



Butte Countywide Homeless Continuum of Care

Monday, November 14, 2022, 1:00 p.m. – 3:00 p.m.

All Member Meeting

Butte County Employment & Social Services

Zoom Link: <https://us02web.zoom.us/j/88444562553?pwd=VkpLVlBJTVp4bUdDeUJqb3JXbGswdz09>

Join by Phone: +1 669 900 9128

Zoom Meeting ID: 863 7913 0692 Passcode: 441459

COC COUNCIL MEMBERS:

Amber Abney-Bass	Ed Mayer	Keesha Hills	Sarah Frohock
Anastacia Snyder	Emily Pereira	Marie Demers	Steve Culleton
Ann Winters	Eric Smith	Marin Hambley	Tami Ritter
Brad Brunner	John Mitchell	Meagan Meloy	
Don Taylor	Josh Jamison	Michael O'Brien	

CoC Coordinator: Briana Harvey-Butterfield

Recording: Erin Murray

AGENDA

1. Convene Meeting and Establish Quorum *A. Snyder*
 - A) Virtual Meeting Format. Recording Meeting.
2. Approval of Minutes – **ACTION** *A. Snyder*
 - A) CoC Council Meeting of October 17, 2022
3. Mobilehome Park Rent Stabilization Ordinance – **DISCUSSION** *Supervisor Ritter*
4. Council Member Nominations and Elections – **ACTION: All Voting Members** *B.H. Butterfield*
Using Survey Monkey for Voting
5. Approve Governance Updates – **ACTION: All Voting Members** *B.H. Butterfield*
 - A) Appeals Policy
 - B) Equity Policy
6. 2023 Point in Time Methodology – **ACTION: All Voting Members** *B.H. Butterfield*
7. 2023 CoC Meeting Calendar – **INFORMATION** *B.H. Butterfield*
8. Homeless Housing, Assistance and Prevention (HHAP) Round 4 Application – **DISCUSSION** *E. Murray*
9. Lead Agency, Collaborative Applicant, Administrative Entity Updates – **INFORMATION** *D. Taylor*
B.H. Butterfield

10. Committee Reports – *INFORMATION* *All*
11. Coalition and Jurisdiction Reports/Updates – *INFORMATION* *All*
12. Announcements *All*
13. Next Meeting – Monday, December 12, 2022: Council Member Meeting
Butte County Department of Employment & Social Services to host Virtual Meeting
14. *ADJOURN*



Continuum of Care Meeting

Virtual Meeting

November 14, 2022 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #2:

Approval of Minutes:

- A) October 17, 2022 CoC Council Meeting



Butte Countywide Homeless Continuum of Care

Butte County Continuum of Care Councilmember Minutes

Monday October 17, 2022

1:00 PM to 3:00 PM

Zoom Meeting Hosted by: Butte County Employment & Social Services

COMMITTEE MEMBERS PRESENT:

Amber Abney-Bass, Jesus Center
Anastacia Snyder, Catalust
Ann Winters, Greater Chico Task Force
Brad Brunner, Caminar
Don Taylor, DESS H&H
Ed Mayer, HACB
Emily Pereira, Youth for Change
Eric Smith, City of Oroville
Josh Jamison, Oroville Hope Center
Marie Demers, City of Chico
Marin Hambley, Stonewall
Sarah Frohock, BCDBH
Tami Ritter, BC Board of Supervisors

COMMITTEE MEMBERS ABSENT:

John Mitchell
Keesha Hills, OSCIA
Meagan Meloy, BCOE
Michael O'Brien, City of Chico
Steve Culleton, Town of Paradise

OTHER ATTENDEES:

Alyssa Cozine, Catalyst
Denver Nash, DESS H&H
Taylor Storey, TNHA
Melissa Kopf, LCCoC
MaryJo Alonzo, City of Chico
Theresa Nantor, CHIP
Kathleen Sweeney, Tami Ritter's Office
Jessica Giannola, CHAT
Annie Terry, ORM
Michael Weber, Chico ER
Yesenia Gallegos, CHAT

OTHER ATTENDEES CONT:

Erin Murray, DESS H&H
Melissa Jamison, United Way of Northern California
Jennifer Macarthy, City of Chico
Debbie Villasenor, Housing Consultant
James Wilson, Anthem Blue Cross
Hilary Crosby, Safe Space
Nick Fashing, DESS ASD
Shelly Storkan, BCDBH
Teri DuBose, Congressman LaMalfa's Office
Nancy Jorth, Youth for Change
Josiah Vasey, Butte-Glenn 211
Monica Soderstrom, BCPH
Lorena Reed, BCDBH
Carnella Marks, Restoring Our Community
Nicole Drummond, CHAT
Shelby Boston, DESS
Andrea Mox, Stonewall Alliance
Ian Clement, DESS H&H
Larry Langwell, VECTORS
John Zepeda, Butte County VSO
Caitlin Davis-Rivers, CHAT
Wendy Lo, DESS H&H
Brian Boyer, CAA
Jaymee McLaughlin, CUSD
Shelly Miller, Children and Families Commission
Susan Roll, CSU Chico
Carolyn Neeley Chesser, Community Connect
Codie McCormack, Caminar
Lori LaRiviere, MD, Intentional Sustainable Wellness
Samantha Davis, Ampla Health
Leslie Johnson, CHAT
Lauren Kennedy, North Valley Housing Trust
Melys Jerez, United Way of Northern California

CoC Coordinator: Briana Harvey Butterfield, DESS H&H **Recording:** Erin Murray, DESS H&H

ORDER OF BUSINESS

1. **CONVENE MEETING AND ESTABLISH QUORUM:** The meeting was called to order by A. Snyder, Chair, at 1:03 P.M. This meeting is being recorded. Roll call of the councilmembers was completed by A. Snyder whom facilitated the meeting. It was determined that there were enough councilmembers were present to establish a quorum.
2. **APPROVAL OF MINUTES – ACTION:** A motion was made to approve the following minutes:
 - a. September 19, 2022 – CoC Council Meeting

Request by D. Taylor to append minutes, Council Member Michael O’Brien was listed as both present and absent. Minutes to be updated to mark him as absent.

Motion: Ed Mayer, HACB
Second: Marie Demers, City of Chico
Opposed: None
Abstain: Anastacia Snyder, Catalyst and Marin Hambley, Stonewall Alliance

3. **COMMUNITY PARTNER SPOTLIGHT – INFORMATION:**
Catalyst Domestic Violence Services
Presenting: Alyssa Cozine, Catalyst

A. Cozine presented on Catalyst services as October is Domestic Violence Awareness Month. The mission of Catalyst is “to reduce the incidence of intimate partner violence through crisis intervention, community education, and the promotion of health relationships”. Catalyst offers safe, confidential, and free services to those in need of support with intimate partner abusive relationships. An intimate partner relationship can be with a current or former partner, those that live or lived together, have a child in common, or are or have engaged in a sexual relationship. All services are voluntary but encouraged as one size does not fit all, requirements diminish power and control, survivors are the experts in their relationships, and survivors can make their own decisions, and services are trauma informed.

Catalyst provides the following services:

- 24-hour Hotline – Hotline has trained domestic violence counselors that provide crisis assistance, safe housing, safety planning, referrals, and resources.
- Counseling Services - Free and confidential, no insurance required, available for adults and children (12+). Services are offered in Oroville, Chico, and Paradise and in person, video, and over the phone.
- Drop in Offices - Oroville 1931 Arlin Rhine Dr , 532-6427 and Chico 330 Wall St. Suite 10, 343-7711.
- Legal Advocacy - Support with attaining temporary restraining orders and accompanying participants scheduled to appear in court.
- Law Enforcement Advocacy – Advocates communicate with law enforcement to assign advocate as soon as possible after a domestic violence incident occurs, assist in accessing police reports, and follow up with responding officers.
- Housing Programs

- Emergency – HAVEN. Confidential housing up to 6 months, crisis counseling, resources for education and training/employment
- Short term stabilization via Rapid Re-housing Program.
- Transitional – Cottages. Confidential housing for 12 – 18 months in a self-sufficiency program for those that are employed or in an education program.
- Long term stabilization via Housing First Program. Landlord/property manager advocacy, deposit assistance.
- Prevention and Outreach Program. Presentations to adults and youth, community events, professional trainings, social media.

Ways to Get Involved:

- October 20 - wear purple to promote awareness of domestic violence.
- October 2022 (all month) - coffee sleeve campaign.
- October 15 - Safe HAVEN Showcase. Formally “Love Is” showcase.
- October 4 - Flowers on the Creek to honor those that have lost their lives to intimate partner violence.

Comments:

E. Mayer – to what degree is Catalyst invested in HMIS?

A. Snyder – as a domestic service provider, Catalyst is exempt from participation in HMIS for confidentiality reasons. Catalyst does have an HMIS comparable database so comparable data can be tracked. This database does have a coordinated entry system as well.

4. CHICO PALLET SHELTER UPDATE – INFORMATION:

A. Abney-Bass provided an update regarding the Pallet Shelter. October 17 started another set of enforcements at Windchime Park. At the time there were 61 units available at the pallet shelter and open beds at the Torres Shelter. Because the available number of beds more than twice exceeded the amount of people experiencing homelessness expected to seek shelter, the enforcement was allowed.

The Pallet Shelter is receiving continued input from the Community Council comprised of those that resided at the site for a minimum of 30 days. The Council meets monthly.

The Pallet Shelter has launched a mail program at the site to receive their mail. The site continues to have Butte County Departments of Behavioral Health and Employment and Social Services onsite. A large number of people are engaging case management and many residents have gotten work since arriving at pallet shelter. The Mobile Medical Unit, laundry and shower services, and animal clinic continue to provide services. In the near future, at the request of those residing at the shelter, Narcotics Anonymous will be conducting meetings.

Comments:

J. Giannola – Will the mail service be available to those that do not reside at the Pallet Shelter?

A. Abney-Bass – This is for residents only, other will continue to be able to use General Delivery.

J. Giannola – After people leave, how long can they receive mail?

A. Amber-Bass – Mail will be held for 14 days and then returned to sender if not collected. This timeframe aligns with the amount of time personal belongings will be held if people do not return to the shelter.

Comments:

E. Mayer – How are most people locating the shelter? Through 211, referrals, etc?

A. Abney-Bass – There are two ways into the shelter as a result of the settlement agreement, as a result of enforcement efforts or non-enforcement efforts. Through non-enforcement, people can call the outreach and engagement phone line to be placed on the Shelter Interest List. There are currently over 600 logged calls (not unique individuals) requesting outreach and referral to the shelter. The outreach team goes out in order of call list and completes assessment for referral.

5. HOMELESS HOUSING, ASSISTANCE AND PREVENTION (HHAP) – INFORMATION:

E. Murray provided an update on HHAP. The HHAP Round 3 Request for Proposals (RFP) is currently in process with the Notice of Intent due October 18 by 5pm to hhsupport@buttecounty.net.

The HHAP Round 4 application has been made available and is a very similar process to HHAP Round 3. As a reminder, the CoC Council elected last year to allocate HHAP Round 4 CoC funds to the County for a joint application.

Comments:

E. Mayer – What are the current HHAP proposals and activities?

E. Murray – Currently cannot speak to any current proposals as the RFP process is confidential until recommendations are made by the HHAP Rank & Review Committee.

E. Mayer – What about for HHAP-1 and HHAP-2?

E. Murray – CHAT, Catalyst, Youth for Change, and True North Housing Alliance received HHAP-1 and/or HHAP-2 funds. These funds support CHAT and Everhart Village, True North Housing Alliance and the construction at the Torres Shelter, as well as Youth for Change and Catalyst with outreach programs.

C. Marks – How descriptive do we need to be on the Letter of Intent?

E. Murray – The Notice of Intent is one sheet available on Public Purchase and CoC website and requests a very brief description as well as agency information.

6. LEAD AGENCY, COLLABORATIVE APPLICANT, and ADMINISTRATIVE ENTITY UPDATES – INFORMATION:

E. Murray provided a reminder that CoC Council elections are approaching. All CoC election material will be provided by the end of October with elections taking place at the All Member Meeting in November.

E. Murray also stated that the Point in Time committee is in full swing and looking for membership to assist with changes in processes and survey for the upcoming 2023 PIT.

W. Lo announced the Open House for Butte County Department of Employment and Social Services' Navigation Center on October 19 from 9a – 11a. The open house will provide opportunity to tour the facility and meet the team.

7. COMMITTEE REPORTS – INFORMATION:

Governance: E. Murray reported that during the meeting last week the committee work on an Appeals Process to have ready for All Member Meeting in November.

HMIS/CES: S. Frohock reported the last meeting went over criteria for at risk of Chronic Homelessness to be used for the No Place Like Home project integrating into Coordinated Entry. E. Rawlinson created flow chart for the process that will be available in a future CoC meeting.

Households with Children: J. McLaughlin reported that committee discussed coordination of services related to families returning from Covid back into education system. Committee discussed providing assistance with gathering necessary documentation for families to request family support.

Veterans: J. Zepeda reported that the Standdown at the End of September at the Elks Lodge. A total of 222 veterans were served with 23 of those identifying as experiencing homelessness. The next Standdown is already being planned. The committee is also in the process of choosing Chair and Vice-Chair at next meeting on October 26 from 2p – 3p.

Youth Homelessness: E. Periera reported preparing for November activities and fundraising for Youth Runaway Homeless month, once available a list will be sent out to the CoC.

Point in Time: E. Murray reported the next meeting 10/26 at 3p.

Equity Committee: W. Lo stated that the committee is still being established. The next meeting, via zoom is October 20 and more information will be provided at the next CoC meeting. If you'd like to join, reach out to Wendy Lo.

Chronic Homeless: S. Storkan reported the next meeting is Wednesday October 19 via Zoom. The committee has been sharing resources between agencies that participate in the committee.

8. COALITION AND JURISDICTION REPORTS/UPDATES – INFORMATION:

Chico Coalition: A. Winters stated last month the meeting focus was on people experiencing homelessness accessing assistance with health services – more than hygiene. This month the topic is youth runaway and homeless youth.

Oroville Coalition: J. Jamison reported no updates at this time.

Board of Supervisors: Supervisor Ritter reported no updates at this time, but wanted to provide a reminder of the importance of representation from both County and City.

City of Oroville: E. Smith no updates at this time.

9. ANNOUNCEMENTS/NEXT MEETING: *The next CoC All Member Meeting will be on Monday November 14, 2022.*

10. ADJOURNMENT: The meeting was adjourned at 1:55 P.M.



Butte Countywide Homeless Continuum of Care

Continuum of Care Meeting

Virtual Meeting

November 14, 2022 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #4:

Council Member Nominations and Elections



Butte Countywide Homeless Continuum of Care

DATE: November 14, 2022

MEMORANDUM FOR: CoC Council and Voting Members

FROM: Briana Harvey-Butterfield
Program Analyst, Housing and Homeless
Butte County Department of Employment and Social Services
Butte Homeless CoC Lead Agency

SUBJECT: 2022 CoC Council Nominations and Elections

Nominations for the CoC Council were solicited via email on Friday, October 28, 2022. A reminder email followed on Wednesday, November 2, 2022. A total of six service area representatives have terms that end December 21, 2022, including one for the service category representing “Homeless or Formerly Homeless” as a priority to comply with mandatory requirements set forth by HUD. Newly elected Council members will begin their terms at the first CoC Council Meeting in the new calendar year.

The following nominations were received, noted in alphabetical order by last name:

- 1.) Ian Clement representing Homeless or Formerly Homeless and Street Outreach Teams
- 2.) Keesha Hills representing Faith-Based Organizations
- 3.) Carnella Marks representing Homeless or Formerly Homeless
- 4.) Matthew McCoy representing Veterans Services
- 5.) Meagan Meloy representing School Administrator and Homeless Liaisons (Preschool-12th Grade)
- 6.) Emily Pereira representing Youth Homeless Organizations and Youth Advocates
- 7.) Anastacia Snyder representing Domestic Violence Service Providers
- 8.) Charles Withuhn representing Other Homeless Subpopulation Advocates
- 9.) Marie Demers representing CDBG/HOME/ESG Entitled Jurisdiction/Local Government Staff

Original nomination forms and sample ballot have been attached to this MEMO. Voting will occur by electronic survey during the All Member meeting Monday, November 14, 2022.



Butte Countywide Homeless Continuum of Care

Elections Policy: CoC Council Member Nomination Form Example

Name of person being nominated: Ian Clement	
Phone: 530-519-9240	Email: iclement@buttecounty.net
Title and Agency (if applicable): Housing Navigator DESS H & H	
Service Area: <i>Please select up to two categories in which the person might serve as a council representative.</i>	
<p>The CoC Program interim rule requires that:</p> <p>1) CoC boards must include at least one homeless or formerly homeless individual.</p> <p><input checked="" type="checkbox"/> Homeless or Formerly Homeless Individual</p> <p>2) CoC boards must represent the relevant organizations and projects serving homeless subpopulations (such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking) within the CoC's geographic area.</p> <p><input type="checkbox"/> Affordable Housing Developer</p> <p><input type="checkbox"/> CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff</p> <p><input type="checkbox"/> Disability Service Organizations and Disability Advocate</p> <p><input type="checkbox"/> Domestic Violence Service Provider</p> <p><input type="checkbox"/> Emergency Shelter</p> <p><input type="checkbox"/> Employment and Social Services Organizations</p> <p><input type="checkbox"/> Faith-Based Organization</p> <p><input type="checkbox"/> Higher Educational Institution</p> <p><input type="checkbox"/> Hospital and/or Crisis Response Teams</p> <p><input type="checkbox"/> Law Enforcement and Jails</p> <p><input type="checkbox"/> Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates</p> <p><input type="checkbox"/> Mental Health Service Organization</p> <p><input type="checkbox"/> Public Housing Authorities</p> <p><input type="checkbox"/> School Administrator and Homeless Liaisons (Preschool-12th Grade)</p> <p><input checked="" type="checkbox"/> Street Outreach Teams</p> <p><input type="checkbox"/> Substance Abuse Service Organization</p> <p><input type="checkbox"/> Veteran Services</p> <p><input type="checkbox"/> Youth Homeless Organizations and Youth Advocates</p> <p><input type="checkbox"/> Other Homeless Subpopulation Advocates:</p> <p><input type="checkbox"/> Other Homeless Subpopulation Advocates:</p>	

What expertise would this individual bring to the council?

My lived experience in the unhoused community took place in 2003 in Olympia Washington, after a move from Sacramento was derailed when our planned rental had an electrical fire. With limited rental history and credit we wound up living in a Bus on the outskirts of town. This experience guided me from the Diesel Technician field to work in Social Services. Currently I work as a Housing Navigator with DESS. For the past five years I have worked as a housing/mental health case manager. As a Case Manager in Sacramento I worked in housing Chronically Homeless folks and supported them during their transition from long term stays in camps on the Sacramento River to independent housing in Apartments and shared housing. In this work zero of my program participants were evicted by their property managers. I was an active participant in the Sacramento County Methamphetamine Coalition from 2019-2021. I worked as a Shelter Monitor at Nativity House in Tacoma WA in 2016-2017, at the Sacramento City Warming Center at City hall in 2021 and 2022 and at the Tacoma Emergency Youth Shelter in 2007. I have also studied under Maxine Mimms, and Simona Shironi and collaborated with the Maxine Mimms academy in Tacoma WA. I have volunteer experience at Schools in Paradise, Sacramento, Tacoma, and Lakewood WA, and Volunteered with Mason County Literacy and the California Bluegrass Association.

Name of person making nomination (if different from nominee):

Phone:

Email:

Submit Form



Butte Countywide Homeless Continuum of Care

Elections Policy: CoC Council Member Nomination Form Example

Name of person being nominated: Marie Demers	
Phone: 530-879-6303	Email: marie.demers@chicoca.gov
Title and Agency (if applicable): Housing Manager, City of Chico	
Service Area: <i>Please select up to two categories in which the person might serve as a council representative.</i>	
The CoC Program interim rule requires that: 1) CoC boards must include at least one homeless or formerly homeless individual.	
<input type="checkbox"/> Homeless or Formerly Homeless Individual	
2) CoC boards must represent the relevant organizations and projects serving homeless subpopulations (such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking) within the CoC's geographic area.	
<input type="checkbox"/> Affordable Housing Developer	
<input checked="" type="checkbox"/> CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff	
<input type="checkbox"/> Disability Service Organizations and Disability Advocate	
<input type="checkbox"/> Domestic Violence Service Provider	
<input type="checkbox"/> Emergency Shelter	
<input type="checkbox"/> Employment and Social Services Organizations	
<input type="checkbox"/> Faith-Based Organization	
<input type="checkbox"/> Higher Educational Institution	
<input type="checkbox"/> Hospital and/or Crisis Response Teams	
<input type="checkbox"/> Law Enforcement and Jails	
<input type="checkbox"/> Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates	
<input type="checkbox"/> Mental Health Service Organization	
<input type="checkbox"/> Public Housing Authorities	
<input type="checkbox"/> School Administrator and Homeless Liaisons (Preschool-12th Grade)	
<input type="checkbox"/> Street Outreach Teams	
<input type="checkbox"/> Substance Abuse Service Organization	
<input type="checkbox"/> Veteran Services	
<input type="checkbox"/> Youth Homeless Organizations and Youth Advocates	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	

What expertise would this individual bring to the council?

Experience on the Council for the last eight years; many years of experience in housing development; use and administration of HUD funds at the City of Chico for the past 12 years.

Name of person making nomination (if different from nominee): MaryJo Alonzo

Phone: 530-879-6302

Email: maryjo.alonzo@chicoca.gov

Submit Form



11/2/2022

Butte Countywide Homeless Continuum of Care

Elections Policy: CoC Council Member Nomination Form Example

Name of person being nominated: Keesha Hills	
Phone: cell (530) 282-8142	Email: osciasocc@outlook.com or khills@osiainc.org
Title and Agency (if applicable): Senior Administrator, OSCIA	
Service Area: <i>Please select up to two categories in which the person might serve as a council representative.</i>	
The CoC Program interim rule requires that:	
1) CoC boards must include at least one homeless or formerly homeless individual.	
<input type="checkbox"/> Homeless or Formerly Homeless Individual	
2) CoC boards must represent the relevant organizations and projects serving homeless subpopulations (such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking) within the CoC's geographic area.	
<input type="checkbox"/> Affordable Housing Developer	
<input type="checkbox"/> CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff	
<input type="checkbox"/> Disability Service Organizations and Disability Advocate	
<input type="checkbox"/> Domestic Violence Service Provider	
<input type="checkbox"/> Emergency Shelter	
<input type="checkbox"/> Employment and Social Services Organizations	
<input checked="" type="checkbox"/> Faith-Based Organization	
<input type="checkbox"/> Higher Educational Institution	
<input type="checkbox"/> Hospital and/or Crisis Response Teams	
<input type="checkbox"/> Law Enforcement and Jails	
<input type="checkbox"/> Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates	
<input type="checkbox"/> Mental Health Service Organization	
<input type="checkbox"/> Public Housing Authorities	
<input type="checkbox"/> School Administrator and Homeless Liaisons (Preschool-12th Grade)	
<input checked="" type="checkbox"/> Street Outreach Teams	
<input type="checkbox"/> Substance Abuse Service Organization	
<input type="checkbox"/> Veteran Services	
<input type="checkbox"/> Youth Homeless Organizations and Youth Advocates	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	

What expertise would this individual bring to the council?

11/2/2022: Keesha has experience working on the CoC Council and has demonstrated constructive engagement and a desire to find solutions to the issues.

Name of person making nomination (if different from nominee):

Phone: Debbie Villasenor, (530) 521-6401

Email: dvilla64@sbcglobal.net

Submit Form



Butte Countywide Homeless Continuum of Care

Elections Policy: CoC Council Member Nomination Form Example

Name of person being nominated: Keesha Hills

Phone: P: (530) 693-4305

Email: osciasocc@outlook.com

Title and Agency (if applicable): Senior Administrator, OSCIA

Service Area: Please select up to two categories in which the person might serve as a council representative.

The CoC Program interim rule requires that:

1) CoC boards must include at least one homeless or formerly homeless individual.

Homeless or Formerly Homeless Individual

2) CoC boards must represent the relevant organizations and projects serving homeless subpopulations (such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking) within the CoC's geographic area.

Affordable Housing Developer

CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff

Disability Service Organizations and Disability Advocate

Domestic Violence Service Provider

Emergency Shelter

Employment and Social Services Organizations

Faith-Based Organization

Higher Educational Institution

Hospital and/or Crisis Response Teams

Law Enforcement and Jails

Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates

Mental Health Service Organization

Public Housing Authorities

School Administrator and Homeless Liaisons (Preschool-12th Grade)

Street Outreach Teams

Substance Abuse Service Organization

Veteran Services

Youth Homeless Organizations and Youth Advocates

Other Homeless Subpopulation Advocates:

Other Homeless Subpopulation Advocates:

What expertise would this individual bring to the council?

Please see email for expertise.

Name of person making nomination (if different from nominee):

Phone: 530-343-7711

Email: als@catalystdvservices.org

Submit Form



Butte Countywide Homeless Continuum of Care

Elections Policy: CoC Council Member Nomination Form Example

Name of person being nominated: <i>KEESHA HILLS</i>	
Phone: <i>(530) 282-8142</i>	Email: <i>khills@oscaine.org</i>
Title and Agency (if applicable):	
Service Area: Please select up to two categories in which the person might serve as a council representative.	
The CoC Program interim rule requires that: 1) CoC boards must include at least one homeless or formerly homeless individual.	
<input type="checkbox"/> Homeless or Formerly Homeless Individual	
2) CoC boards must represent the relevant organizations and projects serving homeless subpopulations (such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking) within the CoC's geographic area.	
<input type="checkbox"/> Affordable Housing Developer	
<input type="checkbox"/> CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff	
<input type="checkbox"/> Disability Service Organizations and Disability Advocate	
<input type="checkbox"/> Domestic Violence Service Provider	
<input type="checkbox"/> Emergency Shelter	
<input type="checkbox"/> Employment and Social Services Organizations	
<input checked="" type="checkbox"/> Faith-Based Organization	
<input type="checkbox"/> Higher Educational Institution	
<input type="checkbox"/> Hospital and/or Crisis Response Teams	
<input type="checkbox"/> Law Enforcement and Jails	
<input type="checkbox"/> Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates	
<input type="checkbox"/> Mental Health Service Organization	
<input type="checkbox"/> Public Housing Authorities	
<input type="checkbox"/> School Administrator and Homeless Liaisons (Preschool-12th Grade)	
<input type="checkbox"/> Street Outreach Teams	
<input type="checkbox"/> Substance Abuse Service Organization	
<input type="checkbox"/> Veteran Services	
<input type="checkbox"/> Youth Homeless Organizations and Youth Advocates	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	

What expertise would this individual bring to the council?

Administrative Skills. Knowledge
AND EXPERIENCE.

Name of person making nomination (if different from nominee):

Carnella Marks

Phone:

323-873-7053

Email:

restoringourcommunity2016@gmail.com

Submit Form



Butte Countywide Homeless Continuum of Care

Elections Policy: CoC Council Member Nomination Form Example

Name of person being nominated: <i>CARNELLA MARKS</i>	
Phone: <i>323-873-7053</i>	Email: <i>restoringourcommunity2016@gmail.com</i>
Title and Agency (if applicable): <i>RESTORING OUR COMMUNITY</i>	
Service Area: <i>Please select up to two categories in which the person might serve as a council representative.</i>	
The CoC Program interim rule requires that: 1) CoC boards must include at least one homeless or formerly homeless individual.	
<input checked="" type="checkbox"/> Homeless or Formerly Homeless Individual	
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<input type="checkbox"/> Affordable Housing Developer	
<input type="checkbox"/> CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff	
<input type="checkbox"/> Disability Service Organizations and Disability Advocate	
<input type="checkbox"/> Domestic Violence Service Provider	
<input type="checkbox"/> Emergency Shelter	
<input type="checkbox"/> Employment and Social Services Organizations	
<input type="checkbox"/> Faith-Based Organization	
<input type="checkbox"/> Higher Educational Institution	
<input type="checkbox"/> Hospital and/or Crisis Response Teams	
<input type="checkbox"/> Law Enforcement and Jails	
<input type="checkbox"/> Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates	
<input type="checkbox"/> Mental Health Service Organization	
<input type="checkbox"/> Public Housing Authorities	
<input type="checkbox"/> School Administrator and Homeless Liaisons (Preschool-12th Grade)	
<input type="checkbox"/> Street Outreach Teams	
<input type="checkbox"/> Substance Abuse Service Organization	
<input type="checkbox"/> Veteran Services	
<input type="checkbox"/> Youth Homeless Organizations and Youth Advocates	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	

What expertise would this individual bring to the council?

Outreach, listening, personal experience, innovation and diversity

Name of person making nomination (if different from nominee):

Phone: *323-873-8053*

Email: *restoringourcommunity2016@gmail.com*

Submit Form



Butte Countywide Homeless Continuum of Care

Elections Policy: CoC Council Member Nomination Form Example

Name of person being nominated: Matthew McCoy	
Phone: (530) 552-6580	Email: mmccoy@buttecounty.net
Title and Agency (if applicable):	
Service Area: <i>Please select up to two categories in which the person might serve as a council representative.</i>	
The CoC Program interim rule requires that: 1) CoC boards must include at least one homeless or formerly homeless individual.	
<input type="checkbox"/> Homeless or Formerly Homeless Individual	
2) CoC boards must represent the relevant organizations and projects serving homeless subpopulations (such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking) within the CoC's geographic area.	
<input type="checkbox"/> Affordable Housing Developer	
<input type="checkbox"/> CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff	
<input type="checkbox"/> Disability Service Organizations and Disability Advocate	
<input type="checkbox"/> Domestic Violence Service Provider	
<input type="checkbox"/> Emergency Shelter	
<input type="checkbox"/> Employment and Social Services Organizations	
<input type="checkbox"/> Faith-Based Organization	
<input type="checkbox"/> Higher Educational Institution	
<input type="checkbox"/> Hospital and/or Crisis Response Teams	
<input type="checkbox"/> Law Enforcement and Jails	
<input type="checkbox"/> Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates	
<input type="checkbox"/> Mental Health Service Organization	
<input type="checkbox"/> Public Housing Authorities	
<input type="checkbox"/> School Administrator and Homeless Liaisons (Preschool-12th Grade)	
<input type="checkbox"/> Street Outreach Teams	
<input type="checkbox"/> Substance Abuse Service Organization	
<input checked="" type="checkbox"/> Veteran Services	
<input type="checkbox"/> Youth Homeless Organizations and Youth Advocates	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	

What expertise would this individual bring to the council?

Extensive, expert knowledge of Federal, State, & Local Veteran Benefits

Name of person making nomination (if different from nominee):

Phone: John Zepeda

Email: jzepeda@buttecounty.net

Submit Form



Butte Countywide Homeless Continuum of Care

Elections Policy: CoC Council Member Nomination Form Example

Name of person being nominated: Meagan Meloy	
Phone: 530-514-7168	Email: mmeloy@bcoe.org
Title and Agency (if applicable):	
Service Area: <i>Please select up to two categories in which the person might serve as a council representative.</i>	
The CoC Program interim rule requires that: 1) CoC boards must include at least one homeless or formerly homeless individual.	
<input type="checkbox"/> Homeless or Formerly Homeless Individual	
2) CoC boards must represent the relevant organizations and projects serving homeless subpopulations (such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking) within the CoC's geographic area.	
<input type="checkbox"/> Affordable Housing Developer	
<input type="checkbox"/> CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff	
<input type="checkbox"/> Disability Service Organizations and Disability Advocate	
<input type="checkbox"/> Domestic Violence Service Provider	
<input type="checkbox"/> Emergency Shelter	
<input type="checkbox"/> Employment and Social Services Organizations	
<input type="checkbox"/> Faith-Based Organization	
<input type="checkbox"/> Higher Educational Institution	
<input type="checkbox"/> Hospital and/or Crisis Response Teams	
<input type="checkbox"/> Law Enforcement and Jails	
<input type="checkbox"/> Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates	
<input type="checkbox"/> Mental Health Service Organization	
<input type="checkbox"/> Public Housing Authorities	
<input checked="" type="checkbox"/> School Administrator and Homeless Liaisons (Preschool-12th Grade)	
<input type="checkbox"/> Street Outreach Teams	
<input type="checkbox"/> Substance Abuse Service Organization	
<input type="checkbox"/> Veteran Services	
<input type="checkbox"/> Youth Homeless Organizations and Youth Advocates	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	

What expertise would this individual bring to the council?

18 years experience as a Homeless Liaison/Coordinator for Butte County Schools.

Name of person making nomination (if different from nominee):

Phone:

Email:

Submit Form



Butte Countywide Homeless Continuum of Care

Elections Policy: CoC Council Member Nomination Form Example

Name of person being nominated: Emily Pereira	
Phone: 530-5882006	Email:
Title and Agency (if applicable): Assistant Director of Homeless Services, Youth for Change	
Service Area: <i>Please select up to two categories in which the person might serve as a council representative.</i>	
The CoC Program interim rule requires that: 1) CoC boards must include at least one homeless or formerly homeless individual.	
<input type="checkbox"/> Homeless or Formerly Homeless Individual	
2) CoC boards must represent the relevant organizations and projects serving homeless subpopulations (such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking) within the CoC's geographic area.	
<input type="checkbox"/> Affordable Housing Developer	
<input type="checkbox"/> CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff	
<input type="checkbox"/> Disability Service Organizations and Disability Advocate	
<input type="checkbox"/> Domestic Violence Service Provider	
<input type="checkbox"/> Emergency Shelter	
<input type="checkbox"/> Employment and Social Services Organizations	
<input type="checkbox"/> Faith-Based Organization	
<input type="checkbox"/> Higher Educational Institution	
<input type="checkbox"/> Hospital and/or Crisis Response Teams	
<input type="checkbox"/> Law Enforcement and Jails	
<input type="checkbox"/> Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates	
<input type="checkbox"/> Mental Health Service Organization	
<input type="checkbox"/> Public Housing Authorities	
<input type="checkbox"/> School Administrator and Homeless Liaisons (Preschool-12th Grade)	
<input type="checkbox"/> Street Outreach Teams	
<input type="checkbox"/> Substance Abuse Service Organization	
<input type="checkbox"/> Veteran Services	
<input checked="" type="checkbox"/> Youth Homeless Organizations and Youth Advocates	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	

What expertise would this individual bring to the council?

As a returning member of the CoC Council, Emily brings years of experience on homeless issues and services in Butte County, statewide, and nationally. She is currently Assistant Director and Program Manager for 6th Street Center for Youth and HEART. Both programs serve our youth population that are dealing with issues of homelessness.

Name of person making nomination (if different from nominee):

Phone: 530-321-0475

Email: njorth@youth4change.org

Submit Form



Butte Countywide Homeless Continuum of Care

Elections Policy: CoC Council Member Nomination Form Example

Name of person being nominated: Anastacia Snyder	
Phone:	Email: als@catalystdvservices.org
Title and Agency (if applicable): Executive Director, Catalyst	
Service Area: <i>Please select up to two categories in which the person might serve as a council representative.</i>	
The CoC Program interim rule requires that:	
1) CoC boards must include at least one homeless or formerly homeless individual.	
<input type="checkbox"/> Homeless or Formerly Homeless Individual	
2) CoC boards must represent the relevant organizations and projects serving homeless subpopulations (such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking) within the CoC's geographic area.	
<input type="checkbox"/> Affordable Housing Developer	
<input type="checkbox"/> CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff	
<input type="checkbox"/> Disability Service Organizations and Disability Advocate	
<input checked="" type="checkbox"/> Domestic Violence Service Provider	
<input type="checkbox"/> Emergency Shelter	
<input type="checkbox"/> Employment and Social Services Organizations	
<input type="checkbox"/> Faith-Based Organization	
<input type="checkbox"/> Higher Educational Institution	
<input type="checkbox"/> Hospital and/or Crisis Response Teams	
<input type="checkbox"/> Law Enforcement and Jails	
<input type="checkbox"/> Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates	
<input type="checkbox"/> Mental Health Service Organization	
<input type="checkbox"/> Public Housing Authorities	
<input type="checkbox"/> School Administrator and Homeless Liaisons (Preschool-12th Grade)	
<input type="checkbox"/> Street Outreach Teams	
<input type="checkbox"/> Substance Abuse Service Organization	
<input type="checkbox"/> Veteran Services	
<input type="checkbox"/> Youth Homeless Organizations and Youth Advocates	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	

What expertise would this individual bring to the council?

Anastacia has experience not only currently serving as the current 1st Chair of the Executive Committee but she has many years of knowledge and experience in providing services to those who have domestic violence needs which makes her a very vital person to have on our CoC Council. She is currently in the middle of her term as 1st Chair and would like to complete that term. With that said, being elected would give her the opportunity to complete the current term.

Name of person making nomination (if different from nominee): Keesha Hills

Phone: (530) 282-8142

Email: osciasocc@outlook.com

Submit Form



Butte Countywide Homeless Continuum of Care

Elections Policy: CoC Council Member Nomination Form Example

Name of person being nominated: CharlesWithuhn	
Phone: (530) 518-1417	Email: nsstchico@gmail.com
Title and Agency (if applicable): North State Shelter Team	
Service Area: Please select up to two categories in which the person might serve as a council representative.	
The CoC Program interim rule requires that: 1) CoC boards must include at least one homeless or formerly homeless individual.	
<input type="checkbox"/> Homeless or Formerly Homeless Individual	
2) CoC boards must represent the relevant organizations and projects serving homeless subpopulations (such as persons with substance use disorders; persons with HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims of domestic violence, dating violence, sexual assault, and stalking) within the CoC's geographic area.	
<input type="checkbox"/> Affordable Housing Developer	
<input type="checkbox"/> CDBG/HOME/ESG Entitled Jurisdiction /Local Government Staff	
<input type="checkbox"/> Disability Service Organizations and Disability Advocate	
<input type="checkbox"/> Domestic Violence Service Provider	
<input type="checkbox"/> Emergency Shelter	
<input type="checkbox"/> Employment and Social Services Organizations	
<input type="checkbox"/> Faith-Based Organization	
<input type="checkbox"/> Higher Educational Institution	
<input type="checkbox"/> Hospital and/or Crisis Response Teams	
<input type="checkbox"/> Law Enforcement and Jails	
<input type="checkbox"/> Lesbian Gay Bisexual Transgender Queer and Others (LGBTQ+) Service Organizations /Advocates	
<input type="checkbox"/> Mental Health Service Organization	
<input type="checkbox"/> Public Housing Authorities	
<input type="checkbox"/> School Administrator and Homeless Liaisons (Preschool-12 th Grade)	
<input type="checkbox"/> Street Outreach Teams	
<input type="checkbox"/> Substance Abuse Service Organization	
<input type="checkbox"/> Veteran Services	
<input type="checkbox"/> Youth Homeless Organizations and Youth Advocates	
<input checked="" type="checkbox"/> Other Homeless Subpopulation Advocates:	
<input type="checkbox"/> Other Homeless Subpopulation Advocates:	

What expertise would this individual bring to the council?

As a Board Member of CHAT for many years, and as builder of tiny homes for them, did trash clean up at Comanche for a year and for the past year plus has supplied mobile showers (over 600) and a porta potty to Windchime and other encampments, Charles is a leader among our many homeless siblings.

Name of person making nomination (if different from nominee):

Phone: 510 388 5363

Email: mkbe.sparkles3@gmail.com

Submit Form



Butte Countywide Homeless Continuum of Care

DATE: November 14, 2022

MEMORANDUM FOR: CoC Council and Voting Members

FROM: Briana Harvey-Butterfield
Program Analyst, Housing and Homeless
Butte County Department of Employment and Social Services
Butte Homeless CoC Lead Agency

SUBJECT: 2022 CoC Council Nominations and Elections

Nominations for the CoC Council were solicited via email on Friday, October 28, 2022. A reminder email followed on Wednesday, November 2, 2022. A total of six service area representatives have terms that end December 21, 2022, including one for the service category representing “Homeless or Formerly Homeless” as a priority to comply with mandatory requirements set forth by HUD. Newly elected Council members will begin their terms at the first CoC Council Meeting in the new calendar year.

The following nominations were received, noted in alphabetical order by last name:

- 1.) Ian Clement representing Homeless or Formerly Homeless and Street Outreach Teams
- 2.) Keesha Hills representing Faith-Based Organizations
- 3.) Carnella Marks representing Homeless or Formerly Homeless
- 4.) Matthew McCoy representing Veterans Services
- 5.) Meagan Meloy representing School Administrator and Homeless Liaisons (Preschool-12th Grade)
- 6.) Emily Pereira representing Youth Homeless Organizations and Youth Advocates
- 7.) Anastacia Snyder representing Domestic Violence Service Providers
- 8.) Charles Withuhn representing Other Homeless Subpopulation Advocates
- 9.) Marie Demers representing CDBG/HOME/ESG Entitled Jurisdiction/Local Government Staff

Original nomination forms and sample ballot have been attached to this MEMO. Voting will occur by electronic survey during the All Member meeting Monday, November 14, 2022.



Continuum of Care Meeting

Virtual Meeting

November 14, 2022 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #5:

Approve Governance Updates:

- A) Appeals Policy
- B) Equity Policy



Appeals Policy

Applicants may appeal the Butte Countywide Continuum of Care (CoC) Review and Ranking Committee decision through an appeal process. An appeal may be submitted if a scoring factor was missed or omitted or if a review procedure was not followed.

A) Ineligible Appeals

- Applicants may not appeal a late application submission.
- Applicants that have been found not to meet the threshold requirements are not eligible for an appeal.
- Appeals cannot be based solely upon the decision of the CoC Review and Ranking Committee.

B) All notices of appeal must be based on the information submitted by the application due date.

C) No new or additional information will be considered. Omissions to the application cannot be appealed. The decision of the CoC Executive Committee will be final.

The Appeal Process

1. Unless otherwise stated in the notice of funding documents, the appeal must be submitted to the Chair of the CoC Executive Committee within three (3) business days of the project ranking results being available on the CoC website: www.buttehomelesscoc.com. Appeals must be submitted to the CoC Executive Committee via email at buttecoc@buttecounty.net.

2. The appeal must include a written statement specifying in detail the grounds asserted for the appeal and must cite the law, rule, regulation or procedure on which the appeals is based.

- a. The notice of appeal is limited to one page, single spaced, in 12-point font and must be signed by an individual authorized to represent the sponsor agency (i.e., Executive Director).
- b. The appeal packet(s) must include the appeal, a copy of the original application and all accompanying materials submitted to the CoC Review and Ranking Committee; no additional information can be submitted.

3. All valid appeals will be read, reviewed and evaluated by the CoC Executive Committee.

- a. All applicants will be invited to make a 10-minute statement regarding the appeal.
- b. The CoC Executive Committee will review the rankings made by the CoC Review and Ranking Committee only on the basis of the submitted project application, the one-page appeal, any statements made during the appeal process, and the material used by Review and Ranking Committee members; no new information can be submitted by the applicant or reviewed by the CoC Executive Committee.

c. The decision of the CoC Executive Committee must be supported by a simple majority vote.

4. The appealing agency will receive, in writing, the decision of the CoC Executive Committee within two (2) business days of the CoC Executive Committee Meeting; the decision of the CoC Executive Committee will be final.



Equity Policy

Purpose

In order to implement change at multiple levels and across multiple sectors and to drive systemic change, Butte Countywide Homeless Continuum of Care (CoC) is implementing this policy to ensure equal access to housing and other homeless service programs associated with and/or supported by the CoC.

The CoC is committed to identifying and actively working towards promoting equitable outcomes to those experiencing homelessness.

Policy

The CoC, as a recipient of state and federal housing funds, shall not discriminate on the basis of race, color, ancestry, national origin, ethnic group identity, age, physical or mental disability, medical condition, religion, sex, gender, gender identity or expression, gender orientation, marital status, domestic partnership, political affiliation, citizenship, immigration status, or genetic information. To accomplish this, the CoC will:

1. Use appropriate, inclusive language in communications, publications, trainings, and policy documents that affirms the CoC's commitment to equity and inclusivity.
2. Continue to develop partnerships with agencies and organizations that represent underserved communities.
3. Work to ensure demographics of those within the CoC Council are reflective of those within the community.
4. Establish and maintain an Equity Committee to:
 - a) Provide ongoing training to CoC Members, participating agencies and agency staff regarding equity;
 - b) Regularly review disparities in data to accurately identify underserved communities; and
 - c) Share data during scheduled CoC Meetings to inform CoC Members and Participants and initiate and promote ongoing conversation.



Butte Countywide Homeless Continuum of Care

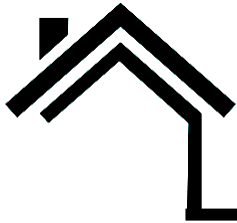
Continuum of Care Meeting

Virtual Meeting

November 14, 2022 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #6:

2023 Point in Time Methodology



Butte Countywide Homeless Continuum of Care

DATE: November 14, 2022

MEMORANDUM FOR: CoC Council, Members and participating Agencies

FROM: Briana Harvey-Butterfield
Program Manager, Housing and Homeless
Butte County Department of Employment and Social Services

SUBJECT: 2023 Point in Time (PIT) Methodology

Under section 578.7 of the CoC Program interim rule, CoCs must plan and conduct, at least biennially, a PIT count of homeless persons within the geographic area. Section 578.3 of the CoC Program interim rule states that PIT counts are “carried out on one night in the last 10 calendar days of January or at such other time as required by HUD.” CoCs will submit their count data via HUD’s Homelessness Data Exchange (HDX) in the spring following the count.

HUD requires CoCs to collect reliable data on the total number and characteristics of all people (i.e., sheltered and unsheltered) residing in the CoCs’ geographic area who are homeless on a single night and report the data to HUD.

The PIT Committee for the Butte Countywide Homeless Continuum of Care intends to proceed with a 2023 sheltered and unsheltered count as encouraged by HUD and recommends the following methodology:

Date and Time

The unsheltered count is to be conducted beginning at sunrise Wednesday, January 25, 2023, and continuing throughout the day. The count will capture the characteristics of homeless persons for the prior night.

Methodology

Consistent with previous years, a census count method, or an enumeration of all homeless people, is recommended by the PIT Committee. The proposed method would include the entire CoCs’ geography and provide a direct and complete count of all people and their characteristics.

The committee intends for volunteers to conduct complete coverage by canvassing the geographical area. Locations, called HUBs, will be identified throughout the Continuum to provide known areas for people who are experiencing homelessness a place to drop in and be included in the count. These HUBs also serve to assist volunteers as a meeting place throughout the day. The identified HUB’s will be noted on flyers and shared with the community in the coming weeks.

Counting Us Application

To ensure reliable and accurate data quality, the Counting Us application, as provided through software company Simtech will be used. This is the same software that was used to complete the 2022 PIT and will allow volunteers to download a convenient application to their mobile or electronic devices.

<http://www.buttehomelesscoc.com>

Note: Registration and Known Location demonstration to be presented during December meeting.

Sheltered PIT and HIC Count

The PIT count and Housing Inventory Count (HIC) are integrally related. The sum total number of persons reported in emergency shelter, Safe Haven, and transitional housing projects in the PIT count fields of the HIC must match the sum total of sheltered persons reported in the PIT count. Since the PIT and HIC data must match, it is critical that CoCs conduct their PIT count and HIC at the same time. The Counting Us application will contain a Sheltered Survey in order to obtain the demographics and collect responses to the community questions contain within the Unsheltered Survey.

Survey

Please find attached, the survey that will be uploaded to the Counting Us application in preparation for the 2023 count. This survey include a combination of HUD required questions and local community questions as recommended by the PIT Committee.

Legend

HUD Required Question

HUD/Software Question

Local Questions

1. **What is your name?**
 - a. First Name (or Initial): [free fill text box]
 - b. Last Name (or Initial): [free fill text box]
 - c. If hesitant, ask “What are your initials?” [free fill text box]
 - d. Person refused
2. **Have you already been interviewed for the 2023 PIT Count? (If yes, STOP)**
 - a. Yes
 - b. No
3. **What area did you stay in last night?**
 - a. Biggs
 - b. Chico
 - c. Gridley
 - d. Oroville
 - e. Paradise
 - f. Magalia
 - g. Other location in Butte County: [free fill text box]
 - h. Outside Butte County: [free fill text box]
4. **Where did you sleep the night before the Count? (If option in bold is selected, continue with the survey)**
 - a. **Abandoned building**
 - b. **Under bridge/ overpass**
 - c. **Bus/ train station**
 - d. **Vehicle/ boat/ RV**
 - e. **Outdoor encampment**
 - f. **Park**
 - g. **Street or sidewalk**
 - h. Emergency shelter (Torres, Sabbath House, Safe Space, ORM, Etc.)
 - i. Transitional housing
 - j. Hospital
 - k. Treatment program
 - l. Jail
 - m. Hotel/Motel paid for with own money
 - n. Hotel/Motel paid for by an agency
 - o. Temporarily with friends or family (couch surfing)
 - p. House or apartment-rent/own
 - q. In a place being evicted from
 - r. Other location: [free fill text box]
5. **What is your gender? [Select One]**
 - a. Male
 - b. Female
 - c. A gender that is not singularly ‘Female’ or ‘Male’
 - d. Transgender
 - e. Questioning
 - f. Person doesn’t know
 - g. Person refused

6. How do you identify your sexual orientation? (choose all that apply)

- a. Straight or heterosexual
- b. Lesbian, gay, homosexual, or same gender loving
- c. Bisexual or pansexual
- d. I identify as: [free fill text box]
- e. Person doesn't know
- f. Person refused

7. What is your date of birth?

- a. [mm/dd/yyyy]
- b. Person doesn't know
- c. Person refused

7a. If refused to answer date of birth, ask "How old are you?"[free fill date box]

7b. If refused to answer age, ask "What age range do you fall into?"

- a. Under 18
- b. 18-24
- c. 25-34
- d. 35-44
- e. 45-54
- f. 55-64
- g. 65+

8. What is your race?

- a. American Indian or Alaska native
- b. Asian
- c. Black or African American
- d. Native Hawaiian/Pacific Islander
- e. White
- f. Multiple races
- g. Person doesn't know
- h. Person refused

9. Are you Hispanic/Latino?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

10. Is this the first time you have been homeless?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

11. How long have you been homeless this time? (Only include time in shelters and/or streets)

- a. 0 to 3 months
- b. 4 to 6 months
- c. 7 to 11 months
- d. 1 to 2 years

- e. 2 to 3 years
- f. 3 years or more

12. How many months did you stay in shelters or on the streets over the past 3 years?

- a. 0 to 3 months
- b. 4 to 6 months
- c. 7 to 11 months
- d. 1 to 2 years
- e. 2 to 3 years
- f. 3 years or more

13. How many separate times have you stayed in shelters or on the streets in the past 3 years?

- a. Fewer than 4 times
- b. 4 or more times
- c. Person doesn't know
- d. Person refused

14. Do you have any Substance Abuse Issues?

- a. No
- b. Alcohol abuse
- c. Drug abuse
- d. Both alcohol and drug
- e. Person doesn't know
- f. Person refused

14a. If yes, is this a long-term disability that impairs your ability to hold a job or live independently?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

15. Do you have a Chronic Health Condition?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

15a. If yes, is this a long-term disability that impairs your ability to hold a job or live independently?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

16. Do you have a Mental Health Problem?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

16a. If yes, is this a long-term disability that impairs your ability to hold a job or live independently?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

17. Do you have a Physical Disability?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

17a. If yes, is this a long-term disability that impairs your ability to hold a job or live independently?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

18. Do you have a Developmental Disability?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

19. Do you have HIV/AIDS?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

20. Are you experiencing homelessness because you are fleeing Domestic Violence, Sexual Assault, or Stalking?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

21. Are you a victim/survivor of Domestic Violence?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

22. Are you a veteran? (served in the US Armed Forces OR been called into a duty as a member of the National Guard or as a Reservist)

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

23. What was the last grade level you completed in school?

- e. Less than 8th grade

- f. Less than 12th grade
- g. High School Graduate or GED
- h. AA Degree
- i. Some College
- j. College Degree or More
- k. Currently in school
 - i. (if currently in school) Name of school [free fill text box]
- l. Person doesn't know
- m. Person refused

24. Were you ever in foster care or stayed in a group home?

- a. Yes
 - i. (If "yes") Were you exited into homelessness?
 - 1. Yes
 - 2. No
- b. No
- c. Person doesn't know
- d. Person refused

25. Are you currently on probation and/or parole? Note: Question only shows up if individual is 18+

- a. Yes
 - i. (If "yes") Were you released from custody into homelessness?
 - 1. Yes
 - 2. No
- b. No
- c. Person doesn't know
- d. Person refused

26. Were you living in Butte County when you became homeless?

- a. Yes
- b. No
- c. Person doesn't know
- d. Person refused

27. How long have you been in Butte County? If in and out, what is the TOTAL amount of time?

- a. More than a month but less than 1 year
- b. 1-2 years
- c. 3-5 years
- d. 6-9 years
- e. 10-19 years
- f. 20+ years
- g. Person doesn't know
- h. Person refused

28. What housing and/or sheltering options would you be interested in? (Check all that apply)

- a. A parking lot with security where you can safely sleep in your car or RV
- b. Large shelter with individual rooms for each person

- c. Outside space that is legal to camp
- d. Sharing a room in a house or apartment
- e. Shelter with large shared sleeping space with pets allowed
- f. Shelter with large shared sleeping space without pets
- g. Tiny house
- h. Your own room in a shared house or apartment
- i. Your own house or apartment
- j. Person doesn't know
- k. Person refused

29. What do you think led to your homelessness? (choose all that apply)

- a. Age out of foster or group home
- b. Alcohol or substance use or abuse
- c. Domestic violence or partner abuse
- d. Direct result of COVID-19
- e. Employment or financial reasons
- f. Family crisis such as a death or serious illness in the family, divorce, family conflict, or another family problem
- g. Forced to relocate from home or evicted
- h. Incarceration
- i. Leaving your house due to intolerance of your sexual orientation or gender identity
- j. Medical or disability problems
- k. Mental illness
- l. Natural or other disasters
 - i. If yes, are you survivor of the 2017 Wall Fire?
 - ii. Are you a survivor of the 2018 Camp Fire?
 - iii. Are you a survivor of the 2020 Bear/North Complex Fire?
 - iv. Are you a survivor of another disaster? Please state. [Text box]
- m. Parent or foster parent abuse
- n. Personal choice to be homeless
- o. PRCS (Post Release Controlled Supervision)
- p. Recent immigration
- q. Substandard housing
- r. Other: [free fill text box]
- s. Person Doesn't Know
- t. Person Refused

30. What barriers prevent you from accessing permanent housing (choose all that apply)?

- a. Criminal History
 - i. If yes, where you convicted of 290 offense?
- b. Finding affordable housing
- c. Finding a job
- d. Finding services to help me
- e. I don't like the housing options available to me
- f. Lack of an ID card
- g. Lack of local services

- h. Managing my mental health
- i. No money for rent or deposit
- j. Pets
- k. Poor/no credit
- l. Rental History
- m. Substance Use
- n. Transportation to services
- o. Nothing, I prefer to be homeless
- p. Other: [free fill text box]
- q. Person Doesn't Know
- r. Person Refused

31. How do you get money? (choose all that apply)

- a. Child support or alimony
- b. Food Stamps (CalFresh)
- c. Friends or family
- d. General Assistance (GA)
- e. Job or paid internship
- f. Odd jobs
- g. Panhandling or busking (street performance)
- h. Pension or retirement
- i. Recycling
- j. Supplemental Security Income (SSI)
- k. Social Security Disability Insurance (SSDI)
- l. Student aid or grants
- m. Temporary Assistance for Needy Families (TANF or CalWORKs)
- n. Temporary or seasonal (harvest) employment
- o. Unemployment benefits
- p. Veteran's benefits
- q. Other: [free fill text box]
- r. Person Doesn't Know
- s. Person Refused

32. What is your household's approximate monthly income? (choose one)

- a. No income
- b. \$1-\$150
- c. \$151-\$250
- d. \$251-\$500
- e. \$501-\$1,000
- f. \$1,001-\$1,500
- g. \$1,501-\$2,000
- h. Over \$2,000
- i. Person Doesn't Know
- j. Person Refused

33. Which of these services would you use? (Check all that apply)

- a. Access to electricity
- b. Court transportation and support
- c. Detox center

- d. Drop in center for clothes, computer use, food, mail, and support
- e. Free laundry service
- f. Life coach/case manager/mentor
- g. Mobile shower
- h. Needle exchange program
- i. Phone charging stations
- j. Safe kennel provided for pets
- k. Safe medicine storage
- l. Safe personal property storage
- m. Temporary housing when sick
- n. Transportation to appointments
- o. Warming/cooling centers
- p. Other: [free fill text box]
- q. Person doesn't know
- r. Person refused

34. If you don't use Emergency Shelters, why not? (Check all that apply)

- a. I don't like the staff
- b. I don't like where it is located. "It's difficult for me to get there"
- c. I don't need to
- d. I feel overwhelmed being around so many people
- e. I feel unsafe
- f. I have been kicked out of the shelters and have not asked to go back
- g. I have too much stuff to store there
- h. I'm afraid of getting sick with all the people in one place
- i. I prefer to camp outside
- j. I think my children would be unsafe
- k. It's too noisy
- l. The shelter is low-barrier and it triggers me.
- m. There are too many rules
- n. They don't allow medicinal Marijuana
- o. They don't allow my family to stay together
- p. They don't allow people to use drugs or alcohol before signing in
- q. They don't allow pets
- r. They don't know how to shelter transgender people
- s. There is somebody else in shelter that I cannot be around.
- t. They require religious participation to stay
- u. Other: [free fill text box]



Continuum of Care Meeting

Virtual Meeting

November 14, 2022 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #7:

2023 CoC Meeting Calendar

BUTTE CoC 2023 COUNCIL MEETING SCHEDULE

<u>Proposed Date</u>	<u>Conflicts</u>	<u>Changes/Notes</u>	<u>Location</u>	<u>Time</u>
January 9	Holiday	Change from January 16	Virtual	1:00 pm to 3:00 pm
February 13	Holiday	Change from February 20	Virtual	1:00 pm to 3:00 pm
March 20	None		Virtual	1:00 pm to 3:00 pm
April 17	None		Virtual	1:00 pm to 3:00 pm
May 15	None	All Member Meeting	Virtual	1:00 pm to 3:00 pm
June 12	Holiday	Change from June 19	Virtual	1:00 pm to 3:00 pm
July 17	None		Virtual	1:00 pm to 3:00 pm
August 21	None		Virtual	1:00 pm to 3:00 pm
September 18	None		Virtual	1:00 pm to 3:00 pm
October 16	None		Virtual	1:00 pm to 3:00 pm
November 13	Holiday Week	All Member Meeting Change from November 20	Virtual	1:00 pm to 3:00 pm
December 18	None		Virtual	1:00 pm to 3:00 pm

Location(s):

1.) Virtual

Hosted by Butte County Department of Employment and Social Services (DESS). Invite sent monthly.

If in-person meetings resume in 2023, locations will alternate between:

2.) Oroville DESS Andes Room

78 Table Mountain Blvd., Oroville

3.) Chico DESS Condor Room (located on the first floor near the main entrance)

765 East Ave., Chico