

MEETING MINUTES
HMIS/COORDINATED ENTRY SYSTEM COMBINED COMMITTEE
Of
BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE
October 12, 2020, at 1pm-3pm
Zoom Meeting

<https://us02web.zoom.us/j/89477771767?pwd=Wktpbm85M2kxSUNKSij2ejl6eWpudz09>

COMMITTEE MEMBERS PRESENT:

Janine Gomez, True North
Amanda Gaylord, CHAT
Lorilyn Manwarran, Ampla
Stephan Spirk, Community Action Agency
Staci Parisi, DESS Housing & Homeless
Tracy Stogsdill, 2-1-1 Help Central
Christy Talan, Caminar
Shelly Watson, Jesus Center
Nancy Jorth, Youth for Change
Laruen Kohler, Safe Space

OTHER ATTENDEES:

Jay Coughlin, DESS Housing & Homeless
Briana Harvey-Butterfield, DESS Housing & Homeless
Elisa Rawlinson, DESS Housing & Homeless
Pahua Thao, DESS Housing & Homeless
Jennifer Zellers, Nations Finest
Nick Fashing, DESS
Rachel DeLeon, DESS

COMMITTEE MEMBERS NOT PRESENT:

Joy Amaro, True North
Trisha Ott, Butte County Behavioral Health
Annie Terry, Oroville Rescue Mission
Sarah Sweaney, Nation's Finest

Debbie Villasenor, Housing Consultant
Carolina Cruz, Catalyst
Angie Little, Housing Authority of Butte County
Keesha Hills, OSCIA

RECORDING SECRETARY:

Elisa Rawlinson DESS Housing & Homeless

Welcome/Agency Updates: S. Parisi opened the meeting at 1:02 p.m. Roll call taken. S. Parisi asked for Agency updates.

Approval of Minutes: No corrections were noted to the minutes of the August 10, 2020, HMIS/CES Committee meeting.

Motion to approve with no corrections: Amanda Gaylord
Seconded by: Nancy Jorth

Minutes for the HMIS Committee Meeting on August 10, 2020, were approved by consensus.

Corrections were noted to the minutes of the September 14, 2020, HMIS/CES Committee meeting. On page 8, number 2a, the minutes should state "the report is run including 2 years prior to the date of the report", not that it is run from 2018 to the date of the report.

Motion to approve with corrections: Stephan Spirk
Seconded by: Amanda Gaylord

Minutes for the HMIS Committee Meeting on September 14, 2020, were approved, with corrections, by consensus.

Agency Updates: Nancy Jorth, Youth 4 Change informed the committee the H.E.A.R.T. program uploaded their data into the federal system, the Family Youth Services Bureau (FYSB) and it went smoothly. They also received 3 more years of funding for the program.

CHAT announced a new program, the Redwood House. This program is run by CHAT in partnership with California State University – Chico. The new program will be in HMIS.

Stephan Spirk, CAA explained they are getting data ready to submit the APR to HUD.

Shelly Watson, Jesus Center stated their agency received the keys for their new site last week. They are scheduled to leave their current site by April 2020. The new location is on Fair Street in Chico where the Work Training Center (WTC) used to be housed. The long term plan is for clean and sober sheltering for the Sabbath House and a new men's shelter. Across the street they will be building a renewal center and family rooms. Additionally, they will partner with the Elijah House for a Detox Center and Drug and Alcohol program. The Detox Center will help any community member regardless of insurance coverage.

Homeless Management Information System (HMIS) Update: Butte County's HMIS system is growing. We currently have 19 agencies participating and 100 users.

All new user training must come from the HMIS lead agency (Butte County DESS Housing and Homeless Branch) only. The lead agency is responsible for conducting quarterly training to CHOs and an annual training for all users.

Training for CHOs will be conducted during HMIS meetings on a monthly basis. Open Office Hours will no longer be at the end of the HMIS/CES committee meetings but will be incorporated into the meeting.

Question: Do CHO Administrators need to have documents attendance in HMIS/CES meetings?

Answer: Yes, it is very important for CHO Administrators to attend meetings/trainings. These trainings assist in learning new aspects of programs and processes and help insure data quality.

Question: If employers/employees need training, who should they contact?

Answer: They should send and email to Staci Parisi, sparisi@buttecounty.net and the Housing and Homeless Branch general email HHSupport@buttecounty.net

HMIS Training Topics:

- 1) Person level information versus program level information.
 - a. Assessments now located in program level.
 - b. New Current Living Situation Assessment.
- 2) What constitutes Chronically Homeless
- 3) Contact and Location pages, now open to all users and how to enter information.

Question: Should the CHOs provide this information to their current staff/HMIS users?

Answer: Yes, this information should be disseminated to their agency's users as soon as possible.

The committee was informed a Power Point presentation on the Assessment information presented at the meeting would be forwarded within a few days and could be shared with their staff.

Announcements/Comments: Catalyst announced they are conducting a free online training in honor of Domestic Violence Awareness Month.

Next Meeting - Monday, November 9, 2020 at 1:00-3:00 P.M.

ADJOURN - 2:06 PM