

FY 2019 COC PROGRAM COMPETITION MANDATORY MEETING

Presented August 9, 2019 at 9:30am

By: CoC Coordinator, Jennifer Griggs



Grantee is
Responsible to Read
and Understand the
HUD NOFA and
the Regulations.



Website:

<http://www.buttehomelesscoc.com/fy19-coc-program-nofa.html>

Resources:

- National Alliance to End Homelessness
 - https://endhomelessness.org/the-coc-nofa-is-here/?fbclid=IwAR1VCJItllug3wFA-mLDRn7PsBEb3rHltXLdcf3yaDvSUd_iaXJyNmkSScc
- HUD CoC Program Interim Rule (Regulations)
 - https://files.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf
- HUD Program Competition – e-SNAPS
 - <https://www.hudexchange.info/programs/e-snaps/>
- HUD Ask a Question
 - <https://www.hudexchange.info/program-support/my-question/>

Important Dates

- **August 14 at 2:30 to 4pm** - Open Office Hours
 - At 2039 Forest Ave – Bring Your Questions
 - This is NOT a formal training or presentation, individual assistance only.
- **August 28 no later than 4:30pm** – Local Response is DUE
 - Late Responses will not be accepted
 - Week of September 2 – Be Prepared to Answer Questions, if needed from the Review and Ranking
- **September 9** – CoC Council to Review Recommendations
- **September 25** – If Recommend for Awarded in Tier 1 or 2, Input all data into eSNAPS for the HUD NOFA – Hit Submit
 - Send Copy of Final Submittal to coc@butte-housing.com

Amendment 1

For Renewal and New Applications

Butte Countywide Homeless Continuum of Care (BCoC)

- Updated Requirements for Renewal Applications
 - Additional Attachments to Submitted Application
 - Self Scored 2019 Renewal Project Scoring Tool
 - Clarity Report - [OUTS-102-AD] Performance Monitoring
 - Change to GIW 2018 (Page 5)

FY 2018 previously approved budget amounts by activity: Please use your CoC FY2018 Grant Application for this information. It is understood, that this money has yet to be expended. **[This is comparing your FY2018 Grant Application to this application. This information comes from your submitted FY2018 Grant Application]**

Activity:	Budget Amount:
Leased Units/Structures	
Operations	
Rental Assistance	
Supportive Services	
SSO - CES	
HMIS	
Administration	
Total:	

- Removal of Required Attachments: DO NOT INCLUDE
 - *Length of Time Homeless (all projects)*
 - *Exits to Permanent Housing with Returns to Homelessness*
 - *Employment and Income Growth*
 - *Permanent Housing Placement-Retention*
- Updated Requirements for New, Bonus and DV Bonus Applications
 - Cover Letter to include acceptance of terms and conditions, authority to enter into contract statement and indication all information is true and correct.
 - Self Scored – 2019 New Project Scoring Tool

Renewal Application – Doc's to Submit

- PDF Copy E-Snaps Application
 - (Do not hit submit in E-Snaps)
 - Completed – Self Scored – Renewal Scoring Sheet
 - Renewal Application Response
 - Signed Addendum
 - Signature on Renewal Application
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- Please bind and label all documents. (Professional Look)
 - Place all documents in a single PDF on a flash drive

New, Bonus and DV Bonus Application – Doc's to Submit

- Completed – Self Scored –Scoring Sheet
- Completed New Application
- Signed Addendum
- Cover Sheet with Signature
 - Agree to terms and Condition
 - Authorized to sign on behalf of
 - Legal and Binding

- Please bind and label all documents. (Professional Look)
- Place all documents in a single PDF on a flash drive

Tier 1: \$549,868
(HMIS/CES/Performing Renewals)

NEW MONEY - PROJECTS

Bonus/New Projects : \$30,884

DV Bonus: \$61,769

Known Re-Allocation \$68,912



Eligibility Chart - HUD

Homelessness and Supportive Housing Eligibility Chart

Eligibility by Component Type for New Projects	Eligibility by Component Type for Renewal Projects	Homelessness Category
PH-PSH PH-RRH Joint TH and PH-RRH TH SSO SSO-CE YHDP*	PH-PSH PH-RRH Joint TH and PH-RRH TH SSO SSO-CE YHDP*	<p>(1) Category 1 – Literally Homeless Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:</p> <ul style="list-style-type: none"> (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs; <u>or</u> (iii) Is exiting an institution where (s)he has resided for 90 days or less <u>and</u> who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.
PH-RRH Joint TH and PH-RRH	PH-RRH Joint TH and PH-RRH	<p>(2) Category 2 – Imminent Risk of Homelessness Individual or family who will imminently lose their primary nighttime residence, provided that:</p> <ul style="list-style-type: none"> (i) Residence will be lost within 14 days of the date of application for homeless assistance; (ii) No subsequent residence has been identified; <u>and</u> (iii) The individual or family lacks the resources or support networks needed to obtain other permanent housing

*Youth experiencing homelessness, including unaccompanied and pregnant youth, where no member of the household is older than 24.

Eligibility Chart – Con't

Eligibility by Component Type for New Projects	Eligibility by Component Type for Renewal Projects	Homelessness Category
PH-RRH Joint TH and PH-RRH TH SSO SSO-CE	PH-RRH Joint TH and PH-RRH TH SSO SSO-CE	(3) Category 3 – Homeless Under other Federal Statutes** Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who: <ul style="list-style-type: none"> (i) Are defined as homeless under the other listed federal statutes; (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application; (iii) Have experienced persistent instability as measured by two moves or more during the preceding 60 days; <u>and</u> (iv) Can be expected to continue in such status for an extended period of time due to special needs or barriers
PH-RRH Joint TH and PH-RRH TH SSO SSO-CE	PH-RRH Joint TH and PH-RRH TH SSO SSO-CE	Category 4 – Fleeing/Attempting to Flee DV Any individual or family who: <ul style="list-style-type: none"> (i) Is fleeing, or attempting to flee, domestic violence; dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; (ii) Has no other residence; <u>and</u> (iii) Lacks the resources or support networks to obtain other permanent housing.

Regulations – Please Read

- 24 CFR Part 578 – Define who is eligible
- 578.25 – Site Control
- 578.43/45 - Acquisition & Rehabilitation
- 578.55 – Operating Costs
- 578.73 – Matching

- ELIGIBLE APPLICANTS
 - • Non-profit organizations
 - • States
 - • Local governments
 - • Instrumentalities of State and local governments
 - • Public housing agencies
- NOTE: HUD will not evaluate applications from ineligible applicants (including tribes, tribal entities, for-profit entities, and individuals).
HUD will review the applicant's capacity to do the work.

What New Projects Can Be Funded?

- Permanent housing-permanent supportive housing (PH-PSH) projects.
- Permanent housing-rapid rehousing (PH-RRH) projects.
- Joint TH and PH-RRH component projects.

This is Competition

- There are three things to keep in mind when preparing your application:
 - Ensuring your application is competitive for funding in your CoC's local competition,
 - Ensuring the project you are applying for is eligible for HUD funding and compliant with HUD requirements, and
 - Ensuring your application is filled out correctly.
- Review the Score Sheets (Renewals and New Projects)
- Renewals MUST Present Reports
 - Last Completed APR's Will be Given to the Reviewers
 - This will be taken from the SAGE System
 - Submitted by August 15, 2019 – Last APR on or before this date

Butte County – FMR / Income Limits

The FY 2019 FMRs for All Bedroom Sizes

Final FY 2019 FMRs By Unit Bedrooms					
Year	Efficiency	One-Bedroom	Two-Bedroom	Three-Bedroom	Four-Bedroom
FY 2019 FMR	\$808	\$894	\$1,144	\$1,654	\$1,921
FY 2018 FMR	\$712	\$785	\$992	\$1,443	\$1,689

Section 6932. 2019 Income Limits

County	Income Category	Number of Persons in Household							
		1	2	3	4	5	6	7	8
Butte County Area Median Income: \$66,500	Extremely Low	14000	16910	21330	25750	30170	34590	39010	43430
	Very Low Income	23300	26600	29950	33250	35950	38600	41250	43900
	Low Income	37250	42600	47900	53200	57500	61750	66000	70250
	Median Income	46550	53200	59850	66500	71800	77150	82450	87800
	Moderate Income	55850	63850	71800	79800	86200	92550	98950	105350

Match Documentation

- The match must be used for activities that are eligible under Subpart D of the CoC Interim Rule FOR THE PROJECT (e.g. operations costs are not eligible as match in a rental assistance project).
- Applicants are required to document all match commitments for HUD. Documentation must be dated between May 1, 2019 and September 30, 2019.
- In the project application in e-snaps, projects must list the type of source and the value of each match commitment. A commitment letter must in place with the dates listed in this handbook, to be submitted to HUD upon request. The match information entered in e-snaps should be based on the current commitments at the time of project application, covering the requested grant operating period, and NOT based on projections.
- The complete application should be accurate, with a commitment letter(s) in place that includes the amount(s) listed

HUD – Renewals (Make the Cut)

- HUD assumes renewal projects meet project eligibility and quality threshold requirements because of previously approved grant applications, unless information to the contrary is received (e.g., monitoring findings, results from investigations by the Office of Inspector General, the recipient routinely does not draw down funds from eLOCCS at least once per quarter, consistently late APRs.) and if the renewal project has compliance issues which results in the project not operating in accordance with 24 CFR part 578.
- Eligibility threshold is determined on a pass/fail basis, and if standards are not met, the project will be rejected from the competition.
- In addition, renewal projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in this NOFA or they will be rejected from consideration for funding.

HUD – Renewals (Make the Cut) Con't

- When considering renewal projects for award, HUD will review information in eLOCCS; Annual Performance Reports (APRs); and information provided from the local HUD/CPD Field Office, including monitoring reports and audit reports as applicable, and performance standards on prior grants, and will assess projects using the following criteria on a pass/fail basis:
 - Whether the project applicant's performance met the plans and goals established in the initial application as amended
 - Whether the project applicant demonstrated all timeliness standards for grants being renewed, including that standards for the expenditure of grant funds have been met
 - The project applicant's performance in assisting program participants to achieve and maintain independent living and record of success, except HMIS-dedicated projects are not required to meet this standard; and
 - Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site.

E-snaps TIPS!

- Do NOT hit submit on your application until after the local competition when you've been instructed to do so!
- Once you have established your agency as an applicant with the Applicant Profile, you can initiate your Project Application(s). Although you only need one Applicant Profile per agency (in almost all cases), you will need to complete a Project Application for each project.
 - Similar to last year, renewal project applicants (for grants that have renewed at least once) may submit their renewal project applications with no changes on select screens.
 - The "Complete" button on the Applicant Profile must be selected within the timeframe of the competition period. Therefore, when you log in the first time during this NOFA period, even if there is a statement "This e Form has been marked as complete," you MUST put the forms in edit-mode (select the Edit button on the Submission Summary page), revise the Profile (you must make at least one change and save it, even if you then change it immediately back), and select the "Complete" button again.
- Complete one Applicant Profile per applicant only (NOT one per project).
 - If you are applying for a new project and a renewal project, you will need to register for multiple funding opportunities within your Applicant Profile.
 - If you have multiple funding opportunities, make sure to create the project application under the correct Funding Opportunity name.
 - All required attachments must be uploaded before the Project Applicant will be able to access the Project Application. Please make sure all attachments are current before submitting your application.

New Project Scoring

EXPERIENCE AND CAPACITY			Total Possible Points: 20
Evaluation Dimension	Reviewer Score	Reviewer Comments	
<ul style="list-style-type: none"> • Experience working with proposed population and housing type • Concerns with current CoC grants • Clarity of roles of partners (if applicable) • Collaborative relationships with other service providers • Satisfactory organizational structure and financial management systems 			
PROJECT DESCRIPTION AND TIMELINE			Total Possible Points: 10
Evaluation Dimension	Reviewer Score	Reviewer Comments	
<ul style="list-style-type: none"> • Clearly and comprehensively addresses all key points for project structure highlighted in application • Operational within timeframe required by HUD • Site-related information complete based on type of project 			
HOUSING FIRST EXPERIENCE/EVICTION PREVENTION			Total Possible Points: 10
Evaluation Dimension	Reviewer Score	Reviewer Comments	
<ul style="list-style-type: none"> • Fidelity with Housing First principles • Eviction prevention strategy • No Testing for Drugs or Alcohol 			

New Project Scoring – Con't

COC PARTICIPATION		Total Possible Points: 10
Evaluation Dimension	Reviewer Score	Reviewer Comments
<ul style="list-style-type: none"> • Current participant (Membership, PIT Count, Committees) • Satisfactory data quality performance in HMIS (or comparable database if applicant is a victim service provider) • Coordinated Entry (referrals, workgroup meetings) • Agencies that have not participated will be unable to earn these points 		
DESIGN OF HOUSING AND SUPPORTIVE SERVICES AND PROGRAM ACTIVITIES		Total Possible Points: 10
Evaluation Dimension	Reviewer Score	Reviewer Comments
<ul style="list-style-type: none"> • Service and housing design or program activities meets type and needs for targeted population or CoC infrastructure • Efficacy of service or program design to increase employment/income and living 		
ORGANIZATIONAL AND FINANCIAL MANAGEMENT		Total Possible Points: 15
Evaluation Dimension	Reviewer Score	Reviewer Comments
<ul style="list-style-type: none"> • Experience utilizing Federal funds • Successful drawdown of all funds • Satisfactory organizational and management structure and capacity • Strength of financial management team 		
BUDGET AND MATCH		Total Possible Points: 5
Evaluation Dimension	Reviewer Score	Reviewer Comments
<ul style="list-style-type: none"> • Proposed plan for match • Budget shows only allowable costs • Budget reflects reasonable and customary costs 		

POST AWARD

- <https://www.hudexchange.info/trainings/courses/environmental-reviews-for-continuum-of-care-grantees/>
- <https://www.hudexchange.info/resource/4045/coc-program-environmental-review-flow-chart/>
- <https://www.hudexchange.info/resource/5709/coc-program-recipients-post-award-users-guide/>

Next Steps

- Addendum will be posted by Noon on Aug 15th at the Butte Countywide Homeless CoC Website
- Any questions, please send to coc@butte-housing.com

- August 14th from 2:30 to 4pm
 - 2039 Forest

