



HHAP-3 Annual Report through September 30, 2023

Introduction and Contract Selection

This Homeless Housing, Assistance, and Prevention Program Round 3 (HHAP-3) Annual Report of data through **Q3 through September 30, 2023** is **due on December 15, 2023**. This report is intended to align with previous Annual Reports where possible.

Prior to starting this report, we recommend that you review the [2023 HHAP Annual Report Box.com Resources](#).

The report is divided into four main content sections:

- 1. Fiscal**
- 2. Performance Metrics**
- 3. Project Narratives, Racial Equity, and Partnerships**
- 4. Technical Assistance**

Please note that each of the above four sections may require you to work with different individuals in your organization to collect the required data.

After you've completed the above four main content sections, you will be asked to provide contact information for an individual or individuals who can answer questions about the information contained in each of the above sections.

Finally, before submitting the report, you will be asked to certify that the information contained in the report is accurate.

After filling out the above sections of the report, **you must click the "Submit" button by December 15, 2023** in order to submit your report to Cal ICH. Please note that all required sections must be filled out in order to submit the report. After submitting the report, you will see a confirmation page and the contact email addresses listed in the report will receive a confirmation email.

Please note that this form does not need to be completed in one sitting. If you would like to come back to your report at a later time, click the save button at the bottom of the page, and you can save the form link or have the link emailed to yourself and/or your colleagues.

If you have any questions about the report, please email us at calichgrants@bcsh.ca.gov and include "HHAP-# Annual Report" in the subject line.

Jurisdiction Selection

Select the jurisdiction for which you are submitting this report. This should be the **primary applicant** if your jurisdiction applied jointly with others for HHAP-3. Please confirm that the jurisdiction and total award amount and contract numbers associated with the selected jurisdiction are accurate.

Please select your jurisdiction

Butte County

The selected jurisdiction is associated with contract numbers **22-HHAP-10006** (initial) and **22-HHAP-20006** (remainder) and a total award amount of **\$3,663,302.17**.

Fiscal

In the form below, please report the jurisdiction's **cumulative** fiscal data for this round of HHAP funding from the grant start date through **September 30, 2023** as indicated in the Standard Agreement.

Definition of "Budgeted": The amount of this round of HHAP funding the grantee plans to use or has already obligated or expended. The total amount budgeted should equal the grantee's total award amount for this round of HHAP funding.

Definition of "Obligated": The amount of this round of HHAP funding for which the grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment. The amount obligated should include all amounts that were expended. An amount obligated will always be equal to or greater than the amount expended.

Definition of "Expended": The amount of funding for this round of HHAP for which the grantee has obligated grant dollars under contract or subcontract that have been fully paid and no invoices remain outstanding.

After reporting the above information, you will also have the opportunity to leave optional comments about the information provided in this section of the report.

For resources to assist in completing and submitting this section of the report, please see the [2023 HHAP Annual Report Box.com Resources](#).

Does your jurisdiction need to submit a Budget Modification?

Yes No

Budget Modifications: If you need to modify the approved budget on file with Cal ICH at this time, please use the [HHAP Budget Modification Form](#).

Budgets, Obligations, and Expenditures by Eligible Use Category

In this section, report the **cumulative total and youth** funds budgeted, obligated, and expended for this round of HHAP funding **from the grant start date through Q3 through September 30, 2023** for each of the eligible use categories below.

- Total funds budgeted, obligated, or expended includes both Youth Set-Aside and non-youth funds.

- Dollars budgeted, obligated, or expended for youth are a subset of the total budgeted, obligated and expended. Please remember that at least 10% of the total allocation must be used on services for youth experiencing homelessness between the ages of 12 and 24.

- Enter "0.00" if you did not budget, obligate, or expend any funds in a given category.
- Reminder that the total budgeted must equal the total award amount of **\$3,663,302.17**.
- Reminder that you must meet the youth set aside minimum amount of **\$366,330.22**.
- Reminder that you are not to exceed the administrative amount of **\$256,431.15**.

Budgets, Obligations, and Expenditures by Eligible Use Category

Category	Total Budgeted	Youth Budgeted	Total Obligated	Youth Obligated	Total Expended	Youth Expended
Rapid Rehousing	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$70,145.29	\$0.00
Operating Subsidies	\$536,931.02	\$1,477.00	\$536,931.02	\$1,477.00	\$309,935.67	\$738.50
Street Outreach	\$243,160.00	\$0.00	\$243,160.00	\$0.00	\$44,498.97	\$0.00
Services Coordination	\$1,284,780.00	\$0.00	\$1,284,780.00	\$0.00	\$318,485.12	\$0.00
Systems Support	\$232,000.00	\$0.00	\$232,000.00	\$0.00	\$0.00	\$0.00
Permanent Housing and Innovative Solutions	\$950,000.00	\$400,000.00	\$950,000.00	\$400,000.00	\$826,371.20	\$400,000.00
Prevention and Diversion	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00
Interim Sheltering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Shelter Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administrative Costs	\$256,431.15	\$0.00	\$256,431.15	\$0.00	\$0.00	\$0.00
	\$3,663,302.17	\$401,477.00	\$3,663,302.17	\$401,477.00	\$1,569,436.25	\$400,738.50

1. *Rapid Rehousing: Including rental subsidies and incentives to landlords, such as security deposits*

and holding fees

2. *Operating Subsidies: Operating subsidies, which may include operating reserves, in new and existing affordable or supportive housing units, emergency shelters, and navigation centers.*
3. *Street Outreach: To assist persons experiencing homelessness to access permanent housing and services*
4. *Services Coordination: May include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing*
5. *Systems Support: For activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations, including families and homeless youth*
6. *Permanent Housing and Innovative Solutions: May include hotel and motel conversions*
7. *Prevention and Diversion: Prevention and shelter diversion to permanent housing, including rental subsidies*
8. *Interim Shelter: Limited to newly developed clinically enhanced congregate shelters, new or existing noncongregate shelters, and operations of existing navigation centers and shelters*
9. *Shelter Improvements: Improvements to existing emergency shelters to lower barriers and increase privacy*
10. *Administrative Costs: Up to 7 percent of the program allocation may be spent on administrative costs incurred by the grantee to administer its program allocation. "Administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation*

Fiscal Section Comments

Please provide any comments about the information contained in the fiscal section of this report (optional)

Performance Metrics

Grantees are required to report on several performance metrics. We are relying on data provided to HDIS to lessen this reporting.

The performance metrics section of the report is broken up into two sections:

1. A brief series of questions to determine if manual reporting is required; and
2. Instructions to upload the manual reporting form if needed.

For resources to assist in completing and submitting this section of the report, please see the [2023 HHAP Annual Report Box.com Resources](#).

Please answer the questions below to determine if Cal ICH needs any additional information to complete

your jurisdiction's data profile.

Did your jurisdiction serve any people with this round of HHAP funds through Q3 through September 30, 2023?

Yes No

"Serve" refers to persons enrolled in projects as defined in HMIS or comparable database (e.g., DV). These are typically service, housing, shelter, outreach, and prevention projects. If, for example, your jurisdiction only funded capital and hygiene projects you might select "no" here. Impacts for these projects are more appropriately captured in the Project Narrative Update. If you have a specific question about your jurisdiction's projects, email calichgrants@bcsh.ca.gov.

Are all the clients served by this round of HHAP funding from October 1 of the prior year to September 30, 2023 entered in HMIS?

Yes No

Did your jurisdiction fund a Domestic Violence service provider with this round of HHAP funds?

Yes No

What kind of project did the Domestic Violence service provider carry out with these dollars? (select all that apply)

capital, hygiene, or other project that is not connected to client level data

service, shelter, rental assistance, or other project that is connected to client level data

AB977 Compliance

Pursuant to WIC §8256, HHAP grantees are required to enter specified data elements on the individuals and families served into their local HMIS. Grantees must follow the entry format specified by Cal ICH, which includes the use of funding codes (Other Funder Code and Grant ID) as described in the [HMIS Project Setup Instructions](#). HHAP grantees had until **July 1, 2023** to implement these project setup requirements.

More information on the requirements associated with AB977 (WIC §8256) is available on Cal ICH's [website](#).

I certify that Butte County has set up all projects with the funding codes and is entering the required data elements for every client served in their local HMIS (or a comparable database for specific subpopulations whose data must not be recorded in HMIS) for projects funded by this round of HHAP in accordance with all guidance from Cal ICH.

Please explain why your jurisdiction has not set up all projects with the funding codes and/or is not entering the required data elements for every client served in their local HMIS (or a comparable database for specific subpopulations whose data must not be recorded in HMIS).



Performance Metrics: Upload

Based on the information provided, you **do not need to submit a Manual Reporting Form.**

Based on the information provided, your jurisdiction must complete and submit a Manual Reporting Form to complete your jurisdiction's performance metrics data profile.

In this form you will report on:

- The individuals and populations served by program funds
- Outcomes for individuals and populations who have exited HHAP-3 funded projects

Below are links to the detailed instructions and fillable excel sheets for reporting this information:

- [2023 HHAP Annual Report Instructions](#)
- [HHAP-3 Annual Report Manual Reporting Form](#)

Based on the information provided, your jurisdiction must complete and submit a Manual Reporting Form for ONLY Domestic Violence data to complete your jurisdiction's performance metrics data profile.

In this form you will report on:

- The individuals and populations served by program funds
- Outcomes for individuals and populations who have exited HHAP-3 funded projects

Below are links to the detailed instructions and fillable excel sheets for reporting this information:

- [2023 HHAP Annual Report Instructions](#)
- [HHAP-3 Annual Report Manual Reporting Form](#)

Based on the information provided, your jurisdiction must complete and submit a Manual Reporting Form for both HMIS and DOMESTIC VIOLENCE data to complete your jurisdiction's performance metrics data profile. THIS DATA SHOULD BE COMBINED IN A SINGLE MANUAL REPORTING FORM.

In this form you will report on:

- The individuals and populations served by program funds
- Outcomes for individuals and populations who have exited HHAP-3 funded projects

Below are links to the detailed instructions and fillable excel sheets for reporting this information:

- [2023 HHAP Annual Report Instructions](#)
- [HHAP-3 Annual Report Manual Reporting Form](#)

Manual Reporting Form Upload

County_Butte_HHAP-3_MRF.xlsx

Download the Manual Reporting Form (see link above). Save the workbook as an Excel (.xlsx) file **using the following naming convention:** [Jurisdiction Type]_[Jurisdiction Name]_HHAP-3_MRF.xlsx

- o COC EXAMPLE: CoC_Sacramento_HHAP-3_MRF.xlsx
- o LARGE CITY EXAMPLE: LargeCity_Anaheim_HHAP-3_MRF.xlsx
- o COUNTY EXAMPLE: County_Riverside_HHAP-3_MRF.xlsx

If you are required to submit a Manual Reporting Form for non-DV data and DV data, please provide only ONE Manual Reporting Form with all data combined.

Total Distinct Clients Served by This Round of HHAP over the Grant Lifetime

0

In other words, what is the total deduplicated number of clients served by this round of HHAP (i.e. no one client is counted more than once)?

This figure should be inclusive of all clients served:

1. Clients whose data is present in HMIS,
2. Clients whose data is present in a comparable database (e.g. clients served by Victim Service Providers), and
3. Clients whose data is not present in either HMIS or comparable databases.

Of the total distinct clients served by this round of HHAP over the grant lifetime, where did the client data come from (check all that apply)

- HMIS
- Comparable Databases
- Sources other than HMIS and Comparable Databases

Performance Metrics Section Comments

Please provide any comments about the information contained in the performance metrics section of this report (optional)

Through the life of the HHAP-3 grant, Butte County and the subcontracted service providers have served a total of 768 unique individuals.

Project Narratives, Racial Equity, and Partnerships

Grantees are required to report on HHAP-funded projects, racial equity, and partnerships. This section of

the report is broken up into three sections:

1. **Project Narratives:** Space to upload the Project Narratives Form if required based on previous answers in this report;
 2. **Racial Equity:** A brief series of questions about racial equity; and
 3. **Partnerships:** A brief series of questions about partnerships.
-

Project Narratives

Project Narrative updates provide critical data on what each jurisdiction is funding with HHAP dollars. To complete this section, we've used your previous answers in this report to determine whether the Project Narrative Form needs to be completed and submitted with your report.

Based on your answers in this report, **you are NOT required to submit a Project Narratives Form** with your report. Please proceed to the next page of the report.

Based on your answers in this report, **you ARE required to submit a Project Narratives Form** with your report.

In this form you will report on information about projects funded by all rounds of HHAP Butte County received funds from. This data should be inclusive of all projects for which HHAP funds were expended or for which clients have been served by HHAP dollars, even if they are not in HMIS. Once completed, this same form can be uploaded in all the Annual Reports for all rounds of HHAP that Butte County must complete.

Below are links to the detailed instructions and fillable excel sheets for reporting this information:

- [2023 HHAP Annual Report Instructions](#)
- [HHAP Annual Report Project Narrative Form](#)

Please download and fill out the Project Narratives Form. Each project that received HHAP funding will constitute a row. Be sure to fill out each applicable data column for every project.

Completed Project Narratives Form

County_Butte_HHAP_Project.xlsx

Download the Project Narratives Form (see link above), fill it out, and upload the completed file here.

Save the workbook as an Excel (.xlsx) file **using the following naming convention:**

- [Jurisdiction Type]_[Jurisdiction Name]_HHAP-3_Project.xlsx
 - o COC EXAMPLE: CoC_Sacramento_HHAP-3_Project.xlsx
 - o CITY EXAMPLE: City_Anaheim_HHAP-3_Project.xlsx
 - o COUNTY EXAMPLE: County_Riverside_HHAP-3_Project.xlsx

Racial Equity

A Racial Disparity Assessment is needed to adequately understand and address racial disparities within communities. We encourage grantees to provide open and transparent responses as this information will be used to determine ongoing technical assistance efforts and peer sharing opportunities.

If you are required to report for multiple rounds of HHAP, we understand that your answers to the following questions may be the same in those reports.

Racial Disparity Assessment

Has your jurisdiction conducted a formal or informal assessment of racial or ethnic disparities for the population experiencing homelessness or housing instability within your service area?

Yes No

If you are currently in the process of completing an assessment, select "no".

What was the approximate date this assessment was completed?

What strategies has your jurisdiction used to address racial disparities based on the most recent local racial disparities assessment? (select all that apply)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Improved Data Collection | <input checked="" type="checkbox"/> Established Working Groups |
| <input checked="" type="checkbox"/> Community Engagement/Education | <input checked="" type="checkbox"/> Updated RFP to Include Racial Equity |
| <input type="checkbox"/> Hired Culturally Competent Staff | <input type="checkbox"/> Program or Policy Update to Include Racial Equity |
| <input checked="" type="checkbox"/> Provided Racial Equity Training | <input type="checkbox"/> Have Not Implemented Strategy |
| <input type="checkbox"/> Reduced Language Barriers | <input type="checkbox"/> No Strategy in Place |
| <input type="checkbox"/> Established Lived Experience Advisory Board | |
| <input type="checkbox"/> <input type="text"/> | |

Why not?

What actionable steps will you take within the next year to ensure an assesment is completed?

In the last year, how have you used this round of HHAP funding to improve access to housing services and improve successful housing placements for community members who were disproportionately underserved in years prior?

In the last year Butte County has completed the following in order to improve services provided to the historically underserved.

- Established community queues to better connect people with the most appropriate housing options (Permanent Supportive Housing, Temporary Housing, Shared Housing),
- Establishment of an Assessment Workgroup to revise the CES assessment tool to promote equity and data driven results,
- Developed a referral system so that Housing Navigators can more easily pull people from the community queues and get them into housing programs,
- Tracked the time between referrals and placement in housing or if referral is refused, the reasons, and
- Revised CES priority points.

Partnerships

HHAP funding was designed to support regional coordination and partnership between jurisdictions to expand or develop local capacity to address homelessness challenges throughout the state. We encourage grantees to provide open and transparent responses to help Cal ICH understand how receiving HHAP funding has impacted collaborative efforts in your community.

Select the partnerships that resulted from this round of HHAP funding (select all that apply)

- | | |
|---|---|
| <input checked="" type="checkbox"/> People with Lived Experience | <input type="checkbox"/> Youth Services Providers |
| <input checked="" type="checkbox"/> Local Homeless Providers | <input type="checkbox"/> Affordable Housing Funders and Providers |
| <input checked="" type="checkbox"/> Coordinated Entry System | <input type="checkbox"/> Income Support Program |
| <input checked="" type="checkbox"/> Social Services | <input type="checkbox"/> Workforce and Employment Systems |
| <input checked="" type="checkbox"/> Services for Older Adults | <input type="checkbox"/> Criminal Justice Entities |
| <input checked="" type="checkbox"/> Services for People with Disabilities | <input type="checkbox"/> Systems for Supporting Re-Entry from Incarceration |
| <input checked="" type="checkbox"/> Services for People Experiencing Interpersonal Violence | <input checked="" type="checkbox"/> Public Health Care Systems |
| <input type="checkbox"/> Child Welfare System | <input type="checkbox"/> Behavioral Health Care Systems |
| <input type="checkbox"/> Education Systems | <input checked="" type="checkbox"/> Managed Care Plan Organizations |
| <input type="checkbox"/> <input style="width: 380px; height: 20px;" type="text"/> | |

Select the barrier(s) to partnerships for this round of HHAP funding (select all that apply)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Natural Disasters | <input type="checkbox"/> Lengthy Contract Process |
|---|---|

- Geography Limited Access
- Local Politics
- Limited Staff
- Lack of Qualified Applicants
- Lack of Ongoing Funding
-
- Local Administrative Policies and Procedures
- Lack of Administrative Leadership
- Lack of Institutional Knowledge and Experience
- No Service Providers Available for Needed Service
- No Barriers

What steps, if any, have you taken or plan to take to mitigate these barriers?

Butte County has worked to increase housing stock after wildfires wiped out approximately 14,000 housing units in the service area in 2018-2021. Butte County has cooperated and worked with local city and town jurisdictions in increasing shelter capacities and local housing stock. Butte County Department of Employment and Social Services (DESS), through its Housing and Homeless team, has increased its staff to better serve the community. DESS and the CoC are seeking a permanent funding source to sustain existing investments and distribute funds efficiently and equitably in accordance with the State's priorities.

Racial Equity and Partnerships Section Comments

Please provide any comments about the information contained in the project narratives, racial equity, and partnerships section of this report (optional)

Butte County coordinated with local managed care plans, through the Housing and Homeless Incentive Program, to contract with a Diversity, Equity, and Inclusion (DEI) consultant. The DEI consultant provided a training series to Butte County, CoC members and staff, and also established a Racial Equity Toolkit. The Toolkit, along with local data from the Homeless Management Information System (HMIS), will be used to continue assessing disparities in services and establishing actionable goals.

Technical Assistance

All HHAP grantees have access to Cal ICH contracted technical assistance providers. Please help us better understand how this assistance has supported your work, how it could be improved, or what other types of assistance you would like Cal ICH to make available for grantees.

Have you received any technical assistance services from Cal ICH contracted providers?

Yes No

What type of technical assistance do you feel would help improve the delivery of programs and services for people experiencing homelessness?

Which Cal ICH contracted provider(s) have you received technical assistance from?

Focus Strategies Technical Assistance Collaborative (TAC) Third Sector

What type of technical assistance was provided?

Butte County participated TA through the CA-REAL Series, establishing the Equity Committee for the CoC, and support in streamlining the coordinated entry process.

How did Cal ICH technical assistance benefit the delivery of programs and services to people experiencing homelessness?

Technical Assistance focused on equity in service delivery. With the support of TA, the CoC and County has established an Equity Committee and Equity Policy which functions as a base for ongoing equity work. Equity work includes better outreach, increased cultural sensitivity, and regular review of disparities in services.

What would have improved the technical assistance services you received?

The TA that the County has received has served the County adequately and there are no suggestions for improvement at this time.

Contacts and Certification

Please provide contact information below for an individual or individuals who can answer questions about the information provided in the three main sections of this report.

Fiscal Contact

Name

Erin

First

Murray

Last

Position or Title

Program Manager, Housing and Homeless

Phone

(530) 552-6208

Email

emurray@buttecounty.net

Performance Metrics Contact

Contact is same as above

Name

Kenneth

First

Huenink

Last

Position or Title

Health and Human Services Program Analyst II

Phone

(530) 552-6461

Email

khuenink@buttecounty.net

Project Narratives, Racial Equity, and Partnerships Contact

Contact is the same as the Fiscal or Performance Metrics contact?

Yes, use the fiscal contact Yes, use the performance metrics contact No, enter a new contact

Contact is same as above

Name

First

Last

Position or Title

Phone

Email

I certify that all information included in this report is true and accurate to the best of my knowledge.

**HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM
Project Narratives**

Project Information					Fiscal				Description		
HMIS Project ID	Project Title	HMIS Project Type	Organization ID	Organization Name	Total Project Expenditures	Of the Total Project Expenditures, how much came from:				Youth Set-Aside Project?	Project Description
						HHAP-1	HHAP-2	HHAP-3	HHAP-4		
					from grant start date through September 30 of the reporting year						
If the project is not recorded in HMIS, leave blank and select "Not in HMIS" in the HMIS Project Type field		If the project is not recorded in HMIS, select "Not in HMIS" Use Dropdown	If the project is not recorded in HMIS, leave blank and select "Not in HMIS" in the HMIS Project Type field		Include both HHAP and non-HHAP dollars	If the project was not funded by this round of HHAP, leave blank In dollars and cents - NOT %	If the project was not funded by this round of HHAP, leave blank In dollars and cents - NOT %	If the project was not funded by this round of HHAP, leave blank In dollars and cents - NOT %	If the project was not funded by this round of HHAP, leave blank In dollars and cents - NOT %	If Yes, select (or input) Y. If No, leave blank	2-3 sentences
	Navigation Coordination Services	Not in HMIS		Catalyst Domestic Violence Services	\$ 158,312.35	\$ 158,312.35					Expand staffing to include Navigation Coordinators to provide bridging services between service providers. Collaborative approach to services will allow domestic violence services to be provided at non DV specific shelters. Services include crisis assistance, legal advocacy, referral services, and case management.
134	Housing for All	Services Only	21	Chico Housing Action Team	\$ 458,081.78	\$ 458,081.78					To support one lead case manager, three case managers and maintenance personnel to provide supportive services to residents in permanent housing. Services include assistance with public assistance benefits, life skills training, good tenant training, socialization opportunities, education on physical and mental health, accessing medical care and legal services, and others.
	New Navigation Center	Not in HMIS	5	True North Housing Alliance, Inc.	\$ 146,983.24	\$ 146,983.24					To expand a current emergency shelter to include the construction of a 2000 sq ft Navigation Center.

148	Rapid Re-Housing	PH - Housing Only	12	Youth for Change	\$ 92,194.55	\$ 92,194.55				Y	Provide case management to youth. Services include move-in coordination, individual and group meetings, life skills training, development of individual needs and service plans, and emergency decision-making.
	Strategic Planning and Support	Not in HMIS		Butte County Department of Employment and Social Services	\$ 60,582.57	\$ 60,582.57					To support contracting with housing consultants for strategic planning, infrastructure support, HMIS/CE guidance.
139	Day Shelter	Day Shelter	5	True North Housing Alliance, Inc.	\$ 354,198.22	\$ 354,198.22					Funds support shelter monitors and utilities required to keep the emergency shelter open during the daytime. A 24/7 shelter allows greater access to services, shelter from the weather, and protection from various health crises.
142	Torres Shelter Expansion	Services Only	5	True North Housing Alliance, Inc.	\$ 81,730.59	\$ 81,730.59					Funds support case managers needed to provide support services at an emergency shelter in conjunction with day services provided at the same shelter.
145	Youth Street Outreach	Street Outreach	12	Youth for Change	\$ 67,964.05	\$ 67,964.05				Y	Funds support an outreach coordinator. The coordinator provides crisis intervention, assessment, referrals, and carries a caseload.
135	Everhart Village	Services Only	21	Chico Housing Action Team	\$ 47,381.05	\$ 47,381.05					Funds village assistants that provide the residents of a transitional shelter with connection to resources, job training, life skills classes, and support in obtaining and maintaining permanent housing.
	Strategic Planning and Support	Not in HMIS		Butte County Department of Employment and Social Services	\$ 28,724.02	\$ 28,724.02					To support contracting with housing consultants for strategic planning, infrastructure support, HMIS/CE guidance.
	Permanent Housing Search for Survivors	Not in HMIS		Catalyst Domestic Violence Services	\$ 21,630.69	\$ 21,630.69					To provide permanent housing search services for survivors of intimate partner violence.

Capital Projects ONLY			Miscellaneous
Did the project add capacity?	How much capacity did the entire project add?		Notes
Use Dropdown	Quantity of Capacity Added Use Whole Numbers	Unit of Measurement for Capacity Added (e.g., beds, rooms, etc.)	Share any other comments about the project here
No			
No			
Yes, it directly added capacity	20	beds	

Yes, it directly added capacity	11	beds	
No			
No			
No			
No			
No			
No			
No			
No			
No			

MANUAL REPORTING FORM

ALL PROJECTS (EXCEPT COORDINATED ENTRY): HHAP Statutory Requirement



HHAP-3 Statutory Requirement can likely be generated from your HMIS System.

Please refer to the Annual Report Instructions for additional guidance on completing this for include Coordinated Entry projects.

If possible, use an APR that includes all HHAP-3 funded projects to help you complete this fo

Please report information in the space provided.

Assistance Provided by HMIS Project Type - All	
	Total Individuals
Emergency Shelter	0
Transitional Housing	0
Street Outreach	0
Services Only	35
Safe Haven	0
Day Shelter	0
Homelessness Prevention	11
PH - Housing Only	0
PH - Permanent Supportive Housing (disability required for entry)	0
PH - Housing with Services (no disability required for entry)	0
PH - Rapid Re-Housing	0
Other	0
Total	46

Report number of individuals served on all HHAP-3 HMIS Project Type except Coordinated Entry.

- This should be the entire project regardless of whether it was funded by HHAP-3

PH Exits from Unsheltered and Interim Housing - All persons	
	Total Individuals
Number of individual exits to PH from Unsheltered	1
Number of individual exits to PH from Interim Housing	18

Report number of individuals exited from prior funded projects.

- This should be the entire project regardless of whether it was funded by HHAP-3.
- Here, Interim Housing should only include

Individuals Served by Year and Since HHAP-3 Grant Start Date	
	Total Individuals
Individuals Served This Past Year (9/30/2025 to 9/30/2026)	71

Report number of individuals served by year of funding on all HHAP-3 funded projects.

- This should include the entire project regardless of whether the project was funded by HHAP-3
- Note, "Served This Since HHAP-3 Grant Start Date" this Manual Reporting Form that asks for data for the past year (October 1 of the prior year through**

Individuals Served Since HHAP-3 Grant Start Date	71
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past year (October 1 of the prior year into the current reporting year).

- For "Grant Start Date", grantees should state the Standard Agreement's full execution.

m. **Reminder, do NOT**

orm.

HHAP-3 funded projects by
·
f how much of the project

or location on all HHAP-3
f how much of the project
NCS and TH.

and since receipt of HHAP-1
ardless of how much of the

**Art Dare" is the ONLY metric in
ata that is not limited to the
uach to September 30th of**

begin to September 2011

start counting from the date of