



## Butte Countywide Homeless Continuum of Care

**Point in Time Committee**  
**Tuesday, December 8<sup>th</sup>, 2020**  
**3:00 P.M. to 4:00 P.M.**  
**Butte County Employment and Social Services**  
**Zoom Virtual Meeting**

**COMMITTEE MEMBERS PRESENT:**

Annie Terry, Oroville Rescue Mission  
Briana Harvey-Butterfield, DESS HH  
Dawn Blackhorse, Butte College  
Elisa Rawlinson, DESS HH  
Emily Bateman, Youth for Change  
Jay Coughlin, DESS HH  
Marie Demers, City of Chico  
Marin Hambley, Safe Space and Stonewall  
MaryJo Alonzo, City of Chico  
Shelly Watson, Jesus Center  
Sherisse Allen, Housing Tools  
Staci Parisi, DESS HH  
Suzi Kochems, City of Chico

**COMMITTEE MEMBERS ABSENT:**

Benson, Community Member  
Don Taylor, DESS HH  
Emily Bateman, Youth for Change  
Erica Amaya, Nation's Finest  
Joy Amaro, True North  
Laura Cootsona, Jesus Center  
Lisa Currier, CCAT  
Melissa Frohip, Nation's Finest  
Meagan Meloy, BCOE School Ties  
Pahua Thao, DESS HH  
Sarah Frohock, BCBH  
Tami Ritter, Board of Supervisors

**RECORDING:**

LuAnn Peitz, DESS HH Intern

**ORDER OF BUSINESS:**

- 1. CALL TO ORDER:** The meeting was called to order by Briana Harvey-Butterfield at 3:03 P.M. and she facilitated the meeting.
- 2. INTRODUCTIONS:** All PIT Committee Members added their name to the CHAT Box to identify and introduce themselves.
- 3. APPROVAL OF MINUTES for November 5 and November 17, 2020:** A motion to approve the minutes was made by Marie Demers and Suzi Kochems seconded them. Motion was approved.
- 4. ANNOUNCEMENTS:** Briana Harvey-Butterfield stated that she reached out to Public Health regarding whether we are in violation of the Stay at Home order if we conduct the 2021 PIT Count in-person. She has not heard back yet. She also asked Public Health if they would conduct tests on the volunteers before the PIT Count and after. Briana Harvey-Butterfield stated she will be providing the CoC Council an update on the PIT survey and proposed methodology should we proceed with an Unsheltered PIT on Monday. At a minimum, an update will be provided.

- 5. FINAL SURVEY APPROVAL -- ACTION:** Briana Harvey-Butterfield spoke about the original PIT Survey having 38 approved questions, but at the last meeting it was suggested by HUD that we shorten our surveys. As a result the team decided to shorten the survey to 21 questions including 15 HUD required questions and 6 community questions. Marin Hambley asked the committee what they thought of taking out the question about sexual orientation because the staff at Stonewall finds it very important data to collect. Briana Harvey-Butterfield stated we could add the question back in. Sherisse Allen stated that historically they hadn't had what they thought were truthful answers to this question. Marin Hambley offered a training to volunteers on how to ask this question. The committee decided to add the sexual orientation question back in. A motion to approve the 2021 PIT Survey was made by Marie Demers and seconded by Shelly Watson. Briana Harvey-Butterfield asked the group if we should provide the whole survey to the CoC for approval or the abbreviated survey. Marie Demers suggested only bringing the abbreviated survey, but having the longer survey available for review.
- 6. VOLUNTEER DEPLOYMENT PLAN:** Briana Harvey-Butterfield shared the agency response to the email she sent out to all CoC agencies asking how many people would be able to assist with volunteers in the 2021 PIT Count. 18 agencies responded with a total of 38 individuals who could assist with the count over the 2-3 days. Briana Harvey-Butterfield stated this volunteer turnout was a lot lower than was expected as in the past PIT Counts there were around 80 volunteers in only the Chico area. Briana Harvey-Butterfield pointed out that knowing where the encampments are is going to be crucial to our methodology. Briana Harvey-Butterfield stated we are hoping volunteers will be able to help countywide, but will take all who are interested. Marie Demers asked if Briana Harvey-Butterfield has followed up with other CoCs about what they are doing for their PIT Count this year. Briana Harvey-Butterfield said no we haven't but she will ask in her meeting at the end of the month. Briana Harvey-Butterfield asked the group if we should reach out to community volunteers during the pandemic. Shelly Watson brought up the fact that if volunteers go into the encampments they may bring COVID into the encampments. Marie Demers stated we really need to get guidance from the State, Public Health, and other CoCs. Sherisse Allen asked if there is a wider circle we can tap into like service providers who don't work with the homeless population but some of the larger organizations who have the skill set but aren't homeless providers. She also asked if Public Health would be able to host a PIT "HUB" and provide COVID testing etc. Briana Harvey-Butterfield stated she has asked this of Public Health but at this time she does not know if staff from Public Health can assist. Suzi Kochem said they have talked to Enloe about doing field tests and they were onboard with that. Briana Harvey-Butterfield asked Suzi Kochems to contact Enloe to follow up. Briana and Team will follow up with Orchard and Oroville Hospitals.
- 7. MEDIA AND MARKETING MATERIALS PLAN:** This item will be addressed at the next meeting.
- 8. OUTREACH PLAN:** LuAnn Peitz stated we will focus our January 5<sup>th</sup> meeting on the outreach plan. She continues that we are encouraging people to visually note where encampments are. We can program that data into the Simtech Software. This will make the PIT Count more efficient because volunteers will be able to easily find the encampments. Suzi Kochems asked if the Target Team had been contacted. Briana Harvey-Butterfield stated that Marie Demers has reached out to Code Enforcement but we will need to reach out to the Target Team.

- 9. NEXT MEETING:** Tuesday, December 15<sup>th</sup>, 2020; 3:00 – 4:00 p.m.  
Butte County Department of Employment and Social Services, Virtual Meeting via Zoom
- 10. ADJOURNMENT:** The meeting was adjourned at 3:56 P.M.