



## Butte Countywide Homeless Continuum of Care

**Monday, January 13th, 2019**  
**1:00 p.m. – 3:00 p.m.**  
**Housing Authority of the County of Butte**  
**2038 Forest Avenue, Chico CA**

### **COC COUNCIL MEMBERS:**

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Alex Brown	Eric Smith	Marin Hambley	Scott Huber
Anastacia Snyder	Joy Amaro	Megan Meloy	Shaloma Wolske
Don Taylor	Larry Hayden	Mike Zuccolillo	Tami Ritter
Ed Mayer	Marie Demers	Sarah Frohock	Thomas Tenorio
Emily Bateman			

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### **AGENDA**

1. Convene Meeting *-T. Tenorio*
  
2. Introductions *-All*
  
3. Approval of Minutes – ***ACTION***
  - A) CoC Council Meeting of October 21<sup>st</sup>, 2019
  
  - B) All CoC Council Meeting of November 18th, 2019
  
  - C) CoC Council Meeting of December 16th, 2019
  
4. Results of Election of Officers 2020-2021 *-Elections Committee*
  
5. New Officer Seating *-T. Tenorio*
  
6. Approval of the 2020 CoC and Council Meeting Calendar– ***ACTION*** *-A. Snyder*
  
7. Approval to Declare Seat of Veterans Representative Vacant– ***ACTION*** *-A. Snyder*

8. Appointment to Fill Vacant Seat of Homeless/Formerly Homeless Representative – ***ACTION*** -*Elections Committee*
9. Governance Charter Amendment Project Update– ***INFORMATION*** -*A. Snyder*
10. Approval of County to Continue to Act as Administrative Entity and to Complete All Requirements Related to Participation in The Emergency Shelter Grant Program– ***ACTION*** -*D. Taylor*
11. Report Regarding State Homeless Housing Assistance, and Prevention Program (HHAP) – ***INFORMATION*** -*D. Taylor*
12. HEAP Report Presentation- ***INFORMATION*** -*D. Taylor*
13. Report Regarding Transition of CoC Support Roles to County – ***INFORMATION*** -*D. Taylor*
14. Committee Reports - ***INFORMATION*** -*All Committees*
15. Report of Regional Coalitions – ***INFORMATION*** -*All*
16. Announcements -*All*
17. Next Meeting- *TBD*

***ADJOURN***



## Butte Countywide Homeless Continuum of Care

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### **BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE COUNCIL**

#### **MEETING MINUTES**

**Monday, October 21, 2019**

**Housing Authority of the County of Butte  
2039 Forest Avenue-Chico, CA**

#### **MEMBERS PRESENT:**

Thomas Tenorio     Alex Brown  
Lisa Currier        Joy Amaro  
Marie Demers       Ed Mayer  
Don Taylor          Javi Pinedo

Anastacia Snyder  
Eric Smith

#### **MEMBERS ABSENT:**

Shaloma Wolske     Larry Hayden  
Meagan Meloy       Scott Huber  
Emily Bateman       Tami Ritter  
Michael Zuccolillo

#### **OTHER ATTENDEES:**

Stefan Spirk

#### **RECORDING SECRETARY:**

Krystal Tyranowski

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#### **ORDER OF BUSINESS:**

- 1. CALL TO ORDER:** The meeting was called to order by Council Chair Tom Tenorio at 1:05 p.m.
- 2. APPROVAL OF MINUTES:** Minutes for the meeting of September 16<sup>th</sup>, 2019 were approved. *M/S/A E. Mayer - L. Currier, A. Brown-Abstained*
- 3. REPORT FROM GOVERNANCE TRAINING OF 10/02/19:** There were fourteen attendees at the Governance Training conducted by Nicole LiBaire and Lisa Sloane of Technical Assistance Consultants (TAC). The attendees were treated to a facilitated discussion that resulted in shared understanding of the needs for improvement in the functionality of the CoC and Council. Attendees shared their experience and appreciation for the methods used by the consultants and the results of the time together. In addition certain clean-up amendments to the CoC Governance Charter were identified. The consultants expressed interest in working with an ad hoc group of CoC members on the amendments in anticipation of actions to propose for the full CoC to adopt after the new year.
- 4. REPORT FROM COMMITTEE RE; COC SUPPORT OPTIONS:** T. Tenorio reported that CoC had designated the Community Action Agency to fill the three key roles that support the CoC since its reformation in 2009. These roles are: 1) CoC Lead Agency, 2) Collaborative Applicant and 3) HMIS Lead Agency. The roles were explained in the CoC Information Memo provided by the Chair in the meeting packet. Tom reported that the CoC had expressed an interest in exploring options since 2018 but had not made the time to do so. The last

designation in February, 2019 was for a one year period. In June, 2019 Tom announced that the CoC Council would take steps to identify options through the creation of an ad hoc committee. The Ad Hoc Committee was unable to meet through the summer months due to the large numbers of complex actions that were required related to allocation or ranking of multiple funding sources. Tom requested that the Housing Authority offer its perspective since it served as the employer-of-record for the CoC Coordinator and had a unique insight into the administrative demands on the CoC. Ed Mayer reported on the continually increasing administrative burden of the CoC that exceeded the abilities of a single staff structure that had been used for years.

In addition Tom consulted with the HMIS Committee and the Coordinated Entry Committee for input on the options. Both groups, comprised of users in participating community organizations, agreed that additional capacity would help both the HMIS and the CES. The County has indicated their interest in expanding their active support of the CoC. Such a move would expand the capacity of the CoC to meet the growing administrative demands. It would also enable the CoC to be better positioned to access new funding resources that are anticipated for disaster recovery support. It is only the full membership of the CoC that can designate an entity to fill the support roles. The full membership is scheduled to meet in November. Tom then asked Council members, as the elected decision-making body of the CoC, to indicate their support of a recommendation to the full CoC. *M/S/C Brown - Mayer*

- 5. REPORT FROM COUNTY ON EXPANDED CAPACITY TO SUPPORT HOMELESSNESS:** D. Taylor reported that the County of Butte plans to diligently work alongside the Continuum of care. D. Taylor updated the Council that an Administrator has been hired and the County is currently reviewing the applications for the other three positions that the County is hiring for CoC Designated System Support.

- a. Administrative Entity Progress in Implementing HEAP/CESH Awards:** S. Parisi reported that all of the HEAP Contracts have been awarded as of May 2019. The Torres Shelter has completed their 30/60/90 day monitoring. CHAT has also completed their monitoring visits. The Community Action Agency Eviction Prevention Program is currently in process of monitoring. True North Housing Alliance Aurora House was awarded a contract. The Youth for Change (YFC) apartment project is making progress on its project to make housing opportunities available.. Caminar has 12 units available and expects tenants to be moving in as early as January 2020. Oroville Rescue Mission awarded funds for food storage and currently looking to obtain a generator before purchasing a freezer. ORM has three positions open currently and have hired a Services Navigator. True North Housing Alliance - Safe Space Winter Shelter is currently in the process of being set up.

S. Parisi also reported that there are currently three contracts with Catalyst, ORM, True North Housing Alliance through CESH and all of those projects are to expand the emergency shelter operations. Those contracts will all begin as of November 5<sup>th</sup>, 2019. The System Support amount of \$426,000.00 was voted to go to the County of Butte for their system support.

- 6. REQUEST TO DECLARE COUNCIL SEAT VACANT-HOMELESS/PREVIOUSLY HOMELESS:** Tom directed the Council members to the action memo that was part of the meeting packet. The memo explained the proposal and basis to vacate the seat of the Homeless/Formerly Homeless Representative held by Bill Mash. Bill

had not attended a meeting since May. He had received all meeting materials and communications but without response. Finally he was notified by email by the chair last week that the proposed action would be on the meeting agenda today. There was discussion of the issue. The Council then voted to declare the Homeless/Formerly Homeless seat currently held by Bill Mash as vacant.

***Motion: E. Mayer – A. Snyder, Yeas – 9, Nos – A. Brown, and L. Currier, Abstain – J. Pinedo***

- 7. GOVERNANCE COMMITTEE PROPOSED PROCESS TO CONDUCT COUNCIL ELECTIONS:** M. Demers reviewed the Proposed Process to Conduct Council Elections with the CoC Council. M. Demers discussed that there are Twelve Continuum of Care Council Members and it will be pertinent to fill the Homeless/Previously Homeless seat per the HUD requirements. The following calendar reflects the Nominations process, and will include that the Council Nomination Form be sent out via email and on the website on October 28<sup>th</sup>, 2019. There will be an addition of one more person to be included aside from M. Demers, and A. Snyder in order to form the Election Committee. On November 11<sup>th</sup>, 2019 there will be a review of the Nominations to ensure that the nominations are in the proper category. There will be nominations requested for six of the seven Council Member Seats up for nomination and must be for an area that is not currently represented.

The List of Nominations will be emailed out to all Continuum of Care Council Members by November 15<sup>th</sup>, 2019. The voting will take place at the CoC All-Membership Meeting on November 18<sup>th</sup>, 2019. The Election results will then be announced first to the Council and then to the full CoC. Once the slate is established then the Nominations for the Chair, First and Second Vice-Chair will take place after the full council is seated. Nominations for officers will be closed January 3<sup>rd</sup>, 2020 and Officers will be seated by the January Council meeting. It was further added that it is a requirement that whoever is nominated it be required that they have previously attended at least one CoC Meeting. The Homeless Representation Position will be put on hold.  
***M/S/C: Jones – D. Taylor***

The second motion to move forward with the addition of the question to the nominations form for self-nominations only “What are two specific areas to which you personally would prioritize your time and expertise in the upcoming two years” was identified as unnecessary as the question already in existence on the Nomination Form is adequate. The Governance Committee currently has two members. It was suggested that they operate as an Elections Committee with the addition of a third member. It was discussed that if a third Election Committee member could not be identified then it would be acceptable to move forward with only two members.

**8. STANDARD COMMITTEE REPORTS:**

- a. **HMIS COMMITTEE:** T. Tenorio reviewed the HMIS Committee Reports with the CoC Council. It was further reported that the new HUD Data Standards were in the process of being implemented which include new Data Fields. The HMIS Committee reviewed the Participant Acknowledgement Form to Collect Data and revisited the revisions. It was further added that there would be a greater involvement of 211 as a Housing Navigator.
- b. **COORDINATED ENTRY COMMITTEE:** T. Tenorio reviewed the Coordinated Entry Committee Reports with the CoC Council. The CE Committee annually self-manages all of the data collection and updates to the Community Queue. The Community Queue is comprised of the Vulnerability Index-

Service Prioritization Tool (VI-SPDAT) scores that require follow up to further assist those who have not been helped further or exit those no longer needing services.

**No other Committee Reports were presented.**

**9. PREPERATION FOR ALL-MEMBER COC MEETING IN NOVEMBER:** No further discussion or thoughts were expressed at this time regarding the November All-Member CoC Meeting.

**10. REPORTS FROM REGIONAL HOMELESS COALITIONS:** E. Mayer reported that the Greater Chico Homeless Task Force had reformed itself at the previous meeting. N. Jorth with Youth for Change (YFC) reported that the Runaway Homeless Youth Task Force will be holding a Candle Light Vigil for Runaway Homeless Youth Awareness Month in November located at Blackbird Café in Chico.

**11. ANNOUNCEMENTS FROM THE FLOOR:** T. Tenorio reported that Chico States Basic Needs will be attempting to acquire \$1 million of funding made available through AB-74 for homelessness and hunger needs within the higher education systems statewide. CSUC is attempting in conjunction with other campuses in a system wide effort to obtain fifteen million for Basic Needs and Rapid Re-housing (RRH). T. Tenorio asked if it is the consensus of the CoC Council if they would be willing to lend support in a proposed application to provide a letter of recommendation for Chico State in their attempts to obtain such critical funding for the greater Chico are for housing. It was the consensus of the council to lend their support in favor of a letter of recommendation for Chico State and their attempts to acquire those funds.

D. Villasenor reported that the State Department of Mental Health announced their competitive No Place Like Home Round Two Funds will be applied for by the County. The applications for this funding will be due before January 8<sup>th</sup>, 2020. L. Cootsona reported that they are participating in Chico Holidays and will be having a \$50 Giveaway encouraging people to give benevolently during this Holiday Season. It was also reported that Butte County Complete Count Committee will be particularly focused on those who are housed for the upcoming 2020 Census. Ken Mackell of County DESS reported that HSP Funding will be more than the previous year and that they are actively awaiting the MediCal Grant. A. Snyder reported that there will be a Free Domestic Violence Workshop in honor of Octobers Domestic Violence Awareness Month on October 29<sup>th</sup>, 2019 from 9:00 a.m. to 12:00 p.m.

**12. FUTURE MEETING CALENDAR:** The next All - CoC member meeting will be Monday November 18<sup>th</sup>, 2019. December 16<sup>th</sup>, 2019 is proposed for the next CoC Council Meeting.

**13. ADJOURNMENT:** The meeting was adjourned at 3:01 p.m.



## Butte Countywide Homeless Continuum of Care

### BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE

#### MINUTES OF ALL-MEMBER MEETING

Monday, November 18th, 2019

Housing Authority of the County of Butte

2039 Forest Avenue-Chico, CA

#### MEMBERS WITH VOTING:

John Fleming	Monica Soderstrom	Lisa Currier
Mia Kirk	Meagan Meloy	Tara Sullivan Hames
Dawn Blackhorse	Bradley Brunner	Ed Mayer
Cathleen Oimet	Anastacia Snyder	Debbie Villasenor
Marie Demers	Thomas Tenorio	Sherrise Allen
Eric Smith	Tammi Ritter	Laura Cootsona
Crystal Mourad	Annie Terry	Annie Terry
Joy Amaro	Emily Bateman	Alex Brown
Javi Pinedo	Don Taylor	Joe Henderson
Scott Huber	Scott Rich	Erna Friedeberg

#### OTHER ATTENDEES:

Stefan Spirk	Linda Draper
Staci Parisi	Brianna Harvery Butterfield
Patricia Barrios	Crystal Howard
Jaclyn Mattson	Gene Azparren
Nancy Jorth	Ana Vicuna
Tim Hawkins	John Mitchell
Jessica Ridgley	Amber Benedict

#### RECORDING SECRETARY:

Krystal Tyranowski

#### ORDER OF BUSINESS:

**CALL TO ORDER:** The meeting was called to order by CoC/Council Chair Tom Tenorio at 1:11 P.M.

- 1. APPROVAL OF MINUTES:** No prior All-CoC meeting minutes were available for approval at this meeting.
- 2. INTRODUCTIONS:** All members present introduced themselves.
- 3. REVIEW OF AGENDA:** T. Tenorio welcomed all members and reviewed the importance of the All-Member Meeting.
- 4. ELECTION OF 2020 COC COUNCIL MEMBERS:** M Demers and A Snyder of the Elections Committee briefly reviewed the voting process and the positions up for election at the current time of the meeting. Ballots were distributed to all voting representatives at 1:20 p.m. and then collected shortly afterward. The Elections Committee announced that the elections results will be released to members by November 20<sup>th</sup>, 2019.
- 5. RECOMMENDATION TO DESIGNATE COUNTY IN CoC SUPPORT ROLES:** T. Tenorio reviewed a memo that had been issued prior to the meeting that provided details of the issue being discussed. The intent of the memo was to provide information that the CoC could use to take action today. He reported that the CoC is

required to fill particular roles with legal entities in order to be in compliance with HUD. The three major roles that support the work of the Continuum of Care are filled per the vote of the entire Continuum of Care and not just the Council even though the Council is the designated decision-making body of the CoC. T. Tenorio shared that, while the CoC has been able to meet its expectations from funding sources for 10 years, the administrative demands are increasing and it is vital that the capacity within the Continuum of Care meets the ongoing demands being placed upon the support roles of the Continuum of Care. The County of Butte has expressed a clear interest in expanding its involvement with and the support of the Continuum of Care. That interest has taken the form of actions to create a new staff unit with the Department of Employment and Social Services (DESS) to take on the responsibilities related to coordination of housing and homeless issues of the County.

To aid the CoC in its considerations E Mayer of the Housing Authority and T Tenorio of the Community Action Agency of Butte County, Inc. presented their thoughts regarding the progression of the Continuum of Care and how important it is for the CoC to expand its capacities to do more in light of the increased attention and funding that is possible for the area. This interest was also expressed by other stakeholders in the CoC including the HMIS Committee and the Coordinated Entry System Committee. Should the CoC approve a designation of the County as the entity to occupy the required support roles then it was expressed that it does not mean that the CoC will be a “County-directed CoC”. Rather it will be a “County-supported CoC” and that the CoC Council will still have a vital and indispensable role in the CoC with the support of the County of Butte. It would mean that the Coordination-function would no longer reside at the Housing Authority of the County of Butte. D. Taylor added that it would be in the best interest of the CoC to emulate the precedents of other Continuums across the state that have engaged their Counties in coordinating the Continuums of Care. It was agreed upon by 27 voting members with 1 abstention that the County of Butte be designated as: a) CoC Lead Agency for the Continuum of Care, b) HMIS Lead Agency and c) Collaborative Applicant in support of the CoC. This designation will be in effect for a term of up to 3 years, the maximum allowed for in the CoC Governance Charter.

**M/S/C: Cootsona - Smith**

- 6. APPOINTMENT OF VACANT COUNCIL MEMBER POSITION:** T. Tenorio reported the request to have the Homeless/Formerly Homeless Representative Nomination be taken until December 20<sup>th</sup>, 2019 and to authorize the appointment of the Homeless/Formerly Homeless Representative at the January 2020 Continuum of Care meeting. All members within attendance were within agreement of the action. **M/S/C: Amaro - Snyder**

- 7. RECOMMENDATION TO AMEND CHARTER RE: ELECTION OF HOMELESS OR FORMERLY HOMELESS TO THE COUNCIL:** T. Tenorio reported that the CoC is being requested to approve an amendment to the Governance Charter that eliminated the requirement for the Homeless/ Formerly Homeless Representative to have attended one CoC meeting prior to being nominated. The CoC had discussion on the proposed action. It was further stressed by the Elections Committee the critical necessity that the Homeless/Formerly Homeless Representative position be filled per HUD requirements. Of the members in attendance 25 members were in favor of the amendment and 3 noes.

**M/S/C: Mayer-Meloy**

- 8. REPORT REGARDING STATUS OF ACTIVITIES TO EXPAND COUNTY SUPPORT OF COC:** D. Taylor reported that there are currently 7 candidates for the position of Program Manager which will function in



the role of CoC Coordinator. An announcement will be made once it is determined who will fill the 4 open positions for the Continuum of Care with the County of Butte. The projected date of these positions to be filled is January 1<sup>st</sup>, 2020. The cumulative report for the HEAP 30-60-90 day reporting periods will also be made available at a future date. D. Taylor expressed a desire to accomplish two HMIS trainings per month in both Oroville and Chico. The county will also, be applying for Whole Person Care Dollars by means of two separate applications.

- 9. PRESENTATION REGARDING 2020 CENSUS ACTIVITIES RELATING TO HARD-TO-REACH POPULATIONS:** No report was available at this time. A future date for a presentation is TBD.
- 10. REGIONAL TASK FORCE REPORTS:** A. Brown reported that the Greater Chico Homeless Task Force will be having a meeting next Thursday November 21<sup>st</sup>, 2019 to address the needs of the community and those forced to endure homelessness. The Greater Chico Homeless Task Force has aspirations in pursuance of being a hub for information through the implementation of anonymity to provide an open environment for providers to come together and contribute their input.
- 11. ANNOUNCEMENTS/ NEXT MEETING:** The next Full Member CoC Meeting is to be determined at a future date. E. Bateman reported that there will be three upcoming events for runaway homeless youth: a candlelight vigil, youth art, and a silent auction. D. Villasenor reported there are 101 new housing units in development for low income seniors with 15 of those units set aside for the “No Place Like Home” program. J. Amaro reported that the Rapid Re-Housing program is fully funded. E. Mayer added to the updates that the State of California did not set aside any funding for those affected by the Camp Fire. C. Oimet reported that there are opportunities at Butte County Department of Behavioral Health for people to come every 3<sup>rd</sup> Wednesday of every month to the Advisory Board Meetings to voice their concerns or to share with the Advisory Board with Behavioral Health.

*Next CoC Meeting is to be held on Monday, December 16<sup>th</sup>, 2019 from 9:30 A.M. to 11:30 A.M. at the Butte Community Employment Center in Oroville Ca.*

**ADJOURNED: 2:30 P.M.**



## Butte Countywide Homeless Continuum of Care

### **BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE COUNCIL**

#### **MEETING MINUTES**

**Monday, December 16th, 2019**

**9:30 A.M. to 11:30 A.M.**

**Housing Authority of the County of Butte  
2039 Forest Avenue-Chico, CA**

#### **MEMBERS PRESENT:**

Thomas Tenorio, CAA  
Anastasia Snyder, Catalyst  
Marie Demers  
Tami Ritter  
Breanna Harvey Butterfield, DESS  
Don Taylor, DESS  
Ed Mayor, Housing Authority of the County of Butte  
Larry Hayden, Oroville Hope Center  
Scott Huber, Chico City Council  
Eric Smith, Oroville City Council  
Joy Amaro, True North Housing Alliance

#### **MEMBERS ABSENT:**

Emily Bateman, YFC  
Megan Meloy, Butte County Office of Education  
Shaloma Walske, Vets Resource  
Alex Brown, Greater Chico

#### **OTHER ATTENDEES:**

Shelby Boston, Director of DESS  
Laura Cootsona, Jesus Center  
Debbie Villasenor, Housing Consultant  
Danette York, Public Health Director  
Ron Reed, Base Camp Village  
Brad Brunner, Caminar  
Mia Kirk, Base Camp Village  
John Mitchell, Oroville Rescue Mission  
Annie Terry, Oroville Rescue Mission  
Keesha Hills,  
Kevin Thompson, Hope on Wheels  
Brian Boyer, United Way  
Stefan Spirk, CAA  
Basil DeAnda, Elijah House  
Angela McLaughlin, Greater Chico Task Force

#### **RECORDING SECRETARY:**

Krystal Tyranowski, CAA

#### **ORDER OF BUSINESS:**

- 1. CALL TO ORDER:** The meeting was called to order by Council Chair Tom Tenorio at 9:36 A.M. and it was determined there is enough Council Members for a Quorum.
- 2. INTRODUCTIONS:** All CoC Members in attendance introduced themselves.
- 3. REVIEW OF AGENDA:** T. Tenorio reviewed the CoC Meeting Agenda items with the Council Members.

4. **APPROVAL OF MINUTES - ACTION:** Minutes for the meeting of October 21<sup>st</sup>, 2019 were not approved and will be added to the January 13<sup>th</sup>, 2020 CoC Council Meeting.
  
5. **COUNCIL MEMBER ELECTION RESULTS - INFORMATION:** T. Ritter addressed the Council of an issue pertaining to the Governance Bylaws of the CoC that there is a need to restructure the Bylaws that specifically pertaining to the strict features of the Conflict of Interest. T. Ritter asked the Council that she be able to be present during instances of vital information as it does not present a conflict of interest and the feedback is necessary to make changes based on that information. A. Snyder is asking that the revision to the Bylaws be added to the January 13<sup>th</sup>, 2020 meeting Agenda.
  
6. **NOMINATION AND ELECTION OF COUNCIL OFFICERS - ACTION:** M. Demers proposed two actions:
  - 1) Designate a non-committee member oversee and designate committee elections by submission via email. Those Committee Members that are eligible include; T. Tenorio, E. Mayer, D. Taylor, J. Amaro, A. Snyder, S. Walske, M. Demers, M. Meloy, and E. Bateman. M. Demers expressed that she is not interested in being elected but is happy to serve on the Elections Committee.
  
  - 2) That the form for the CoC Committee Chair be submitted. M. Demers is asking that only Council Members who have served a minimum of a year eligible to be elected. These nominations must be submitted no later than December 19<sup>th</sup>, 2020. Both actions put forth by the Elections Committee were approved by the CoC Council by consensus. *M/S/C: Mayer-Huber*
  
7. **NOMINATION PERIOD FOR A PRIORITY COUNCIL MEMBER WHO IS CURRENTLY OR FORMERLY HOMELESS - INFORMATION:** The CoC Elections Committee is requesting that Nominations for a Council Member who is currently or formerly homeless be submitted by December 19<sup>th</sup>, 2020. It was further addressed that these nominations are open to everyone in the CoC Committee. E. Mayer added that the appointment of that position will be addressed at the January 13<sup>th</sup>, 2020 CoC Council Meeting.
  
8. **HOMELESS HOUSING, ASSISTANCE, AND PREVENTION PROGRAM (HHAP) INTENT TO REDIRECT PROGRAM ALLOCATION – ACTION:** D. Taylor is requesting two actions be made:
  - 1) For the CoC Council designate the County of Butte as the Administrative Entity.

- 2) For the CoC council to authorize the Redirection of Program Allocations from the Homeless Housing Assistance, and Prevention Program (HHAP) to the County. Both the Actions requested by D. Taylor were both approved by the CoC Council by consensus.

*M/S/C: Snyder - Mayer*

- 9. RECOMMENDATION TO ACCEPT MODIFICATIONS TO BASE CAMP VILLAGE ON NELSON – ACTION:** R. Reed is requesting that the Action be taken to make modifications to the Base Camp Village on Nelson Avenue by no longer including the proposed Community Room in the original plans due to the new requirement that the Base Camp Village be connected to the Sewage lines. This Action item was approved by consensus of the CoC Council.

*M/S/C: Huber- Hayden*

- 10. ANNOUNCEMENTS/NEXT MEETING:** *The next CoC Council Meeting will be on Monday, January 13<sup>th</sup>, 2020.*

- 11. ADJOURNMENT:** The meeting was adjourned at 10:34 A.M.

**BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE**  
**Council Information Memo**

**Date:** January 13, 2020

**To:** Members, CoC Council

**From:** Elections Committee, M Demers - Chair

**Subj:** Results of Election of Officers 2020-2021

The Elections Committee conducted the two pronged election process approved by the Council last year. Results of the election of members to the Council have been previously reported. The election to select officers for 2020 – 2021 were subsequently conducted. The results of the election of officers for 2020 – 2021 are as follows:

**Chair** – Anastacia Snyder

**1<sup>st</sup> Vice-Chair** – Don Taylor

**2<sup>nd</sup> Vice – Chair** – Ed Mayer

Thank you.

Elections Committee

Butte Homeless CoC Council  
2019 Election Roster

	<b>Council Member</b>	<b>Service Category</b>	<b>Role</b>	<b>Term</b>	<b>Officer Elig</b>
1	Tom Tenorio	Affordable Housing Developers	Councilor	Jan. 1, 2020-Dec. 31, 2021	Yes
2	Ed Mayer	Public Housing Authority	2nd Chair	Jan. 1, 2020-Dec. 31, 2021	Yes
3	Don Taylor	Employment and Social Services	1st Chair	Jan. 1, 2020-Dec. 31, 2021	Yes
4	Joy Amaro	Emergency Shelter	Councilor	Jan. 1, 2020-Dec. 31, 2021	Yes
5	Sarah Frohock	Mental Health Service Organization	Councilor	Jan. 1, 2020-Dec. 31, 2021	No
6	Marin Hambley	LGBT Service Organizations	Councilor	Jan. 1, 2020-Dec. 31, 2021	No
7	Anastacia Snyder	Domestic Violence Advocates	Chair	Jan.1, 2018-Dec. 31, 2020	Yes
8		Homeless or Formerly Homeless	Councilor	Jan.1, 2018-Dec. 31, 2020	n/a
9		Veteran Service Providers/Advocates	Councilor	Jan.1, 2018-Dec. 31, 2020	Yes
10	Marie Demers	CDBG/HOME/ESG Entitlement Jur	Councilor	Jan.1, 2018-Dec. 31, 2020	Yes
11	Meagan Meloy	School Administrators/Homeless Liaisons	Councilor	Jan.1, 2018-Dec. 31, 2020	Yes
12	Emily Bateman	Youth Homeless Provider	Councilor	Jan.1, 2018-Dec. 31, 2020	Yes
	<b>Coalition Appointments</b>				
	Alex Brown	Chico Homeless Task Force	Councilor	Jan. 1, 2020-Dec. 31, 2020	No
	Larry Hayden	Greater Oroville Homeless Coalition	Councilor	Jan. 1, 2020-Dec. 31, 2020	No
	Vacant	Paradise Homeless Task Force			
	<b>Jurisdiction Appointments</b>				
	Tami Ritter	County of Butte - Government Official	Councilor	N/A	No
	Eric Smith	City of Oroville - Government Official	Councilor	N/A	No
	Scott Huber	City of Chico - Government Official	Councilor	N/A	No
	Michael Zuccolillo*	Town of Paradise - Government Official	Councilor	N/A	No
	Vacant	Cities of Gridley/Biggs - Government Official		N/A	
	*Backup = Melissa Schuster				

## CoC 2020 Meeting Schedule Proposed

January 20	Holiday	Change to January 13	HACB	1:00pm to 3:00pm
February 17	Holiday	Change to February 10	HACB	1:00pm to 3:00pm
March 16	ok		Oroville DESS Andes room	1:00pm to 3:00pm
April 20	ok		Chico DESS Condor room	1:00pm to 3:00pm
May 18	ok	All Member	Chico DESS Condor room	1:00pm to 5:00pm*
June 15	ok		Oroville DESS Andes room	1:00pm to 3:00pm
July 20	ok		Chico DESS Condor room	1:00pm to 3:00pm
August 17	ok		Chico DESS Condor room	1:00pm to 3:00pm
September 21	ok		Oroville DESS Andes room	1:00pm to 3:00pm
October 19	ok		Chico DESS Condor room	1:00pm to 3:00pm
November 16	ok	All Member	Chico DESS Condor room	1:00pm to 3:00pm
December 21	Holiday week	Change to December 14 <sup>th</sup>	Oroville DESS Andes room	1:00pm to 3:00pm

### Locations:

- 1) HACB (Housing Authority)  
2039 Forest Ave., Chico
- 2) Oroville DESS Andes Room  
78 Table Mountain Blvd., Oroville
- 3) Chico DESS Condor Room  
765 East Avenue, Chico (North Valley Plaza)  
Condor room located on the first floor near main entrance

\*Presentation provided by HomeBase during first hour

**BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE**  
**Council Action Memo**

**Date:** January 13, 2020

**To:** CoC Council

**From:** Anastacia Snyder, Chair

**Subj:** Approval to Declare Seat of Veteran's Representative Vacant

**Background:**

The Governance Charter of the CoC provides the process by which members of the Council are elected to the Council. The composition is comprised of persons who represent categories of stakeholders that have been determined to be of importance for a broad-based and widely-represented body. The nominations and selection are of persons and not of organizations.

Therefore when a change occurs in a person occupying a seat on the Council it is important to note that the seat is occupied by an individual and not an organization. Therefore when it becomes necessary then an action can occur that will remove an individual from a seat to which they were elected. That seat can then be declared vacant so that nominations from an organization in the same category can offer up nomination(s) of another person.

**Issue:**

The CoC was informed on December 17, 2019 by Tom Isakson, Managing Director of Programs of Veterans Resource Centers of America (VRC) based in Flagstaff, Arizona) that Shaloma Wolske was no longer with VRC. Mr. Isakson indicated in his email that a new Site Director had been selected. Melissa Frohrip, who had worked in the Redding office of VRC, would start as the new Site Director for Butte County on January 6, 2020.

The election of Shaloma Wolske was of the person and not the organization. Therefore the seat of a Veterans Representative is currently unoccupied.

**Recommended Motion:**

That the CoC Council approve the declaration of the seat for a Veterans Representative on the Council vacant and authorize the Governance/Elections Committee to conduct a solicitation of nominations in accordance with the CoC Governance Charter.



**BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE**  
**Council Action Memo**

**Date:** January 13, 2020

**To:** CoC Council

**From:** Elections Committee, M Demers - Chair

**Subj:** Appointment of Homeless/Formerly Homeless Representative

**Background:**

At the all-CoC member meeting of November 18, 2019 the CoC approved the declaration of the seat of the Homeless/Formerly Homeless Representative as vacant. This was due to the lack of attendance of the person who formerly occupied the seat. The term of the seat is for an additional year. Therefore the Council sought to fill the remaining length of time of the seat through an appointment process. The full CoC authorized the Council to conduct a solicitation of nominations process until December 20, 2019. The CoC further authorized the Council to then appoint someone to fulfill the remaining time of the seat from the nominations submitted. This action would occur at the January 13, 2020 meeting of the Council.

**Process:**

The Elections Committee conducted a solicitation of nominations and the following persons have been nominated for consideration:

Lisa Currier  
Marlene DelRosario  
John Mitchell

Nomination forms for each of those nominated are attached.

**Recommended Action:**

That the CoC Council appoint one of the persons nominated to fill the remaining term of the vacant seat for Homeless/Formerly Homeless Person

Butte Countywide Homeless Continuum of Care  
**CoC Council Member Nomination Form**  
 Presented 10/21/19

Name of person being nominated: **Marlene DelRosario**

Phone: (530) 632-5744

Email: sam7syd@gmail.com

Title and Agency (if applicable): **Retired. (Former Oroville City Council member.)**

Service Area: *Please select up to two categories in which the person might serve as a council representative.*

- Affordable Housing Developers
- ~~EBBG/HOME/ESG-Entitled-Jurisdiction-and-Local-Government-Staff~~
- Disability Service Organizations and Disability Advocates
- ~~Domestic-Violence-Advocates~~
- Emergency Shelters
- Faith-Based Organizations
- Higher Educational Institutions
- Homeless or Formerly Homeless Individuals
- Hospitals and Crisis Response Teams
- Law Enforcement and Jails
- Lesbian Gay Bisexual Transgender (LGBT) Service Organizations and LGBT Advocates
- Mental Health Service Organizations
- Public Housing Authorities
- ~~School-Administrators-and-Homeless-Liaisons-(Preschool-12th-Grade)~~
- Street Outreach Teams
- Substance Abuse Service Organization
- ~~Veteran-Services~~
- Victim Service Providers
- ~~Youth-Homeless-Organizations-and-Youth-Advocates~~
- Other Homeless Subpopulation Advocates
- Other

**What expertise would this individual bring to the council?**

As a child, Marlene and her parents were homeless for eight years, living in their car. She worked in the fields with her parents during that time, attending various schools in Washington and Oregon. She attended three different high schools in Washington, but she graduated. Later, she attended and earned degrees at Butte College and CSU Chico. She then worked as a social worker for Butte County for thirteen years, retiring in 2000. Marlene has continued to work on behalf of the homeless in Oroville. She is a passionate advocate for homeless individuals and would be an excellent choice for this seat. She also served on the C of C for two years as a representative of the Oroville City Council.

Name of person making nomination (if different from nominee): **Linda Draper**

Phone: (530) 282-3875

Email: lindyfern50@gmail.com

Butte Countywide Homeless Continuum of Care  
**CoC Council Member Nomination Form**

<b>Name of person being nominated:</b> John Mitchell	
<b>Phone:</b> 530.693.7829	<b>Email:</b> john@orovillerescuemission.com
<b>Title and Agency (if applicable):</b> Case Manager, Oroville Rescue Mission	
<b>Service Area:</b> <i>Please select up to two categories in which the person might serve as a council representative.</i>	
<input type="checkbox"/> Affordable Housing Developers <input type="checkbox"/> CDBG/HOME/ESG Entitled Jurisdiction and Local Government Staff <input type="checkbox"/> Disability Service Organizations and Disability Advocates <input type="checkbox"/> Domestic Violence Advocates <input type="checkbox"/> Emergency Shelters <input type="checkbox"/> Faith Based Organizations <input type="checkbox"/> Higher Educational Institutions <input checked="" type="checkbox"/> Homeless or Formally Homeless Individuals <input type="checkbox"/> Hospitals and Crisis Response Teams <input type="checkbox"/> Law Enforcement and Jails <input type="checkbox"/> Lesbian Gay Bisexual Transgender (LGBT) Service Organizations and LGBT Advocates <input type="checkbox"/> Mental Health Service Organizations <input type="checkbox"/> Public Housing Authorities <input type="checkbox"/> School Administrators and Homeless Liaison (preschool-12th Grade) <input type="checkbox"/> Street Outreach Teams <input type="checkbox"/> Substance Abuse Service Organization <input type="checkbox"/> Veteran Services <input type="checkbox"/> Victim Service Providers <input type="checkbox"/> Youth Homeless Organizations and Youth Advocates <input type="checkbox"/> Other Homeless Subpopulation Advocates <input type="checkbox"/> Other	
<b>What expertise would this individual bring to the council?</b> John is a great administrator as well as being incredibly wise and astute when it comes to working with folks experiencing homelessness, mental illness and addiction. His personal history experiencing homelessness is a key component to his abilities.	
<b>Name of person making nomination (if different from nominee):</b> Laura Cootsona	
<b>Phone:</b> 530.518.7751	<b>Email:</b> laura@jesuscenter.org

**NOMINATIONS DUE DECEMBER 20, 2019**

**Submit Nomination Via Email**

Or save and return form to the following individuals:

- Marie Demers - marie.demers@chicoca.gov
- Anastacia Synder - als@catalystdvservices.org
- Meagan Meloy - mmeloy@bcoe.org

Butte Countywide Homeless Continuum of Care  
**CoC Council Member Nomination Form**

Name of person being nominated: <b>Lisa Currier</b>	
Phone: <b>510 396 5109</b>	Email: <b>bridginggapsbutte@gmail.com</b>
Title and Agency (if applicable): <b>Executive Director - Crisis Care Advocacy &amp; Triage</b>	
<b>Service Area:</b> Please select up to two categories in which the person might serve as a council representative.	
<input type="checkbox"/> Affordable Housing Developers <input type="checkbox"/> CDBG/HOME/ESG-Entitled Jurisdiction and Local Government Staff <input type="checkbox"/> Disability Service Organizations and Disability Advocates <input type="checkbox"/> Domestic Violence Advocates <input type="checkbox"/> Emergency Shelters <input type="checkbox"/> Faith-Based Organizations <input type="checkbox"/> Higher Educational Institutions <input checked="" type="checkbox"/> Homeless or Formally Homeless Individuals <input type="checkbox"/> Hospitals and Crisis Response Teams <input type="checkbox"/> Law Enforcement and Jails <input type="checkbox"/> Lesbian Gay Bisexual Transgender (LGBT) Service Organizations and LGBT Advocates <input type="checkbox"/> Mental Health Service Organizations <input type="checkbox"/> Public Housing Authorities <input type="checkbox"/> School Administrators and Homeless Liaison (preschool-12th Grade) <input type="checkbox"/> Street Outreach Teams <input type="checkbox"/> Substance Abuse Service Organization <input type="checkbox"/> Veteran Services <input type="checkbox"/> Victim Service Providers <input type="checkbox"/> Youth Homeless Organizations and Youth Advocates <input type="checkbox"/> Other Homeless Subpopulation Advocates <input type="checkbox"/> Other	
What expertise would this individual bring to the council?          	
Name of person making nomination (if different from nominee): <b>Scott Huber</b>	
Phone: <b>530 321 5579</b>	Email: <b>scott.huber@chicoca.vt</b>

**NOMINATIONS DUE DECEMBER 20, 2019**

**Submit Nomination Via Email**

Or save and return form to the following individuals:

- Marie Demers - marie.demers@chicoca.gov
- Anastacia Synder - als@catalystdvservices.org
- Meagan Meloy - mmeloy@bcoe.org

## **MEMORANDUM**

**TO:** Butte Countywide Homeless Continuum of Care Council

**FROM:** Technical Assistance Collaborative

**SUBJECT:** Governance overview and annual charter review

**DATE:** October 15, 2019

On October 2, 2019, the Technical Assistance Collaborative (TAC) facilitated a governance workshop in Chico at the Housing Authority of Butte County. The full membership of the Butte Countywide Homeless Continuum of Care (BCHCoC) was invited. Attached is a list of those who attended. The presentation, also attached, provides an understanding of HUD's governance requirements for Continua of Care. Following the presentation, TAC facilitated an assessment of the current governance charter and a discussion of the governance-related items that those attending felt were priorities to be addressed, primarily through written clarification in the governance charter or other written policies and procedures. The following are the priority items selected, with one exception. Inclusion of the executive committee roles and responsibilities was not prioritized by the group. That said, TAC strongly encourages the BCHCoC to update the governance charter to include these roles and responsibilities. The executive committee is currently critical to the BCHCoC's administration but these roles and responsibilities are not currently included in the charter.

Note: the number reflects the number of votes that each core governance item received.

### **Participation (14)**

- Buy-in, decision making process
- Develop new council member orientation including
  - Board expectations around attendance and other
  - Leadership position training, setting clear guidelines and expectations
- Communication strategy to promote buy-in and transparency

### **Review and Ranking (9)**

- Ensure committee members are trained
- Determine whether the BCHCoC can learn and adapt from County's competitive review/procurement process

### **Code of Conduct (7)**

- Conflict of interest
- Dispute resolution

### **Communication (7)**

- Clear communication structure, decision making process
  - Formalized with Chair and Vice Chair with reports to the Council
- Communication to the Council at large from the Committees

- Differentiate role of Council (set policy) and Committees (develop procedures to implement policies)

### **Membership**

- Membership expansion
- Increase consumer voice
- Council vs. full membership

### **Executive Committee**

- Define roles, responsibilities, decision-making
- Must be included in the governance charter

### Next steps

TAC recommends that the Council create an ad hoc committee to work with Lisa and Nicole on revisions to the governance charter using the priorities identified at the October 2<sup>nd</sup> governance workshop and outlined in this memo. The ad hoc committee will then present governance charter revisions for the full membership to vote on in December or January.

It is worth noting that the HUD regulations, 24CFR 578.7 state that the governance charter must be reviewed and updated annually. The work of the ad hoc committee will count towards the annual review and update requirement.

## **Attendance**

### **October 3, 2019 Governance Training**

- Joy Amaro, True North Housing Alliance
- Emily Bateman, Youth for Change
- Shelby Boston, Butte County Department of Employment and Social Services
- Brad Bruner, Caminar
- Brianna Butterfield, Butte County Department of Employment and Social Services
- Marie Demers, City of Chico
- Staci Parisi, Butte County Department of Employment and Social Services
- Deanna Schwab, Safe Space
- Anastasia Snyder, Catalyst
- Don Taylor, County – Butte County Department of Behavioral Health
- Tom Tenorio, Community Action Agency
- Shelly Watson, Jesus Center
- Sarah Frohock, Butte County Department of Behavioral Health

# **BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE**

## **Council Action Memo**

**Date:** January 13, 2020

**To:** CoC Council

**From:** Don Taylor, Housing and Homeless Administrator

**Subj:** 2020 State HCD Emergency Solutions Grant Program

**Background:**

The California State Department of Housing and Community Development (HCD) has been the State's administrator of the Emergency Solutions Grant (ESG) Program that is funded by the federal government. The U.S. Department of Housing & Urban Development (HUD) allocates funding from the Federal Emergency Solutions Grant program to the State for award to local projects that address homelessness in accordance with federal and state priorities using a State-developed Notice of Funding Availability (NOFA) process.

Historically the Butte CoC has been allocated between \$200,000 and \$600,000 for ESG projects according to federal appropriations. In 2020 HCD has announced that they will conduct a NOFA in February. Prior to that time they have requested that CoC's indicate their interest in participation in the ESG Program. Typical CoC participation consists of ranking of local applications for funding. This activity ensures that funding awards have been reviewed by local stakeholders. Any funding awards that emanate from the ESG program are direct grants that are executed between the State and local organizations.

There is no designation required of an Administrative Entity (AE) as with other State-funded programs (e.g. HEAP, CESH and HHAP). This request is to ensure consistency in the CoC's approach to funding streams especially in the event if there are any tasks that the CoC is or will be asked to complete including completion of paperwork involved with participation and ranking of applications for funding.

**Recommended Action:**

That the CoC request that the County of Butte continue to act as the Administrative Entity for the ESG Program and complete any tasks that are necessary in the upcoming NOFA.



# **Homeless Emergency Aid Program (HEAP)**

**Report period September 1, 2018 through September 30, 2019  
(first reporting period)**



<b>Expenditure Summary (September 1, 2018 – September 30, 2019)</b>	<b>Total</b>
Total HEAP Award	\$4,889,944.74
Total HEAP Homeless Youth Funds	\$369,600.00
Total HEAP Funds obligated during reporting period	\$4,889,944.74
Total HEAP funds expended during reporting period	\$454,819.84
Total HEAP administrative funds expended during reporting period	\$0.00
Total interest accrued during reporting period	\$56,287.64

## HEAP Funded Programs with start dates before September 30, 2019 (first reporting period)

Agency	Service/Program	Award Amount	Amount Expended during report period	Description
Youth For Change	Duplex – Transitional Housing	\$309,000.00	\$284,132.84	Supportive housing for homeless youth between 18-24 years.
Ampla Health	Healthcare Outreach – Mobile Medical Unit	\$971,716.32	\$170,687.00	Mobile healthcare services for homeless individuals.
Chico Housing Action Team	Rental Subsidies – Transitional Housing	\$455,043.58	\$0.00	Supportive housing for homeless families.
Community Action Agency	Homeless Prevention Services	\$212,831.00	\$0.00	Rental assistance and services to prevent households at imminent risk of homelessness from being evicted from their homes.
Community Action Agency	Rental Subsidies – Transitional Housing	\$277,704.00	\$0.00	Rental assistance for homeless families.
True North Housing Alliance	Day Shelter	\$377,268.10	\$0.00	Day shelter for homeless individuals and families.

## Highlights

Service	# of unduplicated homeless persons served	# of unduplicated persons at imminent risk of homelessness served
Day Shelter	537	0
Homeless Prevention	0	21
Rental Subsidies	68	0
Total	605	21

Agency	Beds Created
Youth For Change Duplex Purchase	4
Community Action Agency	37
Community Housing Action Team	31
Total Beds Created (Transitional Housing)	72

## Day Shelter

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served	164.00	26.00	0.00	0.00	431.00	59.00	537.00
Number of persons at imminent risk of homelessness served	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Number of persons served with a prior living situation of “place not meant for habitation”	68.00	15.00	0.00	0.00	157.00	11.00	170.00
Number of instances of services	467.00	76.00	0.00	0.00	1178.00	100.00	1310.00
Number of persons exiting to a permanent housing destination	13.00	3.00	0.00	0.00	40.00	5.00	47.00
Number of persons exiting to a safe exit, other than permanent housing	56.00	10.00	0.00	0.00	149.00	32.00	212.00
Average length of stay (in days)	40.00	40.00	0.00	0.00	40.00	40.00	n/a

## Homeless Prevention

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Number of persons at imminent risk of homelessness served	0.00	1.00	0.00	0.00	3.00	6.00	21.00
Number of persons served with a prior living situation of “place not meant for habitation”	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Number of persons exiting to a permanent housing destination	0.00	1.00	0.00	0.00	3.00	4.00	17.00
Number of persons exiting to a safe exit, other than permanent housing	0.00	0.00	0.00	0.00	0.00	2.00	4.00
Instances of services	0.00	2.00	0.00	0.00	17.00	34.00	117.00

## Rental Subsidies

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served	0.00	0.00	0.00	0.00	0.00	19.00	68.00
Number of persons at imminent risk of homelessness served	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Number of persons served with a prior living situation of "place not meant for habitation"	0.00	0.00	0.00	0.00	0.00	1.00	2.00
Number of persons exiting to a permanent housing destination	0.00	0.00	0.00	0.00	0.00	2.00	8.00
Number of persons exiting to a safe exit, other than permanent housing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Instances of Service	0.00	0.00	0.00	0.00	0.00	299.00	415.00
Average length of stay (in days)	0.00	0.00	0.00	0.00	0.00	116.24	n/a



## Butte Countywide Homeless Continuum of Care

**Monday, December 16th, 2019**  
**9:30 A.M. – 11:30 A.M.**  
**Butte Community Employment Center**  
**78 Table Mountain Blvd.**  
**Oroville, CA 95965**  
**COC COUNCIL MEMBERS**

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Thomas Tenorio	Ed Mayer	Don Taylor	Larry Hayden	Alex Brown	Meagan Meloy
Lisa Currier	Javi Pinedo	Marie Demers	Joy Amaro	Anastacia Snyder	Shaloma Wolske
Emily Bateman	Tami Ritter	Eric Smith	Scott Huber	Michael Zuccolillo	

### AGENDA

1. Convene Meeting *-T. Tenorio,  
Chair*
2. Introductions *-All*
3. Review of Agenda *-T. Tenorio*
4. Approval of October 21, 2019 CoC Council Meeting Action Minutes - ***ACTION*** *-Elections  
Committee*
5. Council Member Election Results - ***INFORMATION*** *-T. Tenorio*
6. Nomination and Election of Council Officers - ***INFORMATION*** *-Elections  
Committee*
  - Action Memo
  - Councilor Roster 2019
  - CoC Officer Nomination Active Form



7. Nomination period for a priority Council Member who is currently or formerly homeless.- **INFORMATION** *-Elections Committee*
- Action Memo
  - CoC Council Member Nomination Form
8. Homeless Housing, Assistance, and Prevention Program (HHAP) Intent to Redirect Program Allocation **-ACTION** *-D. Taylor*
- Action Memo
  - HHAP Notice of Funding Availability (NOFA)
  - HHAP Redirect Program Form
9. Recommendation to Accept Modifications to Base Camp Village on Nelson **-ACTION** - *R. Reed*
10. Announcements/Next Meeting:  
CoC Council Meeting – Monday January 20 , 2020 1:00 P.M.-3:00 P.M.



# Butte Countywide Homeless Continuum of

## ALL-MEMBER MEETING

Monday, November 18, 2019

1 p.m. – 3 p.m.

Housing Authority of the County of Butte

2038 Forest Avenue, Chico CA

### COC COUNCIL MEMBERS

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Thomas Tenorio	Ed Mayer	Don Taylor	Larry Hayden	Alex Brown	Meagan Meloy
Lisa Currier	Javi Pinedo	Marie Demers	Joy Amaro	Anastacia Snyder	Shaloma Wolske
Emily Bateman	Tami Ritter	Eric Smith	Scott Huber	Michael Zuccolillo	Bill Mash

### AGENDA

1. Convene Meeting -T. Tenorio, Chair
2. Introductions -All
3. Review of Agenda -T. Tenorio
4. Election of 2020 CoC Council Members - ACTION -Elections Committee
5. Recommendation to Designate County in CoC Support Roles: - ACTION -T. Tenorio/E. Mayer
  - a. CoC Lead Agency
  - b. Collaborative Applicant
  - c. -HMIS Lead Agency

- 6. Appointment of Vacant Council Member Position – ACTION –T. Tenorio**
  
- 7. Recommendation to amend Charter re: election of homeless or formally homeless to the Council. -ACTION – Elections Committee**
  
- 8. Report Regarding Status of Activities to Expand County Support of CoC – D Taylor – INFORMATION**
  
- 9. Presentation Regarding 2020 Census Activities Relating to Hard-to-Reach Populations – INFORMATION – Complete Count Committee**
  
- 10. Regional Task Force Reports**
  
- 11. Announcements/Next Meeting:  
CoC Council Meeting – Monday December 16<sup>th</sup>, 2019 9:30-11:30 A.M.  
Full Member CoC Meeting- TBD**