



Butte Countywide Homeless Continuum of Care

BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE HMIS/CES COMBINED COMMITTEE MEETING MINUTES

**MONDAY April 8, 2024 at 1pm-3pm
Zoom Meeting**

COMMITTEE MEMBERS PRESENT:

Tracey Gilliam, Butte/Glenn 211
Stephan Spirk, CAA
Debbie Villasenor, Housing Consultant
Cathryn Carkhuff, Home and Heart
Karen Ramirez, True North Housing
Lynann Pillay, Oroville Rescue Mission
Elisa Rawlinson, DESS HHome
Rayna Bryson, DESS
Nick Fashing, DESS APS
Ann Winters, Catalyst
Angie Little, Housing Authority – Butte County
Lisa Torres, OSCIA
Jaymee McLaughlin, CUSD
Maisue Thao, Butte College
Kim Decker, Nation’s Finest
Sarah Frohock, BCDBH

COMMITTEE MEMBERS NOT PRESENT:

Cynthia Pesheck, Ampla
Codie McCormack, Caminar
Susan Wilson, Safe Space
Shelly Watson, Jesus Center
Nancy Jorth, Youth For Change
Yesenia Gallegos, CHAT
Tony Shafer, VECTORS
Yoseb Afsharzadeh, BCDBH

OTHER ATTENDEES:

Javi Pineda, HACB
Shelly Storkan, BCDBH
Isabel Alaniz, DESS HHome
Priest Martinez, NCIHA
Lorena Reed, BCDBH
Erin Spasbo, DESS HHome
Erickson Montes, DESS IS
Annie Terry, Oroville Rescue Mission
Laura Smith, DESS HHome
Gabrielle Beck, DESS HHome
Hilary Crosby, Safe Space
Halle Brown, NCIHA
Daniel Celis, Butte College
Eddie Abarca, Ampla MMU
Kaitlin Sherrill, DESS HHome
Kenny Huenink, DESS HHome
Wendy Lo, DESS HHome

Recording Secretary: Lisa Angle

1. CALL TO ORDER:

Meeting called to order by Elisa Rawlinson, Chairperson at 1:02pm.

2. APPROVAL OF MINUTES - ACTION:

- a. HMIS/CES Committee Meeting, March 11, 2024

Motion – to table the HMIS/CES Committee meeting minutes until next meeting on May 13, 2024

Motion: Debbie Villasenor

Second: Ann Winters

Opposed: None

Abstained: None

3. TRAINING:

- a. **Adding household member to enrollment**
b. **EVA**

- a. Elisa Rawlinson, Chairperson demonstrated, explained and reviewed adding household member to enrollment in HMIS.
- b. Elisa Rawlinson, Chairperson explained what EVA is and how it works. Elisa Rawlinson, Chairperson stated EVA is down for maintenance so unable to show how to upload information. Two links were placed in the chat one for EVA and the other was the quick start guide. Another link added on how to view client accounts for programs. Review of EVA will be done at next meeting.

Brief discussion held on EVA

4. COORDINATED ENTRY POLICY AND PROCEDURES – DISCUSSION:

Discussion was held on the Coordinated Entry Policy and Procedures and the need for updates. The team identified some updates needed to be added. Discussion held on the identified updates to the Coordinated Entry Policies and Procedures. Elisa Rawlinson Chairperson will be rewriting the Coordinated Entry Policies and Procedures with the updates for a few of the team members to review and provide feedback to the next meeting.

Elisa Rawlinson, Chairperson reviewed the 3 categories for HUD criteria for defining homelessness with the eligibility of clients being entered into Coordinated Entry.

Brief discussion held on the 3 categories and discussion held on the entry into HMIS/CES. Elisa Rawlinson, Chairperson demonstrated in HMIS/CES how to add a note in HMIS/CES for communication regarding the client and programs client has been enrolled.

Discussion held on the Informed Consent Form and the privacy of the clients.

Elisa Rawlinson, Chairperson proposed reviewing the Coordinated Entry enrollment page and remove unnecessary information and to streamline the enrollment process for clients. Discussion held on streamlining the Coordinated Entry enrollment process and the removal of unnecessary information.

5. SELF – SUFFICIENCY MATRIX – DISCUSSION:

Elisa Rawlinson, Chairperson presented and briefly explained a self-sufficiency matrix for the team to review and to think about using to identify the needs of the clients. The matrix would work well for rapid-rehousing or transitional housing clients to identify where the client would need the most assistance to obtain self-sufficiency has it pertains obtaining permanent housing.

6. NEXT MEETING:

Monday May 13, 2024 1:00pm – 3:00pm.

7. ADJOURN:

Meeting adjourned at 2:57pm.