



Butte Countywide Homeless Continuum of Care

Monday, September 20, 2021, 1:00 p.m. – 3:00 p.m.

Council Member Meeting

Butte County Employment & Social Services

Zoom Link: <https://us02web.zoom.us/j/88980060432?pwd=emx6VjJqSEMxZVVlV0N6WVdSZVpmdz09>

Join by Phone: +1 669 900 9128

Zoom Meeting ID: 889 8006 0432 **Passcode:** 568982

COC COUNCIL MEMBERS:

Anastacia Snyder	John Mitchell	Megan Meloy	Steve Culleton
Angela McLaughlin	Joy Amaro	Michael O'Brien	Tami Ritter
Don Taylor	Keesha Hills	Sarah Frohock	Thomas Tenorio
Ed Mayer	Marie Demers	Stephanie Hayden	
Emily Bateman	Marin Hambley		
Eric Smith			

CoC Coordinator: Briana Harvey-Butterfield

Recording: Kyle Prieto

AGENDA

1. Convene Meeting and Establish Quorum *A. Snyder*
 - A) Virtual Meeting Format. Recording Meeting.
2. Approval of Minutes – **ACTION** *A. Snyder*
 - A) CoC Council Member Meeting of August 16, 2021
 - B) CoC Special Meeting 2021 ESG BoS of August 26, 2021
 - C) CoC Special Meeting 2021 CoC Program of September 15, 2021
3. Funding Opportunities Update – **INFORMATION** *D. Taylor,
B.H. Butterfield*
 - A) Current Funding Opportunities MEMO/CHART
 - B) ESG BoS Review and Ranking Committee MEMO
4. Lead Agency, Collaborative Applicant, Administrative Entity Updates – **INFORMATION** *D. Taylor,
B.H. Butterfield*
5. Committee Reports – **INFORMATION** *All*
6. Coalition and Jurisdiction Reports/Updates – **INFORMATION** *All*
7. Announcements *All*
8. Next Meeting – Monday, October 18, 2021 (Council Member Meeting)
Butte County Department of Employment & Social Services to host Virtual Meeting
9. **ADJOURN**



Butte Countywide Homeless Continuum of Care

Continuum of Care Meeting
In Person & Virtual Meeting
September 20, 2021 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #2:

Approval of Minutes:

- A) CoC Council Meeting of August 16, 2021
- B) CoC Special Meeting 2021 ESG BoS of August 26, 2021
- C) CoC Special Meeting 2021 Program of September 15, 2021



Butte Countywide Homeless Continuum of Care

BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE COUNCIL MEMBER MEETING MINUTES

Monday, August 16, 2021

1:00 P.M. to 3:00 P.M.

In Person at 765 East Avenue Chico and

Zoom Option Hosted by Butte County Employment & Social Services

COUNCIL MEMBERS PRESENT:

Angela McLaughlin, Greater Chico Homeless Taskforce
Ed Mayer, Housing Authority of the County of Butte
Emily Bateman, Youth for Change/6th Street
Eric Smith, City of Oroville
Joy Amaro, True North Housing Alliance
Marie Demers, City of Chico
Marin Hambley, Stonewall Alliance/Safe Space
Meagan Meloy, Butte County Office of Education
Keesha Hills, OSCIA
Sarah Frohock, Butte County Dept. of Behavioral Health
Tami Ritter, Butte County Board of Supervisors
Josh Jamison, Oroville Hope Center/Alternate

COUNCIL MEMBERS ABSENT:

Anastacia Snyder, Catalyst Domestic Violence Services
Don Taylor, Butte County DESS Housing & Homeless
John Mitchell, Christian Faith Center
Stephanie Hayden, Oroville Hope Center
Steve Culleton, Town of Paradise
Thomas Tenorio, Community Action Agency

CoC COORDINATOR:

Briana Harvey-Butterfield, DESS Housing & Homeless

RECORDING:

W. Jay Coughlin, DESS Housing & Homeless

ZOOM MONITOR:

Erin Murray, DESS Housing & Homeless

OTHER ATTENDEES:

Tracey (Stogsdill) Gillihan, Butte-Glenn 2-1-1
Pahua Thao, DESS Housing and Homeless
Lisa Currier, Crisis Care Advocacy and Triage

OTHER ATTENDEES CONT'D:

Debra Lucero, Butte County Supervisor, District 2
Sherry Morgado, Housing Tools
Jess Candela, Housing Tools
Ana Vicuna, Behavioral Health
Debbie Villasenor, Housing Consultant
Crystal Nelson-Mourad, NVHT
Laurie Maloney, Point of Contact
Katy Thoma, Chico Chamber
Rachel DeLeon, DESS
Cathleen Ouimet, Behavioral Health
Kevin Thompson, OSCIA
Laura Cootsona, Jesus Center
Ann Winters, Catalyst Domestic Violence Services
Amber Benedict, CHAT
Shelly Storkan, BCDBH
Amanda Gaylord, CHAT
Annie Terry, Oroville Rescue Mission
Lorena Reed, BCDBH
Luann Manss, Caring Choices
Leslie Johnson, CHAT
Hilary Crosby, Caring Choices
Lori LaRiviere, TNHA
Alexis Duckett, Northern Circle Indian Housing Authority
Scott Kennelly, BCDBH
Amber Abney-Bass, Jesus Center
Maisue Thao, Butte College
Julie Butler, Social Work student, CSU Chico
Mary Kay Benson, North State Shelter Team
Cody Fowler, Probation
Melody Proebstel, United Way of Northern California
Ane Watts, Housing Program Manager, Anthem Blue Cross
Rob Berry, Chico First
Susan Wilson, Safe Space

OTHER ATTENDEES CONT'D:

Brad Brunner, Caminar
John Zepeda, Butte County Veterans Service Office
Melissa Jamison, United Way of Northern California
Kyle Willman, Butte County Public Health
Carnella Marks, Restoring our Community
Dijon Jones, AISC peers

ORDER OF BUSINESS:

- 1. CONVENE MEETING AND ESTABLISH QUORUM:** The meeting was called to order by Ed Mayer at 1:14 p.m. This meeting is being recorded. Roll call for Council Members was completed by B. Harvey-Butterfield. It was determined there are enough Council Members for a Quorum. No field introductions were done. If you would like your name listed as an attendee please type your name and agency in the chat box.

Debra Lucero noted in the chat that she had attended a homelessness workshop through the California State Association of Counties. She said it was an incredibly informative 2-hour session on the \$12 billion that Gov. Newsom has allocated toward this issue. This is the most substantial investment of any state or even federal government toward this issue. Here is the link to the series of panel experts.
<https://www.youtube.com/watch?v=d4djrjrhBwIEW>

- 2. APPROVAL OF MINUTES:** A motion was made to approve the July 19th, 2021 CoC meeting minutes. No changes were noted for minutes.

Motion: M. Demers
Second: A. McLaughlin
Opposed: None
Abstain: J. Amaro

- 3. MEDICAL RESPITE PLAN:** Ed Mayer introduced Sherry Morgado and Jess Candela with Housing Tools to present on the Medical Respite Plan included in today's agenda packet. Sherry Morgado presented the definition of Medical Respite for the group "acute and post-acute medical care for patients experiencing homelessness who are too ill or frail to recover from a physical illness or injury while living in shelter or on the streets, but who are not sick enough to be in the hospital". Butte County Department of Public Health initiated this process after receiving a CMSP-LICN grant. The Medical Respite Plan was developed through a structure that included the County, a Steering Committee, and Community Coalitions who met in a series of six meetings from February through May concurrent with the Needs Assessment process which was conducted.

The objective was to achieve meaningful ways of improving the health and housing outcomes of individuals served and identify a range of options that allow for countywide implementation and provide options for an incremental and potentially phased approach. The project approach had three values driving the project. The plan would be data drive, inclusive, and trauma-informed. Stakeholder interviews with five organizations were held. The qualitative data included: Survey of available data, followed by analysis of data sets from medical, shelter and service providers. The key findings are summarized in the executive summary which is the first few pages of the plan presented with your agenda today. The first key finding surrounds Scope of Care. Potential Models

identified showed that we should look at “low hanging fruit” for our initial efforts, for example looking at existing models in our community that already exist. For a long term view, everyone agreed that it would be great to have free standing units in North and South County. Another key finding surrounded how behavioral health conditions might affect eligibility, and the ideal referral process is a dual system. With a need for a referral system for the “hand off”. Realities and limitations pertaining to health care systems/reimbursement were examined and identified. Everyone agreed it would be great to continue the momentum of pilot projects in the community such as AMPLA MMU, and Safe Space and CHAT current initiatives. Another key finding is designing a small project using a model that might work for the highest users of services. The National Health Foundation Recuperative Care, Yuba County HHS, and Adventist Health presented to the group and it was apparent that low-barrier and trauma informed approaches are important for this process. Including guest feedback to help end the cycle is also a best practice. Including people of lived experience and having a shared vision from leadership is also very important. Funding opportunities: Whole Person Care, County DESS has secured a \$1 million 5 year grant. CMSP-LICN Implementation Grant, County is eligible to apply for a grant of \$500,000 per year for up to 3 years. CalAIM, Medi-Cal payment reform, would allow billing for services related to Whole Person Care in a medical setting. National Institute for Medical Respite Care, National Health Care for the Homeless Council and Sierra Health Foundation are also other potential funders. Sherry Morgado said if you have any questions or comments please email her at admin@housing-tools.com. Additionally, Kyle Willman with Public Health is here today to answer questions.

Ed Mayer asked about the context of the plan. Why now, what moved Public Health to move down this path now, as opposed to 10 years ago. Sherry Morgado said she would defer to Public Health for that answer. Kyle Willman with Public Health said he helped manage the project and basically this planning grant was received years ago, and then delayed by COVID. So the why now is because we needed to follow through even with the pandemic delay, and the department knew about the creation of the DESS housing department, and to work on equity based, health in mind, that focusing on a Medical Respite project would benefit our area, and a comprehensive plan could help local providers move the ball down the field. A strategic time to start initiating this process, focused on this population that badly needs these services.

Ed Mayer said thank you, it is always great to have another plan in place. And reading this plan shows that there is a need for these services. Impression is that this is a starting point, we have gaps in our system, what is the Public Health perspective for how you would like the CoC to come forward and help. Are there any other questions out there from the group?

Cody Fowler asked if any thought been given to reaching out to OMC or Enloe to see if they can provide training or equipment or funding? If they can pitch in it would help us reach this population. Ed Mayer said we have talked about prioritizing services for ‘super users’ those showing up at the Emergency Rooms, and that might tie into the project. Sherry Morgado pointed out that Enloe Medical Center did participate with the process, and they have been working with the Jesus Center on a potential project at the new facility. Debra Lucero asked if the funding that was shown during the presentation included the new 12 billion that Governor Newsom allocated to homelessness, that includes respite care for the houseless. Sherry Morgado said no this was prepared before that funding was released.

Debra Lucero said that she knows of 2 people on the streets of Chico, one with seizures that would be able to access this right away. When would this start, we have people deteriorating on the streets. Sherry Morgado said

that the step was to start the process, the next step is a determination with all of the stakeholders to come together and decide on the model to implement. Debra Lucero said that sounds like a year from an operations standpoint, and some people on the streets don't have a year. Sherry Morgado said that she understood, but starting something small to get things going is our idea, and a chance to implement as quickly as possible. Debra Lucero said it was made clear to access the 12 billion dollars we must have studies, built into this new funding as well. Sherry Morgado said that is also built into the CMSP grant to access the funding.

Ed Mayer asked if there were any other questions or comments. No other questions or comments. Ed Mayer thanked today's presenters.

- 4. ELECTIONS POLICY AND PROCEDURE:** Briana Harvey-Butterfield said in today's packet you will see on page 62 under CoC agenda item that the Governance Committee pulled together the elections policy and procedures. As we are updating the P&Ps we took a look at the elections policy, and are presenting the updated P&P today for approval. In the next election this lays out the process. Looking for Board approval so we can proceed with this process in the next few months.

Motion: M. Demers
Second: T. Ritter
Opposed: None
Abstain: None

No other questions.

- 5. HOMELESS HOUSING, ASSISTANCE AND PREVENTION (HHAP) ROUNDS 3 & 4:** Erin Murray said that HHAP 3 & 4 was just announced and we are expecting the NOFA this week. Similar to Rounds 1 and 2 HCFC is offering incentives if the CoC and County apply together, and we are looking for the support of the CoC to apply together with a joint application. Approximately \$1.8 million and \$1.7 million dollars are available to be combined into a joint application. HHAP planning will need to include a more robust homeless support plan from the CoC. This is about all we know currently, any questions?

Ed Mayer said that this is a tremendous increase, but his only concern is that it looks like our agencies are having a hard time expending the money we have. So the County will run an application process, and agencies will apply, but we will need to make sure agencies can expend these funds. Applications will be in mid-September, NOFA this week. So a funding round opportunity here, any questions? Marie Demers asked if it is allowable, our local service providers are maxed out, what if a provider out of the area wanted to work in the area. Briana Harvey-Butterfield said that we don't have the NOFA so can't answer yet, but we do have time to expend the funds, what we need to expedite is the redirection of money to the Administrative Entity so one application process. Debra Lucero said that at the Friday State meeting it was emphasized one application from each region. Ed Mayer said, so basically a pass thru and we are responsible to administrating it. Briana Harvey-Butterfield said that is correct.

Ed Mayer asked for a motion to authorize Butte County DESS to apply for Round 3 and 4 with a combined application.

Motion: T. Ritter
Second: M. Demers
Opposed: None
Abstain: None

No other questions.

- 6. LEAD AGENCY, COLLABORATIVE APPLICANT, ADMINISTRATIVE ENTITY UPDATES:** Briana Harvey-Butterfield said Erin Murray will present on CESH 1 and 2 agency expenditures. Erin Murray said the CESH 1 and CESH 2 reports have been submitted, and this information is in today's packet. Expenditures are low because we have focused on the pandemic funding, we have until 2024 for CESH 1 and 2025 for CESH 2. Ed Mayer asked if there are any questions about expenditures? Any issues from Service Providers actually getting the money and spending the funds? Basically anything on county side gumming up works? No shortage of need. Briana Harvey-Butterfield pointed out this was these funds have been placed aside simply because emergency COVID funding that providers have spent first as those deadlines are sooner. Ed Mayer said so he is hearing the delayed spend down has not jeopardized the CESH funds, and Briana Harvey-Butterfield said that is correct.

Erin Murray reported that HHAP 1 and HHAP 2 RFP will be released on September 1st by the county process using Public Purchase. It will also be listed under the grants section on the CoC website. You do need to create an account to apply, but it is free. On September 7th a meeting will be held to go over the process. We are looking for volunteers to rate the RFP submittals, let us know if you would like to serve on the committee.

Ed Mayer asked if any information on the HUD homeless grant has been received yet? Briana Harvey-Butterfield said not yet. However, the 2021 Balance of State NOFA will be released tomorrow. We will run fast and set up special meetings to get this going in the community. HCFC has also announced some challenge grants, the encampment grant on October 31st of this year, established to get encampments to transition to safe housing. Challenge grant no later than March of 2022. One time grants and technical assistance to end and address family homelessness.

Briana Harvey-Butterfield announced that we have wrapped up HEAP and have until September 30th to spend the remaining interest. On October 15th final reports to the State are due and then we will share the final information with the CoC. Fully expended that grant, which is great news.

Julie Butler asked if there is an overall plan for health care for homeless that different agencies can sign on for, so that there are no gaps in care? Does the CoC facilitate this type of oversight or organizing collaboration? Ed Mayer said that is a good question, we want to be a coordinator and are evolving. We have just started integrating. We were going to have a presentation by Unite US which is being used by Butte Glenn 211 which crosses multi group, housing, health. A number of these systems coming this way, we just haven't gotten to the place where we can interact with the Enloe's of the day. It appears with the new Health systems and with Public Health we can make direction this year. Don't speak for the CoC, but yes, yes, yes we want to do it all.

Debra Lucero asked if we have specifically a plan for the homeless? Is that our 10 year plan, will we be updating that for this new funding? Ed Mayer said that yes, and it is due for an update with the new systems we have. Briana Harvey-Butterfield said that within HHAP 2 there was funding to update our local plans, something we will be RFP'ing out to be done in the next year. Debra Lucero said that her understanding is that a lot hinges on that plan. They are looking for specific outcomes and goals. They said if counties are unsure of what to be in the plan they should work with them. So she wants to know if we are looking to update our plan with the State revise in mind. Briana Harvey-Butterfield said yes we are. Ed Mayer said that at the time the 10 year plan was developed we didn't have the systems in place to address this and he would think the State is looking at us putting/updating to track the various systems. Debra Lucero said that yes that is what they were talking about. Ed Mayer said that it sounds like we need an update on 10 year policy and that Briana is working on it.

7. COMMITTEE, COALITION AND JURISDICTIONAL REPORTS/UPDATES:

Chronic Homeless Committee: Shelly Storkan reported that the group will be meeting Wednesday and changed the time to 1:30 -3:00. Meeting every other month and trying to get more people to attend. Lori Rivera got an email canceling the meeting. Shelly Storkan said that a new invitation will be sent soon.

HMIS/CE Committee: Sarah Frohock reported that they are continuing to meet regularly. One of the changes is tracking for fire survivors to track better, and there is a new HMIS email address to get the most up to date. HMIShelp@buttecounty.net. The group is working on standardizing the priority points and they have some new flow charts. New one on Chronic Homelessness has been created and at the last meeting they reviewed they unaccompanied youth criteria and flow chart. If you would like to join the committee please let Sarah know.

LGBTQ+/POC: No report

Youth Homeless Committee: Emily Bateman next meeting September 8th at 12:30 and they are gearing up for youth runaway awareness month. More info to come.

Governance Committee: Briana Harvey-Butterfield said there is no additional report, just the elections update on agenda.

Households with Children Committee: Meagan Meloy reported that the committee meets the first Tuesday of every month at 1:00 pm. Still meeting over zoom. August 3rd was the last meeting, did not meet in July. Updates and opportunities to collaborate going forward, and will be meeting on September 7th via zoom. If you would like to join just email Meagan. If anyone working with Families with Children needing backpacks or school supplies contact her.

Veterans Committee: John Zepeda reported that they are still in the planning stages for the Oct 1st, 2nd, and 3rd Stand down at the Chico elks lodge the times will be: 11-4, 11-4, and 11-2. The committee meets every 6 weeks, and will meet this Wednesday. In addition to Stand down, reviewed by name list and finished getting the mission statement completed, and it should be on CoC website now. Lori LaRiviere said it is important to be aware of the potential triggering and trauma in the community from the coverage of the Afghanistan war effort ending for our Veterans and to provide extra support and reach out.

Point in Time Committee – Briana Harvey-Butterfield said that the committee has been reestablished and met on July 28th and will meet again on August 25th from 3-4 pm. If you would like to participate please put your name and email in CHAT we will need a lot of help, especially for the day of count. Plugging away for a successful count in January.

Greater Chico Homeless Task Force: Meeting was canceled.

Oroville Homeless Coalition – No report.

City of Oroville: No report.

City of Paradise: No report.

City of Chico: Council directed Paul Webster to put together a plan dealing with homelessness.

Butte County: Tami Ritter said no specific programmatic items, but wanted to ask that we can put on the agenda for the CoC a presentation from the Housing Trust so dollars for affordable housing are maximized. Get them involved in CoC and County level.

Housing Authority: Ed Mayer reported that 116 vouchers received, 111 referrals. Only 9 determined ineligible. 10 pending lease ups. 1 month great work. Almost all service providers meeting there match up.

8. ANNOUNCEMENTS:

Dijon Jones introduced himself ASIC peers. For a circuit to be developed and organizations pledge for the free flow of information.

Eileen Robinson, CUSD board member, announced that they have a newly hired homeless advocate. Ted Sullivan's office can send the info over. Briana has not received information yet. Working with Case Managers at each of the schools.

Carnella Marks said that she sent in a letter requesting membership and worked with individuals for homelessness enrolled in 211. She encountered a bump in the road that they didn't know who can sign off on homelessness participation vouchers. She was told to seek direction on how to get help sign up. Ran into an issue trying to get a variance on a piece of property that her family owns, is this something the CoC helps. Ed Mayer said please put contact info in chat and we will reach out to you.

Alexis Duckett with Northern Circle Indian Housing Authority introduced herself as the new HDAP coordinator for the Seven consortium tribes. Works with two tribes in Butte County and is becoming a part of the CoC.

No other announcements

9. NEXT MEETING: Monday September 20th, 2021, Butte County Department of Employment and Social Services to host In Person & Virtual Meeting in Oroville, 78 Table Mountain Blvd.

10. Adjourned: Ed Mayer asked for a motion to adjourn the meeting.

Motion: T. Ritter
Second: J. Amaro
Opposed: None
Abstain: None

Meeting was adjourned at 2:21 pm.



Butte Countywide Homeless Continuum of Care

BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE

CoC Special Meeting: ESG BoS Meeting Minutes

Thursday, August 26, 2021

3:00 P.M. to 4:00 P.M.

Virtual Meeting Hosted by Butte County Employment & Social Services

COUNCIL MEMBERS PRESENT:

Anastacia Snyder, Catalyst Domestic Violence Services
Don Taylor, Butte County DESS Housing & Homeless
Ed Mayer, Housing Authority of the County of Butte
Eric Smith, City of Oroville
Joy Amaro, True North Housing Alliance
Marin Hambley, Stonewall Alliance/Safe Space
Keesha Hills, OSCIA
Sarah Frohock, Butte County Dept. of Behavioral Health
Tami Ritter, Butte County Board of Supervisors
Thomas Tenorio, Community Action Agency
Josh Jamison, Oroville Hope Center/Alternate

COUNCIL MEMBERS ABSENT:

Angela McLaughlin, Greater Chico Homeless Taskforce
Emily Bateman, Youth for Change/6th Street
Marie Demers, City of Chico
Meagan Meloy, Butte County Office of Education
John Mitchell, Christian Faith Center
Stephanie Hayden, Oroville Hope Center
Steve Culleton, Town of Paradise

CoC COORDINATOR:

Briana Harvey-Butterfield, DESS Housing & Homeless

RECORDING:

W. Jay Coughlin, DESS Housing & Homeless

OTHER ATTENDEES:

Tracey (Stogsdill) Gillihan, Butte-Glenn 2-1-1
Armando Hernandex, VECTORS
Shelly Storkan, BCDBH
Erin Murray, DESS H&H
Cathryn Carkhuff, Home & Heart
Caitlin Davis-Rivers, CHAT
Melody Proebstel, United Way
Brad Brunner, Caminar
Moriah McGill, NCIHA
Annie Terry, Oroville Rescue Mission
Beth Parsons, Youth for Change
Alicia Pimentel, Anthem Blue Cross
Melissa Jamison, United Way of Northern California
Kathleen Sweeney, Tami Ritter's office
Kevin Thompson, OSCIA Have of Hope on Wheels
Wendy Lo, DESS H&H
Mary Kay Benson, North State Shelter Team
Susan Wilson, Safe Space
Shelba Sawyer, United Way of Northern California
Scott Kennelly, BCBH
Dawn Blackhorse, Butte College
Hilary Crosby, Caring Choices

ORDER OF BUSINESS:

- 1. Convene Meeting and Establish Quorum:** The meeting was called to order by Don Taylor at 3:18 p.m. This meeting is being recorded. It was determined there are enough Council Members for a Quorum. No field introductions were done. If you would like your name listed as an attendee please type your name and agency in the chat box.

- 2. 2021 Emergency Solutions Grants Program Balance of State (ESG Bos) Allocation:** Don Taylor gave an update on the Balance of State (BoS) allocation and an overview of the BoS process. \$338,560 dollars has been allocated to Butte CoC and the CoC can elect to set aside 40% for the Non-Competitive portion, or 50%. This break out is noted on page 26 of the NOFA which is attached to today's agenda packet. More detail about this BoS detail will be provided during our next meeting on Monday August 30th, today's meeting is needed to determine the percentage that will be set aside.

Tami Ritter asked why we would not elect the higher amount, since then those dollars would be guaranteed to go into Butte County, whereas the lower amount if selected might have some of the dollars potentially be lost. Don Taylor said if we expect to have competitive applications for the regional process, we could put a higher amount in the competitive pool which would increase the amount that is potentially available.

Ed Mayer asked how the process played out last year. Don Taylor said that last year it was elected to do 40% and the higher amount went into the regional pool. The True North Housing Alliance was the successful applicant for the 40% allocation (the only applicant). True North also applied for the competitive application, and received a portion of what they requested. Joy Amaro noted that we have the ability to use some of these funds for Rapid Rehousing, and asked if there a need to justify the 40% or 50% based on other funding sources? Don Taylor said that there are some other programs with Rapid Rehousing dollars going currently. Anastacia Snyder said that they have around \$90,000 in Rapid Rehousing dollars. Tom Tenorio said that they had stopped doing Rapid Rehousing due to the low housing inventory in our region, it has been a challenge for rapid rehousing providers to find new housing. Sarah Frohock said given the current climate, how are the current Rapid Rehousing providers doing finding housing? Joy Amaro said her organization is on track to spend their funding, and Anastacia Snyder said her organization is on track to expend their funding as well.

Ed Mayer asked if anyone in the meeting would be able to use more funding. Hilary Crosby and Melody Proebstel said they could use additional funding to find creative ways to increase the housing stock. Don Taylor said that he will look at the guidelines to ensure that landlord incentives are an eligible use. The group discussed the differences between choosing the 40% or 50% set aside options and application maximums. Homeless prevention is a potentially eligible expense for this funding. Anastacia Snyder asked for the roll to be called once again to officially reconvene the meeting. Roll Called, Quorum reestablished at 3:33 p.m.

Ed Mayer made a motion to set aside 50% for the Non-Competitive portion.

Motion: E. Mayer
Second: T. Ritter
Opposed: None
Abstain: None

Briana Harvey-Butterfield said that if anyone is interested in serving on the Ranking Committee please let her know by putting your name in the chat box, or contacting her directly. We will be following the Policies and Procedures for this process which were approved last year.

- 3. Next Meeting:** Monday August 30th, 2021, Butte County Department of Employment and Social Services to host Virtual Meeting.

- 4. Adjourned:** Meeting was adjourned at 3:37 pm.



Butte Countywide Homeless Continuum of Care

BUTTE COUNTYWIDE HOMELESS CONTINUUM OF CARE COUNCIL MEMBER MEETING MINUTES

Tuesday, September 15, 2021

2:00 P.M. to 4:00 P.M.

Zoom Virtual Meeting Hosted by Butte County Employment & Social Services

COUNCIL MEMBERS PRESENT:

Angela McLaughlin, Safe Space
Don Taylor, DESS Housing & Homeless
Emily Bateman, Youth for Change
Eric Smith, City of Oroville
Joy Amaro, True North Housing Alliance
John Mitchell, Christian Faith Center
Keesha Hills, OSCIA
Marie Demers, City of Chico
Marin Hambley, Stonewall Alliance
Megan Meloy, Butte County Office of Education
Sarah Frohock, Butte County Dept. of Behavioral Health
Josh Jamison alt for Stephanie Hayden, Oroville Hope Center
Tami Ritter, Butte County Board of Supervisors
Thomas Tenorio, Community Action Agency

COUNCIL MEMBERS ABSENT:

Anastacia Snyder, Catalyst Domestic Violence Services
Ed Mayer, Housing Authority of the County of Butte
Steve Culleton, Town of Paradise

CoC COORDINATOR:

Don Taylor, DESS Housing & Homeless

RECORDING and ZOOM MONITOR:

Erin Murray, Housing and Homeless

OTHER ATTENDEES:

Alexis Duckett, Northern Circle Indian Housing Authority
Allison Saechao, Butte College
Amber Abney-Bass, Jesus Center
Amber Benedict, CHAT
Andrea Mox, Stonewall Alliance
Ane Watts, Anthem Blue Cross
Angie Little, Housing Authority of the County of Butte
Ann Winters, Catalyst Domestic Violence Services
Brad Brunner, Caminar
Dawn Blackhorse, Butte College
Debbie Lucero, Butte County Board of Supervisors
Debbie Villasenor, Housing Consultant
Elisa Rawlinson, DESS Housing & Homeless
Erin Murray, DESS Housing & Homeless
Hillary Crosby, Caring Choices
Isabel Alaniz-Alvarado, DESS Housing & Homeless
Jaymee McLaughlin, CUSD
Kayla Davis - DESS Housing & Homeless
Larry Langwell, CSUC
Leslie Johnson, CHAT
Luann Manss, Caring Choices
Lydia Jimenez, CalOeS
Melody Proebstel, United Way
Michael Wright, DESS Housing & Homeless
Nancy Jorth, Youth for Change
Sawyer Lamontange, CHAT
Scott Kennelly, BCDBH
Shelly Storkan, BCDBH
Sherry Morgado, Housing Tools
Wendy Lo, DESS Housing & Homeless

ORDER OF BUSINESS:

- 1. CONVENE MEETING AND ESTABLISH QUORUM:** The special meeting was called to order by First Vice Chair Don Taylor at 2:02 p.m. This meeting is recorded. Council Member roll call completed by Don Taylor, it was determined there are enough Council Members for a Quorum. No field introductions were done, all other attendees entered their names in the chat.
- 2. APPROVAL OF REVIEW AND RANKING PROCEDURE FOR 2021 COC PROJECT APPLICATION:** Don Taylor explained the purpose of the special meeting is to approve the Review and Ranking procedure for the 2021 CoC project application. The Notice of Funding Opportunity (NOFO) was released on August 18, 2021, not to be confused with ESG and HHAP funding that has also been released. Proposals for the CoC Project Application will be reviewed and ranked and put into a priority list which will then be voted on by the CoC Council. Selected applications will then be incorporated into a larger consolidated application. There will be an orientation meeting next Tuesday that goes into greater detail about submission of projects. The consolidated application is made up of three different parts: “Fiscal Year 2021 CoC Application” provides information about the entire CoC as a planning body scored competitively against other CoCs across the country, the “Project Application” which is the individual renewal or new applications that are submitted for services being provided, and “Fiscal Year 2021 CoC Priority Listing” where the individual project applications are listed in a ranked order. In order to maximize points for consolidated application, we have to show that we have a clear and consolidated process for selection of programs. To aid in this endeavor, we have contracted with Housing Tools to guide us through this process and to complete an independent, third party review for the review and ranking. Suzi Kochems is also contracted to assist with the application process.

Sherry Morgado presented the Review and Ranking process and applicable changes. The process that the CoC uses at the local level to advertise the availability of the funding must be a clear and transparent process that provides a foundation for the CoC in the consolidated application process. The Review, Score, and Ranking Procedures have been updated to include specific 2021 NOFO requirements. Note that there is an error found on this sheet, the language “and new DV Bonus Projects” will be removed as it is incorrect. A new ranking methodology was also added to align with the current NOFO: Rapid return to housing and severity of barriers experienced by program participants is new to the ranking process. A previously separate sheet of procedure regarding the CoC process after the recommendations of Housing Tools, was condensed into this Review and Ranking procedure document. Tom Tenorio stated that this document has worked for the CoC in the past as it is aligned with HUD requirements.

Sherry Morgado presented the Process for Reallocation. This document has no proposed changes and is still meeting all HUD application requirements. The reallocation process is required because HUD is focused ensuring that funds are invested as wisely as possible. When a project is not performing well, HUD expects the CoC to have a process to reallocate funds to other projects as necessary. Debbie Villasenor stated that in the past, BCDBH decided to reallocate funds because it was recognized that some grants needed to be downsized as there was other projects coming on board due the Camp Fire that may be able to benefit more from the funds. There is HUD initiative for these funds to be used in a way that benefits the community as a whole.

Sherry Morgado reviewed the timeline changes based on NOFO release and Consolidated Application due date. This has been formulated to meet HUD requirements, to be able to complete the review process, and to follow the internal deadlines that HUD has. If approved, everything will be posted on CoC website and will be reviewed at

orientation next Tuesday. After applications are ranked, the project applicants will then input their applications in e-snaps. Debbie Villasenor reminded everyone that this is a two-step process, there is a local CoC competitive application that is submitted for ranking, and then after ranking the applications are submitted to HUD.

Sherry Morgado reviewed the ranking spreadsheet and explained that HUD requires are all projects be ranked and placed within tiers. Tier 1 amount is equal to 100% of the annual renewal demand which is \$611,763 this year. Projects that are applying for the DV Bonus through a new project or expansion project still has to be ranked in Tier 1 or Tier 2. The Council may decide to move project rankings they are ranked by Housing Tools. If HUD determines the CoC to be eligible to DV Bonus funds, the DV Bonus indicated projects would be pulled from Tier 1 and 2 to be funded separately, which would then bump up the other projects ranked in the tiers. Sherry Morgado stated that there are two potential bonuses available: the CoC Bonus and DV Bonus. For both bonuses, the CoC must demonstrate through the decision making process and documentation submitted, that the CoC was looking carefully at performance of projects and reallocating lower performing project funds to higher performing projects. Leslie Johnson asked if renewal projects still have to submit an application and if there an opening for new projects. Sherry Morgado clarified that renewal projects have to reapply so that all projects are reviewed on equal footing. Don Taylor stated that several months ago, current projects were asked if they intended to renew, everyone at that time had anticipated reapplying for their grant. County staff will be reaching out again to see if there are any changes in renewals to identify if there may be funds that will not be used. Tom Tenorio stated that submitting a letter of intent is always a good idea, sometimes HUD shifts priorities and renewal projects may not be able to make adjustments to match the priority shifts.

Sherry Morgado discussed the project application and that it will be covered in detail in orientation next week. This project application was modified to align with the application that must be completing within e-snaps. Ann Winters questioned whether or not the DV Bonus is for new and expanded projects as stated verbally or if it will apply to new projects only as written on the application cover sheet. Sherry Morgado confirmed that it can apply to new or expanded projects and that the application cover sheet will be updated.

Don Taylor asked for motion to approve Review and Ranking Procedure for the 2021 CoC Application with amendments as specified.

Motion:	Tami Ritter
Second:	Marie Demers
Opposed:	None
Abstained:	None

Don Taylor stated that all approved documents would be sent out via email and that the calendar event will be sent for the upcoming orientation next Tuesday, September 21, 2021 from 2pm to 4pm. Debbie Villasenor recommended reading the NOFO prior to the orientation to be able to come prepared with questions and needed technical assistance.

3. Adjourned: 2:56 p.m.



Butte Countywide Homeless Continuum of Care

Continuum of Care Meeting
In Person & Virtual Meeting
September 20, 2021 1:00 p.m. – 3:00 p.m.

CoC Agenda Item #3:

Funding Opportunities Update



Butte Countywide Homeless Continuum of Care

DATE: September 20, 2021

MEMORANDUM FOR: CoC Council, Members and participating Agencies

FROM: Briana Harvey-Butterfield
Program Manager, Housing and Homeless
Butte County Department of Employment and Social Services

SUBJECT: Current Funding Opportunities

See page 2 for details.

Funding	Description	Amount	Eligible Activities	Deadlines
ESG BoS	Made available through CoC allocation to engage individuals and families experiencing homelessness, improve the quality of emergency shelters by helping operate these shelters and by providing essential services to shelter residents, rapidly re-house individuals and families and prevent families/individuals from becoming homeless.	\$338,560 50% for Non-Competitive Rapid Rehousing 50% for Competitive	Rapid Rehousing Street Outreach Homelessness Prevention HMIS	Application due to CoC September 24, 2021; Approved projects due to State October 19, 2021.
CoC Program	Made available through a CoC Competition for rehousing homeless individuals, families, persons fleeing domestic violence and youth while minimizing trauma and dislocation caused by homelessness.	Preliminary Pro Rate Need for Butte County is \$741,596 of which the Annual Renewal Demand is \$611,763	In addition to renewal and expansion of projects, new projects may include: Permanent Supportive Housing, Rapid Rehousing, Joint Transitional Housing and Permanent Housing-Rapid Rehousing, HMIS and a Supportive Services to develop or operate a coordinated assessment system project	Applications to CoC by October 5, 2021; Approved projects submitted by November 16, 2021.
HHAP 1 & 2	Made available through the County Request for Proposal process to be used for a variety of programs and services designed to assist those experiencing homelessness by establishing a unified regional response to decrease and ultimately end homelessness.	HHAP 1: \$2,528,229.44 HHAP 2: \$1,176,787.92	Rental Assistance & Rapid Rehousing Operating Subsidies & Reserves Landlord Incentives Outreach & Coordination Delivery of Permanent Housing Prevention and Shelter Diversion to Permanent Housing New Navigation Centers and Emergency Shelters	Proposals due to the County by October 8, 2021; Contract commencement December 14, 2021 upon Board of Supervisors approval.



Butte Countywide Homeless Continuum of Care

DATE: September 20, 2021

MEMORANDUM FOR: CoC Council, Members and participating Agencies

FROM: Briana Harvey-Butterfield
Program Manager, Housing and Homeless
Butte County Department of Employment and Social Services

SUBJECT: Emergency Solutions Grant (ESG) Review and Ranking Committee

The ESG Program supports individuals and families experiencing homelessness by providing funding to improve the quality of emergency shelters, rapidly re-house individuals and families and to help prevent families and individuals from becoming homeless.

The Butte County region receives ESG funding through the Balance of State (BoS) allocation. The allocation for the Chico/Paradise/Butte County CoC is \$338,560. The CoC has elected to use \$169,280 or 50% of the allocation for the Regional Competition and \$169,280 or 50% for Non-Competitive Rapid Re-Housing.

Awards for both the Regional Competition and Non-Competitive Rapid Re-Housing are made based on the recommendations from the CoC. The CoC may recommend up to two applicants for each funding source. Recommendations from the CoC will be determined by a review and ranking committee as outlined in the proposed Review and Ranking Policy and Procedures. This memo serves to provide notice of who will be on the Review and Ranking Committee and to provide clarification for ESG applications.

Review and Ranking Committee:

Don Taylor
Anastacia Snyder
Ed Mayer
Tom Tenorio
Debbie Villasenor

Alternate for Committee:

Nancy Jorth

Important Dates:

- 1) Applications for both the Regional Competition and Non-Competitive Rapid Re-Housing funding are due by 5:00 p.m. on Friday, September 24, 2021. Applications must be emailed to buttecoc@buttecounty.net.
- 2) Applications for both the Regional Competition and Non-Competitive Rapid Re-Housing funding will be reviewed and ranked by the Committee on September 30, 2021.
- 3) A special CoC Council Meeting (open to the public) will be held on Thursday, October 7, 2021 to approve the ranked applications.

4) The ESG application is due to the State by October 19, 2021.

Scoring:

Applications for the Non-Competitive Rapid Re-Housing and the Regional Competition will be scored and ranked independently of each other.

All applications are to be submitted on the template(s) provided by the California Department of Housing and Community Development (HCD) with the addition of a project narrative to be added to Non-Competitive Rapid Re-Housing applications. The Regional Competition template has a narrative section incorporated.

Scoring for *all* applications will be based on the rating criteria outlined by HCD for the Regional Competition.

Once the applications are ranked, the project rankings and summaries will be forwarded to all CoC Members and posted to the CoC website for the Council to review and approve.