



Butte Countywide Homeless Continuum of Care

BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE HMIS/CES COMBINED COMMITTEE MEETING MINUTES

**MONDAY September 11, 2023 at 1pm-3pm
Zoom Meeting**

COMMITTEE MEMBERS PRESENT:

Tracey Gilliam, Butte/Glenn 211
Shelly Watson, Jesus Center
Keesha Hills, OSCIA
Jaymee McLaughlin, CUSD
Debbie Villasenor, Housing Consultant
Stephan Spirk, CAA
Elisa Rawlinson, DESS HHome
Rayna Bryson, DESS
Yesenia Gallegos, CHAT
Maisue Thao, Butte College
Angie Little, Housing Authority – Butte County

COMMITTEE MEMBERS NOT PRESENT:

Carolina Cruz, Catalyst
Nick Fashing, DESS APS
Sara Sweaney, Nation's Finest
Rocio Nakae, BCDBH
Lynann Pilley, Oroville Rescue Mission
Sarah Frohock, BCDBH
Cynthia Pesheck, Ampla
Cathryn Carkhuff, Home and Heart
Karen Ramirez, True North Housing
Kristopher Kuntz, Anthem
Codie McCormack, Caminar
Susan Wilson, Safe Space
Nancy Jorth, Youth For Change
Trish Pittman, Health Net
Meagan Smith, Northern Circle IHA
Rachel DeLeon, DESS
Cecily Kishbaugh, VECTORS

OTHER ATTENDEES:

Javi Pineda, HACB
Shelly Storkan, BCDBH
Isabel Alaniz, DESS HHome
Troy McClanahan, DESS HHome
Lorena Reed, BCDBH
Erin Spasbo, DESS HHome
Wendy Lo, DESS HHome
Briana Harvey-Butterfield, DESS HHome
Samantha Raschka, Ampla
Erin Murray, DESS HHome
Pahua Thao, DESS HHome
Dee Price, DESS HHome
Kenny Huenink, DESS HHome

Recording Secretary: Lisa Angle

1. CALL TO ORDER:

Meeting called to order by Elisa Rawlinson, Chairperson at 1:03pm.

2. APPROVAL OF MINUTES - ACTION:

- a. HMIS/CES Committee Meeting, August 14, 2023

Motion - approve meeting minutes for August 14, 2023 with the following update to bullet #9 in agenda item #3 Introductions/Agency updates

- Shelly Storkan, BCDBH announced 15 No Place Like Home Units are available, names are being pulled off CE and direct referrals are being used for those units. If anyone is working with any clients with Mental Health Issues please refer.

to

- Shelly Storkan, BCDBH announced 15 No Place Like Home Units are available at Prospect View, names are being pulled off CE and direct referrals are being used for those units. If anyone is working with any clients with Mental Health Issues please refer.

Motion: Stefan Spirk

Second: Debbie Villasenor

Opposed: None

Abstained: None

3. INTRODUCTIONS/AGENCY UPDATES:

Introductions made by everyone in attendance with a few announcements.

4. TRAINING MANUAL - DISCUSSION

Elisa Rawlinson, Chairperson stated the draft HMIS Training manual is available in the agenda packet and will be available on the CoC website for anyone who would like to access. The HMIS training manual provides the basic uses of HMIS.

5. TRAINING:

- a. **2024 HMIS Data Standards Updates (Training Site)**
- b. **Updated 2024 HMIS Enrollment Forms**
- c. **New HMIS Program Request Form**

Elisa Rawlinson, Chairperson reviewed and explained the 2024 HMIS Data Standard updates for Client Profile, Project Enrollment, Current Living Situation Assessment, Status Assessment, Project Exit and Revision History in the Clarity Training Site.

Elisa Rawlinson, Chairperson reviewed the updated 2024 HMIS Enrollment Forms and the New HMIS Program Request Form.

6. HMIS POLICY & PROCEDURE UPDATE

Elisa Rawlinson, Chairperson stated the HMIS Policy and Procedures is being updated and will be available for committee members to review and make suggested changes. If a committee member is interested in reviewing a section of the Policy and Procedures let Elisa know.

7. NEXT MEETING:

Monday October 9, 2023 1:00pm – 3:00pm.

7. ADJOURN:

Meeting adjourned at 2:15pm.