

**2018 HEAP Request for Proposals**  
**Proposed Project Budget** (see additional tab for Proposed Personnel Detail)  
**May 1, 2019 – June 30, 2021**

<b>Applicant Agency Name:</b>	
<b>Proposed Project Name:</b>	

<b>Item</b> <b>(auto-filled from Personnel Detail)</b>	<b>Amount by Fund Source</b>			<b>Total Project</b>
	<b>Requested HEAP Funding</b>	<b>Other<sup>1</sup></b>	<b>Other<sup>1</sup></b>	
<b>1000 - PERSONNEL SERVICES</b>				
1110 Salaries (Full- & Part-Time)	\$ -	\$ -	\$ -	\$ -
1300 Fringe Benefits	\$ 42.00	\$ -	\$ -	\$ 42.00
1400 Other Employee Benefits <sup>2</sup>	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL - PERSONNEL SERVICES</b>	<b>\$ 42.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 42.00</b>
<b>2000 - SUPPLIES</b>				
2100 Office Supplies				\$ -
2200 Operating Supplies <sup>3</sup>				\$ -
2300 Repairs & Maintenance Supplies				\$ -
<b>SUBTOTAL - SUPPLIES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>3000 - 4000 OTHER SERVICES &amp; CHARGES</b>				
3100 Expert & Consultant Services				\$ -
3140 Contractual Employment				\$ -
3150 Data Processing				\$ -
3190 Other Professional Services <sup>4</sup>				\$ -
3210 Telephone				\$ -
3220 Postage				\$ -
3300 Automobile Expense				\$ -
3310 Convention & Travel				\$ -
3400 Advertising				\$ -
3500 Printing & Duplicating				\$ -
3600 Insurance				\$ -
3700 Public Utility Services				\$ -
3800 Repairs & Maintenance				\$ -
3900 Rentals - Buildings				\$ -
Rentals - Equipment				\$ -
4210 Education Expense				\$ -
4220 Capitol Purchase				
4290 Other Miscellaneous Expenses <sup>5</sup>				\$ -
4999 Administrative Costs/Indirect Costs				\$ -
Other:				\$ -
Other:				\$ -
Other:				\$ -
Other:				\$ -

<b>SUBTOTAL - OTHER SERVICES &amp; CHARGES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 42.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 42.00</b>

<sup>1</sup> Identify specific funding sources included under the "Other" column(s) above:		<sup>2</sup> Other Employee Benefits - Itemize below:	
	\$		\$
	\$		\$
	\$		\$
	\$		\$
<b>Total</b>	\$ -	<b>Total</b>	\$ -

<sup>3</sup> Operating Supplies - Itemize below (Do Not Include Office Supplies):		<sup>4</sup> Other Professional Services - Itemize below:	
			\$
			\$
			\$
			\$
<b>Total</b>	\$ -	<b>Total</b>	\$ -

<sup>5</sup> Other Miscellaneous Expenses - Itemize below:		Administrative Costs/Indirect Costs - Itemize below:	
			\$
			\$
			\$
			\$
<b>Total</b>	\$ -	<b>Total</b>	\$ -

Does the agency have a federally approved rate?      Yes            No     

If yes, provide the rate: