Amount Requested: \$ 74,350.56 # of Clients To Be Served: 60-200	<b>Project 2</b> Name: Project Area: Anticipated Start Date: Funding Amount Requested: \$ # of Clients To Be Served:
<b>Authorized Signature</b>	
<i>To the best of my knowledge and belief, all information in this application is true and correct. The document has been duly authorized by the governing body of the applicant who will comply with all contractual obligations if the applicant is awarded funding.</i>	
Name and Title of Authorized Representative: Laura Cootsona, Executive Director	
Signature of Authorized Representative: 	Date: 12/17/2020

**Butte Countywide Homeless Continuum of Care  
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Enter answers directly into this document**

**I. PROJECT OVERVIEW AND POPULATION**

1. Where is this project located? Provide exact addresses of all locations where participants will be served, if known. If services will be co-located within facilities not managed by your agency please identify them as co-located. The project is located at 2255 Fair Street, Chico. The Jesus Center is relocating its primary administrative offices, shelter and kitchen. The shelter will be expanded from 23 beds to 60 beds, including 25 for men. The services will be 24-7. The kitchen will have the capacity to feed in house residents 3 meals a day and offer up to 500 meals a day for partner services.

2. What household types and/or Specific Populations are eligible for this project?

*You may check more than one box.*

- Families with Children
- Seniors (60+)
- Single Females
- Single Males
- TAY Youth (18-24) Unaccompanied
- Youth (Under 18) Unaccompanied
- Veterans and/or their Families
- Domestic Violence – Fleeing/Victims/Survivors
- Chronic Homeless
- Medically Fragile Person/s
- People living with Mental Illness
- Other: Please Describe

3. Please describe your project (i.e., overall goal/general purpose, services provided and locations of services provided, number of units/beds made available) A 60-bed emergency shelter program for individuals and families experiencing homelessness for stays up to six months, Sabbath House is a comprehensive, substance-free emergency shelter program that includes case management, mild to moderate mental health services, life & vocational skills training, trauma recovery. Sabbath House focuses on long-term stabilization, connections and relationships to the community, and permanent housing through a trauma informed care approach. Sabbath House has a 20-year history at its current location on Park Avenue, this new location will allow for the program to run 24 hours a day. The Sabbath House program will re-purpose the existing office buildings formerly used by the Work Training Center (approximately 19,500 sq. ft.) to accommodate shelter use and reconfigure office space for administrative and support program staff. The residential shelter component includes 35 beds for women and 25 beds for men, as well as support facilities (dining areas, kitchen facilities, daytime lounges with computer space, laundry, restrooms, lockers, etc.). The commercial kitchen facility is designed to manage in house meals as well as to accommodate external contracts such as Project Room Key with a capacity of an additional 500 meals per day.

4. Please describe partnerships with other homeless service providers (i.e., describe project partners and their role in the project, particularly in regard to providing supportive services and/or other needed services) The Sabbath House is regularly in collaboration with True North Housing Alliance, Esplanade House, Salvation Army, CHAT, Safe Space Winter Shelter, Ampla Health, Catalyst Domestic Violence

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**Enter answers directly into this document**

Services, Camp Fire Collaborative, Elijah House, Enloe Medical Center, and a host of services and programs from DESS, Public Health, and the County Behavioral Health. Although we don't have a formal MOU with the collaborative partners to open additional shelter beds, we have had extensive conversations with the President of Safe Space Winter Shelter about how to partner as the meal provider for the proposed shelter. Additionally, we have offered our food provision services in partnership with future formal outreach programs in the County.

5. Please describe project timeline with key project benchmarks (i.e., estimated date of client move in to housing, and/or estimated date of service commencement) Construction on our new building on Fair Street began on December 9, 2020 and is due to be completed by April 15, 2020
- 6.

**II. BUDGET**

	<b>HEAP Request</b>
<b>Personnel Services:</b>	
Salaries	\$
Fringe Benefits	\$
Other Employee Benefits	\$
<b>Subtotal - Personnel Services</b>	<b>\$</b>
Supplies:	
Office Supplies	\$
Operating Supplies	\$
Repairs & Maintenance Supplies	\$
<b>Subtotal – Supplies</b>	<b>\$</b>
<b>Other Services &amp; Charges:</b>	
Expert & Consultant Services	\$
Contractual Employment	\$
Data Processing	\$
Other Professional Services	\$
Telephone	\$
Postage	\$
Automobile Expense	\$
Convention & Travel	\$
Advertising	\$
Printing & Duplicating	\$
Insurance	\$
Public Utility Services	\$
Repairs & Maintenance	\$
Rentals – Buildings	\$
Rentals – Equipment	\$
Education Expense	\$
Capital Purchase	\$ \$ 74,350.56
Other Miscellaneous Expenses	\$
<b>Subtotal – Other Services &amp; Charges</b>	<b>\$</b>
Administrative Cost (up to 1%)	\$
<b>Total Capital Improvements Expenditures</b>	<b>\$ \$ 74,350.56; see attached budget</b>

**Butte Countywide Homeless Continuum of Care  
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**III. GOALS & OUTCOMES**

1. What is your anticipated total number of unduplicated participants served: 60 for our regular meals 3x a day; up to 500 meals a day for external contracts
2. What is your anticipated total number of beds created: 60
3. Describe how your project will continue after June 30, 2021. If it will not, state reasons why. The capital expenditures will be complete by May of 2021. There will not be further capital costs.

## Jesus Center Kitchen Budget

Item	Qty	Each	Description	Total
E1	7	\$ 302.35	48" Shelving Unit	\$ 2,116.45
E6	4	\$ 243.35	42" Shelving Unit	\$ 973.40
E9	1	\$ 8,660.58	Dishwasher	\$ 8,660.58
E12	1	\$ 377.20	Straight Table-Dishwasher	\$ 377.20
E13	1	\$ 2,904.60	L Table-Dishwasher	\$ 2,904.60
E25	1	\$ 680.41	108" Wall Mounted Shelf	\$ 680.41
E28	1	\$ 12,320.10	Walk In Cooler	\$ 12,320.10
E31	1	\$ 17,994.60	Freezer	\$ 17,994.60
E10	1	\$ 1,253.20	Work Table 48"	\$ 1,253.20
E14	3	\$ 1,866.18	Work Table 96"	\$ 5,598.54
Fryer	1	\$ 1,900.00	Gas Floor Fryer	\$ 1,900.00
			Equipment:	\$ 54,779.08
			Freight:	\$ 3,100.00
			Installation:	\$ 12,500.00
			Tax 7.25%	\$ 3,971.48
			<b>Total:</b>	<b>\$ 74,350.56</b>



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Enter answers directly into this document**

**I. PROJECT OVERVIEW AND POPULATION**

1. Where is this project located? Provide exact addresses of all locations where participants will be served, if known. If services will be co-located within facilities not managed by your agency please identify them as co-located. 2505 Esplanade Avenue Chico, CA 95926

2. What household types and/or Specific Populations are eligible for this project?

*You may check more than one box.*

- Families with Children
- Seniors (60+)
- Single Females
- Single Males
- TAY Youth (18-24) Unaccompanied
- Youth (Under 18) Unaccompanied
- Veterans and/or their Families
- Domestic Violence – Fleeing/Victims/Survivors
- Chronic Homeless
- Medically Fragile Person/s
- People living with Mental Illness
- Other: Please Describe

3. Please describe your project (i.e., overall goal/general purpose, services provided and locations of services provided, number of units/beds made available) We need to replace the Heatpump for the Community Room at Avenida Apartments located at 2505 Esplanade Ave. Chico, CA 95926. It has not worked for over a year. We also need to replace the Fence along the back property. We provide permanent supported housing to individuals with mental illness experiencing chronic homelessness in Butte County, CA. We have 13 units with 14 beds.

4. Please describe partnerships with other homeless service providers (i.e., describe project partners and their role in the project, particularly in regard to providing supportive services and/or other needed services) We partner with Butte County Department of Behavioral Health. They provide Case Management services to the tenants.

5. Please describe project timeline with key project benchmarks (i.e., estimated date of client move in to housing, and/or estimated date of service commencement) Heat Pump Replacement -Royal Aire confirmed they can begin the work in less than 1 month from when we sign the Investment Agreement which we will sign as soon as we are notified we will receive the grant. They committed to completing the installation in less than 2 weeks from when they begin. Once complete we will pay for the installation. Fence Replacement - Northern California Fence confirmed they could complete the fence by March 30, 2020.

**Butte Countywide Homeless Continuum of Care  
Homeless Emergency Aid Program (HEAP) Disencumbered Funds  
Application – Capital Project  
Enter answers directly into this document**

**II. BUDGET**

	<b>HEAP Request</b>
<b>Personnel Services:</b>	
Salaries	\$0.00
Fringe Benefits	\$0.00
Other Employee Benefits	\$0.00
<b>Subtotal - Personnel Services</b>	<b>\$0.00</b>
<b>Supplies:</b>	
Office Supplies	\$0.00
Operating Supplies	\$0.00
Repairs & Maintenance Supplies	\$0.00
<b>Subtotal – Supplies</b>	<b>\$0.00</b>
<b>Other Services &amp; Charges:</b>	
Expert & Consultant Services	\$0.00
Contractual Employment	\$0.00
Data Processing	\$0.00
Other Professional Services	\$0.00
Telephone	\$0.00
Postage	\$0.00
Automobile Expense	\$0.00
Convention & Travel	\$0.00
Advertising	\$0.00
Printing & Duplicating	\$0.00
Insurance	\$0.00
Public Utility Services	\$0.00
Repairs & Maintenance	\$0.00
Rentals – Buildings	\$0.00
Rentals – Equipment	\$0.00
Education Expense	\$0.00
Capital Purchase	\$21,472
Other Miscellaneous Expenses	\$0.00
<b>Subtotal – Other Services &amp; Charges</b>	<b>\$21,472</b>
Administrative Cost (up to 1%)	\$0.00
<b>Total Capital Improvements Expenditures</b>	<b>\$21,472</b>

**III. GOALS & OUTCOMES**

1. What is your anticipated total number of unduplicated participants served: 14+
2. What is your anticipated total number of beds created: 0
3. Describe how your project will continue after June 30, 2021. If it will not, state reasons why. The Heatpump will continue to provide heat and air conditioning for at least 10 years. The Fence will provide security to the residents for at least 15 years..