



Butte Countywide Homeless Continuum of Care

Monday, April 20, 2020

1:00 p.m. – 3:00 p.m.

Zoom Virtual Meeting Hosted by Butte County Employment & Social Services

Link: <https://zoom.us/j/92853508394?pwd=TDdROGtmYitEUjhMdmcx2MxM2lyZz09>

Join by Phone: +1 669 900 9128

Zoom Meeting ID: 928 5350 8394, Password: 901335

COC COUNCIL MEMBERS:

Alex Brown	Eric Smith	Marin Hambley	Scott Huber
Anastacia Snyder	Joy Amaro	Megan Meloy	Tami Ritter
Don Taylor	Larry Hayden	Melissa Frohrip	Thomas Tenorio
Ed Mayer	Lisa Currier	Mike Zuccolillo	
Emily Bateman	Marie Demers	Sarah Frohock	

CoC Coordinator: Briana Harvey-Butterfield

Recording: Staci Parisi

AGENDA

1. Convene Meeting -A. Snyder
 - A) Virtual Meeting Format. Recording Meeting.
2. Introductions -All
3. Approval of Minutes – **ACTION** -All
 - A) CoC Council Meeting of March 16th, 2020
 - B) CoC Emergency Council Meeting of March 30th, 2020
 - C) CoC Emergency Council Meeting of April 6th, 2020
4. HEAP Project Update: Base Camp Paula Court – **INFORMATION** -D. Taylor & R. Reed
5. Governance Committee Update: Review and Ranking Policy and Procedure – **ACTION** -Gov. Committee, B.H. Butterfield
6. Emergency Solutions Grant (ESG) MEMO Regarding Review and Ranking Committee/Process – **INFORMATION** -B.H. Butterfield
7. HMIS Update: FEMA Non-Congregate Shelter Project – **INFORMATION** -S. Parisi
8. COVID-19 Update – **INFORMATION** -D. Taylor
 - A) South County – Annie Terry
 - B) North County – Matt Reed and Joy Amaro
9. Discussion Regarding how Homelessness is Messaged in Community – **INFORMATION** -T. Ritter
10. County Update – **INFORMATION** -D. Taylor & B.H. Butterfield

11. Committee Reports - ***INFORMATION*** *-All Committees*
12. Announcements *-All*
13. Next Meeting – Monday, May 18, 2020
Butte County Department of Employment & Social Services to host Zoom Virtual Meeting

ADJOURN



Continuum of Care Meeting
Zoom Virtual Meeting
April 20, 2020 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #3:

Approval of Minutes:

- A) CoC Council Meeting of March 16th, 2020
- B) CoC Emergency Council Meeting of March 30th, 2020
- C) CoC Emergency Council Meeting of April 6th, 2020



Butte Countywide Homeless Continuum of Care

BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE COUNCIL

MEETING MINUTES

Monday, March 16, 2020

1:00 P.M. to 3:00 P.M.

Conference Call

COUNCIL MEMBERS PRESENT:

Anastacia Snyder, Catalyst Domestic Violence Services
Marin Hambley, Stonewall Alliance
Don Taylor, Butte County DESS Housing and Homeless
Emily Bateman, Youth for Change 6th Street
Sarah Frohock, Butte County Dept. of Behavioral Health
Joy Amaro, True North Housing Alliance
Marie Demers, City of Chico
Alex Brown, Greater Chico Homeless Task Force
Tami Ritter, County Board of Supervisors

OTHER ATTENDEES:

Elisa Rawlinson, Butte County DESS H&H
Daneva Marshall, CSU Chico intern
John Mitchell, Oroville Rescue Mission
Deanna Schwab, Safe Space
Dawn Napier, Dept. of Veterans Affairs
Amilcar Avendano, Caring Choices

COUNCIL MEMBERS ABSENT:

Megan Meloy, Butte County Office of Education
Mike Zucolillo, Town of Paradise
Ed Mayer, Housing Authority of the County of Butte
Eric Smith, City of Oroville
Larry Hayden, Oroville Hope Center
Lisa Currier, Homeless/Formerly Homeless Representative
Scott Huber, City of Chico
Thomas Tenorio, Community Action Agency of Butte County

CoC COORDINATOR:

Briana Harvey-Butterfield, Butte County DESS, Housing and Homeless

RECORDING SECRETARY:

Staci Parisi, Butte County DESS Housing and Homeless

ORDER OF BUSINESS:

- 1. CONVENE MEETING:** The meeting was called to order by Council Chair Anastacia Snyder at 1:07 p.m. and it was determined there is enough Council Members for a Quorum.

2. **INTRODUCTIONS:** Roll call for Council Members was completed by A. Snyder. Other attendees emailed B. Harvey-Butterfield that they were present.
3. **APPROVAL OF MINUTES - ACTION:** T. Ritter states we cannot take votes today because this phone meeting is not available to the public. Briana replied that the meeting announcement and call in information was emailed and posted on the CoC website. T. Ritter states there has to be a physical posting of the agenda, this is what she heard from the County. T. Ritter will abstain from all voting. D. Taylor replied that the CoC is not required to follow Brown Act guidelines. This can be brought up during Governance Committee if further discussion is needed.

The minutes for the CoC Council Meeting for February 10, 2020 were approved.

Motion: M. Demers
Second: D. Taylor
Opposed: None
Abstain: T. Ritter

4. **COUNCIL VOTE AND APPOINT VACANT VETERANS SERVICES REPRESENTATIVE SEAT – ACTION:** Potential appointees are Eric Almquist, Melissa Frohrip, and Daneva Marshall. Each potential appointee was provided with the call in information last week to participate in the call today to explain their experience and why they want to be on the Council. All Council members are to email their vote to M. Demers. Eric Almquist did not participate on the phone call. Melissa Frohrip sent an email message statement which was read by B. Harvey Butterfield. Melissa stated that she has worked in the social service field for over 17 years, specifically with homeless Veterans helping them attain independence and self-sufficiency. Daneva Marshall was present and stated she is pursuing her Master’s degree in Social Work at Chico State, she is a Veteran advocate and was in the Army for 15 years. Daneva is a current Army reserve member going through a medical retirement.

At the end of the call M. Demers announced that the Council voted to appoint Melissa Frohrip as the Veterans Services Representative on the Council.

5. **EMERGENCY SOLUTIONS GRANT (ESG) NOFA:** D. Taylor stated that the ESG NOFA was released on 2/28/20. ESG dollars are divided into two pots: 1) Larger CoC’s receive entitlement ESG funding 2) All other CoC’s receive Balance of State (BOS) ESG funding. Butte County is a BOS CoC. The set dollar amount for our CoC is \$304,091. This is split into two funding pools: one is competitive, one is non-competitive. The non-competitive portion is specifically for Rapid Rehousing (RRH) activities. The competitive is for RRH, HMIS, Homeless Prevention, Street Outreach and Emergency Shelter. A minimum of 40% but no more than 50% of our set dollar amount must be used for the non-competitive. Does our Council want to apply for 40 or 50% for the non-competitive? 40% is \$121,636, 50% is \$152,046. The balance of our funding will go into the competitive pot with 8 other (a total of 9) Northern California CoC’s. Historically our CoC has voted for 40% vs. 50%. Question from S. Frohock, what is the reasoning for going with 40% historically? D. Taylor answered that a greater amount is put into the competitive pool for emergency shelter. RRH works effectively if we have housing available. A. Snyder stated that RRH has been difficult. J. Amaro asked if we have CESH RRH dollars? D. Taylor said we do. The County will submit a maximum of 2 applications for the competitive funds, and two applications for the non-competitive funds.

A motion was made to allocate 40% of the ESG funding to the non-competitive portion for RRH.

Motion: M. Demers

Second: J. Amaro

Opposed: None

Abstain: T. Ritter, A. Brown

6. ANNOUNCEMENTS – INFORMATION:

- D. Taylor announced that the CoC will hold a training regarding the application process for the ESG funding. The training will be on Wednesday, March 25th from 3-5 via Skype. More information to come.
- M. Demers announced that the City of Chico is reaching out to organizations that service the unhoused to find out what the gaps and potential issues are. If you have information you would like to share please email Marie Demers at marie.demers@chicoca.gov.
- M. Hambley asked if there is a set of practices for housing providers regarding Covid-19. A. Snyder stated that Catalyst has a network putting together best practices and protocols. Catalyst has a Board meeting this evening to talk about protocols. Catalyst currently has an empty cottage that they can use to quarantine if needed. J. Amaro states that there is literature on the HCD website for congregate sheltering that the Torres Shelter has been implementing. This includes handwashing stations on the outside of the building. Torres is trying to find a church to use to be able to give residents adequate social distancing space. Torres Shelter had 150 guests last night. J. Amaro stated that she has a call tomorrow with Public Health and would like to have protocols from Public Health so she knows what the County wants them to do. J. Mitchell stated at ORM they are unable to keep guests 6 feet apart, especially with the cold weather and lots of guests at the shelter. ORM is monitoring people who are sick or running a fever. ORM is looking at partnering with churches for more room.
- T. Ritter asked D. Taylor if he has seen any information on the funding from the State to DESS for shelter in hotels? D. Taylor stated the County has not received any information from the State regarding this. D. Taylor says this is being explored by the State, and from his understanding, the State will contract directly with hotels.
- D. Taylor announced that he has been appointed the liaison between the homeless population and Public Health and the Emergency Operations Center. He is having a telephone conference tomorrow with Public Health and will forward a meeting invitation to shelter service providers. The Housing and Homeless team is adding a spot on the CoC website to provide updated information as we receive it from CDPH and BCDPH, as well as post links to other sources of information regarding Covid-19.
- M. Demers announced that as of tomorrow morning, all City of Chico offices are open by appointment only, no walk-ins.
- M. Hambley asked if there is anything being set up for unsheltered homeless people? A. Brown stated that she put a request into the Chico City Council requesting additional handwashing stations around the city. M. Demers stated that the City is installing outdoor washing stations around Chico.

7. **NEXT MEETING:** The next CoC Council Meeting will be on Monday, April 20th, 2020 from 1:00 – 3:00 p.m. Location or call in information to be provided.

8. **ADJOURNMENT:** The meeting was adjourned at 1:48 p.m.



Butte Countywide Homeless Continuum of Care

BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE COUNCIL

MEETING MINUTES

Monday, March 30, 2020

3:00 P.M. to 3:14 P.M.

Emergency call in meeting

COUNCIL MEMBERS PRESENT:

Anastacia Snyder, Catalyst Domestic Violence Services
Marin Hambley, Stonewall Alliance
Don Taylor, Butte County DESS Housing and Homeless
Emily Bateman, Youth for Change 6th Street
Lisa Currier, Homeless/Formerly Homeless Representative
Meagan Meloy, Butte County Office of Education
Eric Smith, City of Oroville
Scott Huber, City of Chico
Sarah Frohock, Butte County Dept. of Behavioral Health
Joy Amaro, True North Housing Alliance
Marie Demers, City of Chico
Tami Ritter, County Board of Supervisors
Lisa Currier, Homeless Representative
Thomas Tenorio, Community Action Agency
Melissa Frohrip, Veteran's Resource Center

OTHER ATTENDEES:

Elisa Rawlinson, Butte County DESS H&H
Briana Harvey-Butterfield, Butte County DESS H&H
Mary Jo Alonzo, City of Chico

COUNCIL MEMBERS ABSENT:

Alex Brown, Greater Chico Homeless Taskforce
Mike Zucolillo, Town of Paradise
Ed Mayer, Housing Authority of the County of Butte
Larry Hayden, Oroville Hope Center

CoC COORDINATOR:

Briana Harvey-Butterfield, Butte County DESS, Housing and Homeless

RECORDING:

Elisa Rawlinson, Butte County DESS Housing and Homeless

ORDER OF BUSINESS:

- 1. CONVENE MEETING:** The meeting was called to order by Council Chair Anastacia Snyder at 3:02 p.m.

2. **INTRODUCTIONS:** Roll call for Council Members was completed by A. Snyder. It was determined there is enough Council Members for a Quorum.

3. **PRESENTATION REGARDING EMERGENCY STATE FUNDING, RE: COVID-19 AND HOMELESS INDIVIDUALS:** D. Taylor stated the State of CA has given \$473,000 to Butte County. The money was split between the County and the Continuum of Care (CoC). The purpose of this meeting was to vote on allowing the CoC's portion of the money to be administered by the County so the funding can be used to provide resources to the homeless that who fall under the state guidelines of 'at risk' for COVID-19. For now, the resources and funding must be used for persons over 65 years of age or with certain underlying health conditions (respiratory, compromised immunities, chronic health conditions), persons testing positive (or are awaiting test results) who do not need hospitalization but need isolation, and persons exposed or potentially exposed to COVID-19, or who are symptomatic and who do not require hospitalization and, we are assuming, should self-quarantine. If the vote is "yes" the county will be able to access and spend the money, if the vote is "no" the county will not have access to the money and it will remain with the CoC. Don explained the county will be working with shelters, Torres, Oroville Rescue Mission, Catalyst, and Jesus Center. MOUs and Contracts are being drawn up. The money will be spent through the Emergency Operations Center (EOC), per emergency protocols which will allow the county to draw down FEMA funding.

A clarification question was asked, "What hotels will be used?" Don responded, letters are being drafted and sent out to hotels in the county to determine willingness to participate and sign a contract.

A motion was made to allow the funding to be transferred to the County.

Motion: Eric Smith, City of Oroville

Second: Scott Huber, City of Chico

Opposed: None

Abstain: None

Anastacia Snyder requested Don Taylor write up a 'quick synopsis' regarding the funding from the state, the state guidelines on who and how it must be spent. Don Taylor agreed to write up the synopsis and email it to the council members.

4. **QUESTIONS, AFTER THE VOTE:**

Marin Hambley – Does the council have input on how the money is spent or the MOU process?

Answer – In order for this process to be effective and provide the shortest turnaround time for disbursement the money will be spent according to need from requests through the EOC. The county will make determination on what MOUs need to be in place.

Joy Amaro – Any new information on Ampla's MMU?

Answer – No one on the council has information, and it appears it hasn't been certified yet.

5. **ADJOURNMENT:** The meeting was adjourned at 3:14 p.m.



Butte Countywide Homeless Continuum of Care

BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE COUNCIL EMERGENCY COUNCIL MEETING MINUTES

Monday, April 6, 2020

3:00 P.M. to 4:00 P.M.

Zoom Virtual Meeting Link:

<https://zoom.us/j/122633699?pwd=cERkZWNCZlVpWG5SU3FaV3NibVp5QT09>

Zoom Meeting ID 122 633 699, Password 795763

COUNCIL MEMBERS PRESENT:

Anastacia Snyder, Catalyst Domestic Violence Services
Marin Hambley, Stonewall Alliance
Don Taylor, Butte County DESS Housing and Homeless
Emily Bateman, Youth for Change 6th Street
Lisa Currier, Homeless/Formerly Homeless Representative
Eric Smith, City of Oroville
Scott Huber, City of Chico
Sarah Frohock, Butte County Dept. of Behavioral Health
Joy Amaro, True North Housing Alliance
Marie Demers, City of Chico
Thomas Tenorio, Community Action Agency
Melissa Frohrip, Veteran's Resource Center
Alex Brown, Greater Chico Homeless Taskforce
Ed Mayer, Housing Authority of the County of Butte
Larry Hayden, Oroville Hope Center
Tami Ritter, County Board of Supervisors

COUNCIL MEMBERS ABSENT:

Mike Zucolillo, Town of Paradise
Meagan Meloy, Butte County Office of Education

CoC COORDINATOR:

Briana Harvey-Butterfield, Butte County DESS, Housing and Homeless

RECORDING:

Staci Parisi, Butte County DESS Housing and Homeless

ORDER OF BUSINESS:

- 1. CONVENE MEETING:** The meeting was called to order by Council Chair Anastacia Snyder at 3:04 p.m.

2. **INTRODUCTIONS:** Roll call for Council Members was completed by A. Snyder.
3. **BRIEFING:** COVID-19 Homeless Response: The County put together a handout with bullet points about the County and CoC's response to the Coronavirus Emergency. On March 18th the Governor announced the investment to protect the health and safety of homeless sheltered and unsheltered individuals. \$100 million is administered by Homeless Coordination and Finance Council (HCFC) to large cities, Counties, and CoC's for shelter support and services. The CoC redirected their allocation of \$246,720.24 to the County. The County allocation is \$226,989.22. The combined allocation for the region is \$473,709.46.

An additional \$50 million is administered through California Department of Social Services and geared toward hotels, motels, trailers to shelter unsheltered.

County has initialized its Emergency Operations Center (EOC) to secure and distribute resources. The EOC follows the Federal procurement process to leverage additional resource dollars which may be reimbursable. FEMA Public Assistance was approved for the state of California.

There has been dialog between the County and emergency shelters to set up MOU's and contracts for COVID-19 Emergency response supports and services. The \$100 million is for prevention and containment of COVID-19 in emergency shelters and to enhance existing facilities or provide support. The County talked to the Sabbath House, Oroville Rescue Mission, Torres Shelter, and Catalyst to discuss what is needed for prevention and containment with in the shelters. The MOU's with the shelters allow them to put requests in to the EOC for hotel accommodations and other supplies needed to support the COVID-19 emergency response. Contracts will allow shelters to obtain other items that cannot be obtained through the EOC. County is working with hospitals and homeless service providers to provide Non Congregate Shelter (NCS) for individuals who meet criteria as directed by the State and Federal government. True North Housing Alliance (TNHA) is the designated contact for the North County. The Jesus Center will provide meals for NCS individuals in the North County. Wraparound services for NCS individuals is required. Oroville Rescue Mission (ORM) is the point of contact in the South County. Torres Shelter and Sabbath House have referred high risk individuals to be moved out of shelters and into hotels.

TNHA will deploy outreach team to encampments and parks to identify homeless who may be eligible for NCS.

Joy Amaro has assumed the role of City of Chico Housing Solutions Coordinator. In this position she coordinates between County entities, City of Chico service providers, and informs the city manager of best practices. Joy assumed the temporary role on April 1, the interim director at TNHA is Matt Reed. At the special City Council meeting on March 25, Joy was tasked with looking into all the items the City Council directed the City Staff to look into and provide feedback to the City Council.

The County is exploring alternatives to hotels for NCS. What other locations and concepts can we utilize? Please pass along ideas to the HHOME team.

There is criteria for FEMA reimbursable Public Assistance NCS: tested positive but does not require hospitalization; exposure to COVID-19, does not need hospitalization but requires isolation; or asymptomatic high risk individuals.

Enhanced ESG funds are becoming available from the Federal level. Additional emergency shelter grant funds will be released. We do not have details on eligible uses and activities. The State has some excess ESG funds which have been allocated to local housing providers.

HUD has contacted HMIS vendors to create a template for data collection in HMIS for COVID-19 related activities. HMIS will be used to gather data on enhanced ESG funding and FEMA NCS. More information will be relayed to service providers as the County receives it.

The collaboration among services providers has been amazing. Thank you.

4. Questions:

- a) If we have a patient that is homeless that is worried about underlying health issues and wants to know how to get into a shelter who should we refer them to? *Speak directly to shelter providers.*
- b) How many do we have in hotels and how long can they stay? *We will have 35 by the end of today. High risk individuals can stay through April 30. If testing or are positive they will exit hotels when cleared by Public Hotels.*
- c) Is the Salvation Army participating in this effort in a coordinated way? *The Salvation Army is working with other service providers. The County has not been working directly with Salvation Army but has placed one individual referred from Salvation Army into a hotel room.*
- d) How many hotels/motels are participating? *Currently 6, but this number is fluid.*
- e) What is the entrance point for motel stays for those not connected to a shelter? *Through North and South County points of contact (ORM and TNHA).*
- f) Can ORM also move elderly and high risk clients to NCS in a motel? *Yes we can coordinate those efforts with resource requests.*
- g) 211 is getting calls from unsheltered people. 65 calls in March and 23 already in April. Should 211 do the same triage that the street outreach team is conducting and get them connected to the motel program if they are in the high risk category? *If people are in high risk categories get them connected to ORM or TNHA. Unsheltered guests can call 211 and there will be a warm handoff to a designated outreach phone number. If they meet the eligibility requirements TNHA or ORM will make the resource request.*
- h) Will there be outreach workers on the Ridge, in the Camp Fire burn scar to triage people and get them into hotels? *We are still trying to coordinate efforts to get outreach for the Ridge.*
- i) Is the County providing PPE to our shelters? *PPE can be requested through the EOC resource request process.*

- j) At one of the previous CoC meetings the extra FEMA trailers from the Camp Fire were brought up., Can we ask for those to stay in our community for this emergency and use them to temporarily house unsheltered individuals who qualify as an alternate to motels? *Many of the FEMA trailers have already been deployed.*
 - k) Do you anticipate any youth specific funding for COVID-19 related services/hotel stays? *Nothing specific for youth at this time.*
 - l) This is more of a concern than a question, but it would be great if there could be a way figured out to use this funding for a project that could create ongoing housing that would continue after this emergency. For example, if we could purchase an apartment building or motel. *There is a cost share to the FEMA reimbursable supplies. We are not spending the money directly, we are looking to leverage the federal funding and use the State emergency funding for our cost share and items not reimbursable by FEMA.*
 - m) Are the Mobile Housing Units still in Gridley? *There is a separate process for these trailers to be deployed.*
 - n) The trailers used by the Camp Fire workers are waiting to be used. These are located at the industrial park in Oroville. *The lease agreement was up at the end of March and there are plans to dismantle and take away the trailers.*
 - o) Update on MMU: When it goes live it will be 3 days at one shelter then 2 days at another shelter and reverse the next week. It will alternate weeks between Oroville and Chico and be at all 4 shelters (Torres, Jesus Center, Hope Center, Oroville Rescue Mission). *The schedule will be posted on the CoC website.*
5. **NEXT MEETING:** Monday April 20, 2020 – Butte County Department of Employment and Social Services, Virtual Meeting via Zoom
6. **ADJOURN:** The meeting was adjourned at 3:51.



Butte Countywide Homeless Continuum of Care

Continuum of Care Meeting
Zoom Virtual Meeting
April 20, 2020 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #5:

Governance Committee Update: Review and Ranking Policy and Procedure

Review and Ranking Policy and Procedures

The BCHCoC generally has one or more opportunities annually to apply for and/or allocate funding to community organizations. These policies and procedures are intended to ensure the process of selecting projects or program for funding is transparent, fair, efficient, effective and free of conflict of interest.

Review and Ranking Committee

The CoC will establish a Review and Ranking Committee as needed. Committee members will be selected by the Lead Agency. Where the funding timeframe allows, the Lead Agency will do a public solicitation for Committee members. Each time a Review and Ranking Committee is established, the names of Committee members will be announced at a CoC meeting and noted in the minutes. If there will be no CoC meeting before the review and ranking take place, the CoC Council and CoC membership will be notified via email of the Committee members.

The Committee will be constituted of individuals generally knowledgeable of the program area who are not employed by or associated with any of the organizations applying for funds, including Board members, employees, consultants or participants. There will be an Alternative Committee Member in the event a Committee Member cannot serve.

Prior to the first Committee meeting, members will be asked to sign the CoC's Conflict of Interest Disclosure Statement. Members will be expected to review and rank without regard for race, color, national origin, religion, sex, familial status, disability, age, sexual orientation, or gender identity including gender expression, political beliefs or reprisal or retaliation for prior civil rights activity.

The Lead Agency will meet remotely or in-person with the Committee members to ensure each member is trained on the funding program, scoring rubric and review and ranking process.

Scoring and Ranking

All complete, timely, and eligible applications will be scored by the Review and Ranking Committee, using the objective scoring criteria included in the application for the funds.

Any funding application will include an objective scoring rubric that should include any relevant past performance and will promote best practices or practices that will improve our local response to homelessness.

The Committee may request additional information from projects and/or request interviews.

The CoC Review and Ranking Committee will score submitted proposals according to objective criteria provided as part of the application process, and will rank proposals in order according to scores.

Selection

Once the committee completes the scoring and ranking, the committee may make limited adjustments to the ranking that reflect CoC needs such as, but not limited to:

- Creating equitable geographic access to programs to the extent feasible;
- Filling critical CoC service gaps;

- Reflecting local community priorities; or
- Maximizing funds from HUD or the State for the CoC.
- In response to real time need, crisis or emergency that occurred after the RFP was written.

The Committee's rationale for any adjustments must be recorded and made public with the published rankings.

Approval

The Lead Agency will prepare a listing of projects in final ranked order. The ranking and project summaries will be sent to the CoC Council, all CoC Members, and posted on the BCHCoC website prior to the next Council meeting or special meeting. That Council meeting will include an agenda item allowing Lead Agency to present the ranking and respond to questions. The Council will approve the ranked order applications. The vote will be included in the meeting minutes.

Feedback

All applicants will receive timely feedback on their application upon request.

DRAFT



Continuum of Care Meeting
Zoom Virtual Meeting
April 20, 2020 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #6:

Emergency Solutions Grant (ESG) MEMO Regarding Review and Ranking Committee/Process



Butte Countywide Homeless Continuum of Care

DATE: April 20, 2020

MEMORANDUM FOR: CoC Council, Members and participating Agencies

FROM: Briana Harvey-Butterfield
Program Manager, Housing and Homeless
Butte County Department of Employment and Social Services

SUBJECT: Emergency Solutions Grant (ESG) Review and Ranking Committee

The ESG Program supports individuals and families experiencing homelessness by providing funding to improve the quality of emergency shelters, rapidly re-house individuals and families and to help prevent families and individuals from becoming homeless.

The Butte County region receives ESG funding through the Balance of State (BoS) allocation. The allocation for the Chico/Paradise/Butte County CoC is \$304,091. The CoC has elected to use \$182,455 or 60% of the allocation for the Regional Competition and \$121,636 or 40% of the allocation for Non-Competitive Rapid Re-Housing.

Awards for both the Regional Competition and Non-Competitive Rapid Re-Housing are made based on the recommendations from the CoC. The CoC may recommend up to two applicants for each funding source. Recommendations from the CoC will be determined by a review and ranking committee as outlined in the proposed Review and Ranking Policy and Procedures. This memo serves to provide notice of who will be on the Review and Ranking Committee and to provide clarification for ESG applications.

Review and Ranking Committee:

Don Taylor
Anastacia Snyder
Ed Mayer
Laura Cootsona
Sarah Frohock

Alternate for Committee:

Nancy Jorth

Important Dates:

- 1) Applications for both the Regional Competition and Non-Competitive Rapid Re-Housing funding are due by 5:00 p.m. on April 29, 2020. Applications must be emailed to buttecoc@buttecouny.net and include a project overview or summary within the body of the email.
- 2) Applications for both the Regional Competition and Non-Competitive Rapid Re-Housing funding will be reviewed and ranked by the Committee on May 4, 2020.

- 3) A special CoC Council Meeting (open to the public) will be held on May 5, 2020 to approve the ranked applications.
- 4) The ESG application is due to the State by May 28, 2020.

Scoring:

Applications for the Non-Competitive Rapid Re-Housing and the Regional Competition will be scored and ranked independently of each other.

All applications are to be submitted on the template(s) provided by the California Department of Housing and Community Development (HCD) with the addition of a project narrative to be added to Non-Competitive Rapid Re-Housing applications. The Regional Competition template has a narrative section incorporated.

Scoring for *all* applications will be based on the rating criteria outlined by HCD for the Regional Competition and detailed on pages 16-18 of the ESG Notice of Funding Availability dated February 28, 2020.

Once the applications are ranked, the project rankings and summaries will be forwarded to all CoC Members and posted to the BCHCoC website for the Council to review and approve.



Butte Countywide Homeless Continuum of Care

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CoC Agenda Item #7:

HMIS Update: FEMA Non-Congregate Shelter Project



Butte Countywide Homeless Continuum of Care

DATE: April 20, 2020

MEMORANDUM FOR: CoC Council, Members and participating Agencies

FROM: Staci Parisi
Administrative Analyst, Senior, Housing and Homeless
Butte County Department of Employment and Social Services

SUBJECT: FEMA Non-Congregate Shelter Project
COVID-19 HMIS Update

The Governor's Office of Emergency Services requested and was approved for Public Assistance (PA) funding from FEMA for costs related to Emergency Non-Congregate Sheltering (NCS).

FEMA will reimburse Emergency NCS costs incurred for:

- Individuals who test positive for COVID-19 that do not require hospitalization, but need isolation or quarantine (including those exiting from hospitals);
- Individuals who have been exposed to COVID-19 (as documented by a state or local public health official, or medical health professional) that do not require hospitalization, but need isolation or quarantine; and
- Individuals who are asymptomatic, but are at "high risk", such as people over 65 or who have certain underlying health conditions (respiratory, compromised immunities, chronic disease), and who require Emergency NCSA as a social distancing measure.

The Homeless Management Information System (HMIS) will be used as a tracking mechanism to provide sufficient data and documentation to verify eligibility for reimbursement from FEMA.

A new agency, titled FEMA COVID-19, has been added to our HMIS software program, Clarity, where this data will be collected. Any client for whom NCS is requested and meets the eligibility requirements listed above must be enrolled in the FEMA NCS Shelter program in HMIS.

The Housing and Homeless Branch of the Butte County Department of Employment and Social Services will collect and enter the required data into the FEMA NCS program in HMIS.

Shelters and agencies requesting NCS for individuals are asked to complete the Butte County Non-Congregate Shelter Certification and the Butte County COVID-19 Assessment and submit them to HHSupport@buttecounty.net when making a request for NCS accommodations. Based on the information provided on the Certification and Assessment forms, the Housing and Homeless Branch will enroll the individual in the FEMA NCS program and enter all required data.