

## 1A. SF-424 Application Type

**1. Type of Submission:**

**2. Type of Application:** CoC Planning Project Application

**If Revision, select appropriate letter(s):**

**If "Other", specify:**

**3. Date Received:** 09/24/2019

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**6. Date Received by State:**

**7. State Application Identifier:**

## 1B. SF-424 Legal Applicant

### 8. Applicant

**a. Legal Name:** Community Action Agency of Butte County

**b. Employer/Taxpayer Identification Number (EIN/TIN):** 94-1640546

<b>c. Organizational DUNS:</b>	147541270	PLUS 4	
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### d. Address

**Street 1:** 181 E. Shasta

**Street 2:**

**City:** Chico

**County:** Butte

**State:** California

**Country:** United States

**Zip / Postal Code:** 95973

### e. Organizational Unit (optional)

**Department Name:**

**Division Name:**

### f. Name and contact information of person to be contacted on matters involving this application

**Prefix:** Mr.

**First Name:** Ed

**Middle Name:**

**Last Name:** Mayer

**Suffix:**

**Title:** CoC Vice Chair

**Organizational Affiliation:** Community Action Agency of Butte County

**Telephone Number:** (530) 895-4474

**Extension:** 215

**Fax Number:** (530) 895-4469

**Email:** edm@Butte-Housing.com

## 1C. SF-424 Application Details

**9. Type of Applicant:** M. Nonprofit with 501C3 IRS Status

**10. Name of Federal Agency:** Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Title:** CoC Program

**CFDA Number:** 14.267

**12. Funding Opportunity Number:** FR-6300-N-25

**Title:** Continuum of Care Homeless Assistance Competition

**13. Competition Identification Number:**

**Title:**

## 1D. SF-424 Congressional District(s)

**14. Area(s) affected by the project (state(s) only):** California  
**(for multiple selections hold CTRL+Key)**

**15. Descriptive Title of Applicant's Project:** 2019 CoC Planning Project

**16. Congressional District(s):**

**a. Applicant:** CA-001, CA-003

**b. Project:** CA-001, CA-003

**(for multiple selections hold CTRL+Key)**

**17. Proposed Project**

**a. Start Date:** 01/01/2020

**b. End Date:** 12/31/2020

**18. Estimated Funding (\$)**

**a. Federal:**

**b. Applicant:**

**c. State:**

**d. Local:**

**e. Other:**

**f. Program Income:**

**g. Total:**

## 1E. SF-424 Compliance

**19. Is the Application Subject to Review By State Executive Order 12372 Process?** b. Program is subject to E.O. 12372 but has not been selected by the State for review.

**If "YES", enter the date this application was made available to the State for review:**

**20. Is the Applicant delinquent on any Federal debt?** No

**If "YES," provide an explanation:**

## 1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

### 21. Authorized Representative

**Prefix:** Mr.

**First Name:** Thomas

**Middle Name:**

**Last Name:** Tenorio

**Suffix:**

**Title:** Chief Executive Officer

**Telephone Number:** (530) 712-2888  
**(Format: 123-456-7890)**

**Fax Number:** (530) 895-1848  
**(Format: 123-456-7890)**

**Email:** ttenorio@buttecaa.com

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/24/2019

# 1G. HUD 2880

**Applicant/Recipient Disclosure/Update Report - form HUD-2880**  
**U.S. Department of Housing and Urban Development**  
**OMB Approval No. 2506-0214 (exp.02/28/2022)**

## Applicant/Recipient Information

### 1. Applicant/Recipient Name, Address, and Phone

**Agency Legal Name:** Community Action Agency of Butte County

**Prefix:** Mr.

**First Name:** Thomas

**Middle Name:**

**Last Name:** Tenorio

**Suffix:**

**Title:** Chief Executive Officer

**Organizational Affiliation:** Community Action Agency of Butte County

**Telephone Number:** (530) 712-2888

**Extension:**

**Email:** ttenorio@buttecaa.com

**City:** Chico

**County:** Butte

**State:** California

**Country:** United States

**Zip/Postal Code:** 95973

**2. Employer ID Number (EIN):** 94-1640546

**3. HUD Program:** Continuum of Care Program

**4. Amount of HUD Assistance Requested/Received:** \$18,531

(Requested amounts will be automatically entered within applications)



**5. State the name and location (street address, city and state) of the project or activity:** 2019 CoC Planning Project 181 E. Shasta Chico California

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

**Part I Threshold Determinations**

**1. Are you applying for assistance for a specific project or activity?** Yes  
(For further information, see 24 CFR Sec. 4.3).

**2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.** No

**Certification**

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

**I AGREE:**

**Name / Title of Authorized Official:** Thomas Tenorio, Chief Executive Officer

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/24/2019

# 1H. HUD 50070

## HUD 50070 Certification for a Drug Free Workplace

**Applicant Name:** Community Action Agency of Butte County

**Program/Activity Receiving Federal Grant Funding:** CoC Program

**Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:**

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

### Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application.  
 Refer to addresses entered into the attached project application.

**I certify that the information provided on this form and in any accompanying documentation is true and accurate. I**

X

**acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.**

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

**Authorized Representative**

**Prefix:** Mr.

**First Name:** Thomas

**Middle Name**

**Last Name:** Tenorio

**Suffix:**

**Title:** Chief Executive Officer

**Telephone Number:** (530) 712-2888  
**(Format: 123-456-7890)**

**Fax Number:** (530) 895-1848  
**(Format: 123-456-7890)**

**Email:** ttenorio@buttecaa.com

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/24/2019

## **CERTIFICATION REGARDING LOBBYING**

### **Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **Statement for Loan Guarantees and Loan Insurance**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

**the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

**I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:**

X
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**Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)**

**Applicant's Organization:** Community Action Agency of Butte County

**Name / Title of Authorized Official:** Thomas Tenorio, Chief Executive Officer

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/24/2019

# 1J. SF-LLL

**DISCLOSURE OF LOBBYING ACTIVITIES**  
**Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.**  
**Approved by OMB0348-0046**

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

**Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?** No

**Legal Name:** Community Action Agency of Butte County  
**Street 1:** 181 E. Shasta  
**Street 2:**  
**City:** Chico  
**County:** Butte  
**State:** California  
**Country:** United States  
**Zip / Postal Code:** 95973

**11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

I certify that this information is true and complete.

X

**Authorized Representative**

**Prefix:** Mr.

**First Name:** Thomas

**Middle Name:**

**Last Name:** Tenorio

**Suffix:**

**Title:** Chief Executive Officer

**Telephone Number:** (530) 712-2888  
**(Format: 123-456-7890)**

**Fax Number:** (530) 895-1848  
**(Format: 123-456-7890)**

**Email:** ttenorio@buttecaa.com

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/24/2019

## 2A. Project Detail

**1a. CoC Number and Name:** CA-519 - Chico, Paradise/Butte County CoC  
**1b. Collaborative Applicant Name:** Community Action Agency of Butte County, Inc

**2. Project Name:** 2019 CoC Planning Project

**3. Component Type:** CoC Planning Project Application



## 2B. Project Description

### **1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.**

The Butte Countywide Homeless Continuum of Care (CoC) will undergo a significant transition in the upcoming year as the Lead Agency and Consolidated Applicant roles are transferred from a single non-profit to a team of professionals in a new Homeless and Housing Branch of Butte County Department of Employment and Social Services. The planning grant proposal reflects goals and activities that will promote an efficient and effective transition. The focus areas include Developing a CoC System and CoC Application Activities.

Area 7: The Planning Grant will support the further development of the CoC Systems within a new infrastructure. The system will be developed so that it is cohesive within and between the existing foundation of local CoC policies and priorities and the County system of policies and practices. In addition, the new system will carefully scrutinize the results of the Consolidated Application and determine which improvements need to take place within the increased capacity of a team of professionals. Some of the specific activities already identified are as follows:

- Analyze and revise the CoC Governance Charter.
- Establish a CoC member training series with topics related to trauma responsiveness, domestic violence safety, anti-discrimination, fair housing, McKinney-Vento educational rights, and mainstream resources.
- Examine the causes of racial disparities for those who are homeless in the county and develop strategies to prevent discrimination in housing and service delivery.
- Modify new and existing forms to ensure they are non-discriminatory and trauma responsive.

Area 5: The new Consolidated Applicant will be taking on a new role of overseeing the HUD NOFA CoC Consolidated Application Activities. As such, they will be learning the intricacies of the process and making improvement as needed.

- Improve the review and ranking process, application, and scoresheet for new projects, renewal projects, Coordinated Entry, and HMIS applications.
- Mentor new staff in completing the annual Consolidated Application.

### **2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.**

At the transition of the Consolidated Applicant, the predecessor will mentor the new entity in the development of an annual schedule, including suggested start and finish dates for each activity. A proposed schedule is as follows:

- Update the Governance Charter (Oct-Mar)
- Establish CoC training infrastructure to ensure HUD compliance and adequate

- professional development of local CoC membership (Develop Jan-Mar; Implement Mar-Dec)
- Facilitate CoC membership discussion regarding racial disparity in the local housing and services system (Mar-May)
  - Review and modify CoC forms for trauma responsiveness (Oct-Mar)
  - Develop new annual project application template and scorecard for new, renewal, HMIS and Coordinated Entry (Feb-Apr)
  - Oversight of the annual Consolidated Application and Project Applications (Jun-Sep)

This management plan will be presented to the CoC Officers and Council Members at the beginning of the calendar year. Progress will be reported to the CoC Council during the summer, in conjunction with the Consolidated Application, and again at the end of the year.

**3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?**

The new Lead Agency/Consolidated Applicant has match funding to hire staff with the expertise, availability, and access to evaluate CoC and ESG grantee outcomes. The proposed activities will be part of a larger system of evaluating compliance with HUD and local priorities between the grantees' submission of APRs and their renewal applications.

**4. How will the planning activities continue beyond the expiration of HUD financial assistance?**

The 2019 Planning Grant is an investment in developing infrastructure. There will be time-sensitive outcomes such as the completion of the Governance Charter and update of forms to ensure they are trauma responsive. There will also be outcomes related to establishing a process that can then be sustained, such a CoC training series, anti-discrimination strategies, new CoC application processes and tools, and training to complete the Consolidated Application. In the future, the implementation of the new infrastructure will be integrated into the on-going activities of the CoC staff.

### 3A. Governance and Operations

**1. How often does the CoC conduct meetings of the full CoC membership?** Semi-Annually

**2. Does the CoC include membership of a homeless or formerly homeless person?** Yes

**2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)**

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

**3. Does the CoC's governance charter incorporate written policies and procedures for each of the following**

**a. Written agendas of CoC meetings?** Yes

**b. Coordinated Entry? (Also known as centralized or coordinated assessment)** Yes

**c. Process for monitoring outcomes of ESG recipients?** Yes

**d. CoC policies and procedures?** Yes

**e. Written process for board selection?** Yes

**f. Code of Conduct for board members that includes a recusal process?** Yes

**g. Written standards for administering assistance?** Yes

**4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months?** No

### 3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Name of Group	Role of the Group (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
HMIS Committee	Develop, use, and monitor the HMIS system	Monthly	CoC, Community Action Agency, Housing Authority, Behavioral Health, Shelters, DV Service Provider, Veterans, PSH Provider, Soup Kitchen, Outreach Project, Youth Program, Resource and Referral Agency, HMIS Consultant
Coordinated Entry Committee	Develop, use, and monitor the Coordinated Entry system	Monthly	CoC, Community Action Agency, Housing Authority, Behavioral Health, Shelters, DV Service Provider, Veterans, PSH Provider, Soup Kitchen, Outreach Project, Youth Program, Resource and Referral Agency
Runaway & Homeless Youth Taskforce	Collaborate on services delivery, implement youth-oriented project, support new housing	Monthly	CoC, Youth Programs, County and District LEAs, LGBTQ Agency, Counseling Center, Behavioral Health
Households with Children Committee	Collaborate on service delivery and share services available	Monthly	CoC, Health Clinic, Child Abuse Prevention Council, County and District LEAs, Boys & Girls Club, Community Action Agency, Head Start, United Way, County Employment and Social Services, Non-profit Children Service Agencies
Chronic Homeless Committee	Coordinate Service Delivery and support new housing projects	Semi-Annually	CoC, Behavioral Health, DV Service Provider, Public Health, Shelter, ACLU

### 4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

#### Summary for Match

Total Value of Cash Commitments:	\$4,633
Total Value of In-Kind Commitments:	\$0
Total Value of All Commitments:	\$4,633

1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant? No

Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	Cash	Government	Housing Authority...	09/20/2019	\$4,633

## Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** Cash
- 3. Type of source:** Government
- 4. Name the source of the commitment:** Housing Authority of the County of Butte  
**(Be as specific as possible and include the office or grant program as applicable)**
- 5. Date of Written Commitment:** 09/20/2019
- 6. Value of Written Commitment:** \$4,633

## 4B. Funding Request

**1. Will it be feasible for the project to be under grant agreement by September 30, 2021?** Yes

**2. Does this project propose to allocate funds according to an indirect cost rate?** No

**3. Select a grant term:** 1 Year

**A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.**

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities		
2. Project Evaluation		
3. Project Monitoring Activities		
4. Participation in the Consolidated Plan		
5. CoC Application Activities	Learn Consolidated Application process and develop an improved application process/tools	\$7,000
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System	Transition CoC to new lead and accomplish priority improvement based on Con App	\$11,531
8. HUD Compliance Activities		
<b>Total Costs Requested</b>		<b>\$18,531</b>
<b>Cash Match</b>		<b>\$4,633</b>
<b>In-Kind Match</b>		<b>\$0</b>
<b>Total Match</b>		<b>\$4,633</b>
<b>Total Budget</b>		<b>\$23,164</b>

**Click the 'Save' button to automatically calculate the Total Assistance**

## 5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		



## Attachment Details

**Document Description:**

## Attachment Details

**Document Description:**

## 5B. Certification

### A. For all projects:

#### Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or

disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

**1-Year Operation Rule.**

For applicants receiving assistance for CoC planning: the project will be operated for the purpose specified in the application for any year for which such assistance is provided.

**D. Explanation.**

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

**Name of Authorized Certifying Official:** Thomas Tenorio

**Date:** 09/24/2019

**Title:** Chief Executive Officer

**Applicant Organization:** Community Action Agency of Butte County

**PHA Number (For PHA Applicants Only):**

**I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).**

X

## 6A. Submission Summary

Page	Last Updated
<b>1A. SF-424 Application Type</b>	No Input Required
<b>1B. SF-424 Legal Applicant</b>	No Input Required
<b>1C. SF-424 Application Details</b>	No Input Required
<b>1D. SF-424 Congressional District(s)</b>	09/17/2019
<b>1E. SF-424 Compliance</b>	09/17/2019
<b>1F. SF-424 Declaration</b>	09/17/2019
<b>1G. HUD 2880</b>	09/17/2019
<b>1H. HUD 50070</b>	09/17/2019
<b>1I. Cert. Lobbying</b>	09/17/2019
<b>1J. SF-LLL</b>	09/17/2019
<b>2A. Project Detail</b>	09/17/2019

<b>2B. Description</b>	09/23/2019
<b>3A. Governance and Operations</b>	09/17/2019
<b>3B. Committees</b>	09/17/2019
<b>4A. Match</b>	09/17/2019
<b>4B. Funding Request</b>	09/23/2019
<b>5A. Attachment(s)</b>	No Input Required
<b>5B. Certification</b>	09/17/2019