



## Elections Policy: Process and Timeline Notification

### Process

As outlined in the Governance Charter, the Council Members have staggered terms. There are currently twelve (12) Council Members, six (6) of whom have terms ending December 31, 2021, in addition to two local coalition representatives seated on the Council. Nominees may fill any of the available Representation Areas (categories) listed on the proposed CoC Council Member Nomination Form.

1. Nominations will be solicited via email and posted on the CoC website.
2. The nominations will be submitted via email by Wednesday, November 10<sup>th</sup> to the CoC Coordinator/ Designee.
3. The CoC Coordinator/ Designee will review nominations to confirm eligibility, representation/service area and willingness to serve.
4. The CoC Coordinator/ Designee will send an email to the full CoC membership to announce the nominees and the list will be posted on the CoC website prior to the All Member Meeting.
5. Voting on the nominees will take place November 15, 2021 at the All Member Meeting using the CoC Council Member Nomination Form that will be made available during the meeting.
6. Results of the election will be announced via email to the full membership. Locality coalitions will be asked to appoint their representative and provide that information to the CoC Coordinator/ Designee by the first Friday in December.
7. The full Council will be announced via email and posted on the CoC website.
8. If needed, CoC Officer Nominations will be requested from Council Members and will be finalized during the December CoC Meeting.

### Timeline

DATE	ELECTION ACTIVITY
October 18, 2021	Inform Council of 2021 Council Member Election
October 28, 2021	Distribute election materials to the CoC membership
November 10, 2021	Deadline for submitting nominations
Prior to All Member Meeting	Nominees Announced
November 15, 2021	All Member Meeting—Voting Members Vote
Email prior to November 30.	Announce elected Council Members in elected Representation Categories via email and request that Taskforces select locality representative
First Friday, December	Receive locality representatives from Taskforces
First Friday, December	If needed, call for CoC Officer nominations from Council Members
Prior to December Council Meeting	Distribute list of Officer nominees and open on-line voting for CoC Council Members
December 13, 2021	Close Officer voting

Email Prior to December 31.	Announce elected Officers
Prior to January Council Meeting	Announce complete Council Member roster via email to full membership and through the CoC website