



Butte Countywide Homeless Continuum of Care

Point in Time Committee
Tuesday, November 17th 2020
3:00 P.M. to 4:00 P.M.
Butte County Employment and Social Services
Zoom Virtual Meeting

COMMITTEE MEMBERS PRESENT:

Briana Harvey-Butterfield, DESS HH
Jay Coughlin, DESS HH
Kathleen Sweeney, Sup. Ritters Office
Marie Demers, City of Chico
MaryJo Alonzo, City of Chico
Sarah Frohock, BCBH
Staci Parisi, DESS HH

COMMITTEE MEMBERS ABSENT:

Benson, Community Member
Dawn Blackhorse, Butte College
Don Taylor, DESS HH
Elisa Rawlinson, DESS HH
Emily Bateman, Youth for Change
Erica Amaya, Nation's Finest
Joy Amaro, True North
Laura Cootsona, Jesus Center
Lisa Currier, CCAT
Melissa Frohip, Nation's Finest
Meagan Meloy, BCOE School Ties
Pahua Thao, DESS HH
Shelly Watson, Jesus Center
Sherisse Allen, Housing Tools
Suzi Kochems, City of Chico
Tami Ritter, Board of Supervisors

RECORDING:

LuAnn Peitz, DESS HH Intern

ORDER OF BUSINESS:

- 1. CALL TO ORDER:** The meeting was called to order by Briana Harvey-Butterfield at 3:03 P.M. and she facilitated the meeting.
- 2. INTRODUCTIONS:** All PIT Committee Members added their name to the CHAT Box to identify and introduce themselves.
- 3. APPROVAL OF MINUTES from November 5th, 2020:** There were no meeting minutes for approval. Briana Harvey Butterfield shared that all minutes will be brought to the next meeting.

- 4. ANNOUNCEMENTS:** Briana Harvey-Butterfield shared HUD guidelines for COVID-19 PIT Count protocols and HUD informative sessions. Briana Harvey-Butterfield shared HUD recognizes that the data from this count will not be comparable to other counts and CoCs have a choice on whether they will participate or not in the unsheltered PIT count. Briana Harvey-Butterfield asked the group if they would like to continue with the unsheltered PIT count this year? Briana Harvey-Butterfield would like to proceed. Marie Demers stated she hasn't read through the HUD guidance. Briana Harvey-Butterfield stated it is up to us if we want to go forward or we can postpone the PIT but we will need to still submit our information by April. She continued that we can adjust our methodology to do an observational count or we can count over a couple days using professionals in protective gear. She continues that we can use a brief survey using only imperative questions? Marie Demers asked if moving it from January to February would change anything? Briana Harvey-Butterfield stated that in January we have dry spells and it is colder but it is rainier in February and March. Marie clarified that she is thinking about how people will feel about COVID. Briana stated she doesn't know, but it is still cold and flu season.
- 5. FINALIZE SURVEY APPROVAL:** Briana Harvey-Butterfield met with Housing tools and did some clean up on the survey. They alphabetized and added a missed question. The committee reviewed the questions and made suggestions. Sarah Frohock asked what is the reason for changing the survey and what will we be gaining from the change? She continues with everytime we change the survey it muddies the longitudinal data, but because of COVID we should shorten the survey due to COVID contact. She continues that it may be a good idea to do a summer survey to gain information about our community because things may look different in the summer. Briana Harvey-Butterfield shared that we can add a youth specific survey along with the summer survey. Briana Harvey-Butterfield liked the idea of doing a scaled back survey for the January PIT Count that incorporates the HUD questions and a summer count that contains the community and youth survey. Marie Demers suggested that the committee keep the HUD questions along with the Domestic Violence and the COVID question. The committee went through the survey questions and decided which questions were crucial to keep. A copy of the updated survey was sent out with the changes to all PIT Committee Members. Briana Harvey-Butterfield will follow up with Emily Bateman about the youth survey being a summer project.
- 6. PIT METHODOLOGY:** Marie Demers asked for clarification on how we will spread out the PIT Count over multiple days. Briana Harvey-Butterfield stated we can survey different areas over multiple days but it really depends on how many volunteers we have. She continues with a lot is pending on how the community is feeling about having staff assist. Sarah Frohock stated it would be problematic to spread the count over multiple days. Sarah Frohock continues that she would like to do one day that is a big push because of funding and client responsibilities. Briana Harvey-Butterfield stated that the count could be held in the morning over multiple days with a shortened survey. Sarah Frohock liked the flexibility of this model because the staff could tag team the count and client needs. Marie Demers stated coordination is going to be key especially with city code enforcement. Briana Harvey-Butterfield stated that once we have volunteers she could send out a sign up and then as a group we could plan how to proceed in each area. Briana Harvey-Butterfield shared that she will continue to listen to webinars on how other people are conducting their PIT Count.

- 7. OUTREACH FOR DAY OF PIT PROFESSIONAL HELP:** Briana Harvey-Butterfield stated we are asking committee members to contact CoC agencies for volunteer numbers. We would like to gain an idea of how many people would be interested in participating. Marie Demers suggested an email from Briana Harvey-Butterfield reaching out to all of our agencies that includes our PIT methodology to see how many agencies would have people available. She continues a follow up with phone calls to the agencies would be important. Briana Harvey-Butterfield stated that she will email all the organizaions in the CoC to see who is willing and available during the PIT count week (3-4days) and she will comeback with the information to make some final methodology suggestions.
- 8. NEXT MEETING:** Tuesday, December 8th, 2020; 3:00 – 4:00 p.m.
Butte County Department of Employment and Social Services, Virtual Meeting via Zoom
- 9. ADJOURNMENT:** The meeting was adjourned at 3:56 P.M.