



Butte Countywide Homeless Continuum of Care

BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE HMIS/CES COMBINED COMMITTEE MEETING MINUTES

**MONDAY February 6, 2023 at 1pm-3pm
Zoom Meeting**

COMMITTEE MEMBERS PRESENT:

Tracey Gilliam, Butte/Glenn 211
Shelly Watson, Jesus Center
Karen Ramirez, True North Housing
Meagan Smith, Northern Circle IHA
Angie Little, Housing Authority – Butte County
Nancy Jorth, Youth For Change

COMMITTEE MEMBERS NOT PRESENT:

Susan Wilson, Safe Space
Sara Sweaney, Nation's Finest
Rick Jackson, BCDBH
Lynann Pilley, Oroville Rescue Mission
Keesha Hills, OSCIA
Cynthia Pesheck, Ampla
Stephan Spirk, CAA
Yesenia Gallegos, CHAT
Kristopher Kuntz, Anthem
Codie McCormack, Caminar
Keesha Hills, OSCIA

OTHER ATTENDEES:

Javi Pineda, HACB
Patricia Hironimus, DESS HHOME
Samantha Raschka, BCDBH
Pahua Thao, DESS HHOME
Denver Nash, DESS HHOME
Lorena Reed, BCDBH
Shelly Storkan, BCDBH
Troy McClanahan, DESS HHOME
Isabel Alaniz, DESS HHOME
Kaitlin Sherrill, DESS HHOME
Erickson Montes DESS HHOME
Ian Clement DESS HHOME
Amber Benedict, CHAT
Josiah Vasey, Butte/Glenn 211
Liz Vega, Jesus Center
Debbie Villasenor, Housing Consultant
Elisa Rawlinson, DESS Housing & Homeless
Rachel DeLeon, DESS
Nick Fashing, DESS APS
Carolina Cruz, Catalyst
Annie Terry, Oroville Rescue Mission

Recording Secretary: Lisa Angle

1. CALL TO ORDER:

Meeting called to order by Elisa Rawlinson, Chairperson at 1:03pm.

2. INTRODUCTIONS/AGENCY UPDATES:

Introductions made by everyone in attendance.

The following updates were provided:

- Elisa Rawlinson, DESS HHOME announced the PIT is over. Still working on getting a couple agencies information into the Sheltered PIT but the PIT itself is done. Housing Services Program (HSP) through Eligibility will be entering data into HMIS which will start on June 1, 2023. When viewing profiles in HMIS you will see the HSP listed as a program with the name of the HSP worker. The waitlist for Creekside Senior Apartment Complex for clients 62 and older is open again and if you go to the HABC website the waitlist is there (website was shown) and the Section 8 waitlist is open. Seeing that other programs are pulling from the CE is amazing to see.
- Nick Fashing, DESS APS announced a new APS Social Worker has been hired which is good news because of a shortage in staff. A staff member has retired and a Social Worker was promoted to Supervisor.
- Debbie Villasenor, Consultant announced the first group of 19 seniors move into the Creekside Senior Apartments on January 23, 2023 and 6 of those residents were No Place Like Home residents. Hope to move in 17 more seniors into the complex through June. The Oroville Complex for 18 of age and older is currently under construction with 15 units for No Place Like Home, these units should be available sometime in July.
- Meagan Smith, NCIHA announced Northern Circle is currently working with the State to have the ESG budget approved so eventually hoteling funding will be available and once the budget is approved the funding will be available to non-Tribal members.+
- Yesenia Gallegos, CHAT announced continuing to work on in-house processes and are trying to get out to the community that CHAT is pulling heavily from CE and excepting referrals to Yesenia's email at CHAT. Paper applications are no longer being accepted. Sheltered PIT has been completed. Sunflower program has a few members which is nice, this is a program for transitional housing into permanent housing.
- Shelly Watson, Jesus Center announced the Re-cooperative Care Program which has been a pilot program for the last 9 months or a year is now live. The Re-Cooperative Care Program is a program which houses unhoused individuals who are too well to stay in the hospital but are too sick to be out on their own. The program has a house that houses 6 individuals who are unhoused. Once an individual is sent to the house this triggers the Enloe Home Health Department and a nurse will come see individuals. The stay will trigger the DESS Housing Navigator and the Behavioral Health Department to come to the house to check in on the individual. There are 6 beds at the current house and 6 more beds will be available at the Renewal Center within the next 6 months. Currently interviewing for 2 positions the Case Coordinator and an Intake Specialist. The Re-Cooperative Care Program when it was a pilot only consisted of the Jesus Center and Enloe as partners, but now the partners are DESS, Enloe, Ampla, Behavior Health and the Jesus Center due to a big grant from the State.
- Nancy Jorth, YFC announced 6th Street and Heart program submitted the HMIS data to the Feds last week. Partnering with CHAT for some youth housing. Have had additional housing for 4 youth in a duplex by Enloe Hospital.

- Angie Little, HACB announces Section 8 is currently open with at least 3000 applications so far for both Creekside and HCV and closes February 13, 2023 at 4pm. Applications are available on the website and if anyone needs assistance call or walk in to the HACB. 213 project based units to be added in 2023. Another Senior complex in Gridley is Sunrise Village and should be on line May or June for 62 or older. Prospect View is coming on line for 39 units with 15 units for No Place Like Home and the remainder units will be filled through coordinated entry. A family complex is coming in July. In October 3 properties will be coming on line.
- Javi Pineda, HACB announced there are 2 preferences for the waiting list that are open and that is the Homeless Set Aside which is through CE referral only and the other is Family Reunification Preference for transitional housing by referral only.

3. LSA AND SPM UPDATE:

Longitudinal Systems Analysis (LSA) and Systems Performance Measures (SPM) both must be uploaded and submitted to HUD. These have been completed, uploaded and submitted to HUD. Last year the LSA was needing to be submitted within 2 weeks of Elisa Rawlinson, Chairperson taking over this role and there were over 200 errors needing to be corrected and this year once submitted there was less than 50. HMIS partners have been doing an excellent job and working hard in making sure all information entered into HMIS is accurate and complete. Great job to everyone and share this with everyone who enters information into HMIS.

4. INTERNAL CLIENT REFERRAL SYSTEM:

a. HMIS Training/Demonstration

Elisa Rawlinson, Chairperson stated this referral system in HMIS is something piloted with 211 over the last few months. This referral system is only to be used by certain agencies/staff. This referral system in HMIS will get a client connected to the appropriate program for services. Elisa Rawlinson, Chairperson explained and demonstrated step by step on how the referral system works in HMIS using the HMIS training Site. This HMIS referral system will expedite services to the clients, as well as, being able to track the referrals.

5. UPDATE ON CHO MOUs:

Elisa Rawlinson, Chairperson stated the CHO MOUs are moving along and an email has been received from General Services stating the CHO MOUs are good to go. Elisa states there a couple more things she needs to do on her end and hoping to have the MOUs in your in box within the next couple of weeks. There are a couple new agencies obtaining MOUs to be able to enter information into HMIS.

6. FULL SHARE VERSUS BASIC SHARE – DISCUSSION:

Elisa Rawlinson, Chairperson stated about 8 months to year ago HMIS system was not able to share information with other agencies and each agency had their own information entered into HMIS. This was detrimental to the clients needing services due to the client having to go to each agency to receive services/information and no continuity of care for the clients. The HMIS system is now able to share information with agencies. Elisa provided a handout showing the differences between full shared and basic shared information. Elisa explained the differences between full shared and basic shared in the HMIS system. Elisa demonstrated the full shared information and the basic shared information in HMIS. Brief discussion

held on the full shared/basic shared information and on notes being entered into HMIS. Access to HMIS information is confidential and staff can only access information in HMIS on a need to know basis as it pertains to their position. Elisa asks everyone to review the handout regarding basic shared/full shared information in the agenda packet and to review the HMIS training site regarding the information being either basic/full shared in HMIS and to write down any questions for the next meeting in March.

7. END USER BACKGROUND CHECKS – DISCUSSION:

Elisa Rawlinson, Chairperson stated this item is for discussion and no decisions on changes are being made. Currently a background check is required for all HMIS end users and the background check needs to be completed before the end user is granted access to HMIS. In the policy and procedures there is not real specification on what the background check would look like and if there is something found on the background check what would preclude someone from accessing HMIS. There needs to be a discussion and changes to the policy. Elisa further suggests if someone has been convicted of identity theft or fraud should not have access to HMIS. It is important to identify what background checks should look like and what would preclude someone from accessing HMIS. The policy needs to be able to clearly define what would preclude someone from accessing HMIS. Brief discussion held on background checks.

8. NEXT MEETING: Monday March 13, 2023 1:00pm – 3:00pm

9. ADJOURN:

Meeting adjourned at 2:47pm.