

**BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE
MEMORANDUM**

Date: January 28, 2026
To: CoC Council and Members
From: Sherry Morgado, Housing Tools, CoC Consultant
RE: Recommendations on Project Applications Received in Response to Reallocation of HUD CoC Funds

Background: Pursuant to the court order issued by the federal district court of Rhode Island on December 23, 2025, which restored the validity of the FY 2024-2025 NOFO, on January 9, 2026, HUD published instructions for CoCs regarding the renewal of eligible FY 2024 projects and the reallocation of funding amounts not being renewed. On January 15, 2026, after a survey of eligible renewal projects, the CoC published a notice of the status of Local Renewals and the Availability of Reallocated Funds. Pursuant to that notice, the CoC has \$204,208 in reallocated funds available to recommend for funding to HUD. Instructions and application forms were published on January 15, 2026, with proposals due no later than January 23, 2026.

Project Applications Received: A total of three project applications were received as follows:

Expansion Project: Catalyst DV Services, TH/RRH, \$92,000

New Project: True North Housing Alliance, James Place PSH, \$97,417.21

New Project: True North Housing Alliance, Aurora House TH, \$106,217.21

Project Application Recommendations : Pursuant to the CoC’s adopted Review, Score and Ranking Procedures, the applications were reviewed and scored by Housing Tools as an independent third party. Because the funding available for these applications is solely as a result of reallocation and not new funding made available by HUD, there is no Tier 1 or Tier 2 ranking. Per HUD guidance received on January 22, 2026 “CoC’s will be required to rank new projects and YHDP Replacement/Reallocation projects in order of priority. The ranking will only be used if there is a discrepancy between amount being reallocated and the amount being requested for new projects through reallocation.” The results of this review based on the scoring criteria in the applicable RFPs are as follows:

Ranking	Funding Based on Reallocated Amount Available
#1: Catalyst DV Services, TH/RRH	\$92,000
#2: True North, Aurora House TH	\$106,217.21
3#: True North, James Places PSH	\$5,990.79

Prior to its vote, the CoC Council may wish to poll the applicants to determine if any of them are able to apply for/accept a lesser amount of funding, in order to potentially make room for all three applications to be funded to some extent. It is important that all of the available funding is approved for projects, so that the CoC does not lose these funds.

Recommendations: Housing Tools requests that the CoC consider the project application requests pursuant to Step 5 of its adopted Review and Ranking Procedure as follows:

The CoC Council will discuss, amend and approve ranking by majority vote. Council members representing an agency with an application may participate in discussing the applications but will recuse themselves from voting. Below are the rules and parameters the CoC Council will use in its deliberations on the Priority Ranking.

1. Housing Tools provides an overview of the review and ranking criteria and process.
2. If there is an even number of CoC Councilmembers who are not Project Applicants, the non-applicant members of the CoC Council designate, by majority, a Review and Ranking Chair to represent the group and cast an additional tie-breaking vote, if necessary.
3. Housing Tools presents the recommended Project Priority Listing. CoC Councilmembers and CoC Members may pose questions to Project Applicant representatives. Project Applicant representatives do not participate in this discussion unless they are requested to respond to specific questions by CoC Councilmembers or CoC Members.
4. Any CoC Councilmember whose agency has submitted an application recuses themselves from voting on the application ranking. These Councilmembers will stay on the premises in case the Council needs to reconvene for further questions.
5. Councilmembers may briefly discuss the applications among themselves or ask Housing Tools criteria or process questions, if necessary. There will be no further discussion or questions with CoC membership unless all Councilmembers are present.
6. The Council votes to approve or disapprove the recommended Project Priority Listing.
7. In the event that the recommended Project Priority Listing is disapproved by a majority, Housing Tools will facilitate a decision-making process to reorder the project rankings. Any ranking must be supported by a consistent and strong rationale that adheres to the CoC Program goals and NOFA policy priorities.
8. In the event that consensus cannot be achieved for any particular ranking, a vote will be recorded, with each CoC Councilmember casting one vote. In the event of a tie, the Review and Ranking Chair will cast an additional tie-breaking vote.
9. Housing Tools records the rankings, Tier 1 or Tier 2 designations, any reallocation, and summarizes these to the full CoC Council.
10. There will be no further discussion, questions, or comment regarding the Project Priority Listing during the CoC Council Meeting after the vote is complete.
11. In the case that there is no quorum for a vote, Steps 1 through Step 6 will be followed. If the majority vote approves the Project Priority Listing, an online vote will take place within 24 hours of the meeting for all absentee non-applicant Councilmembers. If the majority vote disapproves the Project Priority Listing, Step 7 will take place, followed by an online vote for all non-applicant Councilmembers within 24 hours. Step 9 will occur through email announcement by Housing Tools to all CoC Membership, including Councilmembers and Project Applicants.

Next Steps: After today's vote by the CoC Council, project applicants will be notified of their ranking and provided instructions and guidance to complete their project applications in eSnaps, the electronic submission portal used by HUD for CoC funding. Selected projects are asked not

to submit the project in eSnaps until authorized by Housing Tools. The deadline for the CoC to complete all submissions (new applications, expansion applications and the Priority Listing of those applications) is February 9, 2026. Because of these short timeframes, project applicants must be prepared to complete forms and documentation quickly, within 7 days.